



2024 County Budget



Adopted
November 7, 2023

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2024 County Administrator Recommended Budget

Executive Summary

Date: October 12, 2023

To: County Board Members

From: Ken Witt, County Administrator

The 2024 County Administrator's Recommended Budget creates a mill rate lower than any recorded mill rate in St. Croix County history, as far back as we can track to the early 1970s. This historic rate was accomplished through new residential, commercial, and industrial growth, along with appreciating property values and conservative spending patterns. Another accomplishment of this budget is a significant step forward in addressing the most pressing service needs in the County. While the Public Safety Referendum in 2023 failed to pass, we were able to address some of our biggest needs in public protection, with the assistance of additional shared revenues from the State.

St. Croix County continues to lead growth in the state of Wisconsin with Net New Construction up 2.73%, the 3rd highest in the State. Estimates show our population increased to 97,347 residents, making our County one of the fastest growing counties in the state of Wisconsin. St. Croix County has the 8th lowest levy rate in the State and our rate continues to decrease. The 2024 County Administrator's Recommended Budget focuses on priorities established by the County Board, addressing the top 10 of the 16 established priorities. 14 of the 24 positions requested were incorporated into the 2024 budget, without creating any structural deficits. The employee compensation package included a 1% increase in health insurance premiums, a step increase, and a 1% cost of living adjustment (COLA).

Revenue increases included a tax levy increase of \$920,648, additional state shared revenues of \$753,487, increased sales tax projections of \$1,100,000, and increased interest earning projections of \$450,000. Part of the County's financial philosophy includes budgeting below State sales tax estimates to recession proof our budget and allow for fund balance accumulation to help with the Capital Improvement Plan (CIP). The County's Aa1 bond rating and strong fund balance are a confirmation of the County's excellent financial health and wise financial policy decisions.

We have made great progress on capital projects over the past few years, positioning the infrastructure of the County to best serve the needs of the public for decades to come. We have prepared a viable plan for continuing to maintain and expand our infrastructure with the current five-year CIP, with the goal of avoiding the use of debt for all but the larger building projects.

While the debt levy increased last year with the \$80 million government center expansion, the amount has peaked and will start to decrease in a couple of years. We are using a small amount of fund balance to further reduce debt service and provide some taxpayer relief. Operating levies are growing below the inflation rate.

1. Levy

- a. The proposed 2024 property tax levy is \$45,100,429. A 3.24% increase from the 2023 property tax levy.

Increase in Property Tax Levy

County Operating Levy Increase	\$920,648
Debt Service Levy Decrease	-128,078
Special Purpose Levy Increase	624,585
Total	\$1,417,155

- b. The special purpose levy increase may look misleading without the backstory. The Hudson Joint Library, with four member communities, became a city of Hudson only library. The additional special purpose levy is a shift of the three exiting members from levying directly for library support. This shift results in the County levying for them in support of the library based on rural circulation numbers. The special purpose levy only applies to municipalities that do not have a library (mostly towns). The special purpose levy rate is down with the addition of the three new members' tax base in the denominator of that formula, dropping from .0002427 to .0002044.
- c. A Net New Construction of 2.73% plus two Tax Incremental Financing (TIF) closures resulted in an increase in operating levy capacity of \$920,648. TIF's in New Richmond and Hammond closed, adding base value increments of \$27 million and \$17 million respectively.
- d. Equalized value increased 12.68% to a value of \$15,960,844,400.
- e. The 2024 County Administrator recommended mill rate of \$2.83 is a reduction of 8.37% from the 2023 mill rate of \$3.08. This marks our lowest recorded mill rate in the last 50 years. Previously the lowest recorded rate was \$3.02 in 2007.

2. Fund Balance

- a. The General Fund unassigned fund balance at the end of 2022 (before the transfer resolution) remains above policy minimums at 41.9% or \$18,257,921. County policy calls for a fund balance of 35%, plus or minus 3%. The best use of the excess fund balance is for CIP projects. Using cash instead of debt is part of the methodology we use to reduce the number of debt issuances and a contributing factor of why our tax rate is lower than our peers.
- b. Historically conservative estimates of sales tax revenue have helped contribute to increases in the unassigned fund balance. In 2024, sales tax is budgeted at \$11,600,000 compared to \$10,500,000 in 2023. We are below the State projections. We continue to collect more sales tax than budgeted, which helps contribute to the unassigned fund balance. This conservative approach also helps us avoid having to make budget cuts in years with economic downturns in retail sales. The positive variance in the budget as compared to State estimates is an important planned component of the budget that provides financial stability for the County.

- c. The 2024 budget is using a couple of fund balances, for one-time expenses or for planned draw down of funds.

Fund Balance	Cost Center	Reason
\$67,000	Land & Water Conservation	Draw down of fund balance
\$67,999	Land Information Program	Draw down of fund balance
\$3,665,000	Capital Projects	Use of fund balance for projects
\$(306,494)	Health Center Campus	Projected budget increase of fund balance (operating profit)
\$400,000	Debt Service Fund	Used to reduce tax levy

3. Self-Funded Health Insurance Account

- a. Costs in the health insurance market continue to increase faster than our ability to pay. For several years we had shifted costs onto the employees to reduce the fiscal impact to the County. Recently we have been working on creating new employee programs and incentives to help guide employees to wise health insurance choices. These programs are starting to help and we are only projecting a 1% increase in health insurance premiums, in large part to a positive experience rating.
- b. For 2024 we are adding a second health insurance option with a high deductible health savings account (HSA) plan. The dual option will allow the employees to choose between the HSA or our traditional plan design.
- c. Self-funded plans experience ups and downs based on actual usage. In 2021 our cash reserves declined by \$1,344,032 to \$2,356,848. For 2022 the fund balance bounced back, increasing \$883,585 to \$3,240,433.

4. Capital Improvement Plan (CIP)

- a. The County Board approved the first five-year CIP in May 2014. The plan is reviewed and updated each year. The CIP was updated this year for the 2024 – 2028 period.
- b. The funding for the 2024 CIP is projected to come from the fund balance and will not require any borrowing.

5. Compensation

- a. During 2016, the County implemented the Unified Compensation Plan recommended by McGrath Human Resources Group. All employees were placed on the grid at a new grade and step that did not result in a pay decrease. In 2019 McGrath updated the plan. We are completing a re-evaluation of the grid. Because the information was too late to incorporate into the 2024 budget, we will present the findings as a separate item in early 2024. The re-evaluation will address any positions that should be moved on the grid and adjust the grid for market conditions.
- b. A 1% COLA is built into the proposed 2024 wage grid. A step increase is budgeted for all employees. This is the 8th consecutive year with a step increase. Inflation has come down to the 3.7% over the past twelve months.

6. Position Changes

- a. 24 new positions were requested for 2024 at a cost of \$2,235,637.
- b. 18 positions are included in the 2024 budget at a cost of \$1,932,637.
- c. Public Protection and Children Services were the two largest areas of increase as we look to fill the greatest service needs of the County.

The Finance Director and I would like to thank all the staff that have put in significant staff resources and work to prepare this budget. There were many meetings with department heads, their support staff, elected officials, and the public. Everyone was very cooperative to help bring a balanced budget forward for consideration. The process began in March and will finish in November with the adoption of the County Board of Supervisors budget resolution. The County Board Supervisors' commitment of time and attention are appreciated by staff. We respect the role of the County Board in setting priorities for the limited public resources we have available.

Thank you to all who participated in the 2024 budget process. Excellent job!

		2022 Budget	2023 Budget	2024 Budget
BUDGETED REVENUES				
GENERAL PROPERTY TAXES:				
Operating Levy	30,857,265	31,794,257	32,714,905	
Debt Service Levy	5,722,077	10,712,540	10,584,462	
Special Purpose Levy	1,132,048	1,176,477	1,801,062	
Total General Property Taxes	37,711,390	43,683,274	45,100,429	
OTHER TAXES:				
Forest Crop Taxes	15,000	16,152	15,878	
County Sales Tax	9,000,000	10,500,000	11,600,000	
Vehicle Registration Fees	840,000	865,000	875,000	
Interest on Taxes	295,000	295,000	295,000	
Penalty on Taxes	150,000	150,000	150,000	
Total Other Taxes	10,300,000	11,826,152	12,935,878	
INTERGOVERNMENTAL GRANTS & AIDS:				
Federal Public Safety				
Federal Human Services	25,000	25,000	25,000	
UW Extension - Federal Reimbursement	3,735	-	0	
Other Federal Payments (ARPA)	1,660,000	1,255,515	1,176,013	
State Shared Taxes	545,235	571,385	1,332,087	
Other State Shared Taxes	43,346	43,346	43,346	
State General Government Grant	2,198,545	2,507,703	2,046,474	
State GAL Grant	115,000	115,000	104,000	
State Public Safety Grant	165,276	177,000	156,000	
State Transportation Grant	2,375,000	2,375,000	2,375,000	
State Sanitation Grant	214,724	216,972	217,102	
State Health Grant	784,364	980,133	728,009	
State Human Services Grant	7,124,768	7,360,929	7,757,610	
State Culture, Recreation and Education Grant	506,880	437,000	228,300	
State Conservation and Development Grant	280,969	292,207	302,699	
Land Information Grant	51,000	51,000	11,000	
State Payments for Municipal Services	80,000	80,000	80,000	
Judgements and Damages	0	110,535	219,637	
Total Intergovernmental Grants & Aids	16,173,842	16,598,725	16,802,277	
LICENSES AND PERMITS:				
Building Permits and Inspection Fees	194,000	227,000	260,000	
Zoning Permits and Fees	160,000	170,000	185,000	
Other Regulatory Permits and Fees	250,500	240,000	181,000	
Total Licenses and Permits	604,500	637,000	626,000	
LAW AND ORDINANCE VIOLATIONS:				
Court Penalties and Costs	140,000	140,000	120,000	
Other Law and Ordinance Violations	90,000	85,000	85,000	
Total Law and Ordinance Violations:	230,000	225,000	205,000	
CHARGES for SERVICES:				
Clerk's Fees	145,000	148,500	175,000	
Treasurer's Fees	135,000	130,000	110,000	
Register of Deeds Fees	925,000	1,000,000	950,000	
Land Record - Retained Fees	144,000	180,810	100,000	
Corporation Counsel Fees	2,000	2,500	3,000	
Court Fees & Costs	360,000	405,000	480,000	
Ignition Interlock Fees	2,000	5,000	5,000	
District Attorney Fees	46,500	53,500	53,500	
NSF Check Charge - Clerk of Court	400	400	400	
Medical Examiner Fees	60,000	75,000	75,000	
Law Enforcement Fees	370,800	357,800	416,680	

	2022 Budget	2023 Budget	2024 Budget
Judicial Service Fees	40,000	48,000	80,000
Public Health Services	131,150	151,950	122,000
Institutional Care	8,606,397	8,792,428	8,429,799
Human Services	7,601,942	7,951,116	8,466,101
Park Fees & Rents	381,500	381,000	400,000
Event Admission and Use Fees	7,500	1,500	1,500
Conservation and Development	92,320	104,234	79,234
Other Public Charges for Services	401,250	450,000	400,000
Total Charges for Services	19,452,759	20,238,738	20,347,214
TRANSPORTATION CHARGES for SERVICES:			
State Charges for Services	3,500,000	3,568,000	3,914,834
Other Local Governments	5,209,451	5,355,000	5,750,000
Local Departments	43,224	46,933	45,799
Total Transportation Charges for Services	8,752,675	8,969,933	9,710,633
MISCELLANEOUS REVENUE:			
Interest Revenue	820,805	850,300	1,318,300
Rent Revenue	84,054	84,780	85,500
Property Sales Revenue	0	150,000	150,000
Insurance Recoveries	825,000	825,000	1,450,000
Donations & Contributions from Private Organizations	219,400	260,300	278,700
Miscellaneous Revenues	102,650	157,100	121,600
Total Miscellaneous Revenues	2,051,909	2,327,480	3,404,100
OTHER FINANCING SOURCES:			
Proceeds from Long Term Debt	0	-	0
Transfer from Internal Service Funds	11,560,000	12,005,000	12,340,000
Total Other Financing Sources	11,560,000	12,005,000	12,340,000
FUND BALANCE APPLIED:			
County Parks		50,000	
Land & Water Conservation	100,000	100,000	67,000
Recycling Fund	-	-	-
Health & Human Services	421,831		
HRA Fund			
Land Information Program	69,962		67,999
Nursing Home	(146,866)	(163,110)	(306,494)
General Fund - Operations		24,000	
Debt Service Fund		200,000	400,000
Sales Tax Fund			
Capital Project Fund	6,446,500	3,584,000	3,665,000
Jail Assessment/Improvement			
Health Insurance			
Total Fund Balance Applies	6,891,427	3,794,890	3,893,505
Total Revenues	113,728,502	120,306,192	125,365,036
GENERAL GOVERNMENT:			
Contingency Funding	100,000	-	0
County Board and Committees/Commissions	167,681	159,763	161,749
Circuit Court	912,101	991,401	1,196,717
Clerk of Court	1,944,048	2,066,633	2,105,287
Medical Examiner	380,343	369,561	373,656
Justice Services	764,264	849,314	893,667
District Attorney	1,297,191	1,383,869	1,365,238
Corporation Counsel	605,177	635,879	812,944
Child Support Office	823,989	838,494	964,917
County Administrator	432,836	480,939	541,956
County Clerk	342,381	354,746	394,406

	2022 Budget		2023 Budget		2024 Budget
Human Resources	557,854		607,033		551,792
Elections	149,750		75,610		136,500
Information Technology	2,529,850		2,701,866		2,744,353
Finance	616,720		658,404		657,977
County Treasurer	421,779		414,906		426,918
Facilities	2,028,288		2,260,649		2,315,491
Register of Deeds	500,919		489,609		525,796
Total General Government		14,575,171		15,338,676	16,169,364
INTERNAL SERVICE FUNDS					
Self Insurance Fund	11,000,000		11,350,000		12,250,000
Retiree Health Savings (RHS) Funding	250,000		300,000		300,000
Risk Management - Liability	870,000		935,000		970,000
Risk Management - Workers Compensation	540,000		570,000		600,000
Fleet Vehicles Internal Service Fund	150,000		150,000		150,000
Total Internal Service Funds		12,810,000		13,305,000	14,270,000
CAPITAL PROJECT FUND					
Capital Outlay Items	6,446,500		3,584,000		3,665,000
Total Capital Project Fund		6,446,500		3,584,000	3,665,000
PUBLIC SAFETY:					
Sheriff's Patrol	8,539,297		8,776,397		10,424,073
County Jail	4,494,803		4,603,751		4,795,124
Emergency Management	178,683		184,585		233,796
Emergency Communications	2,328,918		2,425,543		2,533,095
Total Public Safety		15,541,701		15,990,276	17,986,088
HEALTH and HUMAN SERVICES:					
Veteran's Service	310,906		330,995		334,198
Health & Human Services	25,076,614		26,182,539		27,222,926
Health Center Campus	8,879,231		9,044,017		8,545,005
Total Health and Human Services		34,266,751		35,557,551	36,102,129
HIGHWAY:					
Highway	18,473,423		19,517,516		19,669,429
Total Highway		18,473,423		19,517,516	19,669,429
EDUCATION and RECREATION:					
Municipal Library Funding	1,096,258		1,113,922		1,715,062
County Parks & Snowmobile Trails	864,707		897,188		941,148
County Fair	80,000		80,000		80,000
UW Extension Programs	270,735		255,463		255,703
Total Education & Recreation		2,311,700		2,346,573	2,991,913
CONSERVATION and DEVELOPMENT:					
Recycling	215,222		219,384		206,288
Hazardous Waste	86,888		93,674		80,200
Land & Water Conservation Programs	978,260		1,069,219		897,762
Land Records	264,962		231,810		178,999
Zoning/Comm Dev	1,918,847		2,022,973		2,047,902
EDC & Momentum West	117,000		117,000		115,500
Total Conservation and Development		3,581,179		3,754,060	3,526,651
DEBT SERVICE:					
Principal on Long-Term Debt	4,197,000		9,159,000		9,054,043
Interest on Long-Term Debt & Fiscal Charges	1,525,077		1,753,540		1,930,419
Total Debt Service		5,722,077		10,912,540	10,984,462
Total Expenses		113,728,502		120,306,192	125,365,036

SUMMARY OF 2024 PROPOSED BUDGET FOR ST. CROIX COUNTY

Notice is hereby given that on Tuesday, November 7, 2023 at 5:00 P.M. at the St. Croix County Government Center in Hudson, Wisconsin, the County Board will hold a public hearing on the proposed budget for the year 2024. The following is a summary of the proposed budget for all fund types of the County. A detailed account of the proposed budget may be inspected at the County Clerk's office.

All County Funds	2023			2024			2023 Approved Budget	2024 Proposed Budget	2024 Percentage Change
	Approved	Proposed	Percentage	Budget	Budget	Change			
REVENUES AND OTHER SOURCES:							EXPENDITURES AND OTHER USES:		
Revenues:							Expenditures: General Fund		
Taxes:									
Property Taxes	31,794,257	32,714,905					General Government	15,309,674	16,169,364
Property Taxes - Special Purpose	11,889,017	12,385,524					Public Safety	16,019,277	17,986,088
County Sales Tax Applied	10,500,000	11,600,000					Education and Recreation	2,351,573	2,991,913
Other Taxes	1,326,152	1,335,878					Conservation and Development	3,749,060	3,526,651
Intergovernmental	16,598,725	16,802,277					Total General Fund	37,429,584	40,674,016
Permits, Fines, Forfeits, Penalties	862,000	831,000							
Public Charges for Services	20,238,738	20,347,214					Health & Human Services Funds	26,513,535	27,557,124
Highway Revenues, excluding taxes	8,969,933	9,710,633					Nursing Home Fund	9,044,017	8,545,005
Miscellaneous	2,327,480	3,404,100					Highway & Bridges - all sources	19,517,516	19,669,429
Internal Service Funds	12,005,000	12,340,000					Capital Improvements Fund	3,584,000	3,665,000
Other Financing Sources:							Internal Service Funds	13,305,000	14,270,000
Use of Available Fund Balance	3,794,890	3,893,505					Debt Service Fund	10,912,540	10,984,462
Total Revenues and Other Sources	120,306,192	125,365,036	4.20%				Total Expenditures and Other Uses	120,306,192	125,365,036
									4.20%

ALL GOVERNMENTAL FUNDS COMBINED	Estimated Fund Balance	Total Revenues/ 1/1/2023 Other Sources	Total Expenditures/ Other Uses	Estimated Fund Balance	Proposed ** Property Tax Levy
	1/1/2023	Other Sources	Other Uses	12/31/2023	Tax Levy
General Fund, unassigned	17,357,921	40,674,016	40,674,016	17,357,921	18,389,500
Special Revenue Funds	5,383,868	27,557,124	27,557,124	5,383,868	8,301,613
Debt Service Funds	915,000	10,584,462	10,984,462	515,000	10,584,462
Capital Projects Funds	8,284,077	-	3,665,000	4,619,077	-
Proprietary Funds, assigned	74,165,482	42,655,929	42,484,434	74,336,977	7,824,854
	106,106,348	121,471,531	125,365,036	102,212,843	45,100,429

** Maximum allowed Property Tax Levy: 32,714,905
** Debt Service Levy: 10,584,462
** Special Purpose Levies: 1,801,062
45,100,429

County Tax Levy:	2023		2024		Dollar Change
	Actual Budget	Proposed Budget	Percentage Change	Dollar Change	
County Operating Levy	\$31,794,257	\$32,714,905	2.90%	\$920,648	
Debt Service Levy	10,712,540	10,584,462	-1.20%	-\$128,078	
Special Purpose Levies	1,176,477	1,801,062	53.09%	\$624,585	
	\$43,683,274	\$45,100,429	3.24%	\$1,417,155	
Mill Rate (Taxes per \$1,000 Valuation):					
County Operating Levy	2.244508	2.049698	-8.68%		
Debt Service Levy	0.756249	0.663152	-12.31%		
Special Purpose Levies	0.083053	0.112843	35.87%		
	3.083811	2.825692	-8.37%		
Equalized Valuation Reduced by TID Value	14,165,354,900	15,960,844,400	12.68%		
Median Home Value	264,100	282,100	6.82%		

BUDGET NOTES

Public Protection and Judiciary

	<u>2023</u>	<u>2024</u>	<u>Difference</u>	
General Property Taxes	19,139,225	21,229,397	2,090,172	
All Other Revenues	2,831,348	2,091,256	(740,092)	
			<u>1,350,080</u>	Subtotal
Significant Changes				
Personnel	17,541,497	19,213,151	1,671,654	Compensation, benefits, 5 new Sheriff Deputies
1210 Circuit Court - CASA Grant	41,000	200,000	159,000	CASA Grant will be ARPA funded in 2024
1220 Clerk of Courts - Court Appointed Counsel	250,000	265,000	15,000	Defense attorneys
1220 Clerk of Courts - Other Professional Services	55,000	75,000	20,000	Contract professionals
1250 Justice Support Services - Purchased Services	130,000	90,000	(40,000)	Changed drug testing to staff position
1310 District Attorney - Legal Services	35,000	-	(35,000)	Transferred CHIPS Cases to Corporation Counsel
2110 Law Enforcement - Equipment Non Fixed Asset	86,040	115,160	29,120	New radios
2110 Law Enforcement - Ammunition & Shooting Expenses	46,995	64,840	17,845	Ammunition inflation and new firearms
2700 Corrections - Other Professional Services	538,800	457,753	(81,047)	Jail mental health became staff position
2700 Corrections - Jail Meal Contract	317,065	343,381	26,316	Food inflation
2700 Corrections - Equipment Non Fixed Asset	-	25,000	25,000	New radios
2510 Emergency Management - Contract Professional Services	-	31,000	31,000	All Hazard Mitigation Plan - mostly grant covered
2600 Emergency Communications - Software and Subscriptions	382,884	429,750	46,866	Increasing contracts for support
All Other Expenses	2,546,293	2,010,618	<u>(535,675)</u>	
			<u>1,350,079</u>	Subtotal

Administration

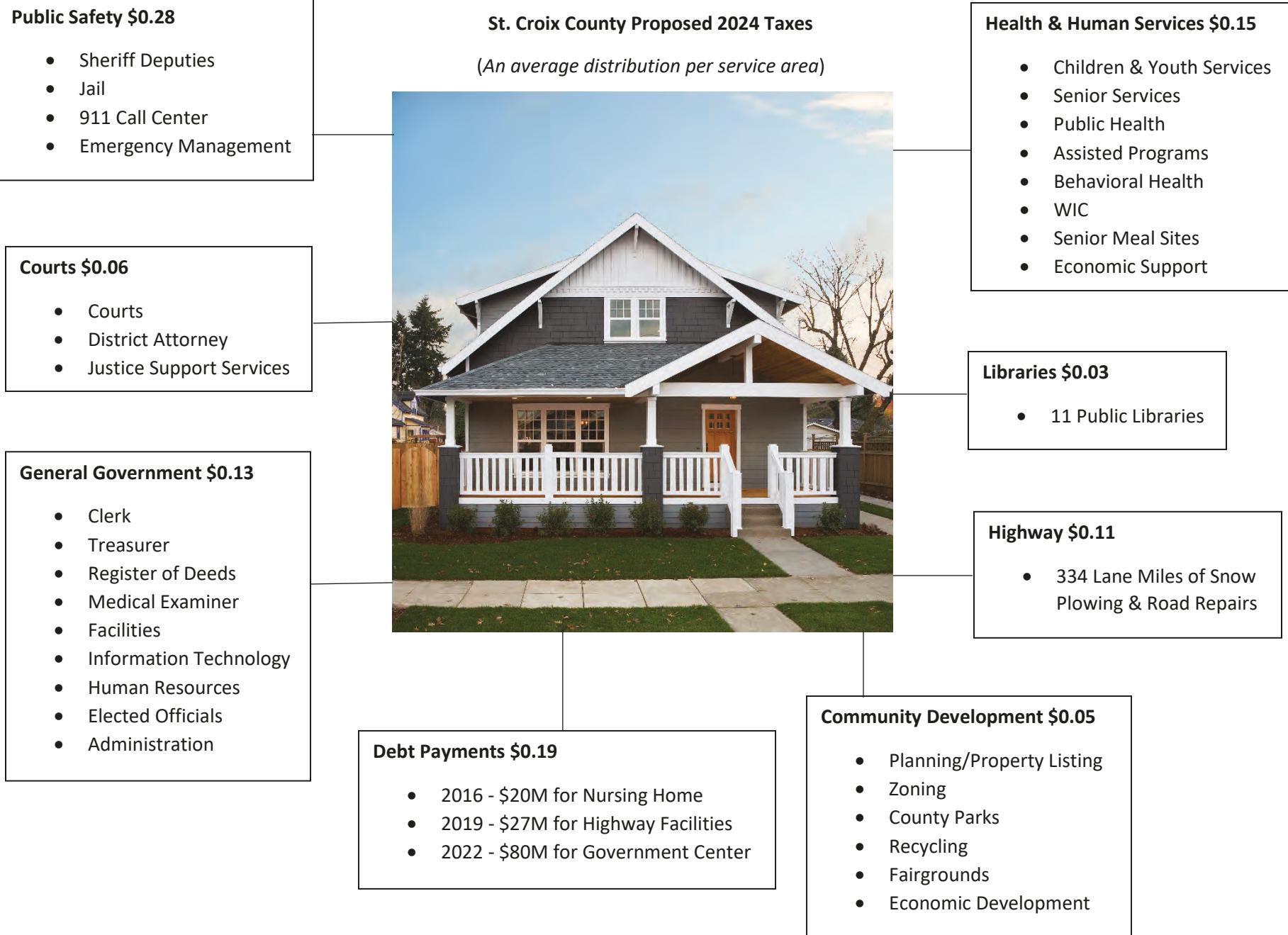
	<u>2023</u>	<u>2024</u>	<u>Difference</u>	
General Property Taxes	7,199,538	7,612,964	413,426	
Property Taxes for Debt Services	10,712,540	10,584,462	(128,078)	Debt levy
701 Health/Dental Insurance Fund Internal Service Transfer	11,350,000	12,250,000	900,000	Insurance Recoveries Increased
702 Workers Compensation Fund Internal Service Transfer	570,000	600,000	30,000	Internal charges for insurance programs
703 Liability Insurance Fund Internal Service Transfer	9,350,000	9,700,000	350,000	Internal charges for insurance programs
All Other Revenues	(5,221,642)	(5,258,166)	<u>(36,524)</u>	
			<u>1,528,824</u>	Subtotal

Significant Changes

Personnel	7,211,274	7,478,408	267,134	Compensation, benefits, new position
Principal and Interest Expenses	10,912,540	10,984,462	71,922	Debt payments
1410 Administrator - Program Development	-	50,000	50,000	Funding to create high achiever recognition program
1440 Elections	75,610	136,500	60,890	More elections in 2024 than in 2023
1450 Information Technology - Software Subscriptions	766,500	823,000	56,500	Inflation
1610 Facilities - Utility Expenses	415,000	495,000	80,000	Building expansion - more area to serve
1610 Facilities - Building Maintenance	220,000	190,000	(30,000)	Newer buildings require less maintenance
Insurance Funds Expenses	12,855,000	13,820,000	965,000	Health, liability, workers compensation costs
All Other Expenses	1,504,513	1,511,890	<u>7,377</u>	
			<u>1,528,823</u>	Subtotal

	<u>2023</u>	<u>2024</u>	<u>Difference</u>	
Transportation				
General Property Taxes	6,524,397	6,658,595	134,198	
All Other Revenues	12,993,119	13,010,834	17,715	
			<u>151,913</u>	Subtotal
Significant Changes				
Personnel	8,530,627	8,814,263	283,636	Compensation and benefits, extra step increase
Rents and Leases	4,000,000	4,392,965	392,965	Increasing cost of equipment
Cost Allocation - Sales	(12,000,000)	(12,600,000)	(600,000)	Greater reallocation of expenses to others
All Other Expenses	18,986,889	19,062,201	75,312	
			<u>151,913</u>	Subtotal
Health and Human Services				
General Property Taxes	7,891,840	8,301,612	409,772	
Health Care Campus Charges for Service	8,490,558	8,545,005	54,447	
All other Revenues	19,175,154	19,255,512	80,358	
			<u>544,577</u>	Subtotal
Significant Changes				
Personnel	17,997,018	18,767,818	770,800	Compensation, benefits and new positions
Personnel Health Care Campus	7,120,246	6,019,019	(1,101,227)	Kitty Rhoades not budgeted for in 2024
HHS Purchased Services	6,411,144	6,526,742	115,598	Expanding program needs
Health Care Campus Contract Pool Staff	60,000	600,000	540,000	Contracted staffing to cover vacancies
HHS All Other Expenses	3,969,144	4,188,550	219,406	
			<u>544,577</u>	Subtotal
Community Development				
General Property Taxes	3,104,233	3,309,066	204,833	
Resource Land and Water Grants	367,000	158,300	(208,700)	Decreased grants = decreased cost sharing
Land Records - Retained Fees	180,810	100,000	(80,810)	Economic slow down
Zoning Permits and Fees	210,000	150,000	(60,000)	Economic slow down
Property Tax for Libraries	1,113,922	1,715,062	601,140	Hudson Library Change
All Other Revenues	1,124,668	1,086,137	(38,531)	
			<u>417,932</u>	Subtotal
Significant Changes				
Personnel	2,880,461	2,952,450	71,989	Compensation and benefits
6110 Land Conservation - Cost Sharing	390,000	213,000	(177,000)	Decreasing program
6310 Planning - Mapping Services	58,000	30,000	(28,000)	Aerial photography every other year
5110 Library Support	1,113,922	1,715,062	601,140	Hudson Library Change and 10% library inflation
All Other Expenses	1,658,249	1,608,053	(50,196)	
			<u>417,933</u>	Subtotal

Where Does Your St. Croix County Dollar Go?



Department	Position Number	Position Title	2022 FTE	Changes	2023 FTE	Changes	2024 FTE
			3.00		3.00		3.00
Administration	ADMN1007	County Administrator	1.00		1.00		1.00
	ADMIN8082	Public Information Officer - Communications Specialist	1.00		1.00		1.00
	ADMN9091	Administrative Assistant to the County Administrator	1.00		1.00		1.00
County Clerk			4.00		4.00		4.00
	CCLK1001	County Clerk	1.00		1.00		1.00
	CCLK5004	Second Deputy	2.00		2.00		2.00
	CCLK5027	First Deputy	1.00		1.00		1.00
Community Development			33.88		32.88		34.38
	CDD1029	Administrative Services Supervisor	1.00		1.00		1.00
	CDD1038	Community Development Director	1.00		1.00		1.00
	CDD1057/1171	GIS Analyst I/II	1.00		1.00		1.00
	CDD1062	Administrative Associate II	2.00	-1.00	1.00		1.00
	CDD8101	Marketing Coordinator	0.00	1.00	1.00		1.00
	CDDD8055	Water Resources and Outreach Specialist	1.00		1.00		1.00
	CDD1084	Land Use Administrator	1.00		1.00		1.00
	CDD1086	Land Use & Conservation Planning Technician II	2.00		2.00		2.00
	CDD1087	Planning & Land Information Administrator	1.00		1.00		1.00
	CDD1088	Planner	1.00		1.00		1.00
	CDD1089	Real Property Analyst	1.88		1.88		1.88
	CDD1092	Land and Water Conservation Administrator	1.00		1.00		1.00
	CDD1093/CDD8092	Land Use & Conservation Planner / Conservation Planner I/II	5.00		5.00		5.00
	CDD1094	Land Use & Conservation Planning Technician I	1.00		1.00		1.00
	CDD1127	Property Manager	3.00		3.00		3.00
	CDD1128	Grant Project Technician	2.00	-1.00	1.00		1.00
	CDD1129	Financial Associate I	1.00		1.00	-1.00	0.00
	CDD1060	Financial Associate II	0.00		0.00	1.00	1.00
	CDD8078	Park Specialist (previously Seasonal Park Attendant)	3.00		3.00		3.00
	CDD8068	Parks Laborer	1.00		1.00	1.50	2.50
	CDD6137	Recycling Specialist	1.00		1.00		1.00
	CDD6139	Senior Planner	1.00		1.00		1.00
	CDD8056	Parks Administrator	1.00		1.00		1.00
	CDD8020	Planning/GIS Technician	1.00		1.00		1.00
Child Support			9.00		9.00		10.00
	CHILD6022	Child Support Specialist I	5.00		5.00		5.00
	CHILD6034	Child Support Specialist II	2.00		2.00		2.00
	CHILD6078	Child Support Administrator	1.00		1.00		1.00
	CHILD8110	Child Support Coordinator	0.00		0.00	1.00	1.00
	CHILD8032	Customer Services Representative	1.00		1.00		1.00
Clerk of Court			18.35		18.35		18.35
	COC1004	Clerk of Court	1.00		1.00		1.00
	COC1029	Administrative Services Supervisor	1.00		1.00		1.00
	COC1060	Financial Associate II	1.00		1.00		1.00
	COC1129	Financial Associate I	1.00		1.00		1.00
	COC5009/COC1153	Court Clerk I/Court Clerk II	13.00		13.00		13.00
	COC5054	Court Clerk Lead Worker	1.00		1.00		1.00
	COC6126	Civilian Bailiff	0.35		0.35		0.35
Corporation Counsel			5.00		5.00		6.00
	CORP1043	Paralegal	1.00		1.00		1.00
	CORP1058	Legal Assistant	1.00		1.00		1.00
	CORP6108	Assistant Corporation Counsel	2.00		2.00	1.00	3.00
	CORP6111	Corporation Counsel	1.00		1.00		1.00

Department	Position Number	Position Title	2022 FTE	Changes	2023 FTE	Changes	2024 FTE
District Attorney			14.50		14.50		14.50
	DA1029	Administrative Services Supervisor	1.00		1.00		1.00
	DA1058	Legal Assistant	6.00		6.00		6.00
	DA1075	Lead Legal Assistant	1.00		1.00		1.00
	DA1115	Diversion Program Supervisor	1.00		1.00		1.00
	DA1113	Diversion Program Case Management Specialist (TAD Grant)	1.00		1.00		1.00
	DA1096	Diversion Program Case Worker	0.50		0.50		0.50
	DA6027	Victim Witness Program Specialist	2.00		2.00		2.00
	DA6038	Victim Witness Program Supervisor	1.00		1.00		1.00
	DA6176	Victim Witness Legal Advocate	1.00		1.00		1.00
Facilities			13.50		13.50		13.50
	FACL1070	Facilities Director	1.00		1.00		1.00
	FACL1097	Facilities Manager	1.00	-1.00	0.00		0.00
	FACL8086	Facilities Supervisor	0.00		0.00	1.00	1.00
	FACL8091	Facilities Project Manager	0.00	1.00	1.00		1.00
	FACL8047	Facilities Lead Custodian	1.00		1.00		1.00
	FACL5031	Facilities Custodian	1.00		1.00		1.00
	FACL8028/5032/8033	Facilities Technician I, II, III	8.00		8.00	-1.00	7.00
	FACL6177	Seasonal Groundskeeper	0.50		0.50		0.50
	FACL8022	Facilities Operation Coordinator	1.00		1.00		1.00
Finance			22.00		22.00		22.00
	FIN1060	Financial Associate II	14.00		14.00		14.00
	FIN1061	Assistant Finance Director	1.00		1.00		1.00
	FIN1072	Fiscal Manager	2.00		2.00		2.00
	FIN1129	Financial Associate I	1.00		1.00		1.00
	FIN6113	Finance Director	1.00		1.00		1.00
	FIN6133	Accounts Receivable Supervisor	1.00		1.00		1.00
	FIN8018	Lead Finance Specialist	1.00		1.00		1.00
	FIN1166	Finance Lead at HCC	1.00		1.00		1.00
Human Resources			5.00		5.00		5.00
	HR6115	Human Resources Director	1.00		1.00		1.00
	HR6222	Human Resources Specialist	1.00		1.00		1.00
	HR6220	Human Resources Advisor	2.00		2.00		2.00
	HR8081	Human Resources Benefits and HRIS Analyst	1.00		1.00		1.00
Health and Human Services (HHS)			264.82		266.13		270.41
HHS - Administration			Subtotal	12.20	12.20		12.20
	HHSA1062	Administrative Associate II		4.20	4.20		4.20
	HHSA5060	Executive Administrative Assistant		1.00	1.00		1.00
	HHSA6117	HHS Director		1.00	1.00		1.00
	HHSA6146	Records Supervisor		1.00	1.00		1.00
	HHSA7043	Records Technician		5.00	5.00		5.00
HHS - ADRC			Subtotal	24.23	26.02		23.00
	ADRC1010	ADRC Administrator		1.00	1.00		1.00
	ADRC8071	Health and Humans Services Supervisor ADRC		0.00	0.00	0.88	0.88
	ADRC8109	Caregiver Support Coordinator		0.00	0.00	0.88	0.88
	ADRC1018	Nutrition Program Supervisor		0.60	0.20	0.80	0.80
	ADRC1059	Program Support Associate I		1.00	1.00		1.00
	ADRC1076/6045/8061	Benefit Specialist/Case Manager/Social Worker		8.75	3.00	11.75	-2.28
	ADRC1106	Dementia Care Specialist		1.00	1.00	-1.00	0.00
	ADRC6119	Nutrition Program Manager		4.08	4.08		4.08
	ADRC6120	Nutrition Program Cook		1.63	-0.65	0.98	-0.98
	ADRC6200	Outreach Coordinator		0.48	0.12	0.60	0.60
	ADRC6201	Day-Away Program Coordinator		0.49	0.49		0.49

Department	Position Number	Position Title	2022 FTE	Changes	2023 FTE	Changes	2024 FTE
ADRC6202		Nutrition Program Aide	1.40	-0.88	0.52	-0.52	0.00
ADRC7026		Transportation Driver	3.81		3.81		3.81
HHS - Behavioral Health			Subtotal	34.20	31.33	37.13	
HSBH1017		Behavioral Health Nurse	1.00		1.00		1.00
HSBH1059		Program Support Associate I	1.00		1.00	-1.00	0.00
HSBH1062		Program Support Associate II	0.00		0.00	1.00	1.00
HSBH8075/HSBH1063/HSBH8059		Clinical Substance Abuse Counselor Supervisor/Substance Abuse Counselor/Substance Abuse Counselor In Training	7.00		7.00	-1.00	6.00
HSBH1074		Behavioral Health Administrator/Operations Manager	1.00	-1.00	0.00		0.00
HSBH8107		Behavioral Health Administrator/HHS Deputy Director	0.00	1.00	1.00		1.00
HSBH1076		Social Worker/Case Manager	6.88	-2.88	4.00	4.00	8.00
HSBH8105		Lead Social Worker	0.00		0.00	1.00	1.00
HSBH8061 arpa		Case Managers - ARPA grant funded	5.00		5.00		5.00
HSBH6045-jail		Social Worker - Jail	0.00	1.00	1.00		1.00
HSBH1103		Behavioral Health Supervisor	1.00		1.00	1.50	2.50
HSBH8096		Adult Community Support Services Supervisor	1.00		1.00	-1.00	0.00
HSBH8060		CSP - Clinical Coordinator	1.00		1.00		1.00
HSBH1140		AODA Supervisor	1.00	-1.00	0.00		0.00
HSBH7039		Behavioral Health Technician	4.63		4.63		4.63
HSBH6089		Mental Health Therapist	3.70		3.70	1.30	5.00
HHS - CCS			Subtotal	29.30	29.30	28.50	
HSCCS1076/6045/8061		Social Worker II/Social Worker I/Case Manager	21.00	-1.00	20.00	-1.00	19.00
HSCCS8071		Health and Human Services Supervisor	2.00	1.00	3.00	-0.50	2.50
HSCCS8105		Lead Social Worker	0.00		0.00	1.00	1.00
HSCCS8062		Mental Health Professional	3.30		3.30	-0.30	3.00
HSCCS8073		CCS Administrator	1.00		1.00		1.00
HSCCS8026		CCS Service Director	1.00		1.00		1.00
HSCCS8035		Regional Project Manager	1.00		1.00		1.00
HHS - Child Services			Subtotal	43.95	45.20	48.20	
HSCS8071		Health and Human Services Supervisor	4.00		4.00		4.00
HSCS1073		In-Home Therapist	5.00		5.00		5.00
HSCS1076/6045/8061		Social Worker II/Social Worker I/Case Manager	24.00	1.00	25.00	2.00	27.00
HSCS1114		Early Intervention Teacher	1.88	0.13	2.00		2.00
HSCS8083		Children Services Administrator	1.00		1.00		1.00
HSCS6217/6041		Speech Therapist/Occupational Therapist I	2.00		2.00		2.00
HSCS1059/1062		Program Support Associate I/II	5.88	0.13	6.00	1.00	7.00
HSCS8025		Community Tracker	0.20		0.20		0.20
HHS - Economic Support			Subtotal	14.00	14.00	14.00	
HSES6074		Economic Support Administrator	1.00		1.00		1.00
HSES7004		Economic Support Lead Worker	2.00		2.00		2.00
HSES7005		Economic Support Specialist	11.00		11.00		11.00
HHS - Health Center			Subtotal	88.44	88.44	88.44	
HSHC1009		Nurse Supervisor	2.95		2.95		2.95
HSHC1020		Activity Manager	1.00		1.00		1.00
HSHC1027		Director of Social Services	1.00		1.00		1.00
HSHC1203		Ward Clerk	2.00		2.00		2.00
HSHC2039		Licensed Practical Nurse	6.90		6.90	-2.00	4.90
HSHCxxxx		Certified Medication Aide	0.00		0.00	2.00	2.00
HSHC2040/8038/8039		CNA / Dementia CNA / PCA	54.22		54.22		54.22
HSHC8065		Administrative Assistant - Health Center	1.00		1.00		1.00
HSHC2047		Housekeeper	3.40		3.40		3.40
HSHC2048		Activity Aide	1.50		1.50		1.50
HSHC6053		Registered Nurse	10.47		10.47		10.47
HSHC8063		Nurse Educator	1.00		1.00		1.00

Department	Position Number	Position Title	2022 FTE	Changes	2023 FTE	Changes	2024 FTE
	HSHC8066	Campus Director of Nursing	1.00		1.00		1.00
	HSHC6114	Health Care Campus Administrator	1.00		1.00		1.00
	HSHC8027	Lead Housekeeper	1.00		1.00		1.00
HHS - Public Health			Subtotal	18.50	19.65		18.95
	HSPH1040	Program Support Associate I/II/LPN	4.90		4.90	0.30	5.20
	HSPH1080	Public Health Nurse	5.20	0.15	5.35	-1.00	4.35
	HSPH6054	Public Health Nutritionist	1.40		1.40		1.40
	HSPH8085	Epidemiologist	1.00		1.00		1.00
	HSPH8097	Public Health Educator (LTE)	0.00	1.00	1.00		1.00
	HSPH6082	Public Health Supervisor	1.00		1.00		1.00
	HSPH8080	Public Health Nutrition Manager	1.00		1.00		1.00
	HSPH6099	Public Health Administrator / Health Officer	1.00		1.00		1.00
	HSPH6160	Environmental Health Specialist	1.00		1.00		1.00
	HSPH6186	Public Health Sanitarian	1.00		1.00		1.00
	EMSU2060	Emergency Preparedness Program Specialist	1.00		1.00		1.00
Highway			86.25		86.25		86.25
	HWY1024	County Surveyor	1.00		1.00		1.00
	HWY1071	Assistant Highway Patrol Superintendent	1.00		1.00		1.00
	HWY1105	Assistant Highway Commissioner	1.00		1.00		1.00
	HWY1095	Administrative Assistant	1.00		1.00		1.00
	HWY1151/1150	Highway Operator I/II	55.00		55.00		55.00
	HWY1163S	Seasonal Highway Laborer	3.25		3.25		3.25
	HWY3002	Highway Operator Foreman	9.00	-1.00	8.00		8.00
	HWY3004	Mechanic	5.00	1.00	6.00		6.00
	HWY3009	Welder	2.00	-1.00	1.00		1.00
	HWY8094	Shop Superintendent	0.00	1.00	1.00		1.00
	HWY5034	Operations Specialist	2.00		2.00		2.00
	HWY6035	Surveyor II	1.00		1.00		1.00
	HWY6079	Engineer	1.00		1.00		1.00
	HWY6103	Highway Patrol Superintendent	1.00		1.00		1.00
	HWY6116	Highway Commissioner	1.00		1.00		1.00
	HWY6131	Engineering Technician II	1.00		1.00		1.00
	HWY8023	Engineering Technician I	1.00		1.00		1.00
Information Technology			13.00		13.00		13.00
	IT1064	Information Technology M365 Administrator	1.00		1.00		1.00
	IT1064	Information Technology Analyst	5.00		5.00		5.00
	IT1065	IT Network Engineer - Senior	1.00		1.00		1.00
	IT1107/8102	Information Technology Specialist I/II	2.00		2.00		2.00
	IT1116	Information Technology Operations Manager	1.00		1.00		1.00
	IT1131	Information Technology Support-Operation	1.00		1.00		1.00
	IT6109	Information Technology Director	1.00		1.00		1.00
	IT8057	Human Resources & Finance System Analyst	1.00		1.00		1.00
Judicial			9.00		9.00		9.00
	JUDI5026	Judicial Assistant	4.00		4.00		4.00
	JUDI1058	Legal Assistant	1.00		1.00		1.00
	JUDI6162	Circuit Court Commissioner	1.00		1.00		1.00
	RIP5004	Second Deputy	1.00		1.00		1.00
	RIP5027	First Deputy	1.00		1.00		1.00
	RIP5033	Register in Probate	1.00		1.00		1.00

Department	Position Number	Position Title	2022 FTE	Changes	2023 FTE	Changes	2024 FTE
Justice Services			7.00		7.00		8.60
	JSS9092	Justice Services Director	1.00		1.00		1.00
	JUDI6143	Treatment Court Coordinator	1.00		1.00		1.00
	JUDI8072	COMPAS Assessor/Treatment Court Case Worker (TAD Grant)	1.00	-1.00	0.00		0.00
	JUDI8072	COMPAS Assessor/Treatment Court Case Manager (TAD Grant)	0.00	1.00	1.00		1.00
	JSS8087	Pretrial Services Program Supervisor	1.00		1.00		1.00
	JSS8088	Lead COMPAS/Pretrial Case Manager	1.00		1.00		1.00
	JSS8095	Pretrial Case Manager	1.00	1.00	2.00		2.00
	JSS8087	Pretrial Case Worker	1.00	-1.00	0.00		0.00
	JSS8108	Substance Screener	0.00		0.00	1.00	1.00
	JSS8106	Data Entry Specialist	0.00		0.00	0.60	0.60
Medical Examiner			0.50		0.50		0.75
	ME8079	Program Coordinator	0.50		0.50		0.50
	Mexxxx	CT Technologist	0.00		0.00	0.25	0.25
Register of Deeds			5.00		5.00		5.00
	ROD1003	Register of Deeds	1.00		1.00		1.00
	ROD5004	Second Deputy	3.00		3.00		3.00
	ROD5027	First Deputy	1.00		1.00		1.00
Sheriff			118.10		118.10		127.10
	Sheriff - Patrol		Subtotal	61.60	60.60		69.60
	SHER1005	Sheriff	1.00		1.00		1.00
	SHER6107	Chief Deputy	1.00		1.00		1.00
	SHER6086/8070	Captain - Field Services/Support Services	2.00		2.00		2.00
	SHER4011	Lieutenant	2.00	1.00	3.00		3.00
	SHER1110	Investigative Sergeant	1.00		1.00		1.00
	SHER4008	Investigator	7.00		7.00	1.00	8.00
	SHER6123	Patrol Sergeant/Shift Supervisor	5.00		5.00		5.00
	SHER4006	Primary Services Deputy	25.00		25.00	8.00	33.00
	SHER1036	Court Services Sergeant	1.00		1.00		1.00
	SHER1037	Court Services Deputy	7.00	-1.00	6.00		6.00
	SHER1060	Financial Associate II	1.00		1.00		1.00
	SHER5003	Law Enforcement Assistant	6.00	-1.00	5.00		5.00
	SHER6125	Sheriff Reserve/Auxiliary Deputies	1.60		1.60		1.60
	SHER8074	Evidence and Records Custodian	1.00		1.00		1.00
	Sheriff - Corrections		Subtotal	34.00	35.00		35.00
	SHER6203	Jail Captain	1.00		1.00		1.00
	SHER1016	Jail Lieutenant	2.00		2.00		2.00
	SHER6204	Jail Sergeant/Shift Supervisor	5.00		5.00		5.00
	SHER4003/4002	Corrections Officer I/II/Jailer	25.00		25.00		25.00
	SHER8084	Inmate Education Program Coordinator	1.00		1.00		1.00
	SHER5003	Law Enforcement Assistant Jail	0.00	1.00	1.00		1.00
	Sheriff - ESS		Subtotal	22.50	22.50		22.50
	EMSU1118	Emergency Support Services Program Coord	1.00		1.00		1.00
	EMCO1112	Emergency Telecommunications Supervisor	3.00		3.00		3.00
	EMCO5037	Emergency Telecommunicator	15.00		15.00		15.00
	EMCO5043	Emergency Communications Systems Technician	1.00		1.00		1.00
	EMCO6175	Emergency Communications Manager	1.00		1.00		1.00
	EMCO8021	Reserve Telecommunicator	0.50		0.50		0.50
	EMSU4012	Emergency Management Manager	1.00		1.00		1.00

<u>Department</u>	<u>Position Number</u>	<u>Position Title</u>	<u>2022 FTE</u>	<u>Changes</u>	<u>2023 FTE</u>	<u>Changes</u>	<u>2024 FTE</u>
Treasurer			4.50		4.50		4.50
	TREA1002	County Treasurer	1.00		1.00		1.00
	TREA5004	Second Deputy	1.00		1.00		1.00
	TREA5027	First Deputy	1.00		1.00		1.00
	TREA6003	Office Associate	1.50		1.50		1.50
Veterans Services			3.00		3.00		3.00
	VETS5029	Assistant County Veteran Service Officer	1.00	1.00	2.00		2.00
	VETS6070	Veterans Service Director	1.00		1.00		1.00
	VETS8019	Administrative Associate III	1.00	-1.00	0.00		0.00
Total County Authorized FTE			639.39		639.70		658.33

2024 St. Croix County Wage Grid with 1% COLA

1.01

Pay Grade	Position Title	Department	1.01																										
			2.50%	2.50%	2.50%	2.50%	2.00%	2.00%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%							
Step 3	Step 4	Step 5	Step 6	Step 7	Step 8 Market	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20												
40	No Position										\$15.76	\$16.00	\$16.24	\$16.48	\$16.73	\$16.98	\$17.23	\$17.49	\$17.75	\$18.02									
41	Parks Specialist	Community Development									\$15.76	\$16.00	\$16.24	\$16.48	\$16.73	\$16.98	\$17.23	\$17.49	\$17.75	\$18.02									
41	Groundskeeper	Facilities									\$15.76	\$16.00	\$16.24	\$16.48	\$16.73	\$16.98	\$17.23	\$17.49	\$17.75	\$18.02									
42	Highway Laborer	Highway									\$15.76	\$16.08	\$16.32	\$16.57	\$16.81	\$17.07	\$17.32	\$17.58	\$17.85	\$18.11	\$18.38	\$18.66	\$18.94						
50	Transportation Driver	HHS - ADRC										\$32,607	\$33,100	\$33,593	\$34,107	\$34,621	\$35,114	\$35,671	\$36,185	\$36,721	\$37,278	\$37,835							
50	Office Associate	Treasurer										\$15.83	\$16.07	\$16.31	\$16.56	\$16.81	\$17.05	\$17.32	\$17.57	\$17.84	\$18.10	\$18.37							
50	County Clerk																												
50	Community Development																												
50	Parks Laborer	Community Development																											
50	Nutrition Program Aide	HHS - ADRC																											
51	Activity Aide	HHS - Health Care Campus										\$33,407	\$34,066	\$34,571	\$35,098	\$35,625	\$36,153	\$36,702	\$37,251	\$37,822	\$38,371	\$38,964	\$39,548	\$40,142					
51	Housekeeper	HHS - Health Care Campus										\$16.06	\$16.38	\$16.62	\$16.87	\$17.13	\$17.38	\$17.65	\$17.91	\$18.18	\$18.45	\$18.73	\$19.01	\$19.30					
51	Personal Care Assistant	HHS - Health Care Campus																											
52	Civilian Bailiff	Clerk of Courts										\$33,715	\$34,395	\$35,076	\$35,779	\$36,306	\$36,855	\$37,405	\$37,976	\$38,547	\$39,118	\$39,711	\$40,304	\$40,897	\$41,510	\$42,133			
												\$16.21	\$16.54	\$16.86	\$17.20	\$17.45	\$17.72	\$17.98	\$18.26	\$18.53	\$18.81	\$19.09	\$19.38	\$19.66	\$19.96	\$20.26			
53	Certified Nurse Assistant (start at market)	HHS - Health Care Campus										\$34,527	\$35,406	\$36,109	\$36,833	\$37,558	\$38,129	\$38,700	\$39,271	\$39,864	\$40,457	\$41,072	\$41,687	\$42,324	\$42,939	\$43,584	\$44,237		
53	Facilities Custodian	Facilities Department										\$16.60	\$17.02	\$17.36	\$17.71	\$18.06	\$18.33	\$18.61	\$18.88	\$19.17	\$19.45	\$19.75	\$20.04	\$20.35	\$20.64	\$20.95	\$21.27		
54	Certified Nurse Assistant - Dementia (start at market)	HHS - Health Care Campus										\$35,384	\$36,262	\$37,163	\$37,910	\$38,678	\$39,447	\$40,040	\$40,633	\$41,248	\$41,863	\$42,478	\$43,137	\$43,774	\$44,433	\$45,092	\$45,768	\$46,455	
54	Facilities Lead Custodian	Facilities										\$17.01	\$17.43	\$17.87	\$18.23	\$18.60	\$18.96	\$19.25	\$19.54	\$19.83	\$20.13	\$20.42	\$20.74	\$21.05	\$21.36	\$21.68	\$22.00	\$22.33	
54	Lead Housekeeper	HHS - Health Care Campus																											
54	Nutrition Program Cook	HHS - ADRC																											
55	Administrative Assistant	HHS - Health Care Campus										\$36,240	\$37,141	\$38,063	\$39,030	\$39,799	\$40,611	\$41,402	\$42,039	\$42,654	\$43,313	\$43,950	\$44,609	\$45,290	\$45,970	\$46,651	\$47,354	\$48,064	\$48,785
55	Administrative Associate II	Community Development										\$17.42	\$17.86	\$18.30	\$18.76	\$19.13	\$19.52	\$19.90	\$20.21	\$20.51	\$20.82	\$21.13	\$21.45	\$21.77	\$22.10	\$22.43	\$22.77	\$23.11	\$23.45
55	HHS - Children Services																												
55	Customer Service Representative	Child Support																											
55	Substance Screeners	Justice Support Services																											
55	Ward Clerk	HHS - Health Care Campus																											
56	Day Away Program Coordinator	HHS - ADRC										\$38,403	\$39,390	\$40,356	\$41,344	\$42,205	\$43,024	\$43,907	\$44,579	\$45,230	\$45,902	\$46,596	\$47,289	\$48,003	\$48,718	\$49,453	\$50,188	\$50,944	\$51,701
56	Nutrition Program Manager	HHS - ADRC										\$18.46	\$18.94	\$19.40	\$19.88	\$20.29	\$20.68	\$21.11	\$21.43	\$21.75	\$22.07	\$22.40	\$22.74	\$23.08	\$23.42	\$23.78	\$24.13	\$24.49	\$24.86
56	Certified Medication Aide	HHS - Health Care Campus																											
57	Administrative Associate III	Veterans Service Office										\$40,723	\$41,740	\$42,779	\$43,839	\$44,726	\$45,614	\$46,544	\$47,214	\$47,951	\$48,643	\$49,400	\$50,114	\$50,893	\$51,629	\$52,429	\$53,187	\$53,988	\$54,810
57	Program Support Associate I	HHS - ADRC										\$19.58	\$20.07	\$20.57	\$21.08	\$21.50	\$21.93	\$22.38	\$22.70	\$23.05	\$23.39	\$23.75	\$24.09	\$24.47	\$24.82	\$25.21	\$25.57	\$25.96	\$26.35
57	HHS - Children Services																												
58	Licensed Practical Nurse	HHS - Health Care Campus										\$43,171	\$44,222	\$45,356	\$46,470	\$47,394	\$48,360	\$49,327	\$50,041	\$50,818	\$51,554	\$52,352	\$53,129	\$53,928	\$54,747	\$55,566	\$56,406	\$57,247	\$58,108
58	Outreach Coordinator	HHS - ADRC										\$20.76	\$21.26	\$21.81	\$22.34	\$22.79	\$23.25	\$23.71	\$24.06	\$24.43	\$24.79	\$25.17	\$25.54	\$25.93	\$26.32	\$26.71	\$27.12	\$27.52	\$27.94
58	Pretrial Case Worker	Justice Support Services																											
58	Program Support Associate II	HHS - Children Services																											
58	HHS - Behavioral Health																												
58	Program Support Associate II/LPN	HHS - Public Health Services																											
58	Records Technician	HHS - Administration																											
58	Second Deputy	County Clerk																											
58	Register of Deeds																												
58	Treasurer																												
59	Administrative Assistant IV	Judicial Department																											
59	Behavioral Health Technician	HHS - Behavioral Health										\$45,314	\$46,449	\$47,625	\$48,802	\$49,768	\$50,776	\$51,785	\$52,562	\$53,360	\$54,159	\$54,978	\$55,776	\$56,638	\$57,478	\$58,339	\$59,222	\$60,104	\$61,007
59	Court Clerk I	Clerk of Courts										\$21.79	\$22.33	\$22.90	\$23.46	\$23.93	\$24.41	\$24.90	\$25.27	\$25.65	\$26.04	\$26.43	\$26.82	\$27.23	\$27.63	\$28.05	\$28.47	\$28.90	\$29.33
59	COMPAS Assessor/Treatment Court Case Manager	Justice Support Services																											
59	Facilities Technician I	Facilities Department																											
59	Financial Associate I	Clerk of Courts																											
59	Grant Project Technician	Community Development																											
59	Land Use & Conservations Planning Technician I	Community Development																											
59	Pretrial Case Manager	Justice Support Services																											
59	Planning/GIS Technician	Community Development																											
59	Program Coordinator	Medical Examiner																											
59	Second Deputy	Register in Probate																											
60	Administrative Assistant	Highway										\$47,583	\$48,781	\$49,978	\$51,239	\$52,268	\$53,318	\$54,369	\$55,209	\$56,028	\$56,869	\$57,730	\$58,570	\$59,453	\$60,356	\$61,259	\$62,184	\$63,129	\$64,053
60	Court Clerk II	Clerk of Courts										\$22.88	\$23.45	\$24.03	\$24.63	\$25.13	\$25.63	\$26.14	\$26.54	\$26.94	\$27.34	\$27.75	\$28.16	\$28.58	\$29.02	\$29.45	\$30.90	\$30.35	\$30.79

Pay Grade	Position Title	Department	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8 Market	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
60	Diversion Program Case Worker	District Attorney's Office																		
60	Evidence and Records Custodian	Sheriff's Office - Support Services																		
60	Financial Associate II	Clerk of Courts																		
60		Finance																		
60		Community Development																		
60		Sheriff's Office - Jail																		
60	Judicial Assistant	Judicial Department																		
60	Lead COMPAS Assessor/Pretrial Case Manager	Justice Support Services																		
60	Law Enforcement Assistant	Sheriff's Office - Support Services																		
60	Legal Assistant	District Attorney's Office																		
60		Corporation Counsel																		
60		Judicial Department																		
61	Administrative Assistant to the County Administrator	Administration	\$50,440	\$51,701	\$52,982	\$54,306	\$55,398	\$56,512	\$57,625	\$58,507	\$59,390	\$60,272	\$61,175	\$62,100	\$63,024	\$63,990	\$64,915	\$65,902	\$66,910	\$67,898
61	Child Support Specialist I	Child Support	\$24.25	\$24.86	\$25.47	\$26.11	\$26.63	\$27.17	\$27.70	\$28.13	\$28.55	\$28.98	\$29.41	\$29.86	\$30.30	\$30.76	\$31.21	\$31.68	\$32.17	\$32.64
61	Economic Support Specialist	HHS - Economic Support																		
61	Emergency Support Services Program Coordinator	Sheriff's Office - Support Services																		
61	Emergency Telecommunicator	Sheriff's Office - Support Services																		
61	Emergency Telecommunicator Reserves	Sheriff's Office - Support Services																		
61	Facilities Technician II	Facilities Department																		
61	First Deputy	County Clerk																		
61		Register in Probate																		
61		Register of Deeds																		
61		County Treasurer																		
61	Information Technology Support - Operations	Information Technology																		
61	Lead Court Clerk	Clerk of Courts																		
61	Lead Finance Specialist	Finance																		
61	Lead Legal Assistant	District Attorney's Office																		
61	Recycling Specialist	Community Development																		
61	Senior Financial Associate	Finance																		
61	Water Resources and Outreach Specialist	Community Development																		
62	Activity Manager	HHS - Health Care Campus	\$52,940	\$54,285	\$55,629	\$57,037	\$58,192	\$59,348	\$60,524	\$61,427	\$62,352	\$63,276	\$64,242	\$65,209	\$66,175	\$67,163	\$68,192	\$69,200	\$70,230	\$71,301
62	Assistant County Veteran Service Officer	Veterans Service Office	\$25.45	\$26.10	\$26.74	\$27.42	\$27.98	\$28.53	\$29.10	\$29.53	\$29.98	\$30.42	\$30.89	\$31.35	\$31.82	\$32.29	\$32.78	\$33.27	\$33.76	\$34.28
62	CCS Project Manager	HHS - CCS																		
62	Child Support Specialist II	Child Support																		
62	Diversion Program Case Management Specialist	District Attorney's Office																		
62	Emergency Preparedness Program Specialist	Emergency Support Services																		
62	Facilities Technician III	Facilities																		
62	Highway Operator	Highway																		
62	Land Use & Conservation Planning Technician II	Community Development																		
62	Lead Economic Support Specialist	HHS - Economic Support																		
62	Marketing Coordinator	Community Development																		
62	Paralegal	Corporation Counsel																		
62	Property Manager	Community Development																		
62	Real Property Analyst	Community Development																		
62	Substance Use Counselor - In Training	HHS - Behavioral Health																		
62	Victim Witness Legal Advocate	District Attorney's Office																		
62	Victim Witness Program Specialist	District Attorney's Office																		
63	Case Manager	HHS - Multiple Divisions	\$55,608	\$56,995	\$58,423	\$59,894	\$61,091	\$62,310	\$63,549	\$64,495	\$65,482	\$66,469	\$67,457	\$68,465	\$69,494	\$70,524	\$71,574	\$72,667	\$73,738	\$74,852
63	Emergency Communications Systems Technician	Sheriff's Office - Support Services	\$26.73	\$27.40	\$28.09	\$28.80	\$29.37	\$29.96	\$30.55	\$31.01	\$31.48	\$31.96	\$32.43	\$32.92	\$33.41	\$33.91	\$34.41	\$34.94	\$35.45	\$35.99
63	Executive Administrative Assistant	HHS - Administration																		
63	Facilities Operation Coordinator	Facilities																		
63	Highway Operator Foreman	Highway																		
63	Information Technology Specialist - End-Point	Information Technology																		
63	Mechanic	Highway																		
63	Nutrition Program Supervisor	HHS - ADRC																		
63	Public Health Educator	HHS - Public Health Services																		
63	Records Supervisor	HHS - Administration																		
63	Welder	Highway																		
64	Administrative Services Supervisor	Clerk of Courts	\$58,381	\$59,852	\$61,343	\$62,877	\$64,137	\$65,419	\$66,742	\$67,730	\$68,738	\$69,789	\$70,797	\$71,889	\$72,961	\$74,074	\$75,146	\$76,301	\$77,414	\$78,591
64		Community Development	\$28.07	\$28.77	\$29.49	\$30.23	\$30.84	\$31.45	\$32.09	\$32.56	\$33.05	\$33.55	\$34.04	\$34.56	\$35.08	\$35.61	\$36.13	\$36.68	\$37.22	\$37.78
64	Child Support Coordinator	Child Support																		
64	Conservation Planner	Community Development																		
64	Dementia Care Specialist	HHS - ADRC																		
64	Disability Benefit Specialist	HHS - ADRC																		
64	Early Intervention Teacher	HHS - Children Services																		
64	Elder Benefit Specialist	HHS - ADRC																		
64	Engineering Technician I	Highway																		
64	Environmental Health Specialist	HHS - Public Health Services																		
64	Facilities Supervisor	Facilities Department																		

Pay Grade	Position Title	Department	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8 Market	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
64	Information Technology Specialist II	Information Technology																		
64	Inmate Education and Program Coordinator	Sheriff's Office - Jail																		
64	Justice Support Center Coordinator	Justice Support Services																		
64	Land Use Planner	Community Development																		
64	Public Health Nutritionist	HHS - Public Health Services																		
64	Public Health Sanitarian	HHS - Public Health Services																		
64	Registered Nurse (Associates)	HHS - Public Health Services																		
64	Social Worker I	HHS - Multiple Divisions																		
64	Substance Use Counselor	HHS - Behavioral Health																		
65	Accounting Supervisor	Finance	\$61,890	\$63,423	\$65,041	\$66,658	\$67,961	\$69,347	\$70,713	\$71,805	\$72,877	\$73,969	\$75,062	\$76,196	\$77,330	\$78,507	\$79,662	\$80,860	\$82,099	\$83,318
65	Accounts Receivable Supervisor	Finance	\$29.75	\$30.49	\$31.27	\$32.05	\$32.67	\$33.34	\$34.00	\$34.52	\$35.04	\$35.56	\$36.09	\$36.63	\$37.18	\$37.74	\$38.30	\$38.87	\$39.47	\$40.06
65	Clinical Substance Use Counselor	HHS - Behavioral Health																		
65	Conservation Planner II	Community Development																		
65	Diversion Program Supervisor	District Attorney's Office																		
65	Emergency Telecommunications Supervisor	Sheriff's Office - Support Services																		
65	Engineering Tech II	Highway																		
65	GIS Analyst I	Community Development																		
65	Occupational Therapist I	HHS - Children Services																		
65	Operations Specialist	Highway																		
65	Planner	Community Development																		
65	Pretrial Services Program Supervisor	Justice Support Services																		
65	Speech Therapist	HHS - Children Services																		
65	Surveyor I	Highway																		
65	Talent Acquisition Specialist	Human Resources																		
65	Treatment Court Coordinator	Justice Support Services																		
65	Victim Witness Program Supervisor	District Attorney's Office																		
66	Behavioral Health Nurse	HHS - Behavioral Health	\$64,999	\$66,616	\$68,297	\$69,978	\$71,385	\$72,814	\$74,263	\$75,398	\$76,511	\$77,667	\$78,822	\$80,019	\$81,217	\$82,414	\$83,654	\$84,914	\$86,175	\$87,477
66	Clinical Substance Use Counselor - Clinical Supervisor	HHS - Behavioral Health	\$31.25	\$32.03	\$32.84	\$33.64	\$34.32	\$35.01	\$35.70	\$36.25	\$36.78	\$37.34	\$37.90	\$38.47	\$39.05	\$39.62	\$40.22	\$40.82	\$41.43	\$42.06
66	GIS Analyst II	Community Development																		
66	Information Technology Analyst (AV, End-point, Servers)	Information Technology																		
66	Information Technology Analyst - AV	Information Technology																		
66	Information Technology Analyst - End-point	Information Technology																		
66	Information Technology Analyst - Servers	Information Technology																		
66	Public Health Nurse	HHS - Public Health Services																		
66	Public Health Nutrition Manager	HHS - Public Health Services																		
66	Public Information Officer - Communications Specialist	Administration																		
66	Registered Nurse	HHS - Health Care Campus																		
66	Social Worker II	HHS - Multiple Divisions																		
67	Assistant Highway Superintendent	Highway	\$68,255	\$69,936	\$71,679	\$73,486	\$74,957	\$76,448	\$77,961	\$79,158	\$80,335	\$81,553	\$82,772	\$84,011	\$85,250	\$86,532	\$87,855	\$89,179	\$90,502	\$91,868
67	Caregiver Support Coordinator	HHS - ADRC	\$32.81	\$33.62	\$34.46	\$35.33	\$36.04	\$36.75	\$37.48	\$38.06	\$38.62	\$39.21	\$39.79	\$40.39	\$40.99	\$41.60	\$42.24	\$42.87	\$43.51	\$44.17
67	Child Support Administrator	Child Support																		
67	Clinical Coordinator	HHS - Behavioral Health																		
67	Director of Social Services	HHS - Health Care Campus																		
67	Emergency Management Manager	Sheriff's Office - Support Services																		
67	Epidemiologist	HHS - Public Health																		
67	Facilities Project Manager	Facilities Department																		
67	In Home Therapist	HHS - Children Services																		
67	Lead Social Worker	HHS - Multiple Divisions																		
67	Mental Health Professional	HHS - CCS																		
67	Mental Health Therapist	HHS - Behavioral Health																		
67	Nurse Educator	HHS - Health Care Campus																		
67	Nurse Supervisor	HHS - Health Care Campus																		
67	Register in Probate	Register in Probate																		
67	Senior Planner	Community Development																		
68	Benefits and HRIS Analyst	Human Resources	\$71,637	\$73,444	\$75,272	\$77,162	\$78,696	\$80,272	\$81,889	\$83,108	\$84,368	\$85,629	\$86,931	\$88,192	\$89,515	\$90,860	\$92,246	\$93,612	\$95,019	\$96,448
68	CCS Service Director	HHS - Behavioral Health	\$34.44	\$35.31	\$36.19	\$37.10	\$37.83	\$38.59	\$39.37	\$39.96	\$40.56	\$41.17	\$41.79	\$42.40	\$43.04	\$43.68	\$44.35	\$45.01	\$45.68	\$46.37
68	Emergency Communications Manager	Sheriff's Office - Support Services																		
68	Human Resources Advisor	Human Resources																		
68	Human Resource and Finance System Analyst	Information Technology																		
68	Information Technology M365 Administrator	Information Technology																		
68	Land and Water Conservation Administrator	Community Development																		
68	Land Use Administrator	Community Development																		
68	Parks Administrator	Community Development																		
68	Shop Superintendent	Highway																		
68	Surveyor II	Highway																		
68	Veterans Service Director	Veterans Service Office																		
69	AODA Supervisor	HHS - Behavioral Health	\$77,372	\$79,305	\$81,301	\$83,339	\$84,998	\$86,679	\$88,444	\$89,767	\$91,091	\$92,456	\$93,843	\$95,250	\$96,679	\$98,128	\$99,599	\$101,090	\$102,603	\$104,137
69	Assistant Finance Director	Finance	\$37.20	\$38.13	\$39.09	\$40.07	\$40.86	\$41.67	\$42.52	\$43.16	\$43.79	\$44.45	\$45.12	\$45.79	\$46.48	\$47.18	\$47.88	\$48.60	\$49.33	\$50.07
69	County Surveyor	Highway																		
69	Economic Support Administrator	HHS - Economic Support																		

Pay Grade	Position Title	Department	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8 Market	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
69	Fiscal Manager	Finance																		
69	Health and Human Services Supervisor	HHS - Children Services																		
69		HHS - ADRC																		
69		HHS - CCS																		
69	Information Technology Network Engineer - Senior	Information Technology																		
69	Jail Lieutenant	Sheriff's Office - Jail																		
69	Justices Services Director	Justice Support Services																		
69	Lieutenant	Sheriff's Office																		
69	Planning & Land Information Administrator	Community Development																		
69	Public Health Supervisor	HHS - Public Health Services																		
70	Adult Community Support Services Supervisor	HHS - Behavioral Health	\$85,103	\$87,246	\$89,431	\$91,658	\$93,507	\$95,355	\$97,288	\$98,738	\$100,229	\$101,721	\$103,254	\$104,788	\$106,364	\$107,960	\$109,578	\$111,216	\$112,897	\$114,599
70	ADRC Administrator	HHS - ADRC	\$40.92	\$41.95	\$43.00	\$44.07	\$44.96	\$45.84	\$46.77	\$47.47	\$48.19	\$48.90	\$49.64	\$50.38	\$51.14	\$51.90	\$52.68	\$53.47	\$54.28	\$55.10
70	Assistant Highway Commissioner	Highway																		
70	Behavioral Health Supervisor	HHS - Behavioral Health/CCS																		
70	Campus Director of Nursing	HHS - Health Care Campus																		
70	CCS Administrator	HHS - CCS																		
70	Children Services Administrator	HHS - Children Services																		
70	Engineer	Highway																		
70	Facilities Director	Facilities Department																		
70	Field Services Captain	Sheriff's Office																		
70	IT Operations Manager	Information Technology																		
70	Jail Captain	Sheriff's Office - Jail																		
70	Public Health Administrator/Health Officer	HHS - Public Health Services																		
70	Support Services Captain	Emergency Support Services																		
71	Highway Patrol Superintendent	Highway	\$90,229	\$92,477	\$94,788	\$97,183	\$99,095	\$101,069	\$103,128	\$104,662	\$106,216	\$107,813	\$109,452	\$111,069	\$112,729	\$114,431	\$116,153	\$117,897	\$119,683	\$121,447
71	Behavioral Health Administrator	HHS - Behavioral Health	\$43.38	\$44.46	\$45.57	\$46.72	\$47.64	\$48.59	\$49.58	\$50.32	\$51.07	\$51.83	\$52.62	\$53.40	\$54.20	\$55.01	\$55.84	\$56.68	\$57.54	\$58.39
72	HHS Deputy Director	HHS	\$99,263	\$101,742	\$104,263	\$106,868	\$109,557	\$112,288	\$115,103	\$117,981	\$120,943	\$123,947	\$127,035	\$130,229	\$133,464	\$135,481	\$137,518			
72	Community Development Director	Community Development	\$47.72	\$48.91	\$50.13	\$51.38	\$52.67	\$53.98	\$55.34	\$56.72	\$58.15	\$59.59	\$61.07	\$62.61	\$64.17	\$65.13	\$66.11			
72	Health Care Campus Administrator	HHS - Health Care Campus																		
72	Human Resources Director	Human Resources																		
72	Information Technology Director	Information Technology																		
73	Assistant Corporation Counsel	Corporation Counsel	\$104,200	\$106,805	\$109,494	\$112,225	\$115,019	\$117,897	\$120,859	\$123,884	\$126,972	\$130,124	\$133,401	\$136,741	\$140,144	\$142,245	\$144,388			
73	Chief Deputy	Sheriff's Office	\$50.10	\$51.35	\$52.64	\$53.95	\$55.30	\$56.68	\$58.11	\$59.56	\$61.04	\$62.56	\$64.14	\$65.74	\$67.38	\$68.39	\$69.42			
74	Finance Director	Finance	\$109,431	\$112,141	\$114,956	\$117,834	\$120,775	\$123,821	\$126,888	\$130,061	\$133,317	\$136,657	\$140,060	\$143,569	\$147,161	\$149,367	\$151,594			
74	Circuit Court Commissioner	Judicial Department	\$52.61	\$53.91	\$55.27	\$56.65	\$58.06	\$59.53	\$61.00	\$62.53	\$64.09	\$65.70	\$67.34	\$69.02	\$70.75	\$71.81	\$72.88			
75	Highway Commissioner	Highway	\$114,893	\$117,771	\$120,712	\$123,737	\$126,825	\$129,976	\$133,233	\$136,573	\$139,976	\$143,485	\$147,077	\$150,732	\$154,514	\$156,825	\$159,199			
			\$55.24	\$56.62	\$58.03	\$59.49	\$60.97	\$62.49	\$64.05	\$65.66	\$67.30	\$68.98	\$70.71	\$72.47	\$74.29	\$75.40	\$76.54			
76	Corporation Counsel	Corporation Counsel	\$120,628	\$123,653	\$126,762	\$129,913	\$133,170	\$136,489	\$139,913	\$143,401	\$146,993	\$150,648	\$154,430	\$158,274	\$162,245	\$164,682	\$167,161			
76	HHS Director	HHS - Administration	\$57.99	\$59.45	\$60.94	\$62.46	\$64.02	\$65.62	\$67.27	\$68.94	\$70.67	\$72.43	\$74.25	\$76.09	\$78.00	\$79.17	\$80.37			
90	County Administrator	Administration	\$156,804	\$160,753	\$164,766	\$168,883	\$173,127	\$177,434	\$181,887	\$186,404	\$191,089	\$195,858	\$200,752	\$205,773	\$210,920	\$214,093	\$217,286			
			\$75.39	\$77.29	\$79.21	\$81.19	\$83.23	\$85.30	\$87.45	\$89.62	\$91.87	\$94.16	\$96.52	\$98.93	\$101.40	\$102.93	\$104.46			

Additional Compensation Categories

Departments	Facilities	Emergency Support Services	LAW Jail	Family & Child	ROD	IT	Medical Examiner	Highway	Health Center Campus
On Call	1.75		2.00	2.25		2.00 Non-Exempt 2.25 Exempt	3.50	2.00	
Call-In	2 hour minimum			Exempt earn straight time over 40 hours \$2.00 hour pickup weekend shift not theirs from 2pm Friday - 11pm Sunday		1 hour minimum online 2 hour minimum in person Exempt earn straight time over 40 hours		2 hour minimum	5.00 per hour for any shift that is picked up 72 hours before the start of the shift 2.50 if picked up after that 3.00 per hour for any shift picked up when FTE .2-.499 5.00 per hour when FTE is greater than .500
Shift Differential 6pm-6am 6pm-10pm 10pm-2am 2am-6am	0.30	0.40 0.60 1.00							Shift A Premium = 0 Shift A Weekend \$2/hr Shift B Premium \$.50/hr Shift B Weekend \$2.5/hr Shift C Premium \$1/hr Shift C Weekend \$3/hr
Night Shift Incentive								5.00	
Special Pay Rates Interpreting Stipend Abstractor Stipend Trainer Pay Field Training Sergeant Pay OT Sergeant Pay Temp Foreman Reserve/Auxiliary Deputy Charge Nurse Hiring Bonus Referral Bonus		2.00	2.00 2.00 3.00 23.05 (75% of starting patrol deputy)	8.00	1.50			3.00	Weekend Warrior Pay Work 36 weekend hours paid for 40 hours 2.00 \$500 6 months + \$250 @ 1 year \$500 referral bonus
Per Diems Mileage Scene Phone Report Investigation Investigation Report Permit Signing CT Scan							\$1500 pay period ME \$300 month Chief Deputy IRS Rate 3 hours @\$150 \$25 per phone report \$75 per hour after 3 hours \$150 per report \$60 per permit \$75 per scan		

	Actual 2019	Actual 2020	Actual 2021	Actual 2022	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023	Budget 2024
51110 SALARY & WAGES	32,777,495	33,906,134	34,941,927	34,941,927	33,547,849	35,990,271	37,100,527	37,934,607	40,489,457	42,139,001
51220 OVERTIME	1,346,180	1,440,398	1,431,744	1,431,744	977,190	977,190	1,013,750	1,017,000	1,026,000	1,124,250
51230 ON CALL PAY	60,779	67,583	75,732	75,732	83,119	83,119	60,000	65,500	65,500	65,500
CONTRACT FOR SERVICES	-	-			173,660	-	-	-	-	-
OTHER PAY CLASSES	288,568	903,001	942,164	942,164	463,480	598,838	693,800	895,370	758,557	765,456
51310 PTO INCENTIVE	108,162	136,245	181,526	181,526	158,196	149,078	126,675	140,000	82,000	164,500
Total Wages	34,581,184	36,453,361	37,573,093	37,573,093	35,403,494	37,798,496	38,994,752	40,052,477	42,421,514	44,258,707
51510 SOCIAL SECURITY	2,618,457	2,696,329	2,702,864	2,702,864	2,697,055	2,870,615	2,933,024	3,005,004	3,195,746	3,342,248
51520 RETIREMENT - EMPLOYER SHARE	2,398,266	2,660,717	2,651,800	2,651,800	2,471,130	2,767,082	2,806,621	2,839,298	3,181,172	3,493,763
51530 DENTAL INSURANCE	57,837	71,627	90,417	90,417	56,485	96,730	121,844	128,468	132,810	108,510
51540 HEALTH INSURANCE	7,316,095	7,578,559	8,705,128	8,705,128	8,000,015	9,443,371	9,940,387	10,836,851	10,893,440	10,407,160
51545 HRA LIABILITY	-	-	-	-	581,565	-	-	-	-	-
51550 DISABILITY INSURANCE	106,423	101,958	112,406	112,406	99,444	107,799	110,935	113,631	121,296	126,355
51560 WORKER'S COMPENSATION	512,718	536,573	563,730	563,730	486,604	529,926	555,593	577,050	611,121	638,365
51570 EMPLOYMENT PHYSICALS	843	-	-	-	1,378	1,378	1,378	1,378	-	-
51580 LIFE INSURANCE	47,775	45,837	49,603	49,603	42,440	45,895	47,102	47,555	50,630	52,582
51590 UNEMPLOYMENT	15,668	33,842	15,595	15,595	-	-	-	-	-	-
Total Fringes	13,074,082	13,725,442	14,891,543	14,891,543	14,436,116	15,862,796	16,516,884	17,549,235	18,186,215	18,168,983
Net Wages and Fringes	47,655,266	50,178,803	52,464,636	52,464,636	49,839,610	53,661,292	55,511,636	57,601,712	60,607,729	62,427,690

834 W-2's 2019 849 W-2's 2020 849 W-2's 2021 873 W-2's 2022
 33,107,188.58 34,925,282.90 35,473,973.52 35,975,797.68



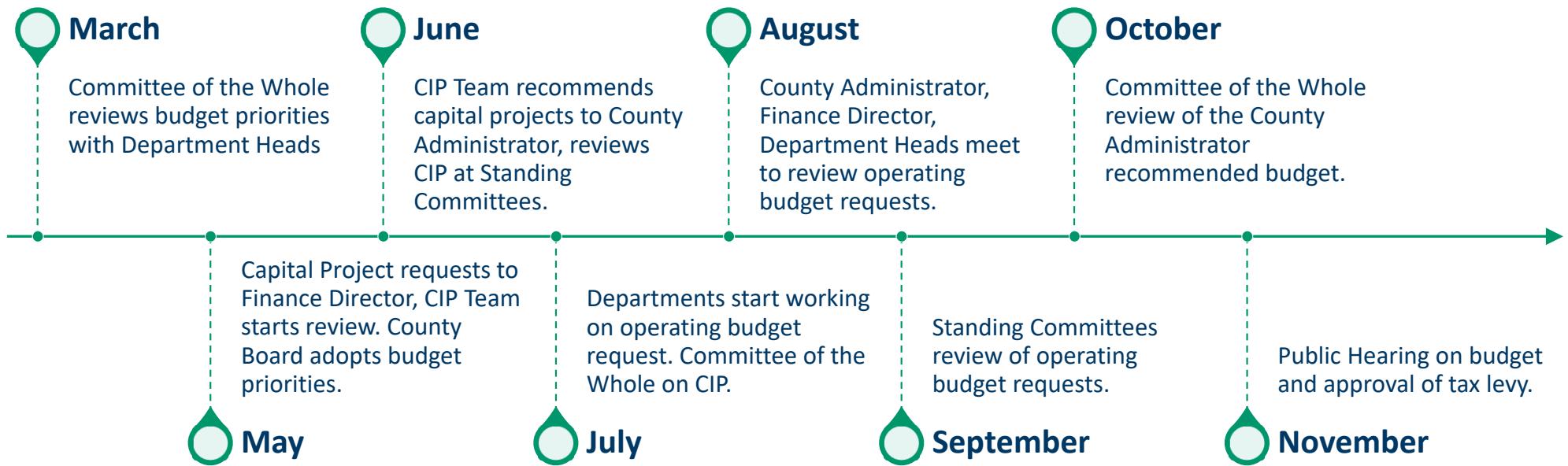
2024 County Administrator Recommended Budget

Ken Witt | October 12, 2023

Presentation Outline

- Budget Process & Schedule
- Budget Priorities
- Strategic Goals
- Financial Condition of St. Croix County
- Debt Review
- Major Changes
- Revenues
- Expenses
- Staffing Changes
- 2024 Employee Benefit Changes
- Mill Rate and Taxpayer Impact
- 2025 Budget Forecast

Budget Process & Schedule



Budget Priorities Approved May 2, 2023

NOW, THEREFORE, BE IT RESOLVED that the St. Croix County Board of Supervisors hereby establishes the following budget priority guidelines for the County Administrator to consider when putting together the 2024 budget based on final sources available to match expenses:

- 1 - Fund One Position in Sheriff's Office
- 2 - Fund One Justice Support Case Manager
- 3 - Fund 1% Increase to Health Insurance Premiums
- 4 - Fund One CHIPS Attorney in the Corporation Counsel Office
- 5 - Fund Inflationary Expenses in IT, Clerk of Courts, Jail, and Community Development
- 6 - Fund COLA Increase in Employee Compensation
- 7 - Fund Second Justice Support Case Manager
- 8 - Fund One HHS Children Services Ongoing Case Manager
- 9 - Fund Additional Increase to Health Insurance Premiums
- 10 - Fund Additional Employee Compensation
- 11 - Fund Second Position in Sheriff's Office
- 12 - Fund One HHS Adult Protective Services Case Manager
- 13 - Fund Four Additional Sheriff's Office Deputies
- 14 - Fund District Attorney Case Manager
- 15 - Fund District Attorney Legal Assistant
- 16 - Fund Two Deputy Clerk of Courts

BE IF FURTHER RESOLVED that the County Administrator will submit a balanced budget that provides for a zero increase to the tax levy rate as compared to the prior year, funding as many priorities outlined above, while still meeting the bottom-line goal of no tax levy rate increase.

Strategic Goals

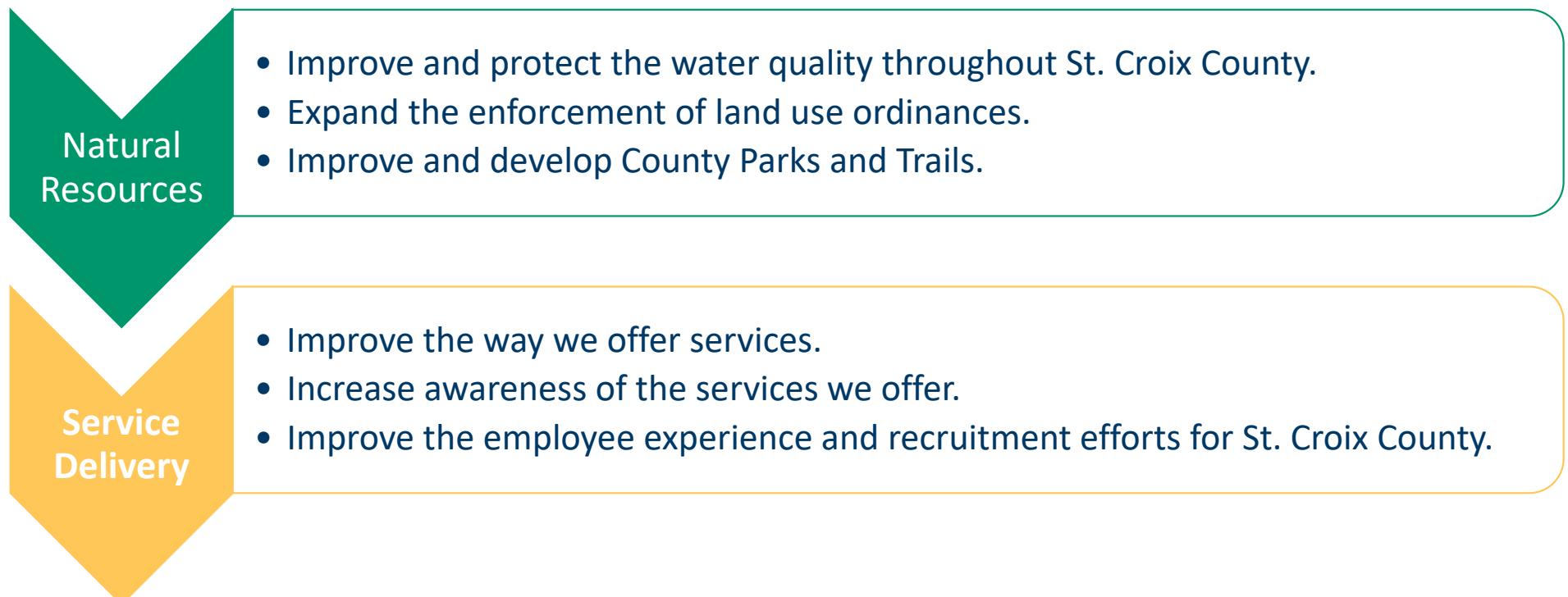
Community Well-Being

- Promote an all-inclusive health and public safety environment.
- Have conversations with community stakeholders about support for the most vulnerable in our community.

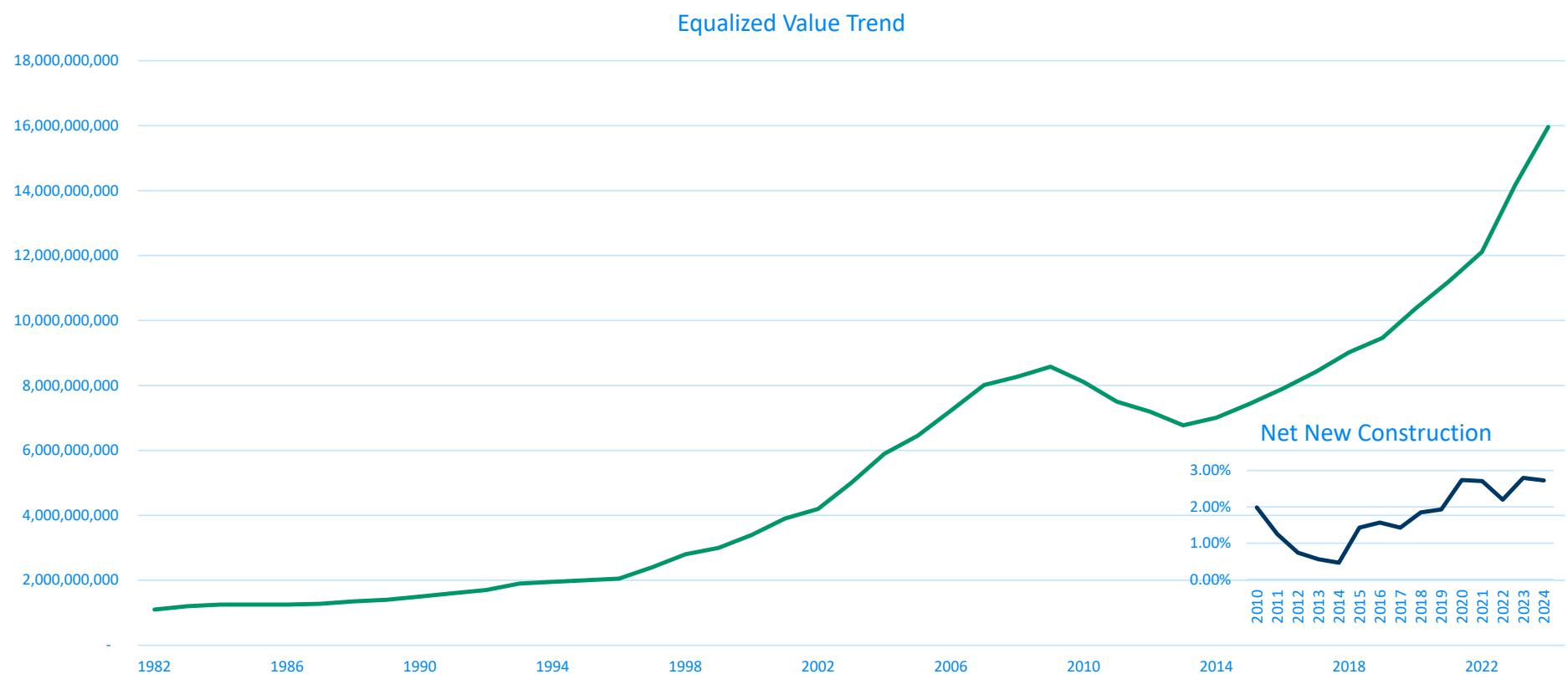
Public Infrastructure

- Help provide access to broadband for every St. Croix County resident and business.
- Maintain high-quality County highways in a safe, sustainable, and efficient manner.
- Serve our growing population by providing well-designed spaces that meet the needs of the County.

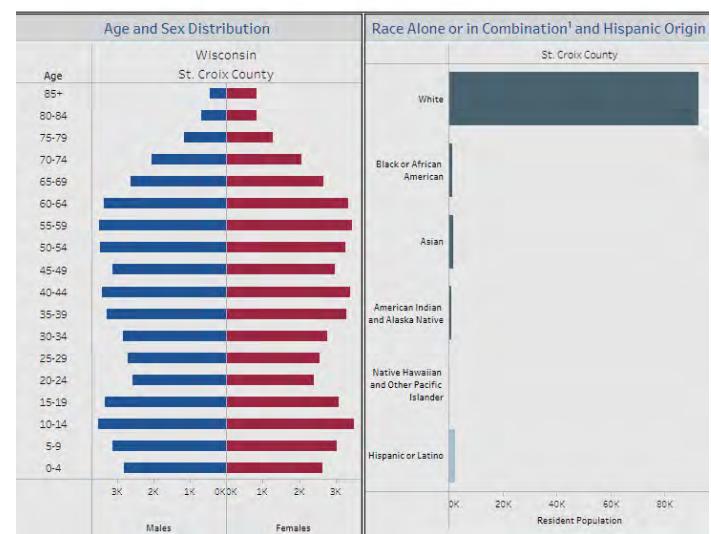
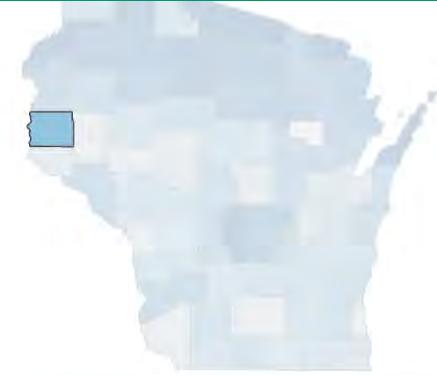
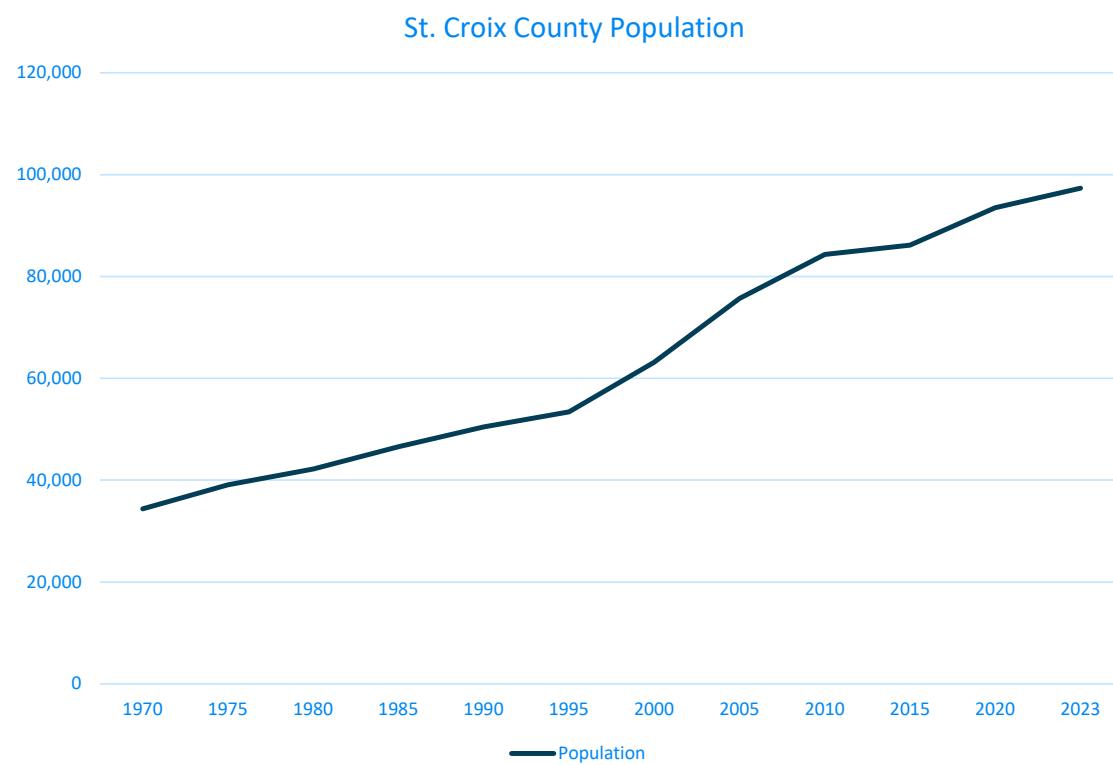
Strategic Goals - Continued



Financial Condition – Equalized Value



Population Growth



Debt Review

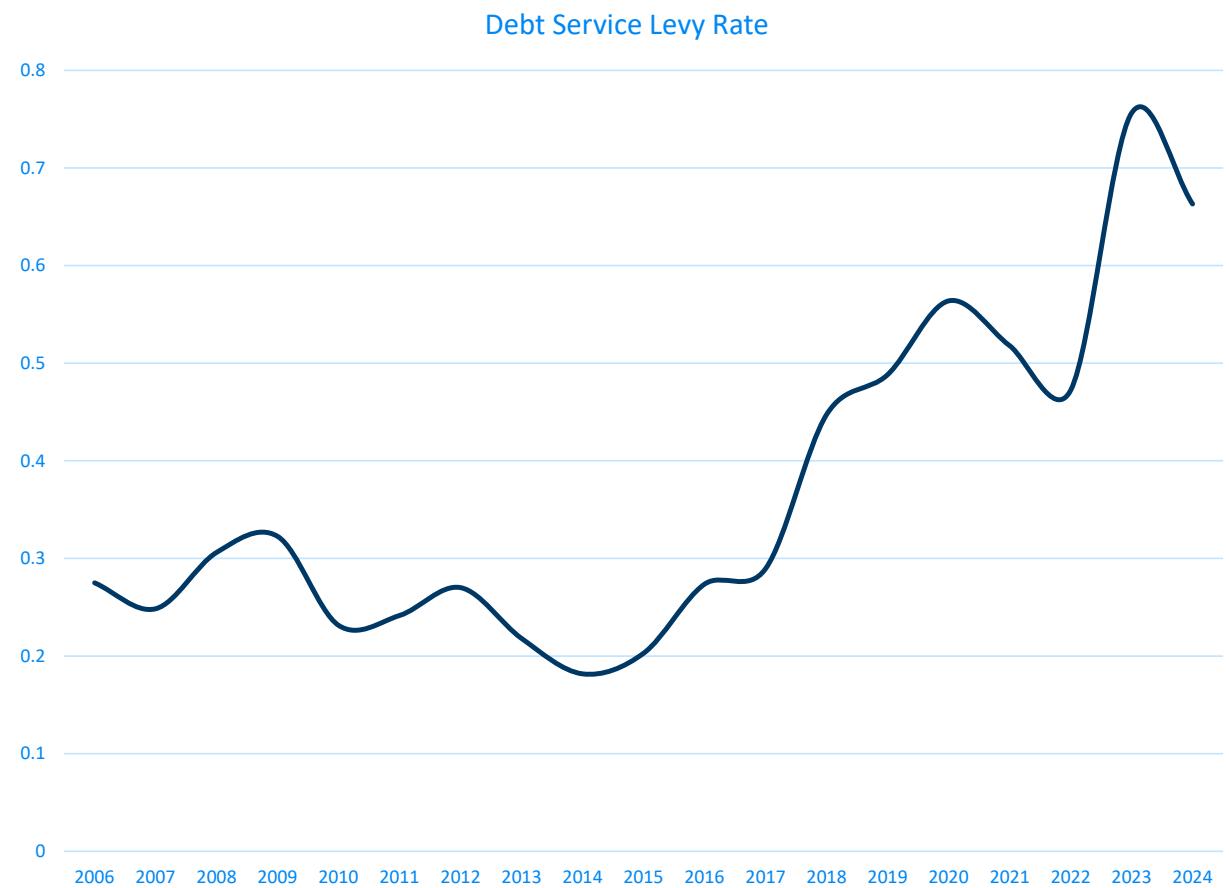
- St. Croix County is Aa1 rated (2nd highest possible rating)
- Debt is structured to decrease in steps to provide taxpayer relief or space for future debt issues to offset tax rate impact

St. Croix County Debt Retirement Schedule - Current

Year	2014A	2015A	2016A	2018A	2019A	2020A	2022A	
	GO Bonds (CIP)	GO Bonds (Health Center)	GO Bonds (Health Center)	GO Bond (Highway)	GO Bond (Jail)	GO Bond CIP Refinanced	GO Bond GC Addition	TOTAL
2024	1,486,538	678,493	358,770	1,888,170	509,363	427,849	5,623,281	10,972,464
2025		681,180	915,870	1,884,495	502,888	427,183	6,363,156	10,774,772
2026		683,493	917,795	1,867,620	471,638	427,413	6,386,131	10,754,090
2027		685,430	922,895	1,854,285	470,538		6,199,831	10,132,979
2028		686,311	927,595	1,859,428	459,288		6,161,531	10,094,153
2029		691,049	936,845	1,861,468	379,088		5,721,331	9,589,781
2030		689,580	940,030	1,865,230	356,613		5,679,031	9,530,484
2031		691,880	941,765	1,866,589	350,813		5,131,531	8,982,578
2032		688,040	946,935	1,865,843	340,063		5,084,531	8,925,412
2033		688,040	950,430	1,867,868	334,149		4,934,456	8,774,943
2034		692,320	952,410	1,872,458	332,895		4,931,656	8,781,739
2035		690,880	957,758	1,874,480	316,555		4,925,556	8,765,229
2036				1,878,798	409,035		4,864,416	7,152,249
2037				1,880,270	400,200		4,843,244	7,123,714
2038				1,885,144	391,175		4,774,494	7,050,813
2039					273,308		4,696,319	4,969,626
2040							4,618,681	4,618,681
2041							4,534,175	4,534,175
2042							4,573,975	4,573,975

Debt Review

- The upticks in debt service levy are due to construction projects:
 - 2016 Nursing Home
 - 2019 Highway
 - 2022 Government Center
- As the value of the County grows, the debt is spread out to more properties and decreases.



Major Changes

Major Revenue Sources

Net New Construction/TIF 2.9%	920,648
Library Levy	624,585
Shared Revenues	753,487
Sales Tax	1,100,000
Interest Earned	450,000
Transportation Charged for Service	740,700
Insurance Recoveries	625,000
	5,214,420

Major Expenditure Uses

New Positions	1,900,000
Employee Compensation	900,000
Operating Expenses/Inflationary Pressure	850,000
Insurance Program	965,000
Library Levy	624,585
	5,239,585

Budgeted Revenues

Budgeted Revenues	2023	2024	
	Budget	Recommended	Change
Property Taxes	43,683,274	45,100,429	1,417,155
Other Taxes	11,826,152	12,935,878	1,109,726
Intergovernmental	16,598,725	16,802,277	203,552
Permits, Fines, Penalties	862,000	831,000	(31,000)
Charges for Services	20,238,738	20,347,214	108,476
Transportation Charges	8,969,933	9,710,633	740,700
Miscellaneous	2,327,480	3,404,100	1,076,620
Internal Service Funds	12,005,000	12,340,000	335,000
Fund Balance Applied	3,794,890	3,893,505	98,615
	120,306,192	125,365,036	5,058,844

Net New Construction and Library Levy

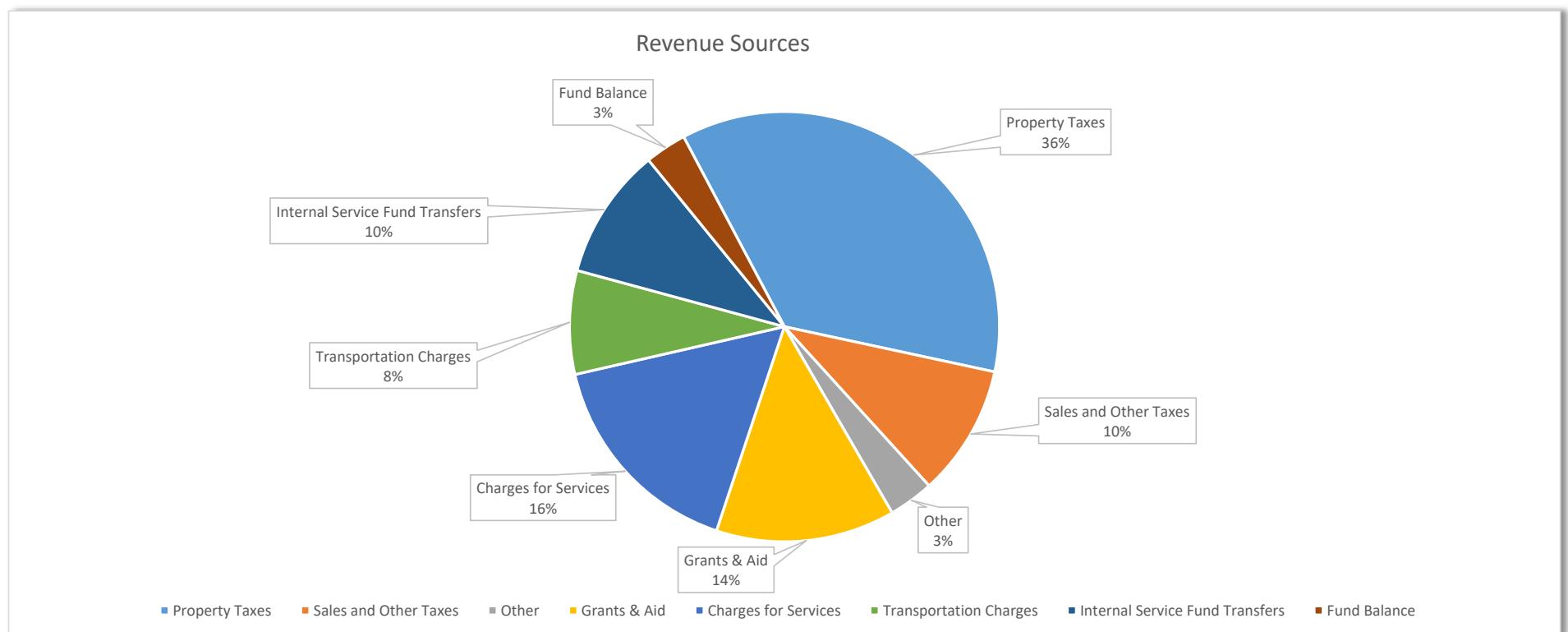
Sales Tax

State Shared Revenues

Charges to State and others

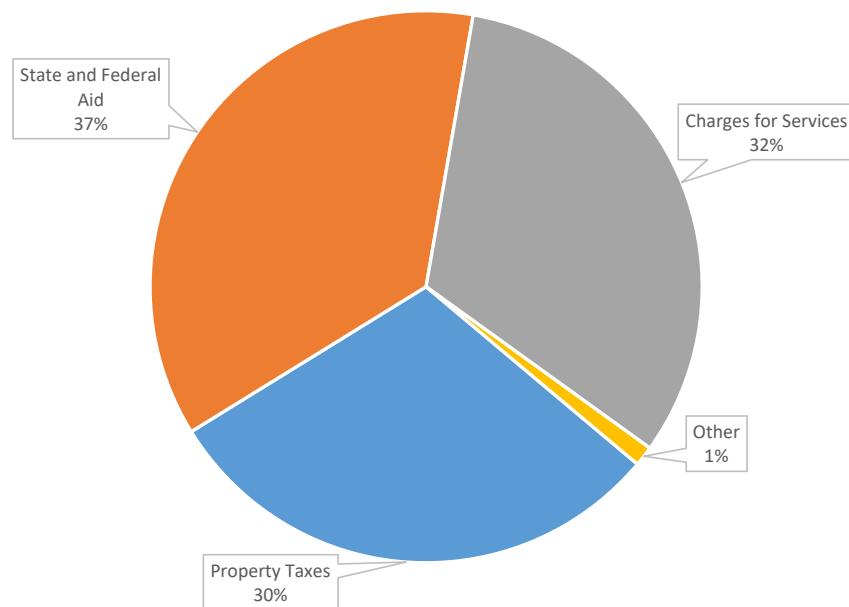
Interest and Insurance Recoveries

Revenue Sources

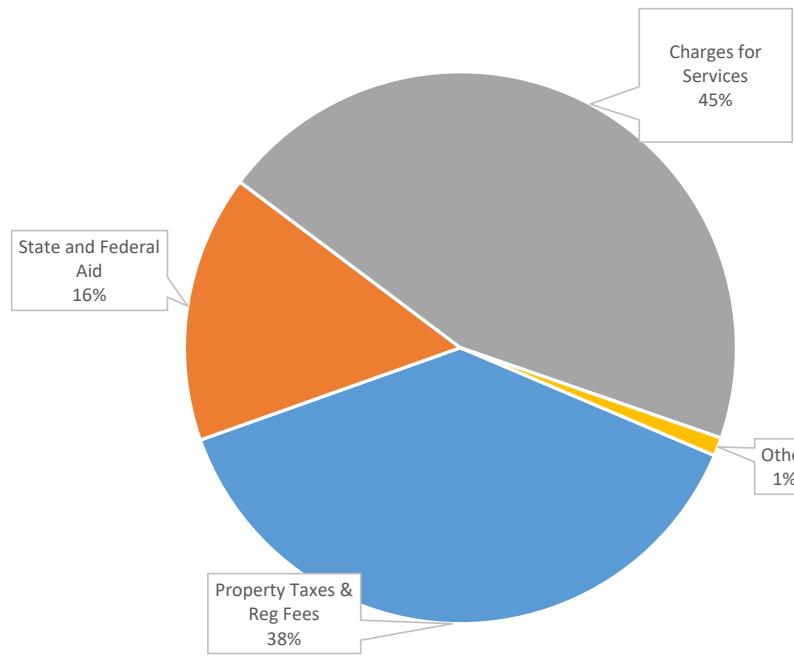


Revenue Sources – HHS & Highway

HHS Revenue Sources



Highway Revenue Sources

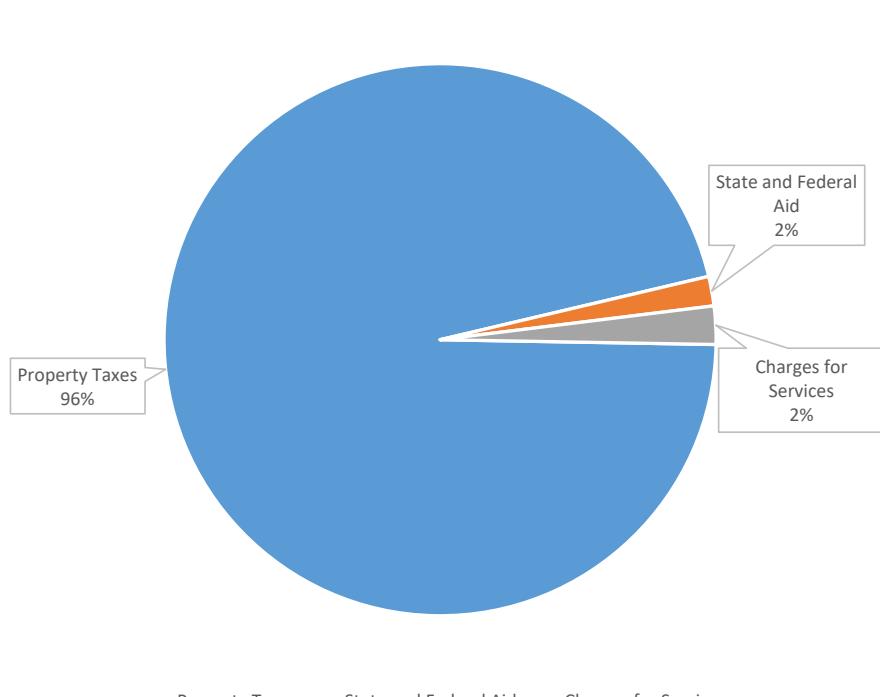


■ Property Taxes ■ State and Federal Aid ■ Charges for Services ■ Other ■ Surplus Applied

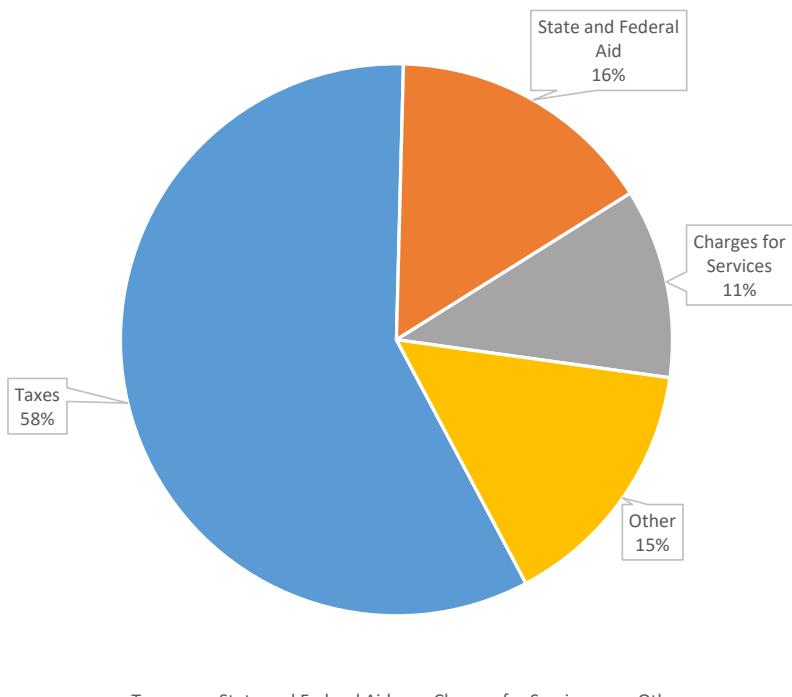
■ Property Taxes & Reg Fees ■ State and Federal Aid ■ Charges for Services ■ Other

Revenue Sources – Public Safety & General Government

Public Safety Revenue Sources



General Government Revenues



Budgeted Expenses

Budgeted Expenses	2023	2024	
	Budget	Recommended	Change
General Government	15,338,676	16,169,364	830,688
Internal Service Funds	13,305,000	14,270,000	965,000
Capital Projects	3,584,000	3,665,000	81,000
Public Safety	15,990,276	17,986,088	1,995,812
Health & Human Services	35,557,551	36,102,129	544,578
Highway	19,517,516	19,669,429	151,913
Education and Recreation	2,346,573	2,991,913	645,340
Conservation and Development	3,754,060	3,526,651	(227,409)
Debt Service	10,912,540	10,984,462	71,922
	120,306,192	125,365,036	5,058,844

— **Inflation and Growth**

— **Insurance Programs**

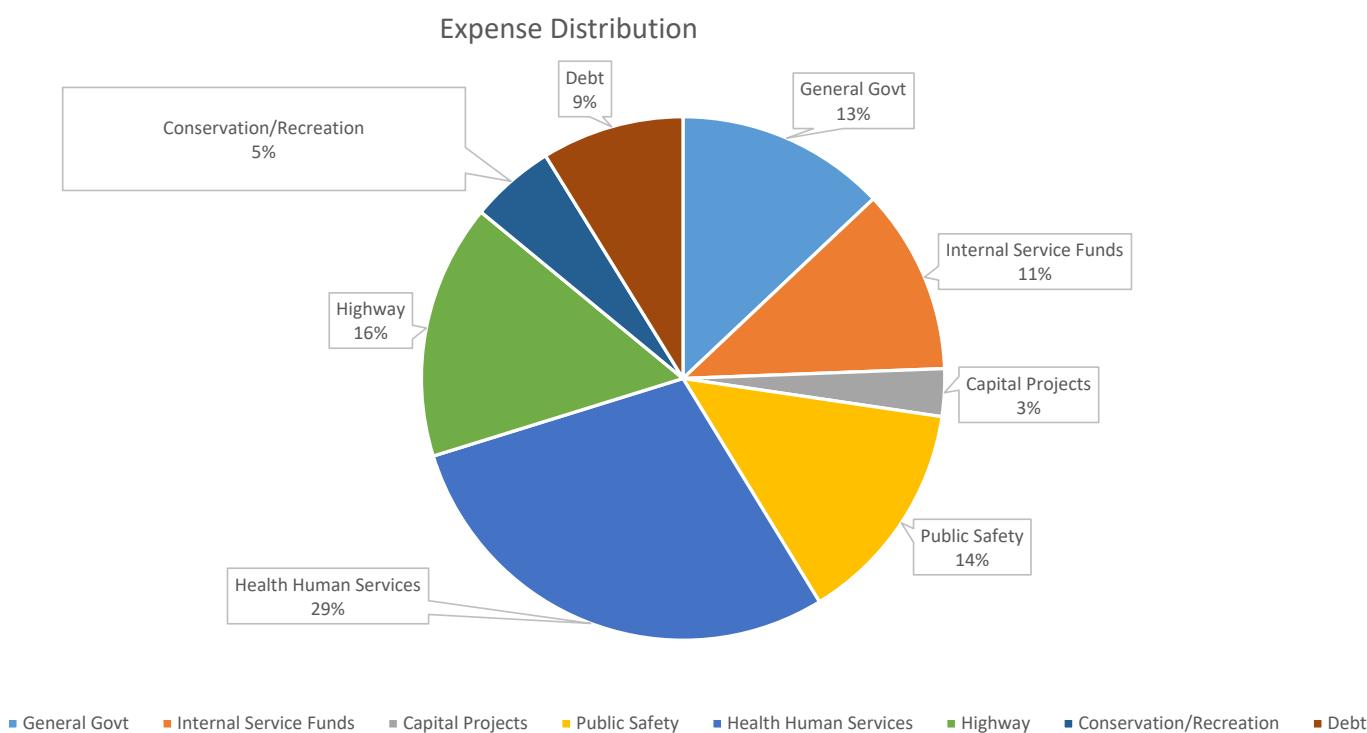
— **Sheriff**

— **Children Services**

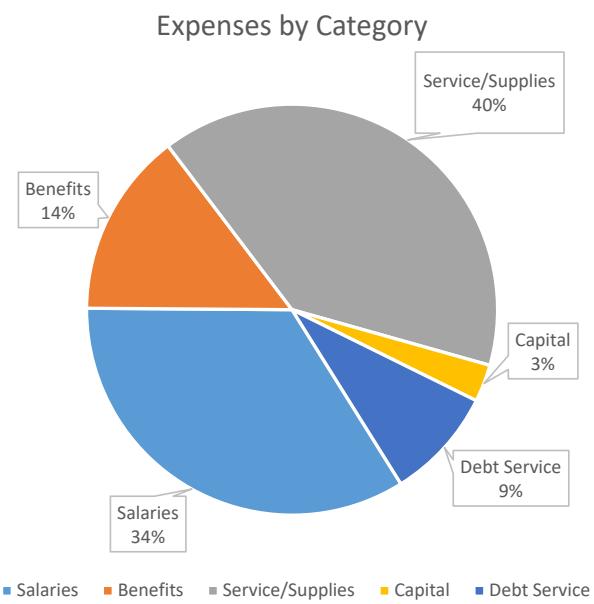
— **Library**

— **Land & Water**

Expense Distribution



Expenses by Category



Staffing Changes

- Position Exchanges (22.7 FTE)
 - Community Development – Financial Associate I for Financial Associate II
 - Community Development – Water Resource & Outreach Specialist for Water Resource Specialist
 - Community Development – Property Manager for Property Manager II
 - Community Development – Property Manager for Property Manager III
 - Facilities – Facilities Technician for Facilities Supervisor
 - HHS ADRC – Dementia Care Specialist for Benefits Specialist/Case Manager
 - HHS ADRC – Benefits Specialist/Case Manager for Caregiver Support Coordinator
 - HHS ADRC – Benefits Specialist/Case Manager for HHS Supervisor ADRC
 - HHS BH – Clinical Abuse Counselor for Lead Social Worker
 - HHS BH – Program Support Associate I for Program Support Associate II
 - HHS CCS – Social Worker II for Lead Social Worker
 - HHS PH – Program Support Associate I for Program Support Associate II (4.9 FTE)
 - HCC – Licensed Practical Nurse for Certified Medication Aide (2 FTE)
 - HHS ADRC to HHS BH – Benefit Specialist/Case Manager for Social Worker/Case Manager (3 FTE)
 - HHS CCS to HHS BH – Adult Community Support Services Supervisor and half Health and Human Services Supervisor CCS for Behavioral Health Supervisor (1.5 FTE)
 - HHS CCS to HHS BH – Mental Health Therapist (0.3 FTE)

Staffing Changes - Continued

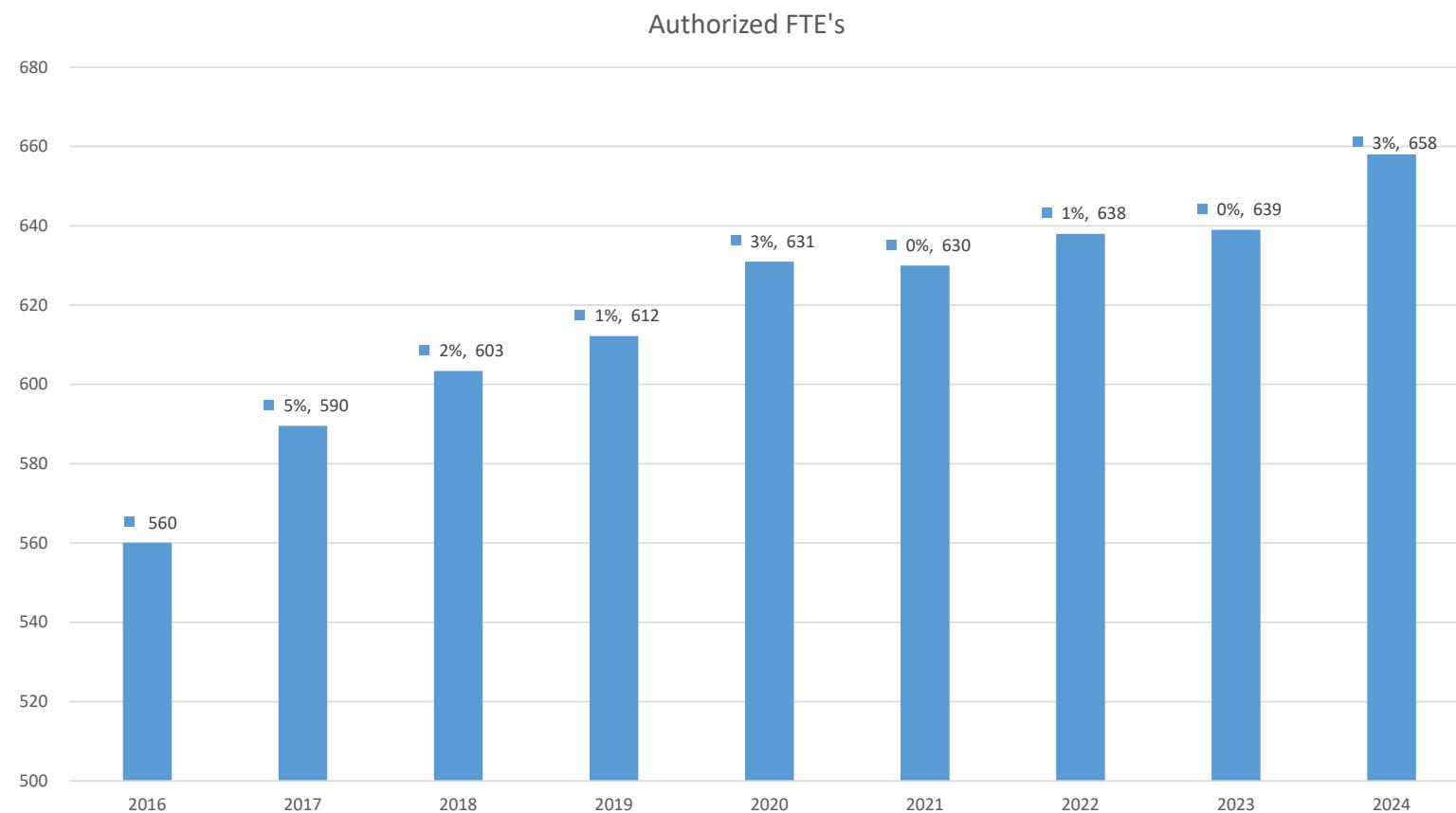
- Positions Added (21.125 FTE)

- Child Support – Child Support Coordinator
- Community Development – Parks Laborer (seasonal 1.5 FTE)
- Corporation Counsel – Deputy Corporation Counsel
- HHS ADRC – Social Worker II (0.475 FTE)
- HHS ADRC – Information and Assistance Specialist/Social Worker
- HHS BH – Social Worker/Case Manager
- HHS BH – Mental Health Therapist
- HHS CS – Ongoing Child Protection Case Manager/Social Worker
- HHS CS – Case Manager/Social Worker
- HHS CS – Program Support Specialist II
- HHS PH – Program Support Associate (0.3 FTE)
- Justice Support Services – Substance Screener
- Justice Support Services – Data Entry Specialist (0.6 FTE)
- Medical Examiner – CT Technologist (0.25 FTE)
- Sheriff Office – Investigator
- Sheriff Office – Primary Service Deputy (8 FTE)

Staffing Changes - Continued

- Positions Eliminated (2.492 FTE)
 - HHS ADRC – Nutrition Program Cook (0.975 FTE)
 - HHS ADRC – Nutrition Program Aide (0.517 FTE)
 - HHS PH – Public Health Nurse
- Net Total of 18.633 FTE Added

Authorized FTEs

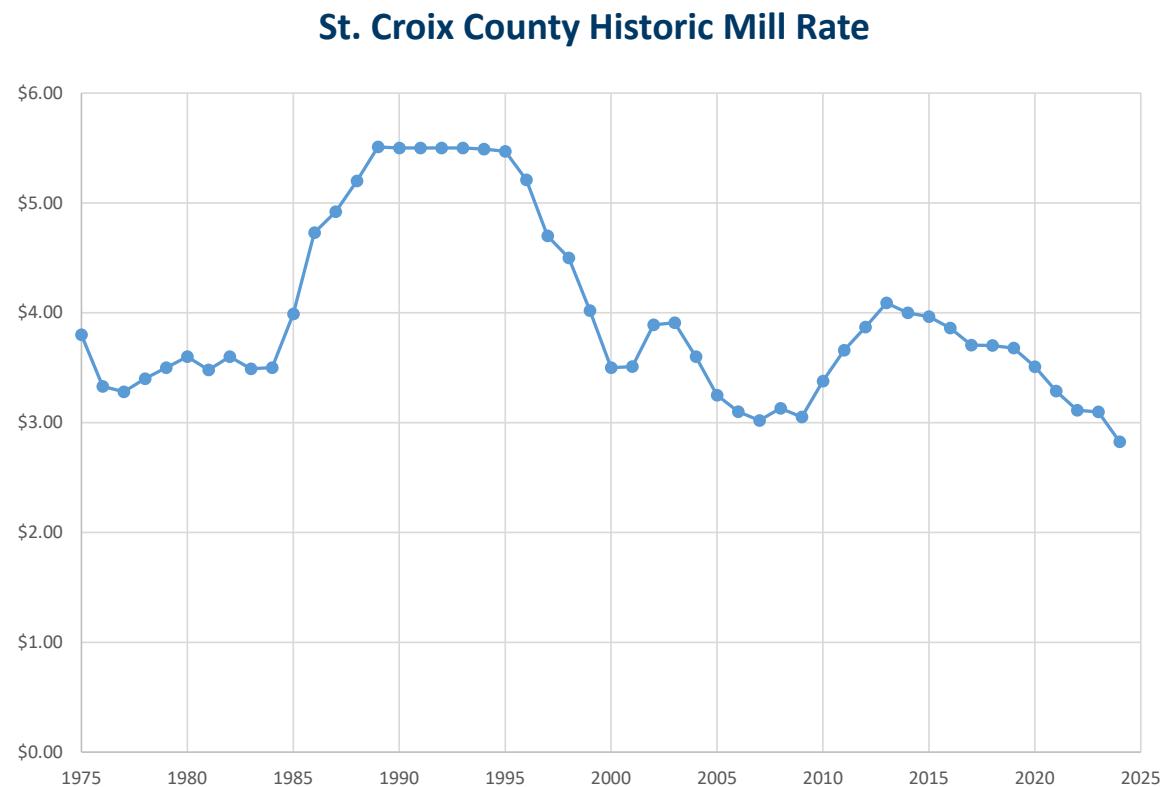


2024 Employee Benefit Changes

- **Health Insurance Changes**
 - Implemented dual choice health plan with traditional or high deductible HSA option
 - 1% Increase in Premiums – lower than health insurance inflation of 8-9%
 - Reduced employee tier options from three to two tiers (family or single)
- **Dental Insurance** (75% employee premium funded)
 - Premiums Increasing an average of 8%
 - Delta Dental Network – self funded
- **WRS Contribution Rate**
 - General Employee Category up from 6.80% to 6.90%
 - Protected Employee Category up from 13.22% to 14.32%

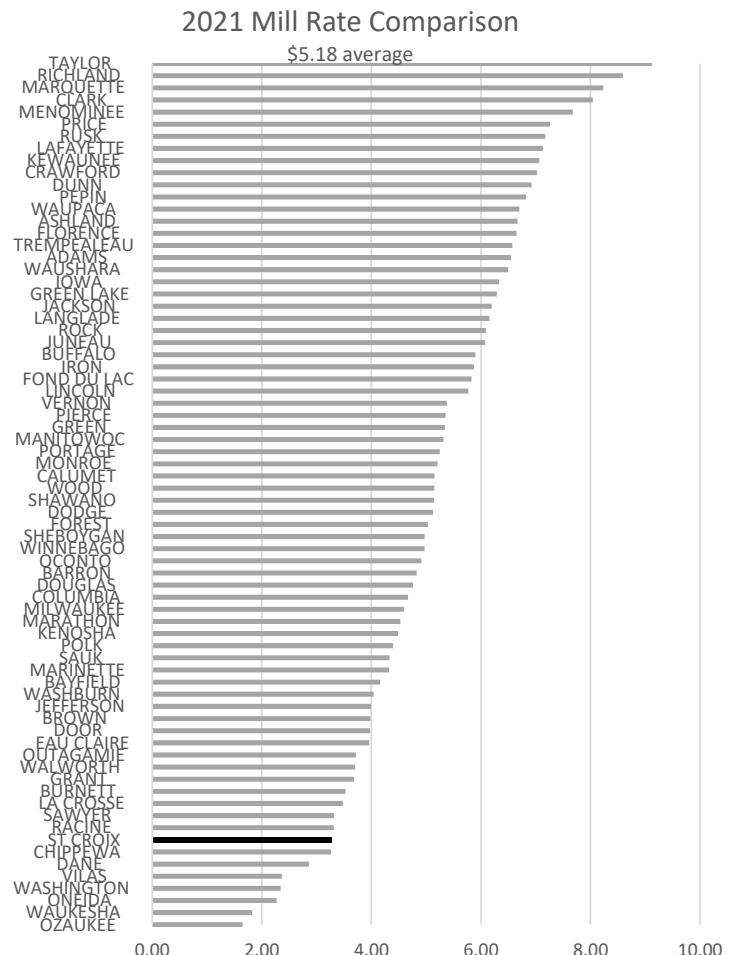
Mill Rate History

- Mill rate \$2.83 per thousand dollars of equalized value
- 8.37% decrease in mill rate
- 11th consecutive year of mill rate decrease
- Lowest recorded rate over the past 50 years



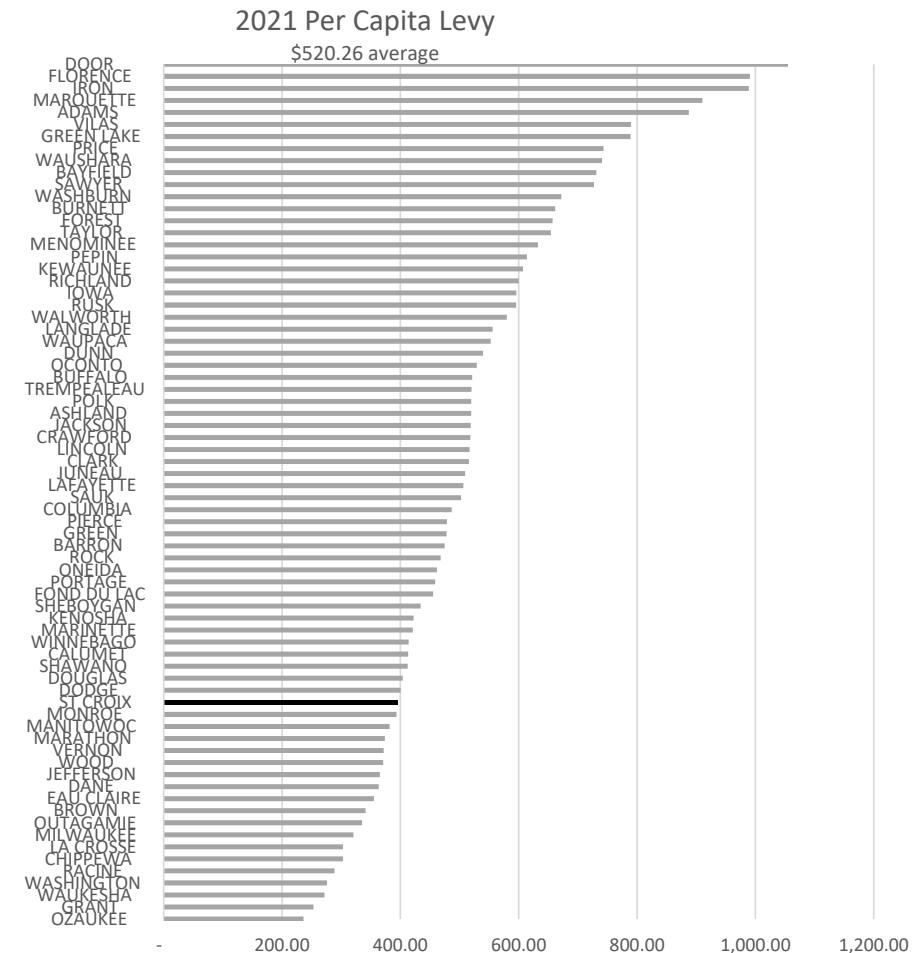
Mill Rate Comparison

- Mill rate is 8th lowest out of 72 Counties
- St. Croix County mill rate is \$1.90 lower than the state average
- 37% below the state average



Per Capita Comparison

- Average tax levy is \$395.24 per person in St. Croix County
- Per Capita St. Croix 19th lowest out of 72 Counties
- 24% below the state average



Tax Bill Impact

	2023		2024		
	Actual	Budget	Proposed	Percentage Change	Dollar Change
County Tax Levy:					
County Operating Levy		\$31,794,257	\$32,714,905	2.90%	\$920,648
Debt Service Levy		10,712,540	10,584,462	-1.20%	-\$128,078
Special Purpose Levies		1,176,477	1,801,062	53.09%	\$624,585
		\$43,683,274	\$45,100,429	3.24%	\$1,417,155
Mill Rate (Taxes per \$1,000 Valuation):					
County Operating Levy		2.244508	2.049698	-8.68%	
Debt Service Levy		0.756249	0.663152	-12.31%	
Special Purpose Levies		0.083053	0.112843	35.87%	
		<u>3.083811</u>	<u>2.825692</u>	-8.37%	
Equalized Valuation Reduced by TID Value		14,165,354,900	15,960,844,400	12.68%	
Median Home Value		264,100	282,100	6.82%	
County Taxes		814.43	797.13		

- Net New Construction plus two TIF closures
- Fund Balance to reduce debt
- Library levy dollars are up but the library levy rate applied to non library communities is down from .0002427 to .0002044
- Mill Rate down 8.37%
- Equalized Value up 12%

NET NEW CONSTRUCTION 2023

COMUN CODE	MUNICIPALITY	2022 EQUALIZED VALUE	2023 NET NEW CONSTRUCTION	PERCENT
55002	TOWN OF BALDWIN	131,075,100	3,008,900	2.30%
55004	TOWN OF CADY	113,145,500	1,834,300	1.62%
55006	TOWN OF CYLON	78,678,900	311,100	0.40%
55008	TOWN OF EAU GALLE	171,958,000	4,988,600	2.90%
55010	TOWN OF EMERALD	93,310,300	1,368,500	1.47%
55012	TOWN OF ERIN PRAIRIE	91,739,200	1,370,200	1.49%
55014	TOWN OF FOREST	64,267,700	1,017,000	1.58%
55016	TOWN OF GLENWOOD	81,687,000	889,900	1.09%
55018	TOWN OF HAMMOND	349,406,500	13,066,200	3.74%
55020	TOWN OF HUDSON	1,560,550,200	28,688,800	1.84%
55022	TOWN OF KINNICKINNICK	304,070,600	5,374,300	1.77%
55024	TOWN OF PLEASANT VALLEY	77,982,000	1,662,900	2.13%
55026	TOWN OF RICHMOND	573,452,700	24,995,100	4.36%
55028	TOWN OF RUSH RIVER	65,544,400	1,537,600	2.35%
55030	TOWN OF SAINT JOSEPH	978,896,800	16,884,000	1.72%
55032	TOWN OF SOMERSET	756,814,600	19,464,200	2.57%
55034	TOWN OF SPRINGFIELD	105,110,400	605,300	0.58%
55036	TOWN OF STANTON	111,237,900	1,587,500	1.43%
55038	TOWN OF STAR PRAIRIE	530,081,300	8,401,500	1.58%
55040	TOWN OF TROY	1,203,117,900	20,461,600	1.70%
55042	TOWN OF WARREN	281,941,400	8,305,900	2.95%
55106	VILLAGE OF BALDWIN	449,422,600	15,364,600	3.42%
55116	VILLAGE OF DEER PARK	18,268,400	49,300	0.27%
55136	VILLAGE OF HAMMOND	189,978,000	1,098,600	0.58%
55161	VILLAGE OF NORTH HUDSON	590,589,700	8,551,900	1.45%
55176	VILLAGE OF ROBERTS	240,046,500	3,718,600	1.55%
55181	VILLAGE OF SOMERSET	339,138,300	24,417,700	7.20%
55182	VILLAGE OF STAR PRAIRIE	60,460,000	111,400	0.18%
55184	VILLAGE OF SPRING VALLEY *	1,953,100	0	0.00%
55191	VILLAGE OF WILSON	15,444,600	-107,600	-0.70%
55192	VILLAGE OF WOODVILLE	139,294,700	1,435,200	1.03%
55231	CITY OF GLENWOOD CITY	93,649,200	1,564,200	1.67%
55236	CITY OF HUDSON	2,864,381,700	98,834,200	3.45%
55261	CITY OF NEW RICHMOND	1,258,290,300	57,874,900	4.60%
55276	CITY OF RIVER FALLS *	567,621,600	18,440,100	3.25%
55999	COUNTY OF ST CROIX	14,552,607,100	397,176,500	2.73%

2025 Budget Forecast

- Tax Levy Rate will continue to decline
- Net New Construction circa \$750,000
- Sales Tax Growth less than \$500,000
- No New Positions
- Health Insurance Premium Increase of 5%
- Step Increase with Average Increase of 2%
- Debt Service Flat

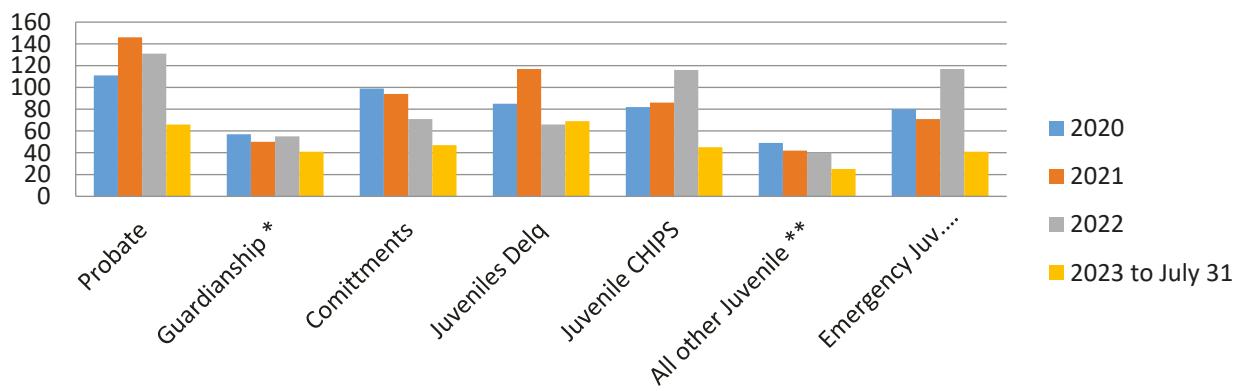


Mission Statement

Provide efficient, effective and expeditious administration of justice and ensure equal access to court services.

Service and Operational Trends

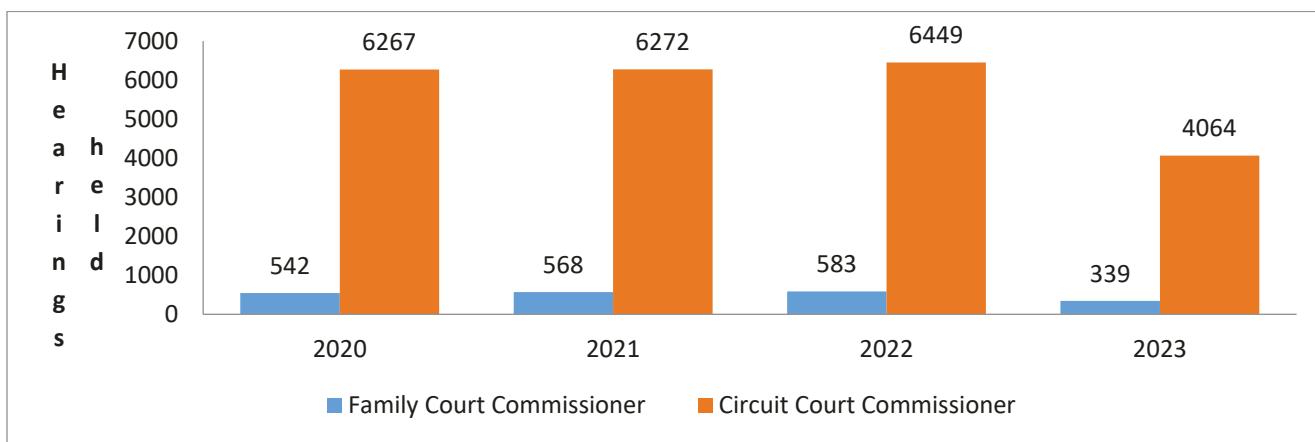
Case Type Filings - Probate Office



*Guardianships: each year the Probate office monitors over 550 ongoing adult and minor guardianship files for accounting and reporting purposes pursuant to statute.

** All other juvenile files: adoptions, termination of parental rights and juvenile injunctions.

Other circuit court case filings may be shown on the Clerk of Circuit Court department overview page.



2017: traffic intake calendar moved to Circuit Court Commissioner's calendar

2023** court hearings shown through July 31, 2023

Highlight of Department Activities

- Supported the Court Appointed Special Advocate Program (CASA) which increases the efficacy of CHIPS (child in need of protection or services) proceedings and dramatically improves services to at risk children placed outside of the home
- Court Officials, Register in Probate staff and Children's Dept staff participated in Judicial Education Training with Children's Court Improvement Program to "integrate best practices, data-centered case management and cross-system collaboration" to further support families
- The number of high profile criminal cases continues to increase creating additional strain on Court resources and staff time
- Overcame challenges associated with onboarding two new staff persons in busy Judicial office

2024 Budget Changes

- Modest increase to postage and copy expense budget to ensure adequate funding for necessary department functions
- Increase to Law Clerk program to provide legal research assistance to Court Commissioner as Court Officials face a greater demand for decisions in complex legal matters. In addition, the Commissioner's time is now heavily weighted to Court related functions and his availability to do research and writing has significantly diminished. This is based on the growing case loads.

Budget Highlights Supporting Strategic Plan

- Circuit Court: mandated service, not a program
- Department focuses on cost savings measures overall by limiting spending to support responsible use of county resources without sacrificing quality of services delivered.

1210 - Circuit Court : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	1,009,083	881,101	936,401	858,368	965,717	965,717	965,717	987,849
43310 Other Federal Payment	-	-	-	-	-	200,000	200,000	-
46140 Court Fees & Costs	36,678	29,257	30,000	30,453	30,000	30,000	30,000	30,000
48510 Donations & Contributions	550	-	-	-	-	-	-	-
48610 Miscellaneous Revenue	-	-	1,000	-	1,000	1,000	1,000	1,000
49310 Fund Balance Applied	-	-	24,000	-	-	-	-	-
40000	1,046,311	910,358	991,401	888,821	996,717	1,196,717	1,196,717	1,018,849
51110 Salaries	162,721	118,757	196,609	98,992	203,549	203,549	203,549	207,620
51140 PTO Pay-Salaried	11,763	-	-	-	-	-	-	-
51210 Wages	385,978	410,669	371,712	345,236	380,203	380,203	380,203	387,807
51220 Overtime Wages	9	9	-	272	-	-	-	-
51240 PTO Pay-Hourly	-	192	-	3,574	-	-	-	-
51310 PTO Incentive	5,553	4,298	3,000	5,296	4,500	4,500	4,500	4,500
Total Wages	566,024	533,925	571,321	453,371	588,252	588,252	588,252	599,927
51510 Social Security	41,716	38,891	43,706	33,071	45,001	45,001	45,001	45,901
51520 Retirement-Employer Share	36,817	34,405	38,646	30,226	40,279	40,279	40,279	41,084
51530 Dental Insurance	1,966	1,883	2,258	1,393	1,520	1,520	1,520	1,520
51540 Health Insurance	151,444	154,327	159,926	133,619	175,026	175,026	175,026	183,778
51550 Disability Insurance	1,919	1,320	1,705	1,120	1,751	1,751	1,751	1,751
51560 Workers Compensation	4,814	4,432	4,754	4,010	4,887	4,887	4,887	4,887
51580 Life Insurance	830	694	706	603	720	720	720	720
51590 Unemployment Comp Charges	370	(370)	-	-	-	-	-	-
Total Fringes	239,875	235,581	251,700	204,042	269,184	269,184	269,184	279,641
Net Wage & Fringe	805,899	769,506	823,021	657,412	857,436	857,436	857,436	879,568
51910 Staff Development	2,260	369	4,500	350	4,500	4,500	4,500	4,500
52157 Court Commissioners	77,500	77,500	81,000	67,500	84,240	84,240	84,240	84,240
52190 Other Professional Services	280	5,328	6,000	1,200	12,000	12,000	12,000	12,000
52240 Telephone/Dictaphone	-	2,985	-	-	-	-	-	-
52250 Cellular Phone Service	807	480	500	360	500	500	500	500
52410 Repair and Replacement	-	-	-	(535)	-	-	-	-
52440 Misc. Repair & Maintenance	-	-	450	-	450	450	450	450
53110 Postage	6,779	7,112	6,600	6,606	8,600	8,600	8,600	8,600
53120 Copy Expense	1,092	1,277	2,000	1,122	3,000	3,000	3,000	3,000

1210 - Circuit Court : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53130 Managed Print Costs - IT	343	74	120	49	120	120	120	120
53190 Office Supplies	6,074	5,681	8,700	5,493	8,700	8,700	8,700	8,700
53211 Law Book Publications	6,243	7,572	7,000	5,896	7,000	7,000	7,000	7,000
53240 Dues & Licenses	545	315	250	115	250	250	250	250
53310 Employee Mileage	1,129	1,372	500	302	500	500	500	500
53320 Employee Lodging	1,382	1,104	1,500	372	1,500	1,500	1,500	1,500
53330 Employee Meal Expense	389	417	500	180	500	500	500	500
53340 Employee Airfare	882	-	-	-	-	-	-	-
53350 Employee Other Expenses	61	-	-	167	-	-	-	-
53440 Operating Supplies	15,641	-	1,800	-	1,800	1,800	1,800	1,800
53910 Other Supplies and Expenses	-	-	-	43	-	-	-	-
55180 Liability Insurance	5,696	5,316	5,960	5,960	5,621	5,621	5,621	5,621
57210 Grants and Donations to Other Organizations	-	-	41,000	41,000	-	200,000	200,000	-
Operating	127,103	116,902	168,380	136,180	139,281	339,281	339,281	139,281
Total Expenses	933,002	886,408	991,401	793,592	996,717	1,196,717	1,196,717	1,018,849
Report Total	113,309	23,950	0	95,229	-	-	-	-

Mandated and Discretionary Services - Circuit Court

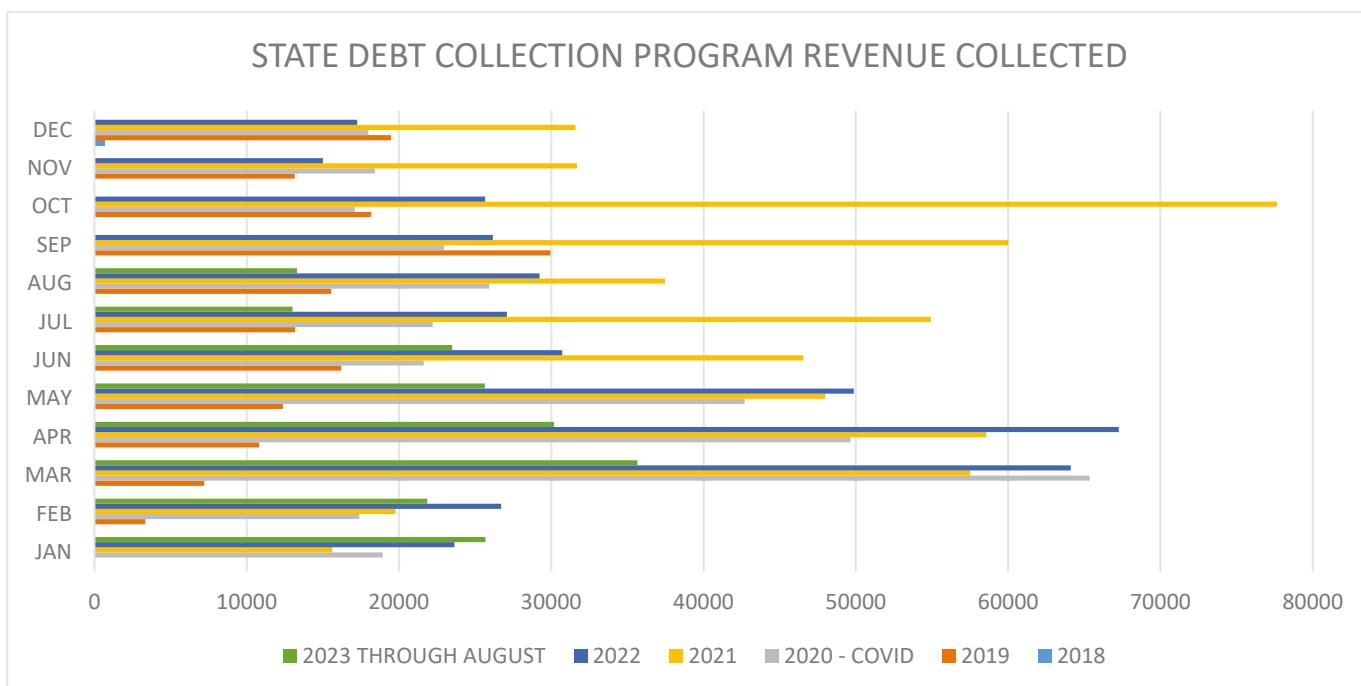
Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Counties have circuit court judges and court commissioners; all perform statutory / constitutionally mandated circuit court functions	Yes	Wis. Stat. Chps. 753, 757; Supreme Court Rules	Court Officials handle all aspects of Court proceedings	high	Term of office - 6 years and until the successor is elected and qualified, commencing with the August 1 next succeeding the election
CJCC - Community Justice Collaboration Council	No		Mission Statement: The Community Justice Collaborating Council (CJCC) exists to promote the safety of the citizens of St. Croix County and provide direction, leadership, and vision for an improved	high	
Register in Probate can act as the Clerk of Juvenile Court	Yes	Wis. Stat. § 851.72(7), § 48.04	Perform the duties of clerk of the court assigned to exercise jurisdiction in child protection and youth justice proceedings	high	Essential service
Probate files: case file management, docket, keep minutes	Yes	Wis. Stat. § 851.72; Chps 851-879	Responsible for the administrative oversight, coordination and management of the Probate Office and the probate court	high	Essential service
Emergency detention, guardianship and juvenile files: case file management, docket, keep minutes	Yes	Wis. Stat. Ch. 51, 53-55, Ch. 48 and 938	Case management oversight according to established guidelines	high	Essential service
Collect filing and other fees	Yes	Wis. Stat. § 814.66	Collect statutory fees for filing, copies and other services such as record searches and wills for safekeeping	high	Essential service
Appeals	Yes	Wis. Stat. Ch. 808	Adhere to Court of Appeals procedures and timelines to transmit Circuit Court records to the 3rd District of the Court of Appeals	high	Essential service

Mission Statement

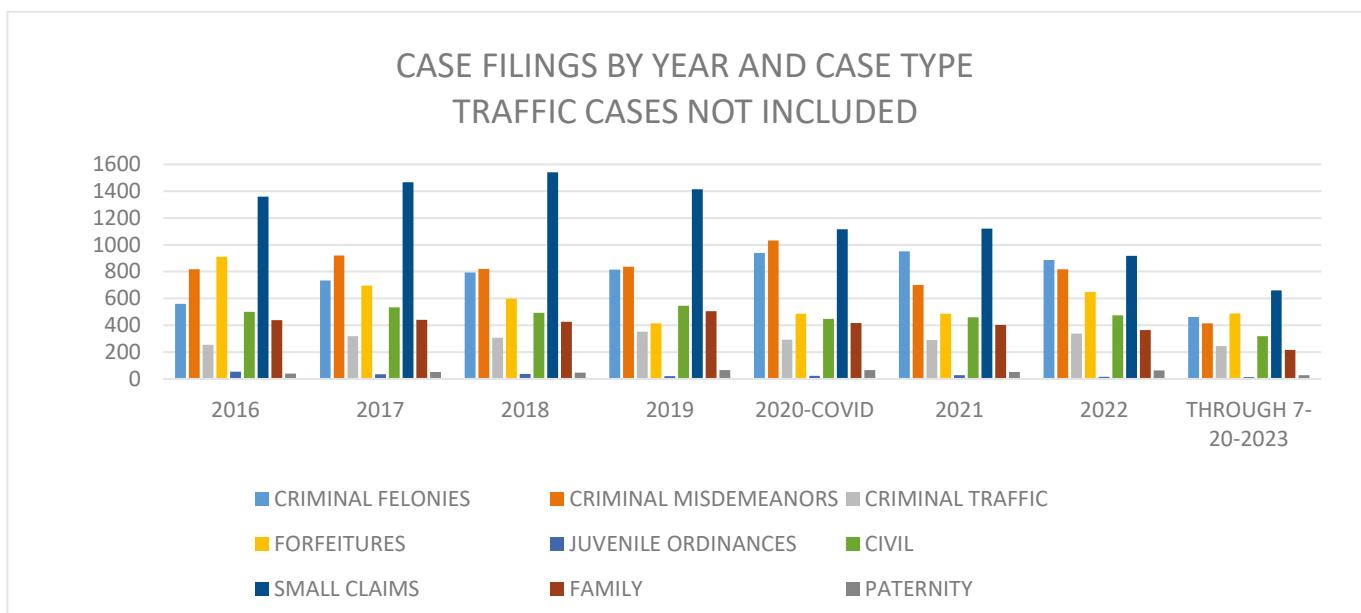
The Clerk of Court's Office provides administrative and record keeping services to the circuit courts and the citizens of St. Croix County. The Clerk of Court's Office is committed to providing timely assistance, ensuring equal access to court services, treating users of the court system with respect and dignity, and enhancing public trust and confidence in the court system.

Service and Operational Trends

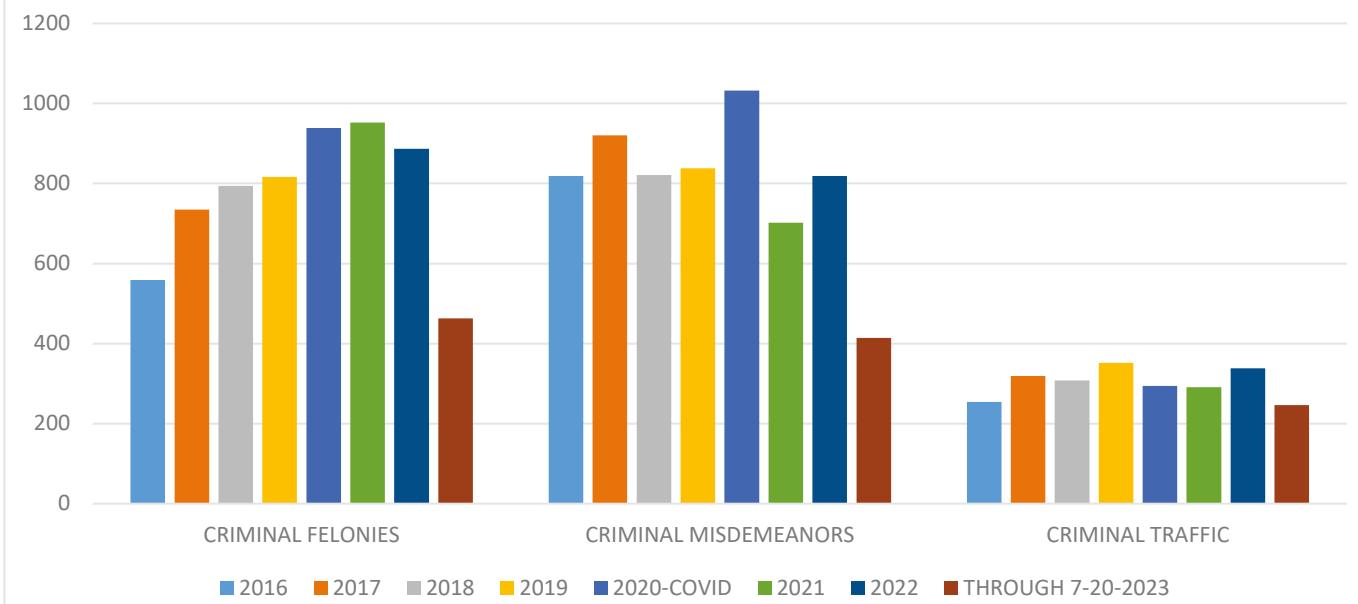
Revenue collected through the State Debt Collection Program includes money owed to victims, the State of Wisconsin and St. Croix County.



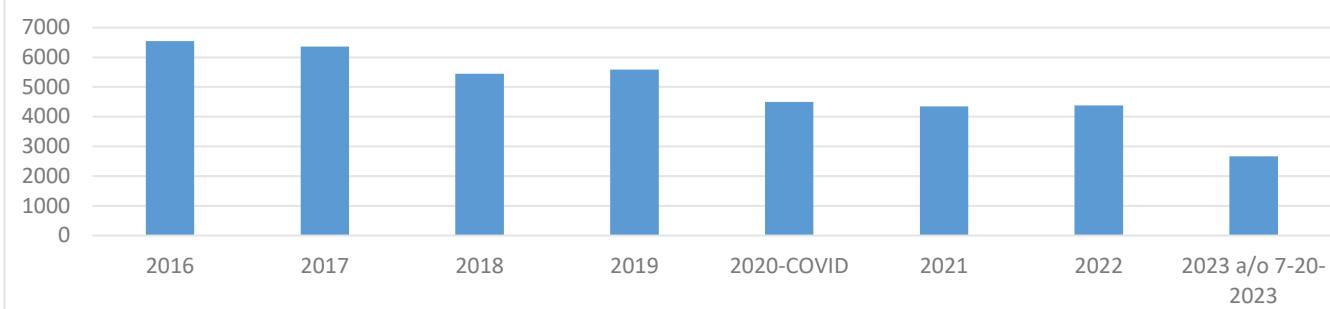
The below chart does not include Traffic Cases:



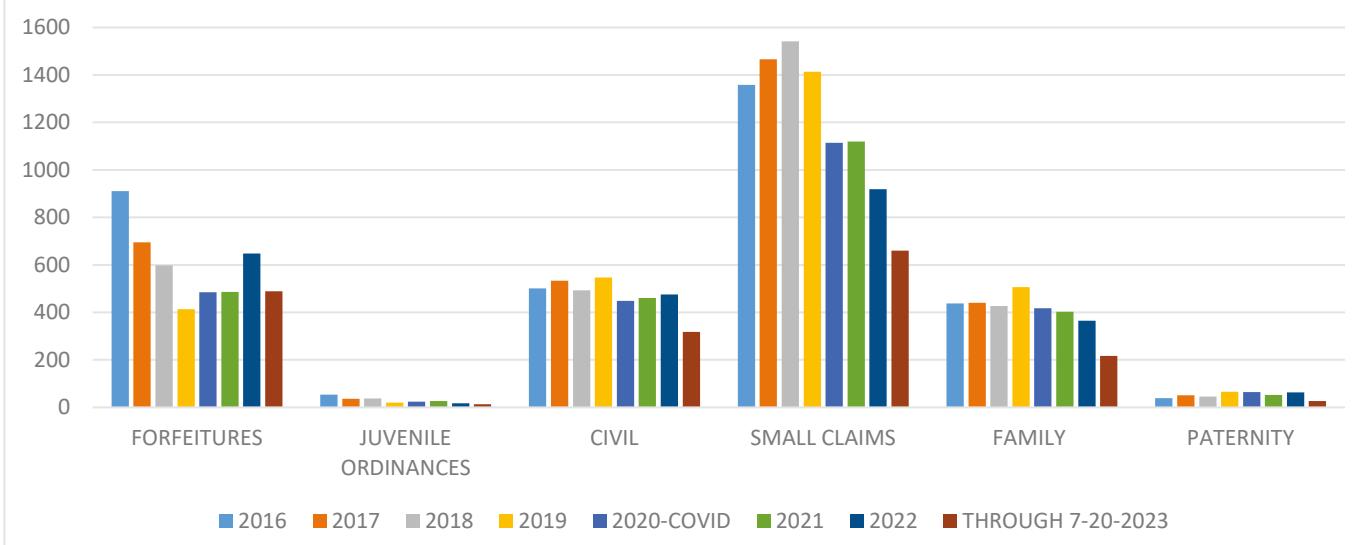
ANNUAL CRIMINAL CASE FILINGS BY CASE TYPE



ANNUAL TRAFFIC CASE FILINGS



ANNUAL FILINGS BY CASE TYPE



Highlight of Department Activities

- Continue to devote time and resources on collection of unpaid debt through the State Debt Collection program.
- Staff retention continues to be a challenge.

2024 Budget Changes

- Increase interest and court fees and costs revenue by turning over outstanding debt to the State Debt Collection program.
- Increase court appointed attorney expenses due to Supreme Court rule that raised the minimum compensation rate, increased demand for services and fewer public defender appointments.
- Increase legal services and other professional services due to increasing demand for guardian ad litem services as well as psychological evaluations and mediation.
- Increase overtime due to staff retention challenges.
- Increase interpreter expense due to growing demand for rare language interpreters as well as other interpreters in general including interpreting teams needed for multi-day jury trials.

Budget Highlights Supporting Strategic Plan

- Continue turning over outstanding debt to the State Debt Collection program.
- Provide prompt, knowledgeable and efficient customer service to our customers and justice partners.
- Recruit, hire, train and retain employees and provide them with resources to be successful.

1220 - Clerk of Courts : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	797,074	904,648	954,233	874,714	1,137,546	943,887	943,887	979,885
43250 Federal Human Services	18,163	19,613	25,000	24,037	25,000	25,000	25,000	25,000
43310 Other Federal Payment	133	-	-	-	-	-	-	-
43510 State General Government Grant	316,905	322,279	317,000	330,127	317,000	334,000	334,000	334,000
43511 State GAL Grant	115,693	108,435	115,000	104,711	115,000	104,000	104,000	104,000
45110 Court Penalties and Costs	157,726	114,864	140,000	89,886	140,000	120,000	120,000	120,000
45190 Other Law and Ordinance Violations	86,193	72,638	85,000	63,256	85,000	85,000	85,000	85,000
46140 Court Fees & Costs	446,268	452,607	375,000	410,244	400,000	450,000	450,000	450,000
46141 Ignition Interlock Fees	8,168	7,012	5,000	4,506	5,000	5,000	5,000	5,000
46145 NSF Check Charge - Clerk of Court	239	300	400	175	400	400	400	400
48110 Interest Revenue	82,399	43,327	50,000	24,768	40,000	38,000	38,000	38,000
40000	2,028,961	2,045,723	2,066,633	1,926,424	2,264,946	2,105,287	2,105,287	2,141,285
51110 Salaries	140,315	143,102	152,067	119,812	155,022	155,022	155,022	158,123
51210 Wages	650,376	696,711	831,736	580,577	949,245	846,681	846,681	863,614
51220 Overtime Wages	16,344	35,260	5,000	36,371	25,000	25,000	25,000	25,000
51240 PTO Pay-Hourly	19,460	417	-	417	-	-	-	-
51250 Holiday Pay-Hourly	64	-	-	285	-	-	-	-
51310 PTO Incentive	1,098	-	1,000	2,639	1,000	1,000	1,000	1,000
Total Wages	827,657	875,490	989,802	740,100	1,130,268	1,027,703	1,027,703	1,047,737
51510 Social Security	61,948	63,777	75,720	54,258	86,466	78,619	78,619	80,192
51520 Retirement-Employer Share	53,525	56,372	67,239	49,560	77,092	70,015	70,015	71,415
51530 Dental Insurance	2,808	2,754	3,656	2,147	3,760	2,920	2,920	2,920
51540 Health Insurance	262,246	271,729	302,924	219,053	304,932	259,812	259,812	272,803
51550 Disability Insurance	2,759	1,996	2,951	1,755	3,313	3,005	3,005	3,005
51560 Workers Compensation	6,886	7,127	8,025	6,482	8,962	8,192	8,192	8,192
51580 Life Insurance	1,205	1,082	1,279	980	1,436	1,302	1,302	1,302
Total Fringes	391,378	404,836	461,794	334,236	485,960	423,866	423,866	439,830
Net Wage & Fringe	1,219,035	1,280,326	1,451,596	1,074,336	1,616,227	1,451,569	1,451,569	1,487,567
51910 Staff Development	270	270	1,100	358	1,100	1,100	1,100	1,100
52117 Legal Services	182,364	160,340	160,000	150,793	165,000	165,000	165,000	165,000
52118 Court Appointed Counsel	265,971	361,694	250,000	267,844	265,000	265,000	265,000	265,000
52122 Interpreter Services	12,945	20,430	17,000	25,311	20,000	20,000	20,000	20,000

1220 - Clerk of Courts : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
52150 Transcription Services	1,908	1,690	2,500	2,203	2,500	2,500	2,500	2,500
52152 Bank Service Charges	3,996	3,847	5,000	2,994	5,000	5,000	5,000	5,000
52154 Jury Fees - Per Diem	51,131	54,369	65,000	51,327	65,000	60,000	60,000	60,000
52156 Witness Fees	5,216	5,773	4,000	2,504	4,000	4,000	4,000	4,000
52190 Other Professional Services	52,069	72,099	55,000	92,203	65,000	75,000	75,000	75,000
52410 Repair and Replacement	5,280	4,798	6,000	4,598	6,000	6,000	6,000	6,000
52920 Computer Repair	-	168	200	28	200	200	200	200
53110 Postage	13,340	13,069	15,000	10,256	15,000	15,000	15,000	15,000
53120 Copy Expense	1,748	2,363	2,500	2,374	2,500	2,500	2,500	2,500
53190 Office Supplies	1,599	6,278	6,000	3,570	6,000	6,000	6,000	6,000
53211 Law Book Publications	-	-	70	-	70	70	70	70
53240 Dues & Licenses	455	455	461	325	500	500	500	500
53250 Software Subscriptions & Renewals	6,913	9,150	12,000	9,444	12,000	12,000	12,000	12,000
53310 Employee Mileage	601	554	1,000	984	1,000	1,000	1,000	1,000
53320 Employee Lodging	492	516	750	825	800	800	800	800
53330 Employee Meal Expense	156	156	500	354	500	500	500	500
53940 Equipment Purchased - Non Fixed Asset	-	1,095	500	-	500	500	500	500
55180 Liability Insurance	8,293	9,044	10,456	10,456	11,048	11,048	11,048	11,048
Operating	614,748	728,156	615,037	638,750	648,718	653,718	653,718	653,718
Total Expenses	1,833,782	2,008,482	2,066,633	1,713,085	2,264,946	2,105,287	2,105,287	2,141,285
Report Total	195,179	37,241	-	213,339	-	-	-	-

Mandated and Discretionary Services - Clerk of Courts

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Custodian of the Record-Clerk of Court to keep court papers, books and records	Yes	Wis. Stat. § 59.40(2) & 799.10 and Supreme Court Rules	Clerks of circuit court are required to maintain records of all documents filed with the courts, keep a record of court proceedings, keep records of liens and money judgments, and collect various fees, fines, and forfeitures ordered by the court of specified by statute. Clerks of circuit court must allow reasonable access to court records and maintain the confidentiality of records and set forth by statute and court order. File, enter, record and keep such other papers, books and records as are required by law. Keep a record called certificate lists and write or copy in the record a list of all certificates issued by the clerk to witnesses, interpreters, jurors, sheriffs, deputy sheriffs and deputy clerks, stating the persons to whom issued, the number, date and amount of each certificate.	high	Essential service
Keep judgment and lien docket	Yes	Wis. Stat. § 59.40(2) and (3) & Ch. 779 and 806 and Supreme Court Rules	Clerks of circuit court are required to keep a judgment and lien docket of all money judgments of the court, transcripts from judgment and lien dockets of other Wisconsin courts and of federal courts, warrants for unemployment insurance and warrants for delinquent Wisconsin income or franchise taxes. in addition, keep a judgment and lien docket of all claims for liens filed by prime contractors, subcontractors, suppliers, service providers, and laborers and all claims filed for logging and maintenance liens.	high	Essential service
Responsibilities regarding Court Finances	Yes	Wis. Stat. § 59.40(2), 799.25 & Ch. 814	Clerks of circuit court are required to keep a record of all payments ordered by the court under 973.05(4) or 778.30 (1) to be paid to the clerk of circuit court. Pay monthly to the treasurer for the use of the state, the state's percentage of the costs, fees, and surcharges imposed under ch. 814 that are required to be paid on each civil action, criminal action, and special proceeding filed during the preceding month and pay monthly to the treasurer for the use of the state the percentage of court imposed fines and forfeitures that are required by law to be deposited in the state treasury. Pay monthly to the treasurer the amounts required by s.302.46(1) for the jail assessment surcharge.	high	Essential service
Provide public with information regarding the circuit court's small claims system.	Yes	Wis. Stat. §799.09	Information regarding the existence, location and hours of the circuit court's small claims system shall be disseminated and publicized throughout the county by the clerk of court. Each county shall produce and make available to all litigants in small claims actions publications explaining the procedures to be followed by litigants in small claims actions.	high	Essential service

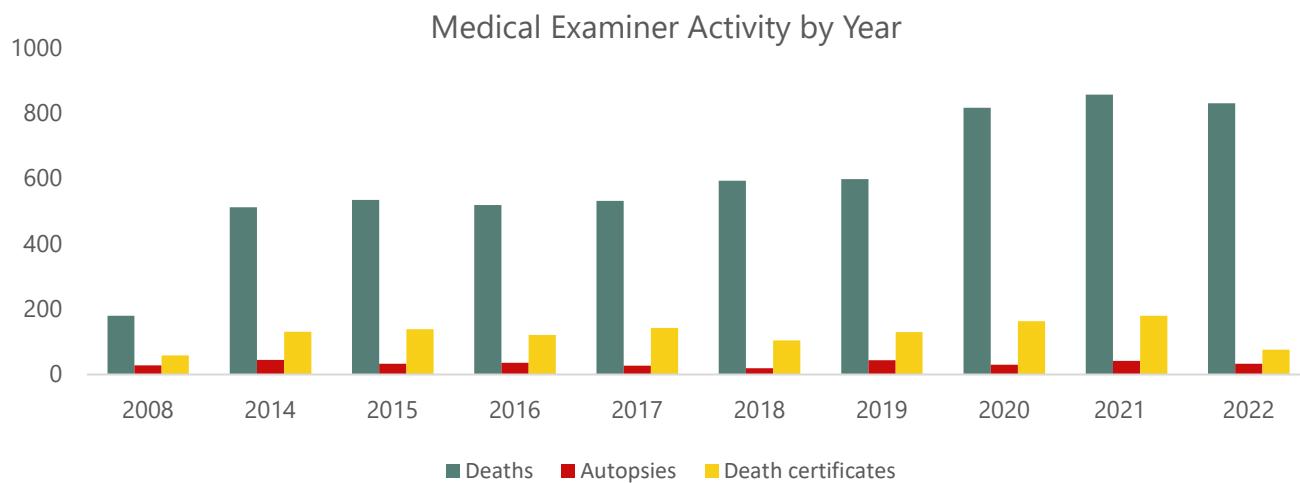
Mandated and Discretionary Services - Clerk of Courts

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Appoint and revoke deputy clerks	Yes	Wis. Stat. §59.40(1)(a) and Supreme Court Rules	Every clerk of the circuit court shall appoint one or more deputies and the appointments shall be approved by the majority of circuit judges for the county, but shall be revocable by the clerk at pleasure, except in counties having a population of 750,000 or more. The appointments and revocations shall be in writing and shall be filed in the clerk's office. The deputies shall aid the clerk in the discharge of the clerk's duties. In the absence of the clerk from the office or from the court, the deputies may perform all the clerk's duties; or in case of a vacancy by resignation, death, removal or other cause the deputy appointed shall perform all such duties until the vacancy is filled.	high	Essential service
Management of the circuit court jury system	Yes	Wis. Stat. §59.40(2) and Ch. 756 and Supreme Court Rule 73	The clerk of circuit court, if delegated by and under the supervision of the judge responsible for administering the jury system, may select and manage juries under policies and rules established by the judges in that circuit court. Duties include qualifying, summoning, managing, monitoring and paying jurors.	high	Essential service
Process appeals	Yes	Wis. Stat. § 808	A final judgment or a final order of a circuit court may be appealed as a matter of right to the court of appeals unless otherwise expressly provided by law. The clerk must follow Court of Appeals procedures and timelines to transmit records.	high	Essential service
Court exhibit management and retention requirements	Yes	Supreme Court Rule 72	The court records custodian shall receive, manage and retain all exhibits offered in to their custody for the retention periods in stated in SCR 72.01(45), (46). Once the period of retention has expired, they are to dispose of them according to SCR 72.01(45)(46) on at least an annual basis. When disposing of exhibits, notation on the inventory list must state if the exhibit was destroyed, relocated, transferred or returned. Inventory list must be kept for five years.	high	Essential service
Procure, schedule and pay interpreters	Yes	Wis. Stat. §885.38	If the court determines that a party, victim, or witness has limited English proficiency and that an interpreter is necessary, the court shall advise the person that he or she has the right to a qualified interpreter at the public's expense.	high	Essential service
Court file maintenance and retention requirements	Yes	Supreme Court Rule 72	The court records custodian may destroy records in their custody after the minimum retention periods in SCR 72.01 expire and after offering the record to the State Historical Society.	high	Essential service
Reimbursement for court appointed attorneys	Yes	Wis. Stat. § 814.29 and 977.08(3)	The courts are required to provide court-appointed attorneys to parties that do not qualify for a public defender and have been determined to be indigent.	high	Essential service

Mission Statement

The St Croix County Medical Examiner's office will provide independent, quality death investigations for families and communities, using advanced forensic science along with compassion and objectivity. In addition, we will work collaboratively with various public health and safety organizations to reduce preventable deaths.

Service and Operational Trends



Highlight of Department Activities

- We continue to collaborate with the public in awareness projects pertaining to addiction and mental health and violent deaths..
- The cost saving and potential for revenue looks very promising
- Mens overall Health and Wellness
- Currently we have 35,559 individuals living in the county over the age of 60 with about twelve thousand living alone.
- Preparing for the increase of capacity will mean an increase in budget. This office cannot control the death rate, only respond to it. Utilizing technology in our scientific investigation will be a cost saver in the long run. We will keep a close eye on growth and planning.

2024 Budget Changes

- The complexity of the case load has changed significantly since the end of pandemic. Mens health continues to be impacted. Increases in complex cases from drug overdoses, to violence impacts the department.

Budget Highlights Supporting Strategic Plan

- As our population continues to grow, we are developing a system and process that helps the department build capacity at a fiscally responsible pace. As the department continues to build capacity and continues to deliver to the citizens of St Croix County, a science-based investigation when determining cause and manner. That is what the expectation is when you add in it is projected that 80% of the WI folks are choosing cremation we need to make sure our investigations meet the needs and are science based. Preparing for the future means looking to partners to collaborate to meet our mandated needs while being fiscally responsible and ensuring that all those we serve are treated with dignity and respect.

1240 - Medical Examiner : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	326,497	320,343	294,561	270,014	298,656	288,656	288,656	292,773
46195 Medical Examiner Fees	75,080	77,550	75,000	65,175	75,000	75,000	75,000	75,000
47310 General Government Other Local Gov	-	-	-	9,075	-	10,000	10,000	10,000
48510 Donations & Contributions	-	-	-	100	-	-	-	-
40000	401,577	397,893	369,561	344,364	373,656	373,656	373,656	377,773
51110 Salaries	46,627	45,762	65,000	36,917	72,800	72,800	72,800	74,256
51210 Wages	134,164	141,261	118,580	122,794	114,244	114,244	114,244	116,529
51230 On-Call Wages	45,723	30,362	35,000	24,025	35,000	35,000	35,000	35,000
51240 PTO Pay-Hourly	2,447	-	-	-	-	-	-	-
Total Wages	228,961	217,384	218,580	183,735	222,044	222,044	222,044	225,785
51510 Social Security	13,949	13,537	16,721	11,283	16,986	16,986	16,986	17,326
51520 Retirement-Employer Share	-	-	1,769	-	1,841	1,841	1,841	1,877
51550 Disability Insurance	-	-	551	-	561	561	561	561
51560 Workers Compensation	1,857	1,747	1,836	1,595	1,870	1,870	1,870	1,870
51580 Life Insurance	-	-	239	-	243	243	243	243
Total Fringes	15,806	15,283	21,116	12,878	21,502	21,502	21,502	21,878
Net Wage & Fringe	244,767	232,668	239,695	196,613	243,546	243,546	243,546	247,663
51910 Staff Development	229	500	5,000	750	5,000	5,000	5,000	5,000
52125 Purchased Services	2,000	-	-	-	-	-	-	-
52190 Other Professional Services	115,527	67,358	110,000	72,091	110,000	110,000	110,000	110,000
52250 Cellular Phone Service	2,944	2,952	2,400	2,004	2,400	2,400	2,400	2,400
52440 Misc. Repair & Maintenance	-	-	5,000	-	5,000	5,000	5,000	5,000
53110 Postage	2	1	250	-	250	250	250	250
53130 Managed Print Costs - IT	495	246	-	263	-	-	-	-
53190 Office Supplies	20	-	-	-	-	-	-	-
53310 Employee Mileage	-	155	-	-	-	-	-	-
53350 Employee Other Expenses	3,832	672	-	580	-	-	-	-
53440 Operating Supplies	1,974	-	2,700	-	2,700	2,700	2,700	2,700
53995 Vehicle Operating Expenses	1,867	279	2,500	61	2,500	2,500	2,500	2,500
55180 Liability Insurance	1,538	1,702	2,016	2,016	2,260	2,260	2,260	2,260
Operating	130,427	73,865	129,866	77,765	130,110	130,110	130,110	130,110
Total Expenses	375,194	306,533	369,561	274,378	373,656	373,656	373,656	377,773

1240 - Medical Examiner : Department Budget Overview

	FY21 Actual Final	FY22 Actual Final	FY23 Operating Budget Adopted	FY23 November 9 YTD	FY24 Operating Budget Requested	FY24 Operating Budget Recommended	FY24 Operating Budget Adopted	FY25 Operating Budget Projected
Report Total	26,383	91,360	0	69,986	-	-	-	-

Mandated and Discretionary Services - Medical Examiner

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Investigation of Deaths	yes	979.01	Investigations of Deaths	high	death reporting
ME Operations	yes	59.38	Medical Examiners and assistants	high	operations
Death Statistics	yes	69.18	collection of statistics	high	death certificate statistics



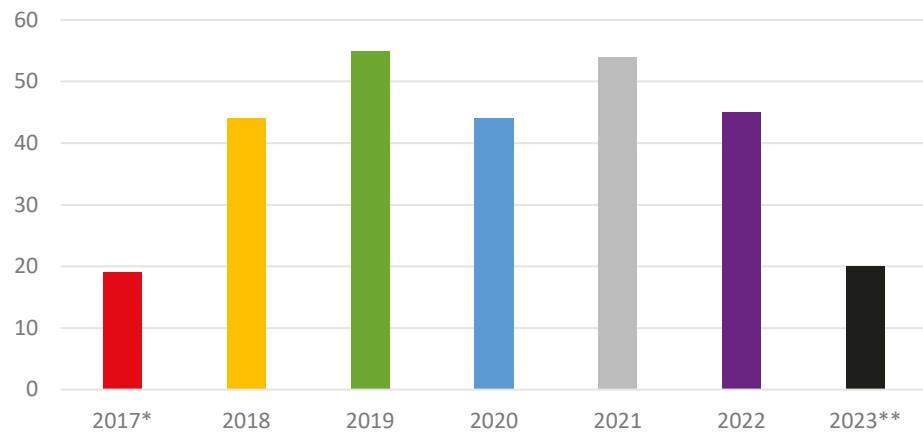
Department Overview 2024 Requested Budget Justice Support Services - 1250

Mission Statement

Justice Support Services exists to promote the safety of the citizens of St. Croix County and provide direction, leadership, and vision for an improved justice system.

Service and Operational Trends

Number of TAD Clients Served in Treatment Court (Diversion Program Included)

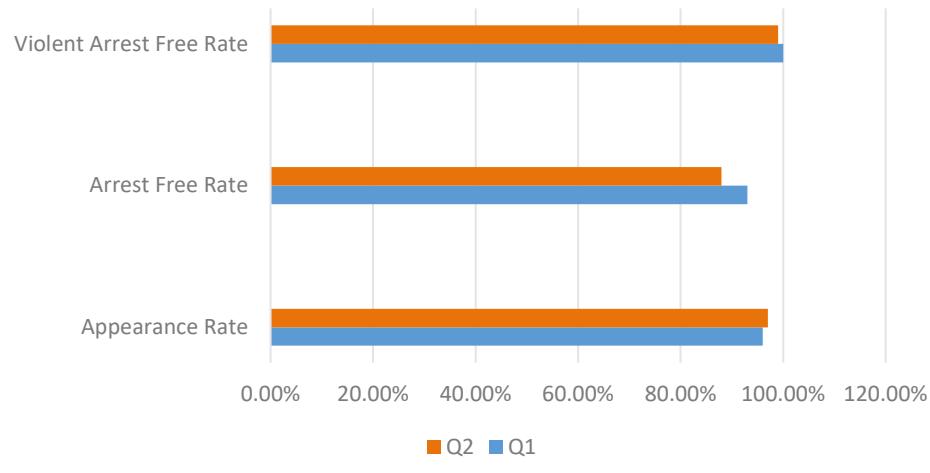


Key:

*OWI Court not started until 2018.

**Data through 8/9.

Pretrial Outcome Measures for 2023



Highlight of Department Activities

The Justice Support Services Department is guided by the principles of the Community Justice Collaborating Council (CJCC), in particular bringing together stakeholders from across county government. In 2023, Justice Services looks to continue building a civilian-run model for pretrial services with industry best practices in mind. Much of this work involves using an evidence-based assessment tool to identify appropriate conditions for pretrial release. As part of this best practices operating standards for pretrial services, Justice Services continues to work with the Center for Effective Public Policy (CEPP)/Advancing Pretrial Policies and Research (APPR) as a learning site and receive technical assistance from their staff. This designation continues to provide Justice Services with technical and implementation assistance until the middle of 2023. Starting in January 2023, Justice Services took over the facilitation of Moral Reconation Therapy (MRT), which is a cognitive-behavioral program offered to justice-involved persons and has been running consistent groups since that time.

Justice Services continues to collaborate with other county government departments. In July 2023, Justice Services helped write a grant which was awarded in the amount of \$243,000.00 through the Wisconsin Dept. of Health Services (DHS) to continue offering medication-assisted treatment (MAT) to individuals in jail suffering from substance use disorder. In February 2023, Justice Services cowrote an article with the Child Support Division on the need for continued investment in child support, which was published in the *Wisconsin Counties Association* magazine.

Justice Services also houses the Adult Treatment (drug) Court for the county. As part of Treatment Court, an annual request for Treatment Alternatives & Diversion (TAD) funding is prepared. For FY 2022, a competitive grant proposal was put together and awarded to the county. This began a five-year non-competitive grant cycle where funding will be requested each year. For FY 2024, again, a pre-application phase was added by the WI Dept. of Justice and was due in August 2023. This has been completed and we are asking for the same amount of support as in 2022 (\$179,000.00). Starting in August 2023, Justice Services began a partnership with UniverCity Year through UW-Madison where graduate students from the university are placed with communities to work on collaborative projects.

2024 Budget Changes

As Justice Support Services continues to rebrand itself from the law enforcement (Sheriff's Department) to the civilian-run model, the budget has become clearer and in line with industry best (evidence-based) practices.

Budget Highlights Supporting Strategic Plan

Justice Support Services continues to collaborate with various departments to meet the public safety, accountability, and change needs of justice-involved persons in the county. Our department operates not only with county funding but also grants and other partnerships with outside agencies. The services we offer are grounded in evidence-based and best practice standards.

1250 - Justice Services : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	170,441	422,747	446,438	409,235	632,594	640,594	640,594	684,420
43310 Other Federal Payment	-	91,879	158,358	99,293	-	26,556	26,556	-
43510 State General Government Grant	146,517	152,533	146,517	84,143	146,517	146,517	146,517	146,517
46220 Justice Services Fees	9,942	40,129	48,000	45,570	48,000	80,000	80,000	80,000
46910 Other Public Charges for Services	409	-	50,000	-	50,000	-	-	-
<u>48510 Donations & Contributions</u>	<u>286</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
40000	327,595	707,289	849,314	638,241	877,111	893,667	893,667	910,937
51110 Salaries	97,555	248,207	379,367	254,298	383,531	383,531	383,531	391,202
51140 PTO Pay-Salaried	10,512	-	-	-	-	-	-	-
51210 Wages	108,662	105,174	49,560	123,290	101,852	117,374	117,374	119,722
51220 Overtime Wages	434	-	-	17	-	-	-	-
51240 PTO Pay-Hourly	-	1,561	-	-	-	-	-	-
Total Wages	217,162	354,942	428,927	377,605	485,384	500,906	500,906	510,924
51510 Social Security	16,075	26,149	32,813	26,568	37,132	38,319	38,319	39,086
51520 Retirement-Employer Share	11,915	22,478	29,167	23,341	33,491	34,562	34,562	35,254
51530 Dental Insurance	493	918	1,562	816	1,160	1,160	1,160	1,160
51540 Health Insurance	41,338	86,583	117,578	84,908	107,346	115,899	115,899	121,694
51550 Disability Insurance	814	895	1,287	826	1,456	1,503	1,503	1,503
51560 Workers Compensation	2,000	3,464	4,289	3,821	4,854	5,009	5,009	5,009
51580 Life Insurance	305	466	558	460	631	651	651	651
51590 Unemployment Comp Charges	-	1,481	-	1,564	-	-	-	-
Total Fringes	72,941	142,434	187,254	142,303	186,071	197,104	197,104	204,357
51599 Interdepartmental Wage & Fringe	-	-	-	5,200	-	-	-	-
Net Wage & Fringe	290,103	497,377	616,182	525,109	671,454	698,010	698,010	715,280
51910 Staff Development	4,474	9,536	15,000	4,518	15,000	15,000	15,000	15,000
52112 Pharmacist Consultant	-	63	-	-	-	-	-	-
52113 Psychiatrist/Psychologist Consultant	-	-	-	3,250	-	-	-	-
52122 Interpreter Services	-	120	-	-	-	-	-	-
52125 Purchased Services	23,282	94,800	130,000	71,042	100,000	90,000	90,000	90,000
52190 Other Professional Services	48,977	73,629	29,500	16,424	29,500	29,500	29,500	29,500
52250 Cellular Phone Service	3,470	5,385	5,615	4,344	5,615	5,615	5,615	5,615
52990 Other Contractual Services	17,357	3,460	-	179	-	-	-	-

1250 - Justice Services : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53110 Postage	52	45	200	70	200	200	200	200
53130 Managed Print Costs - IT	752	1,145	1,000	940	1,000	1,000	1,000	1,000
53190 Office Supplies	802	1,530	1,250	1,595	1,250	1,250	1,250	1,250
53213 Program Development	-	1,088	5,000	176	5,000	1,000	1,000	1,000
53240 Dues & Licenses	150	75	150	20	150	150	150	150
53250 Software Subscriptions & Renewals	32,654	2,535	3,000	549	3,000	2,500	2,500	2,500
53310 Employee Mileage	848	615	500	1,761	1,750	1,750	1,750	1,750
53320 Employee Lodging	609	10,824	-	4,059	-	-	-	-
53330 Employee Meal Expense	604	1,702	500	2,068	500	500	500	500
53340 Employee Airfare	318	7,500	4,000	3,165	4,000	2,000	2,000	2,000
53350 Employee Other Expenses	149	6,369	500	2,277	500	500	500	500
53420 Medical Supplies	870	1,393	-	4,778	-	5,000	5,000	5,000
53430 Provided Food Expense	30	-	250	238	250	250	250	250
53440 Operating Supplies	11,109	28,184	35,000	50,862	35,000	35,000	35,000	35,000
53470 Fuel Expenses	83	95	-	92	-	-	-	-
53490 Other Operating Supplies	-	83	-	-	-	-	-	-
53510 Repair and Maintenance Supplies	-	-	-	8	-	-	-	-
53910 Other Supplies and Expenses	-	568	250	186	250	250	250	250
53940 Equipment Purchased - Non Fixed Asset	9,158	2,113	-	1,400	-	-	-	-
53970 Provided Training	-	-	-	1,790	-	1,500	1,500	1,500
53995 Vehicle Operating Expenses	-	-	-	14	-	-	-	-
55180 Liability Insurance	949	1,246	1,417	1,417	2,692	2,692	2,692	2,692
Operating	156,697	254,105	233,132	177,222	205,657	195,657	195,657	195,657
58130 New Computer Equipment	-	1,220	-	-	-	-	-	-
58000 Capital Outlay	-	1,220	-	-	-	-	-	-
Total Expenses	446,800	752,702	849,314	702,331	877,111	893,667	893,667	910,937
Report Total		(119,206)	(45,413)	-	(64,090)	-	-	0

Mandated and Discretionary Services - Justice Support Services

SERVICE	MANDATED YES/NO	STATUTORY AUTHORITY	DESCRIPTION	PRIORITY (Low, Medium, High)	SERVICE LEVEL
<u>CJCC</u>					
Community Justice Collaborating Council	No	Section 14.019, Executive Order #41	Order creating CJCCs in the state.	Medium	This body is collaborative and makes recommendations for improvements in the justice system.
<u>Adult Treatment Court</u>					
Treatment Alternatives and Diversion (TAD)	No	WI Act 25 (2005)	Established the TAD Program.	High	This grant also helps to fund diversion program and drug testing
<u>Pretrial</u>					
Monitoring/Supervision	No	Chapter 969	Dictates bail/conditions of release.	High	Justice Support Services monitors individuals released on pretrial bail with conditions.



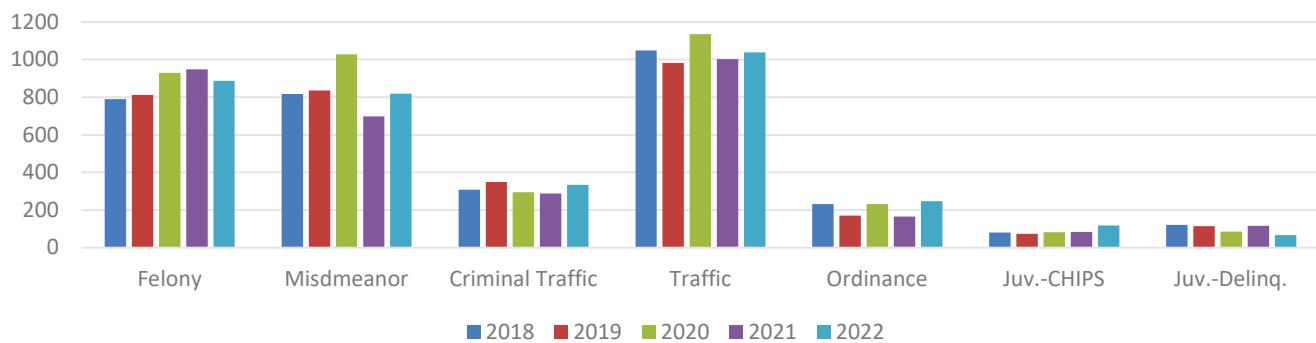
Department Overview 2024 Requested Budget District Attorney - 1310

Mission Statement

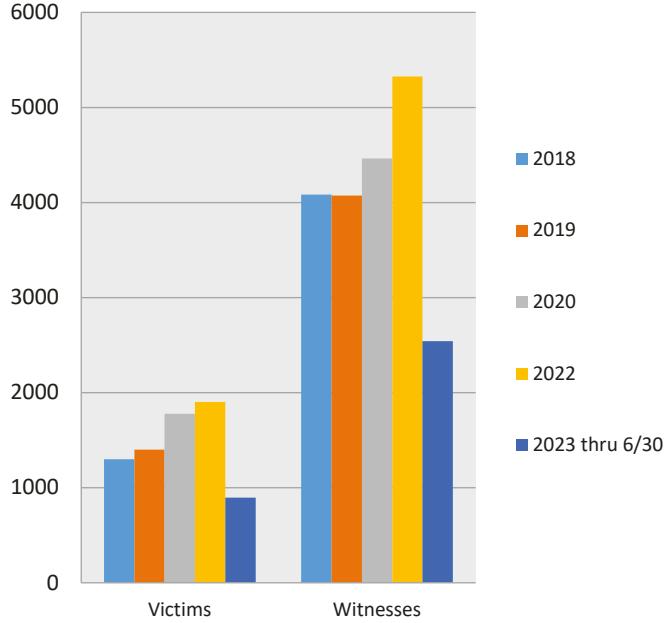
The mission of the St. Croix County District Attorney's Office is to vigorously and effectively represent people of the State of Wisconsin and St. Croix County through aggressive and fair prosecution, ensuring impartial and balanced justice that holds people accountable for their actions, and to search for truth.

Service and Operational Trends

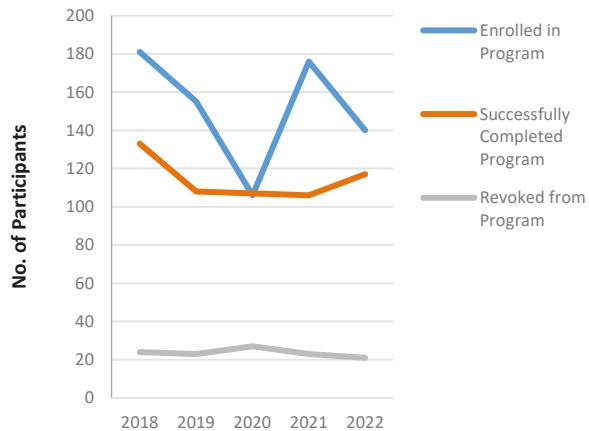
Court Case Types Filed by Year



NO. VICTIM'S & WITNESSES PROVIDED SERVICES



TAD/Diversion/DJOC Stats



On average, cases under a DJOC or Diversion Agreement are for a period of 12-24 months.

Highlight of Department Activities

- Collaborated with the courts to provide appropriate supervision levels for all participants in the Diversion Program. Throughout this year, we continued to incorporate proper evidence-based practices including incentives and sanctions for behavior.
- Collaborated with staff in the Justice Services Center to establish procedures for managing testing violations.
- Continued modification and examination of Victim/Witness policies and procedures as it relates to Marsy's Law, a constitutional amendment passed in May 2020.

2024 Budget Changes

- Increase in fees for expert witnesses from \$2,000 to \$15,000 due to the number of pending homicide cases and other case types set for jury trial in 2024 requiring expert witness testimony.
- Eliminated \$35,000 in legal services for a part-time CHIPS prosecutor. Effective January 1, 2024 this case type is going to be handled by Corp Counsel to lessen the caseload for the Department.
- Addition of a 1.0 FTE Legal Assistant position and 1.0 FTE Diversion Program Case Management Specialist. While it is understood that these positions are at #14 and #15 on the list of budget priorities for 2024, these positions are significantly needed in our department.

The last Legal Assistant position was added in 2004. The increase in the number of cases referred to our office, the passage of Marsy's Law and the growing use of digital evidence (e.g. body camera, video surveillance, cellphones, etc.) are the driving factors behind this request. This increase in workload of both our professional and administrative staff is creating delays entering referrals, filing complaints and producing discovery.

The Diversion Program has grown significantly over the past 10 years. The Diversion Program has 2.5 employees with the last new position (.50) added in 2014. Caseloads for Diversion Program staff are higher than that of Probation. Stringent requirements of participants in the program has also lead to significant time spent with participants. As a result, the Department has had to limit the number of defendants allowed in program.

- There is uncertainty regarding the reimbursement rate from the Department of Justice for the 2024 Victim/Witness budget. However, projections from the state indicate a reimbursement rate of 50% which would result in an increase in revenue of approximately \$20,000 compared to last year's budget.

Budget Highlights Supporting Strategic Plan

- Continually looking for improvements to work flow internally within the department and with other county departments/justice partners resulting in cost savings to the county.

1310 - District Attorney : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	1,011,037	1,072,394	1,151,087	1,055,163	1,292,117	1,113,009	1,113,009	1,145,103
43310 Other Federal Payment	50	-	-	-	-	-	-	-
43510 State General Government Grant	177,144	187,785	179,282	76,825	198,729	198,729	198,729	198,729
46142 District Attorney Fees	59,253	56,182	53,500	40,109	53,500	53,500	53,500	53,500
40000	1,247,485	1,316,361	1,383,869	1,172,097	1,544,346	1,365,238	1,365,238	1,397,332
51110 Salaries	207,247	211,936	219,267	174,589	225,472	225,472	225,472	229,981
51210 Wages	614,047	643,182	680,620	522,657	809,557	694,637	694,637	708,530
51220 Overtime Wages	98	494	5,000	1,098	1,500	1,500	1,500	1,500
51240 PTO Pay-Hourly	1,745	-	-	8,174	-	-	-	-
51310 PTO Incentive	2,262	2,282	2,000	3,921	2,000	2,000	2,000	2,000
Total Wages	825,399	857,894	906,887	710,439	1,038,529	923,609	923,609	942,011
51510 Social Security	59,604	61,998	69,377	51,566	79,447	70,656	70,656	72,069
51520 Retirement-Employer Share	53,075	53,609	61,532	45,921	71,520	63,591	63,591	64,863
51530 Dental Insurance	2,201	2,266	2,518	1,580	2,530	1,690	1,690	1,690
51540 Health Insurance	206,739	231,203	233,707	195,662	265,266	220,146	220,146	231,154
51550 Disability Insurance	2,694	2,029	2,700	1,727	3,105	2,760	2,760	2,760
51560 Workers Compensation	7,300	7,621	8,011	6,737	9,212	8,199	8,199	8,199
51580 Life Insurance	1,216	1,110	1,170	961	1,346	1,196	1,196	1,196
Total Fringes	332,829	359,836	379,015	304,155	432,427	368,239	368,239	381,931
Net Wage & Fringe	1,158,227	1,217,730	1,285,902	1,014,594	1,470,956	1,291,848	1,291,848	1,323,942
51910 Staff Development	305	332	3,955	975	3,955	3,955	3,955	3,955
52117 Legal Services	34,895	31,505	35,000	4,682	-	-	-	-
52122 Interpreter Services	-	-	-	189	-	-	-	-
52150 Transcription Services	5,874	2,663	4,500	6,366	4,500	4,500	4,500	4,500
52151 Investigation Services	3,718	13,780	4,000	3,494	4,100	4,100	4,100	4,100
52156 Witness Fees	3,475	2,252	2,000	39,812	15,000	15,000	15,000	15,000
52190 Other Professional Services	2,788	304	3,000	4,150	3,000	3,000	3,000	3,000
53110 Postage	10,524	10,377	9,500	7,152	8,500	8,500	8,500	8,500
53120 Copy Expense	2,937	3,377	3,500	3,071	5,000	5,000	5,000	5,000
53130 Managed Print Costs - IT	821	796	1,700	624	1,000	1,000	1,000	1,000
53190 Office Supplies	7,534	6,746	11,900	7,660	10,000	10,000	10,000	10,000
53211 Law Book Publications	386	-	1,000	326	1,000	1,000	1,000	1,000

1310 - District Attorney : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53240 Dues & Licenses	3,171	2,652	3,145	100	4,300	4,300	4,300	4,300
53310 Employee Mileage	278	516	2,200	941	3,500	3,500	3,500	3,500
53320 Employee Lodging	-	492	-	1,012	-	-	-	-
53330 Employee Meal Expense	172	416	50	310	50	50	50	50
53350 Employee Other Expenses	345	367	-	368	-	-	-	-
53440 Operating Supplies	415	42	-	-	-	-	-	-
53510 Repair and Maintenance Supplies	11	-	-	-	-	-	-	-
53910 Other Supplies and Expenses	-	17	-	-	-	-	-	-
53930 Software Purchased	-	-	-	436	-	-	-	-
53940 Equipment Purchased - Non Fixed Asset	414	104	5,000	240	2,000	2,000	2,000	2,000
55180 Liability Insurance	6,231	6,615	7,517	7,516	7,485	7,485	7,485	7,485
55210 Premiums on Surety Bonds	20	-	-	-	-	-	-	-
Operating	84,314	83,353	97,967	89,423	73,390	73,390	73,390	73,390
<u>58140 New Computer Software</u>	-	138	-	-	-	-	-	-
58000 Capital Outlay	-	138	-	-	-	-	-	-
Total Expenses	1,242,541	1,301,221	1,383,869	1,104,018	1,544,346	1,365,238	1,365,238	1,397,332
Report Total	4,943	15,139	-	68,079	-	-	-	-

Mandated and Discretionary Services - District Attorney

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Prosecution of adult and juvenile crimes and ordinance violations occurring in St. Croix County	Yes	Wis. Chapter 968	The St. Croix County District Attorney represents the State of Wisconsin and the residents of St. Croix County in the prosecution of criminal cases brought by local law enforcement agencies and various state agencies. The District Attorney is also responsible for the prosecution of county and state traffic violations in St. Croix County, ordinance violations, and matters brought under the Juvenile Code.	High	Legal Assistants in the District Attorney's Office are tax levy funded; Prosecutors and the majority of the computer equipment is funded by the state. Revenue of approximately \$35,000 paid by defense counsel and prose defendants for discovery.
Victim/Witness Program	Yes	Wis. Chapter 950	Assistance to victims and witnesses of adult and juvenile criminal acts as listed in Basic Bill of Rights for Crime Victims	High	Approximately 50% tax levy funded; Other 50% is grant funded through DOJ.
Legal Advocate Program	No	NA	The Legal Advocate assists individuals who are seeking to file a petition for a temporary restraining order and injunctions, provides ongoing services to victims of crimes arising from violations of restraining orders and also to domestic abuse victims.	High	\$41,729 in funding annually provided through Victims of Crime's Act (VOCA) Grant
Diversion Program	No	NA	The Diversion Program offers low to medium risk offenders the opportunity to avoid a criminal record by undertaking conditions that will benefit the offender, victim and the community as a whole. The program supervises low to medium risk offenders (similar to probation) in an attempt to promote positive behavior change, to minimize loss to victims of these crimes through payments of restitution, to reduce the burden on the court and allow resources to be devoted to more violent, high risk offenders.	High	1.0 FTE Diversion Program Case Management Specialist funded by TAD grant. The remaining 1.50 positions are tax levy funded. Approximately \$18,500 in revenue generated from fees paid by defendants to participate in program.
Monitor State and Federal Legislation	No		Monitor legislation affecting changes to criminal and juvenile law and rights of victims.	Medium	Quarterly
Annual Performance Evaluations	No		District Attorney evaluates County direct reports which includes the Victim/Witness Program Supervisor, Diversion Program Supervisor and Administrative Services Supervisor; The Program Supervisors and Administrative Services Supervisor evaluate their direct reports.	Low	Annually; Embedded in the County's Oracle system
Search Warrant and Document Subpoena Review	Yes	Wis. Stats. 968.12 and 968.135	Review Search Warrants and Document Subpoenas requested by law enforcement in the investigation of cases to ensure the search warrants are being properly and effectively utilized.	High	Daily



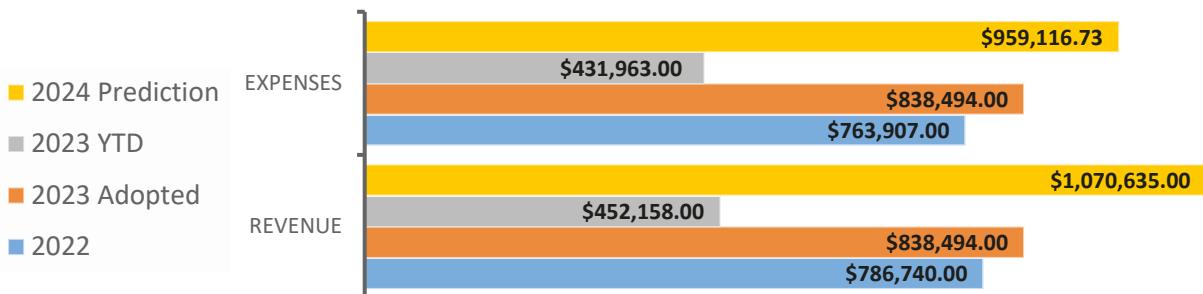
Department Overview 2024 Requested Budget Child Support Department - 1330

Mission Statement

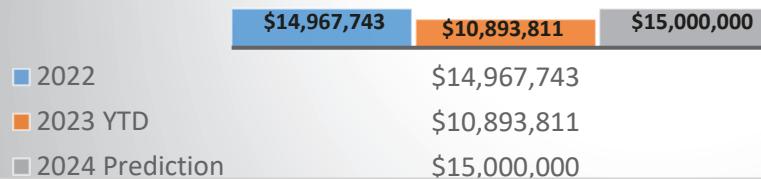
To help families become self-sufficient by establishing and enforcing child support orders.

Service and Operational Trends

Revenue and Expenses



Child Support Collections



Highlight of Department Activities

- We met 3 of the 4 performance measures. We were shy by 1.94% for arrears collection.
- Awarded SAVES (Safe Access for Victims' Economic Mobility) Grant referred to as WINS (WI Network for Safety). We will be establishing protocol and training to staff when working with families effected by domestic violence. Our goal will be to support families with the tools to empower themselves and the resources to assist the whole family.
- Staff continue to volunteer on Federal and State committees to lead the Child Support Program toward improvements and advance technologies. This ensures our mission is successful.

2024 Budget Changes

- Created a Child Support Coordinator position to focus on case management to ensure efficiencies.

Budget Highlights Supporting Strategic Plan

- Continued collaboration with Justice Services, Restorative Services, Turningpoint, and Behavior Health.

1330 - Child Support : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	(76,799)	(74,912)	(91,465)	(83,843)	(121,518)	(126,518)	(126,518)	(104,963)
43510 State General Government Grant	846,512	855,221	913,025	678,671	1,070,635	1,075,635	1,075,635	1,075,635
43560 State Human Services Grant	1,039	581	-	-	-	-	-	-
47410 General Government Support Cty Depts	15,988	15,218	16,933	11,791	15,799	15,799	15,799	15,799
40000	786,740	796,108	838,494	606,620	964,917	964,917	964,917	986,472
51110 Salaries	70,218	71,899	75,699	59,647	77,979	77,979	77,979	79,539
51210 Wages	405,873	409,980	446,672	339,435	511,118	511,118	511,118	521,341
51240 PTO Pay-Hourly	-	2,224	-	6,701	-	-	-	-
51310 PTO Incentive	4,479	5,547	4,000	5,398	5,000	5,000	5,000	5,000
Total Wages	480,570	489,650	526,371	411,181	594,098	594,098	594,098	605,880
51510 Social Security	35,132	35,896	40,267	30,000	45,448	45,448	45,448	46,357
51520 Retirement-Employer Share	31,977	31,335	35,521	27,138	40,648	40,648	40,648	41,461
51530 Dental Insurance	1,217	1,113	1,413	1,185	2,000	2,000	2,000	2,000
51540 Health Insurance	115,852	117,429	120,029	92,510	161,019	161,019	161,019	169,070
51550 Disability Insurance	1,545	1,148	1,567	991	1,767	1,767	1,767	1,767
51560 Workers Compensation	4,703	4,745	5,129	4,265	5,793	5,793	5,793	5,793
51580 Life Insurance	697	629	679	551	766	766	766	766
51590 Unemployment Comp Charges	-	(217)	-	-	-	-	-	-
Total Fringes	191,123	192,078	204,606	156,639	257,442	257,442	257,442	267,215
Net Wage & Fringe	671,693	681,728	730,977	567,820	851,540	851,540	851,540	873,095
51910 Staff Development	1,320	1,725	2,500	2,303	3,000	3,000	3,000	3,000
52122 Interpreter Services	58	17	50	5	50	50	50	50
52125 Purchased Services	1,219	1,173	2,200	1,348	2,200	2,200	2,200	2,200
52140 Civil Process/Paper Fees	14,166	17,768	19,000	10,732	19,000	19,000	19,000	19,000
52190 Other Professional Services	48,066	48,200	49,000	40,000	50,400	50,400	50,400	50,400
52250 Cellular Phone Service	4,790	4,631	5,000	3,627	5,000	5,000	5,000	5,000
53110 Postage	5,910	6,501	7,000	4,977	7,000	7,000	7,000	7,000
53130 Managed Print Costs - IT	2,239	2,438	3,000	1,943	4,000	4,000	4,000	4,000
53190 Office Supplies	2,045	1,703	2,500	2,444	2,500	2,500	2,500	2,500
53210 Publications & Printing	-	30	-	-	-	-	-	-
53220 Advertising/Promotion	-	64	75	46	75	75	75	75
53240 Dues & Licenses	-	350	350	400	450	450	450	450

1330 - Child Support : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53310 Employee Mileage	925	1,426	1,500	847	1,800	1,800	1,800	1,800
53320 Employee Lodging	1,066	1,260	2,500	1,302	3,500	3,500	3,500	3,500
53330 Employee Meal Expense	500	472	1,000	472	1,500	1,500	1,500	1,500
53350 Employee Other Expenses	77	827	600	169	600	600	600	600
53440 Operating Supplies	-	20	-	-	-	-	-	-
53490 Other Operating Supplies	193	308	300	260	300	300	300	300
53910 Other Supplies and Expenses	4	-	-	-	-	-	-	-
53930 Software Purchased	5,808	5,890	6,000	2,986	7,000	7,000	7,000	7,000
53940 Equipment Purchased - Non Fixed Asset	37	307	200	2,413	200	200	200	200
55180 Liability Insurance	3,651	3,808	4,542	4,542	4,602	4,602	4,602	4,602
55210 Premiums on Surety Bonds	140	-	200	-	200	200	200	200
Operating	92,214	98,917	107,517	80,816	113,377	113,377	113,377	113,377
Total Expenses	763,907	780,645	838,494	648,636	964,917	964,917	964,917	986,472
Report Total	22,834	15,463	-	(42,017)	-	-	-	-

Mandated and Discretionary Services - Child Support

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Administration of the child and spousal support program	Yes	Wis. Stats. § 49.22 & Title IV-D of Federal Social Security Act	Implementation and administration of the Child and Spousal Support, Establishment of Paternity, and Medical Support Liability Programs.	high	2022 Participants served = 9,775
Establish paternity, medical support liability programs & enforce child support collections	Yes	Wis. Stats. § 59.53(5) & Title IV-D of Federal Social Security Act	Provide all appropriate child, spousal, and medical support services, and paternity establishment services to all cases appropriately referred from public assistance programs including Kinship Care, Wisconsin Works, Work Experience for Non-custodial Parents, Medical Assistance and to all cases involving other eligible individuals who apply for IV-D services.	high	Caseload average 541
Work program f/k/a Crossroads for Success by St. Croix County Child Support Agency. This program is an innovative employment success program for child support participants. Our Agency coordinates services with our Regional Child Support Liaison through Workforce Resources (WRI) a/k/a Job Center.	No	Wis. Stats. § 59.53(5) & Title IV-D of Federal Social Security Act	Collaborate with participants, CS Liaison and Workforce Resources to provide employment and job readiness activities/program enrollments for participants in the CS program who are not employed and have an obligation to pay child support.	low	Specialists discuss the work program with eligible participants and refer them to WRI.
Establish & Maintain Cooperative & Service Agreements	Yes	IV-D Federal Financial Participation (FFP) match per 45 CFR § 304.21	Cooperative Agencies must segregate Title IV-D program activities from non-Title IV-D program activities. As required under federal regulations, each Cooperative Agreement must include attachments that reflect the actual duties, performance standards, methodology for determining costs and procedures for billing, and the budget for conducting IV-D activities.	medium	Sheriff, Clerk of Court, Family Court Commissioner, District Attorney & Corporation Counsel
Customer Service	Yes	Wis. Stats. § 59.53(5) & Title IV-D of Federal Social Security Act	Assist and respond to inquiries from IV-D participants, collaborating agencies (internal & external), Attorney's and Courts, including those inquiries related to centralized child support services including but not limited to non-enforcement cases [NIVD], BCS [Bureau of Child Support], BRO [Bureau of Regional Operations] & OCSE [Office of Child Support Enforcement]).	high	
Maintain KIDS (Kids Information Data System), Documentation and Financial Records	Yes	IRC 6103 & IRC 7213; Wis. Stats. § 59.53(5) & Title IV-D of Federal Social Security Act	Appropriately and accurately document actions performed; meet all case activity federal timelines; comply with the applicable Federal and State laws and Department regulations concerning confidentiality of participants and case records including records maintained on KIDS; comply with all Internal Revenue Service (IRS) procedures and safeguards; enter court orders, maintain and update balance information; manage collections and receipts within 5 days.	high	

Mandated and Discretionary Services - Child Support

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Establish, maintain and follow policies and procedures.	Yes	Wis. Stats. § 59.53(5) & Title IV-D of Federal Social Security Act	Follow all Department's Administrator's Memo Series, the Child Support Bulletins, the Bureau of Child Support Letters, the Wisconsin Child Support Policy Manual, the Wisconsin Child Support Forms and Documents Manual, the Wisconsin Child Support Report Manual, and the CS Partner Resources Page, State and Federal corrective action plans, and other audits and compliance reviews as applicable.	medium	
Annual Budget	Yes	Wis. Stats. § 59.53(5) & Title IV-D of Federal Social Security Act	Required to prepare and present budget to County Administrator	medium	
Manage staff and perform Annual Performance Evaluations	Yes	Follow County, State and Federal Policies	For my direct reports (8), built into Oracle ERP system. Supervise and hire staff.	medium	
WINS=Wisconsin's Network for Safety. This is Federal award through SAVES=Safe Access for Victims' Economic Security Demonstration Grant	Yes		Wisconsin's Network for Safety (WINS) in Child Support, will address the needs to: 1) Ensure families have safe and full access to child support and parenting time services; 2) Remedy the underreporting of DV in the child support system; 3) Enhance case management strategies to manage interactions with survivors and perpetrators; 4) Strengthen ties between state, tribal, and local service providers; and 5) Enable children and families to thrive financially and to live violence-free lives.	High	Child Support Specialist II
CHILD: Choosing Healthy Interactions, Lives & Decisions Course	No		The mission of the Bureau of Child Support's CHILD Course is to empower teens and young adults to make healthy life decisions by increasing their understanding of the emotional, financial, and legal realities of parenting. The vision of the Bureau of Child Support's CHILD Course is that all Wisconsin youth and young adults are empowered to make healthy decisions about their lives.	low	Administrator is on Committee
Early Intervention Efforts	No		Early intervention actions or strategies to increase child support payments.	low	One (1) Specialist in Focus Group
Child Support Modernization Project (CSM)	No		Develop a program that expands the ability of State and partners to provide efficient quality service to customers while ensuring that families and children receive financial and medical support	low	Two (2) Specialists involved in the project.

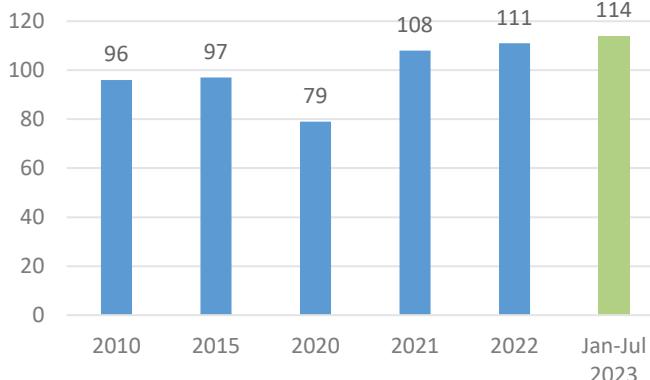
Mission Statement

The mission of the St. Croix County Sheriff's Office is to enhance the quality of life in St. Croix County by working collaboratively with our public safety partners and community members to honorably safeguard the lives, property, and constitutional rights of the citizens we serve. This is accomplished by providing quality emergency communications service to the public and emergency service providers; enforcing the law with integrity and fairness; supporting local governments in preparedness, response, and recovery efforts; and providing for a safe environment for residents and visitors.

Service and Operational Trends

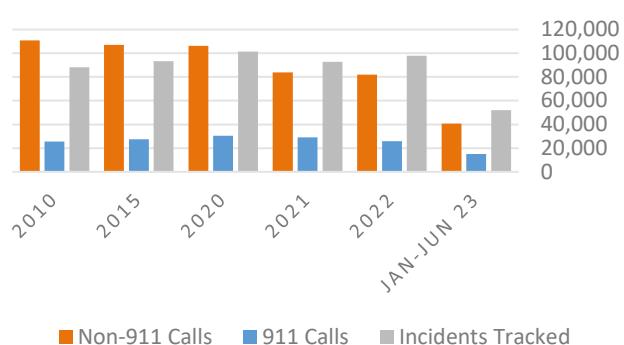
CORRECTIONS

Average Daily Population



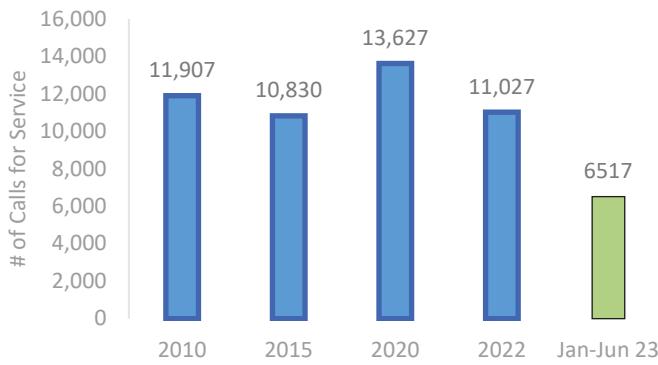
Emergency Communications

Call Activity



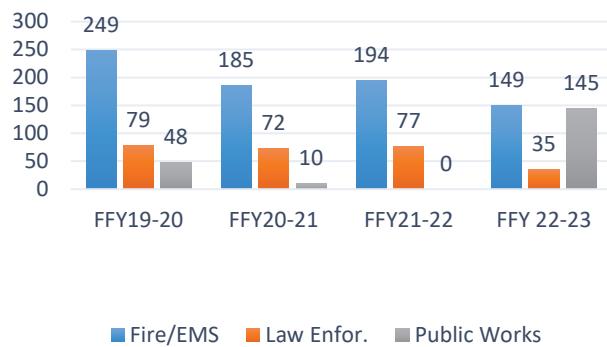
SHERIFF'S OFFICE

Case Numbers Created



EMERGENCY MANAGEMENT

Hazardous Materials Training



Highlight of Department Activities

Field Services

- Meeting increased demands from municipalities and townships to provide law enforcement services
- Began preparation for the building expansion by relocating the impound lot and moving equipment off-site. Continue to purge and archive long term records storage to minimize the Sheriff's office footprint
- Incorporated new body-worn and in-squad camera system

Support Services

- New recording server in-service capturing audio of phone and radio
- CAD to CAD implementation between St. Croix County and Allina Communications for EMS
- NG911 project was completed with the State of Wisconsin
- All-Hazard Mitigation Plan update grant with Wisconsin Emergency Management to remain eligible for FEMA mitigation grant funding.

Corrections

- Changed medical and mental health providers to provide more hourly coverage. St. Croix County HHS is the mental health provider, so inmates have more integrated care and access to County services
- Recruitment and hiring continues to be a challenge to reach minimum staffing levels
- Implemented a new cell check and body camera system to help ensure all inmate observation checks are completed in a timely manner and documented appropriately
- Implemented a consortium program for inmates with direct access to Badgercare and other health care services
- Preparing for addition of rail screen on second tier, may have to house some inmates out of County

2024 Budget Changes

- Increase in wages, equipment and operating expenses due to 5 additional positions added by County Board
- Subscription costs for law enforcement software and programs continues to increase
- Replacement of equipment such as Tasers, jail radios, handguns
- Meeting increased demands re: in-state and out-of-state transports
- Increased focus on physical and emotional wellness, peer support, and community outreach following the murder of Deputy Kaitie Leising
- Recognized by the Wisconsin Department of Justice as 2022 ICAC Affiliate of the Year
- Addition of a 4th K9 handler team
- Purging and consolidation of records, evidence, and equipment ahead of a 10-month displacement during the building expansion
- Increased recruitment efforts as a result of the addition of 1 investigator and 5 primary services positions

Budget Highlights Supporting Strategic Plan

- The Sheriff's office continues to work with employees to offer flexibility in work hours, when possible, support efforts to cross-train duties and offer specialized training/education. **Service Delivery Goal #1 Improve the way we offer services**
- Working cooperatively with HHS to implement the MAT (Medication-Assisted Treatment) program **Community Well Being Goal #1 Provide an all inclusive health & Public Safety Environment**

2110 - Law Enforcement : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	7,720,802	8,037,021	8,525,398	7,814,948	9,653,608	10,174,073	10,174,073	10,375,866
43310 Other Federal Payment	1,050	250,000	-	-	-	-	-	-
43510 State General Government Grant	50,000	13,520	-	-	-	-	-	-
43520 State Public Safety Grant	176,860	202,906	155,000	230,086	134,000	134,000	134,000	134,000
45220 Judgments and Damages	-	27,308	-	-	-	-	-	-
46210 Law Enforcement Fees	77,707	135,501	80,000	105,534	100,000	100,000	100,000	100,000
48510 Donations & Contributions	51,784	55,820	16,000	40,000	16,000	16,000	16,000	16,000
<u>49310 Fund Balance Applied</u>	-	-	319,518	-	-	-	-	-
40000	8,078,202	8,722,076	9,095,916	8,190,568	9,903,608	10,424,073	10,424,073	10,625,866
51110 Salaries	493,834	514,519	702,944	480,285	723,258	723,258	723,258	737,723
51140 PTO Pay-Salaried	14,454	14,690	-	-	-	-	-	-
51210 Wages	3,693,936	4,026,544	4,187,107	3,173,902	4,650,154	4,990,130	4,990,130	5,089,933
51220 Overtime Wages	511,705	433,883	300,000	454,565	350,000	350,000	350,000	350,000
51230 On-Call Wages	4,861	4,930	5,000	3,884	5,000	5,000	5,000	5,000
51240 PTO Pay-Hourly	41,283	12,704	-	5,666	-	-	-	-
51250 Holiday Pay-Hourly	1,443	1,837	-	598	-	-	-	-
51310 PTO Incentive	6,636	14,930	7,500	12,894	15,000	15,000	15,000	15,000
<u>51320 Uniform Allowance</u>	3,150	3,150	5,000	3,600	7,500	7,500	7,500	7,500
Total Wages	4,771,303	5,027,187	5,207,551	4,135,395	5,750,912	6,090,888	6,090,888	6,205,156
51510 Social Security	350,469	370,284	398,377	304,924	439,945	465,353	465,353	474,660
51520 Retirement-Employer Share	531,627	573,525	654,986	518,848	781,937	833,579	833,579	850,251
51530 Dental Insurance	8,739	9,232	11,724	8,344	11,740	11,740	11,740	11,740
51540 Health Insurance	931,526	983,736	1,124,321	872,475	1,120,937	1,230,937	1,230,937	1,292,484
51550 Disability Insurance	13,567	10,018	13,966	9,038	15,550	15,790	15,790	15,790
51560 Workers Compensation	122,585	130,729	120,726	115,119	135,049	137,248	137,248	137,248
51580 Life Insurance	6,036	5,394	5,938	5,017	6,618	6,618	6,618	6,618
Total Fringes	1,964,550	2,082,918	2,330,038	1,833,765	2,511,776	2,701,265	2,701,265	2,788,790
Net Wage & Fringe	6,735,853	7,110,105	7,537,589	5,969,160	8,262,688	8,792,153	8,792,153	8,993,946
51910 Staff Development	42,544	18,697	30,000	35,317	31,800	31,800	31,800	31,800
52116 Consultant Fees	5,309	11,645	7,500	13,424	10,500	10,500	10,500	10,500
52122 Interpreter Services	255	244	500	-	500	500	500	500
52151 Investigation Services	22,109	19,467	29,000	22,479	26,000	26,000	26,000	26,000

2110 - Law Enforcement : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
52153 Teletype Services	4,800	3,570	13,700	12,291	13,700	13,700	13,700	13,700
52190 Other Professional Services	201,002	229,356	196,500	193,603	209,275	209,275	209,275	209,275
52250 Cellular Phone Service	59,625	56,103	61,739	48,491	70,000	65,000	65,000	65,000
52440 Misc. Repair & Maintenance	1,155	1,214	10,000	1,455	10,000	2,000	2,000	2,000
53110 Postage	2,112	3,805	3,000	4,640	5,000	5,000	5,000	5,000
53130 Managed Print Costs - IT	6,318	4,497	8,000	3,870	5,000	5,000	5,000	5,000
53190 Office Supplies	5,585	6,004	7,000	6,531	7,000	7,000	7,000	7,000
53210 Publications & Printing	9,047	11,933	1,500	1,293	1,500	1,500	1,500	1,500
53212 Outreach/Education	3,606	3,185	-	2,746	3,000	3,000	3,000	3,000
53240 Dues & Licenses	1,553	1,340	1,500	1,252	2,000	2,000	2,000	2,000
53250 Software Subscriptions & Renewals	251,797	266,609	304,803	295,156	299,746	299,746	299,746	299,746
53310 Employee Mileage	70	4,493	750	-	750	750	750	750
53320 Employee Lodging	8,551	14,121	11,000	12,955	11,000	11,000	11,000	11,000
53330 Employee Meal Expense	3,794	8,194	12,000	11,053	12,000	12,000	12,000	12,000
53340 Employee Airfare	100	-	-	2,262	-	-	-	-
53350 Employee Other Expenses	(49)	167	750	687	750	750	750	750
53420 Medical Supplies	-	-	-	874	-	-	-	-
53430 Provided Food Expense	867	397	1,000	636	1,000	1,000	1,000	1,000
53440 Operating Supplies	171,519	74,345	41,300	99,402	42,000	50,000	50,000	50,000
53450 Uniform Expense/Supplies	80,736	36,894	50,000	41,053	55,000	55,000	55,000	55,000
53460 Instructional Aids	-	569	1,750	306	-	-	-	-
53470 Fuel Expenses	171,090	201,538	205,000	159,288	200,100	200,100	200,100	200,100
53490 Other Operating Supplies	267	-	-	-	16,500	12,500	12,500	12,500
53910 Other Supplies and Expenses	2,048	20	-	-	-	-	-	-
53940 Equipment Purchased - Non Fixed Asset	60,562	12,187	86,040	52,902	115,160	115,160	115,160	115,160
53980 Ammunition & Shooting Expenses	63,236	57,132	46,995	59,349	64,840	64,840	64,840	64,840
53995 Vehicle Operating Expenses	204,931	214,213	131,000	90,658	126,000	126,000	126,000	126,000
55180 Liability Insurance	176,672	185,000	200,000	215,000	200,000	200,000	200,000	200,000
55310 Rents and Leases	99,465	98,638	96,000	108,339	100,800	100,800	100,800	100,800
Operating	1,660,676	1,545,577	1,558,327	1,497,313	1,640,921	1,631,921	1,631,921	1,631,921
Total Expenses	8,396,529	8,655,681	9,095,916	7,466,473	9,903,608	10,424,073	10,424,073	10,625,866
Report Total	(318,327)	66,395	0	724,095	-	0	0	-

2700 - Correction and Detention : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	4,035,883	4,082,003	4,315,951	3,956,288	4,956,875	4,495,124	4,495,124	4,578,722
43310 Other Federal Payment	-	125,000	-	-	-	-	-	-
43510 State General Government Grant	-	6,900	-	11,696	-	-	-	-
43520 State Public Safety Grant	-	26,761	10,000	-	10,000	10,000	10,000	10,000
46210 Law Enforcement Fees	435,264	334,449	277,800	339,232	280,000	290,000	290,000	290,000
40000	4,471,147	4,575,112	4,603,751	4,307,217	5,246,875	4,795,124	4,795,124	4,878,722
51110 Salaries	304,673	321,925	341,835	265,588	346,008	346,008	346,008	352,928
51210 Wages	1,421,508	1,743,614	1,946,725	1,367,526	2,349,541	2,058,377	2,058,377	2,099,544
51220 Overtime Wages	287,491	140,687	150,000	95,210	150,000	150,000	150,000	150,000
51240 PTO Pay-Hourly	53,249	3,708	-	19,291	-	-	-	-
51310 PTO Incentive	-	3,096	3,000	4,165	3,000	3,000	3,000	3,000
Total Wages	2,066,921	2,213,030	2,441,560	1,751,780	2,848,549	2,557,385	2,557,385	2,605,472
51510 Social Security	154,149	163,814	186,779	129,819	217,914	195,640	195,640	199,553
51520 Retirement-Employer Share	229,761	259,923	314,300	219,884	398,306	356,732	356,732	363,866
51530 Dental Insurance	3,570	5,105	6,877	4,655	7,130	6,110	6,110	6,110
51540 Health Insurance	328,590	389,363	447,844	356,617	579,497	489,257	489,257	513,720
51550 Disability Insurance	5,977	4,657	6,803	3,982	7,787	7,138	7,138	7,138
51560 Workers Compensation	56,059	58,318	60,164	49,796	69,114	63,169	63,169	63,169
51580 Life Insurance	2,518	2,492	2,948	2,218	3,374	3,089	3,089	3,089
51590 Unemployment Comp Charges	253	12,812	-	-	-	-	-	-
Total Fringes	780,877	896,482	1,025,717	766,970	1,283,121	1,121,135	1,121,135	1,156,645
Net Wage & Fringe	2,847,798	3,109,512	3,467,277	2,518,750	4,131,670	3,678,519	3,678,519	3,762,117
51910 Staff Development	9,824	1,884	15,000	6,393	15,750	15,750	15,750	15,750
52116 Consultant Fees	9,680	5,501	-	-	-	-	-	-
52190 Other Professional Services	546,018	431,811	538,800	554,462	457,753	457,753	457,753	457,753
52430 Building Maintenance	-	-	-	24,380	-	-	-	-
52440 Misc. Repair & Maintenance	618	653	-	-	-	-	-	-
52910 Jail Meal Contract	215,099	370,493	317,065	286,280	343,381	343,381	343,381	343,381
52940 Laundry Services	43,343	44,035	46,795	36,812	46,795	46,795	46,795	46,795
53110 Postage	554	939	250	321	250	250	250	250
53130 Managed Print Costs - IT	6,392	4,905	6,600	3,106	6,600	5,000	5,000	5,000
53190 Office Supplies	4,416	5,072	5,000	2,096	5,000	5,000	5,000	5,000

2700 - Correction and Detention : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53210 Publications & Printing	969	2,641	1,000	2,152	2,000	2,000	2,000	2,000
53240 Dues & Licenses	290	40	200	264	200	200	200	200
53250 Software Subscriptions & Renewals	18,097	19,815	28,764	43,654	29,476	29,476	29,476	29,476
53310 Employee Mileage	1,512	2,434	4,000	3,180	5,000	5,000	5,000	5,000
53320 Employee Lodging	3,966	20,262	4,000	5,342	7,000	7,000	7,000	7,000
53330 Employee Meal Expense	4,446	7,304	4,000	5,792	6,000	6,000	6,000	6,000
53350 Employee Other Expenses	17	3	-	8	-	-	-	-
53420 Medical Supplies	25	-	-	-	-	-	-	-
53430 Provided Food Expense	25	-	-	218	-	-	-	-
53440 Operating Supplies	34,880	40,887	27,000	46,735	27,000	30,000	30,000	30,000
53450 Uniform Expense/Supplies	16,208	23,427	11,000	13,790	11,000	11,000	11,000	11,000
53470 Fuel Expenses	562	743	-	440	-	-	-	-
53490 Other Operating Supplies	2,384	1,219	2,000	13	2,000	2,000	2,000	2,000
53510 Repair and Maintenance Supplies	301	-	-	-	-	-	-	-
53910 Other Supplies and Expenses	25	-	-	-	-	-	-	-
53940 Equipment Purchased - Non Fixed Asset	47	-	-	-	25,000	25,000	25,000	25,000
53995 Vehicle Operating Expenses	108	-	-	-	-	-	-	-
55180 Liability Insurance	98,328	100,000	125,000	110,000	125,000	125,000	125,000	125,000
Operating	1,018,135	1,084,066	1,136,474	1,145,439	1,115,205	1,116,605	1,116,605	1,116,605
Total Expenses	3,865,933	4,193,578	4,603,751	3,664,189	5,246,875	4,795,124	4,795,124	4,878,722
Report Total	605,214	381,534	-	643,027	-	-	-	-

2510 - Emergency Management : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	69,783	62,048	89,612	82,144	70,922	101,922	101,922	106,578
43310 Other Federal Payment	841	-	-	-	-	-	-	-
43510 State General Government Grant	88,660	221,623	82,973	-	119,874	119,874	119,874	119,874
43520 State Public Safety Grant	9,441	9,201	12,000	7,793	12,000	12,000	12,000	12,000
43550 State Health Grant	4,482	-	-	-	-	-	-	-
<u>48610 Miscellaneous Revenue</u>	-	-	-	1,976	-	-	-	-
40000	173,207	292,872	184,585	91,914	202,796	233,796	233,796	238,452
51110 Salaries	70,217	71,896	75,699	59,645	77,979	77,979	77,979	79,539
51210 Wages	37,798	38,690	40,553	31,746	41,569	41,569	41,569	42,400
51220 Overtime Wages	374	292	-	73	-	-	-	-
<u>51310 PTO Incentive</u>	869	895	-	-	-	-	-	-
Total Wages	109,257	111,773	116,252	91,463	119,548	119,548	119,548	121,939
51510 Social Security	8,267	8,384	8,893	6,473	9,145	9,145	9,145	9,328
51520 Retirement-Employer Share	7,271	7,207	7,905	6,219	8,249	8,249	8,249	8,414
51530 Dental Insurance	116	97	128	194	240	240	240	240
51540 Health Insurance	7,905	13,471	23,354	24,621	38,352	38,352	38,352	40,270
51550 Disability Insurance	366	273	349	230	359	359	359	359
51560 Workers Compensation	1,081	1,106	1,163	981	1,195	1,195	1,195	1,195
<u>51580 Life Insurance</u>	165	149	151	129	155	155	155	155
Total Fringes	25,172	30,687	41,943	38,847	57,696	57,696	57,696	59,961
Net Wage & Fringe	134,429	142,460	158,195	130,310	177,244	177,244	177,244	181,900
51910 Staff Development	398	-	2,250	495	2,250	2,250	2,250	2,250
52190 Other Professional Services	-	-	-	-	-	31,000	31,000	31,000
52240 Telephone/Dictaphone	227	-	360	-	360	360	360	360
52250 Cellular Phone Service	109	-	-	-	-	-	-	-
52440 Misc. Repair & Maintenance	165	165	1,302	248	1,302	1,302	1,302	1,302
53110 Postage	21	1	100	11	100	100	100	100
53120 Copy Expense	-	-	150	-	150	150	150	150
53130 Managed Print Costs - IT	548	435	1,260	199	1,260	1,260	1,260	1,260
53190 Office Supplies	293	711	450	230	450	450	450	450
<u>53210 Publications & Printing</u>	72	39	300	-	300	300	300	300

2510 - Emergency Management : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53240 Dues & Licenses	250	50	380	-	380	380	380	380
53250 Software Subscriptions & Renewals	570	192	1,088	212	250	250	250	250
53310 Employee Mileage	20	785	1,000	1,216	1,000	1,000	1,000	1,000
53320 Employee Lodging	328	(98)	1,000	180	1,000	1,000	1,000	1,000
53330 Employee Meal Expense	218	227	750	286	750	750	750	750
53430 Provided Food Expense	25	-	-	-	-	-	-	-
53440 Operating Supplies	5,410	2,130	2,000	(1,000)	2,000	2,000	2,000	2,000
53510 Repair and Maintenance Supplies	-	-	-	26	-	-	-	-
53970 Provided Training	9,441	9,201	14,000	7,793	14,000	14,000	14,000	14,000
Operating	18,094	13,837	26,390	9,897	25,552	56,552	56,552	56,552
Total Expenses	152,523	156,297	184,585	140,208	202,796	233,796	233,796	238,452
Report Total	20,683	136,575	-	(48,294)	-	-	-	-

2600 - Emergency Communication : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	2,341,266	2,328,918	2,425,543	2,223,414	2,521,462	2,506,415	2,506,415	2,551,024
43310 Other Federal Payment	361	-	-	-	-	-	-	-
46210 Law Enforcement Fees	11,009	11,652	-	10,707	11,680	26,680	26,680	26,680
47320 Public Safety Other Local Gov	-	68,120	-	-	-	-	-	-
40000	2,352,636	2,408,690	2,425,543	2,234,121	2,533,142	2,533,095	2,533,095	2,577,704
51110 Salaries	80,597	82,122	86,051	67,827	88,213	88,213	88,213	89,977
51210 Wages	1,069,452	1,059,086	1,186,739	790,261	1,206,890	1,206,890	1,206,890	1,231,027
51220 Overtime Wages	109,513	139,649	115,000	174,399	125,000	125,000	125,000	125,000
51240 PTO Pay-Hourly	11,769	1,628	-	7,060	-	-	-	-
51310 PTO Incentive	372	1,720	1,500	-	1,500	1,500	1,500	1,500
Total Wages	1,271,704	1,284,207	1,389,289	1,039,547	1,421,602	1,421,602	1,421,602	1,447,504
51510 Social Security	94,243	94,714	106,281	77,541	108,753	108,753	108,753	110,928
51520 Retirement-Employer Share	82,920	81,990	92,467	68,854	96,045	95,999	95,999	97,919
51530 Dental Insurance	2,150	2,403	3,224	1,510	3,140	3,140	3,140	3,140
51540 Health Insurance	247,141	251,233	272,554	181,186	292,240	292,240	292,240	306,852
51550 Disability Insurance	3,752	2,735	3,783	2,057	3,850	3,850	3,850	3,850
51560 Workers Compensation	12,755	12,850	12,611	11,196	12,834	12,834	12,834	12,834
51580 Life Insurance	1,677	1,476	1,639	1,146	1,668	1,668	1,668	1,668
51590 Unemployment Comp Charges	-	2,371	-	-	-	-	-	-
Total Fringes	444,638	449,772	492,560	343,489	518,531	518,484	518,484	537,191
Net Wage & Fringe	1,716,342	1,733,979	1,881,849	1,383,036	1,940,133	1,940,086	1,940,086	1,984,695
51910 Staff Development	2,196	2,611	3,385	2,533	3,385	3,385	3,385	3,385
52116 Consultant Fees	7,141	4,026	2,400	2,395	2,400	2,400	2,400	2,400
52122 Interpreter Services	757	1,183	550	1,360	1,250	1,250	1,250	1,250
52153 Teletype Services	7,440	8,160	-	-	-	-	-	-
52190 Other Professional Services	417	349	240	259	240	240	240	240
52220 Electricity	19,189	22,919	30,000	16,496	30,000	30,000	30,000	30,000
52230 Gas for Heating	2,570	2,661	5,500	1,952	5,500	5,500	5,500	5,500
52240 Telephone/Dictaphone	25,398	26,409	33,400	32,085	33,400	33,400	33,400	33,400
52250 Cellular Phone Service	1,171	1,868	1,320	1,570	1,320	1,320	1,320	1,320
52440 Misc. Repair & Maintenance	18,248	79,751	56,890	82,439	56,890	56,890	56,890	56,890
53110 Postage	44	87	140	49	140	140	140	140

2600 - Emergency Communication : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53120 Copy Expense	-	-	50	-	50	50	50	50
53130 Managed Print Costs - IT	2,685	2,680	1,000	3,344	1,000	1,000	1,000	1,000
53190 Office Supplies	2,144	4,372	11,285	4,354	11,285	11,285	11,285	11,285
53230 Subscriptions	-	-	300	-	300	300	300	300
53240 Dues & Licenses	-	100	-	-	-	-	-	-
53250 Software Subscriptions & Renewals	389,823	365,313	382,884	335,548	429,750	429,750	429,750	429,750
53310 Employee Mileage	79	417	500	448	500	500	500	500
53320 Employee Lodging	-	372	1,500	567	1,500	1,500	1,500	1,500
53330 Employee Meal Expense	49	584	500	270	500	500	500	500
53350 Employee Other Expenses	-	-	100	-	100	100	100	100
53430 Provided Food Expense	58	36	200	-	200	200	200	200
53440 Operating Supplies	-	-	-	3,167	-	-	-	-
53470 Fuel Expenses	-	42	-	-	-	-	-	-
53510 Repair and Maintenance Supplies	-	-	-	216	-	-	-	-
53610 Other Repairs and Maintenance Supplies	-	340	-	-	-	-	-	-
53910 Other Supplies and Expenses	-	27	-	-	-	-	-	-
53940 Equipment Purchased - Non Fixed Asset	99	-	-	-	-	-	-	-
53995 Vehicle Operating Expenses	67	-	-	-	-	-	-	-
55180 Liability Insurance	11,584	11,550	11,550	12,717	13,299	13,299	13,299	13,299
Operating	491,160	535,857	543,694	501,768	593,009	593,009	593,009	593,009
Total Expenses	2,207,502	2,269,836	2,425,543	1,884,805	2,533,142	2,533,095	2,533,095	2,577,704
Report Total	145,134	138,855	-	349,317	-	-	-	-

Mandated and Discretionary Services - Sheriff's Office

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Emergency Management					
Develop, adopt and implement an Emergency Management Plan & Program that is compatible with state plan of emergency management	Yes	Wis. Stat. § 323.14(1)(a)(1)	Ongoing duties of EM addressing legal standards of care and due diligence in providing and meeting public expectations for public safety. Federal/State grant funding requires specific plan of work responsibilities.	High	Planning
Coordinate information related to the Local Emergency Planning Committee	Yes	Wis. Stat. § 59.54(8), 323.60(2)(f), 323.60(3)	Carry out requirements of committee under federal act.	High	Planning
Provide assistance in developing hazardous response plans under EPCRA	Yes	Wis. Stat. § 323.60(3)(a)	Oversees development of County-wide Strategic HazMat Plan, Tier II facilities in county, and update of off-site plans with extremely hazardous substances.	High	Planning
Each County Board shall designate a head of Emergency Management	Yes	Wis. Stat. 323.14(1)(a)2	Emergency Management Director/Manager	High	Partial Discretion
LEPC (Local Emergency Planning Committee)	Yes	Wis. Stat. 323.14(1)(a)(3)	Requirement under the Emergency Planning and Community Right to Know Act (EPCRA). It is a Committee with interest in hazmat planning to help communities protect public health and safety and the environment from chemical hazards.	Medium	Planning and response
If the governing body of a local unit of government declares an emergency under 323.11 and intends to make use of volunteer health care practitioners, as specified in 257.03, the governing body or its agent, shall, as soon as possible, notify the Dept. of Health Services of this intent	Yes	Wis. Stat. 323.14(3)(a)	Registering volunteers with the state for proper credentialing and purposes of reimbursement and claims relating to labor provided.	High	Response & Recovery
The emergency management plans shall require the use of the incident command system by all emergency response agencies, including local health departments, during a state of emergency declared under 323.10 or 323.11	Yes	Wis. Stat. 323.15(1)(a)	A common interoperable approach to sharing resources, coordinating and managing incidents, and communicating information. It is a standardized approach to the command, control, and coordination of on-scene incident management. Federal government requires use of ICS to structure a response to disaster scenarios.	High	Planning and Response
The head of Emergency Management for each county shall coordinate and assist in developing city, village, and town emergency management plans within the county, integrate the plans with the county plan, advise the department of military affairs of all emergency management planning in the county and submit to the adjutant general the reports that he or she requires, direct, and coordinate emergency management activities throughout the county during a state of emergency, and direct countywide emergency management training programs and exercises.	Yes	Wis. Stat. 323.15(1)(b)	The county emergency management office is the coordinating and assisting agency for emergency management activities. All levels of government share the responsibility to work together in preventing, preparing for, responding to, and recovering from the effects of an emergency or disaster incident.	High	Planning, Response and Recovery
Assist local units of government and law enforcement agencies in responding to disaster.	No	Wis. Stat. § 323.14(3)(b)	Unless specified by law, the role of any county department or agency, including emergency management division, an emergency declared under this chapter, assists local units of government and local response agencies in responding to a disaster or imminent threat of a disaster of any nature or cause.	High	Response

Mandated and Discretionary Services - Sheriff's Office

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Provide the WEM Administrator with a written notice of intent to apply for the Wisconsin Disaster Fund (WDF) within 30 days of a disaster.	Yes		WEM is designated as agency responsible for administering WDF and developed a WI Administrative Rule, WEM 7, for this purpose. WDF is a state-funded program designed to reimburse local governmental units for costs imposed by a disaster event when FEMA PA is not available.	High	Recovery
Implement the local emergency response plan upon notification of the release of a hazardous substance.	Yes	Wis. Stat. 323.60(3)(a)	County-wide Strategic Hazmat Plan. Per WI Statute, all substances within St. Croix County, that could be accidentally released, pose a threat, or be harmful to human health, safety, animals, crops, water systems or other elements of the environment, are subject to public information.	High	Response
EMERGENCY COMMUNICATIONS					
Operate, manage and maintain a Countywide Public Safety Radio Communications System	Yes	Wis. Stat. § 256.35(2)(b)	Provide reliable emergency communications county-wide communication county-wide Including backup power, tower infrastructure and transport	High	Partial Discretion
Provide uninterrupted 9-1-1 Emergency Service for the citizens of St. Croix County	Yes	Wis. Stat. § 256.35(2)	9-1-1 equipment resides at both the primary and backup PSAP Centers providing redundancy	High	Partial Discretion
Provide telephonic assistance on administering CPR	Yes	Wis. Stat. § 256.35(2m)(b)	Dispatchers are certified in CPR and Emergency medical dispatching. Both are required for 9-1-1 grants in State of WI.	High	No discretion
Provide timely dispatching for a total of 37-Police, Fire and Emergency Medical Agencies for St. Croix County	Yes	Wis. Stat. § 256.35(2)(b)	Provide reliable emergency communications county-wide communication county-wide Including backup power, tower infrastructure and transport	High	Partial Discretion
Serve as the warning authority for severe weather and other threats to the safety and property of citizens, responders and employees	No		Coordinate with National Weather Service and local municipalities to activate emergency alert sirens during severe weather and other disasters	High	Full Discretion
Administrative Support					
Front desk coverage	No		Law Assistant to meet with the public and address any requests for service	Med	Partial Discretion
Transcription	No		Transcribes audio recordings of voluntary interviews, custodial interviews and other audio related evidence. Also transcribes officer reports on case by case basis.	Low	Full Discretion
Warrants/injunctions/property records	Yes	Wis. Stat. § 59.27(4), (5), (9)	Sheriff's Office is the clearing house between judicial branch and law enforcement when legal process is ordered by the courts	High	No discretion
State crash reporting	Yes	Wis. Stat. § 83.013(1)	Respond to and record all reportable crashes	High	No discretion
Entry of case specifics, citations, accidents	Yes	Wis. Stat. § 83.013(1)	Maintain a database of case activities and reports	High	Partial Discretion
Record checks, report requests, DVD & CD requests	Yes	Wis. Stat. § 19.35	When appropriate, release agency records to requestors.	High	Partial Discretion
Mail processing	No		Distribute incoming mail and deliver outgoing mail to County Clerk.	Low	Partial Discretion
Vehicle maintenance reporting	Yes	SCC Ordinance- Ch. 2	Retain a record of County owned vehicle maintenance data	Low	No discretion
Traffic Safety Commission	Yes	Wis. Stat. § 83.013(1)	Mandated committee to review highway safety and accident data	High	No discretion
Record Retention	Yes	SCC Ordinance – Ch. 2	Maintain records according to Federal, State and local ordinance	High	No discretion
General accounting – monthly bills, Monies, etc.	Yes	SCC Ordinance – Ch. 2	Maintain records according to Federal, State and local ordinance	Med	No discretion
Financial reporting	Yes	SCC Ordinance – Ch. 2	Maintain records according to Federal, State and local ordinance	Med	No discretion
Audit of funds, grants, etc.	Yes	SCC Ordinance – Ch. 2	Maintain records according to Federal, State and local ordinance	Med	No discretion

Mandated and Discretionary Services - Sheriff's Office

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Patrol	Yes	Wis. Stat. § 59.28(1), 349.02			
Water patrol – DNR reimbursed	Yes	Wis. Stat. § 59.27(11)	Conduct operations within the county and, when the board so provides, in waters of which the county has jurisdiction under s. 2.04 for the rescue of human beings and for the recovery of human bodies.	High	Partial Discretion
Snowmobile patrol – DNR reimbursed	Yes	Wis. Stat. § 349.02 and Wis. Stat. § 350	Enforces snowmobile laws, responds to emergencies and patrols trails to maintain safe environment	High	Partial Discretion
Training (24 hours/officer)	Yes	Wis. Stat. § 165.85(4)(a)(7)(a)	Officers must attend minimum amount of training each year to maintain certification	High	No discretion
Officer Basic Recruit Certification	Yes	Wis. Stat. § 165.85(4)(a)(1)	Officers must be certified to be a police officer in the State	High	No discretion
Body Camera Use	No	Wis. Stat. § 165.87	If L.E. uses body cameras, they are mandated to publish policy on agency website and retain data for minimum periods of time	Medium	Partial Discretion
ERU (Emergency Response Unit)	No		Sheriff's unit with special training, tactics and equipment to respond to critical incidents involving barricaded subjects, hostage situations and other high risk calls	High	Full Discretion
Project Lifesaver	No		Program providing radio tracking bracelets to vulnerable citizens that wander	Medium	Full Discretion
Auxiliary deputies	No		Reserve Deputies that provide extra coverage, work special details, and provide inmate transports	High	Full Discretion
K9	No		Canines are a tool used by the Sheriff's Office to search for missing persons, apprehend violent offenders and search for illegal narcotics or other items	Medium	Full Discretion
Accident reconstruction	No		Special trained and equipped investigators to determine factors of vehicle crashes	Medium	Full Discretion
Dive Team	Yes	Wis. Stat. § 59.27(11)	Conduct operations within the county and, when the board so provides, in waters of which the county has jurisdiction under s. 2.04 for the rescue of human beings and for the recovery of human bodies.	High	Partial Discretion
Township contracts	No		Provide local contracted patrol for Townships	Low	Full Discretion
Prescription drug program	No		Offer a secure location to citizens to dispose of unwanted prescription drugs and deliver them to the Wisconsin Department of Justice for destruction	Low	Full Discretion
Sheriff Posse	No		Volunteers program of mounted Sheriff Posse for search and rescue and community outreach	Low	Full Discretion
Chaplain program	No		Volunteer Chaplain program assisting with death notifications and counseling services to Sheriff's Office	Medium	Full Discretion
INVESTIGATIONS					
Drug treatment program	No		Assign and office to liaison with the Courts for the drug treatment program/court	Medium	Full Discretion

Mandated and Discretionary Services - Sheriff's Office

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Drug task force	No		Cooperative agreement between local police, Pierce and Polk Counties to combine resources to combat illegal narcotics use and distribution	Med	Full Discretion
Evidence tech/Property room	Yes	Wis. Stat. § 177.13, 968.18, 968.19, 968.20	1 FTE assigned to Evidence Custodian	High	Partial Discretion
Ballistic Vest grant program	No		50 % Reimbursement grant for Ballistic Vests	Medium	No discretion
Sexual Assault Response Team	No		Cooperative response to victims of sexual assault for forensic medical examination, victim rights and suspect examinations	High	Full Discretion
Public Relations/ Community Outreach	No		Participation in St. Croix County Fair, National Night Out, K-9 demonstrations, Shop w/ a Cop, Stop Substance Abuse Calendar program.	Low	Full Discretion
COURT SERVICES					
Court service officers	Yes	Wis. Stat. § 59.27(3)	Attend upon the circuit court held in the sheriff's county during its session, and at the request of the court file with the clerk thereof a list of deputies for attendance on the court. The court may by special order authorize additional deputies to attend when the court is engaged in the trial of any person charged with a crime.	High	Partial Discretion
Transport	Yes	Wis. Stat. § 59.27(3)	Transport persons by order of the Court	High	No discretion
Civil process	Yes	Wis. Stat. § 59.27(4), (5), (9), (12)	Personally, or by the undersheriff or deputies, serve or execute all processes, writs, precepts and orders issued or made by lawful authority and delivered to the sheriff.	High	No discretion
Government Center (Courthouse) Security Screening	Yes	Resolution 43 (2014) by County Board establishing enhanced security screening at the Government Center	2 contracted security screeners	High	Agency Discretion
Fingerprinting	Yes	Wis. Stat. § 165.83, 165.84	Offer civilian fingerprint services	Low	Agency Discretion
CORRECTIONS - JAIL					
Huber	No	Wis. Stat. § 303.08	Any person sentenced for a crime may be granted Huber privileges for a number of reasons described in law	Medium	Full Discretion
Electronic Home Monitoring	No	Wis. Stat. § 302.425	A county sheriff or a superintendent of a house of correction may place in the home detention program any person confined in jail	Medium	Full Discretion
Mental Health	Yes	Wis. Stat. § 302.38, 350.09, 350.18, 350.19, 350.20	Provide inmate mental health services	High	Partial Discretion
Medical	Yes	Wis. Stat. § 302.38, 350.09, 350.18, 350.19, 350.20	Provide inmate medical services	High	Partial Discretion
AODA Programming	No		Program Coordinator does AODA	Low	Full Discretion
Provide meals	Yes	Wis. Stat. § 302.37, 350.09(6)	Provide inmate meals	High	Partial Discretion
Laundry/Sanitation/Inmate uniforms/property bags/mattresses	Yes	Wis. Stat. § 302.37, 350.08	RISE laundry services	High	Agency Discretion
Canteen	Yes	Wis. Stat. § 350.27	Turnkey corrections	Medium	Agency Discretion
Recreation	Yes	Wis. Admin Code § 350.33	Provide adequate recreation space and programming to inmates	Medium	Partial Discretion
Instructional aids – Religious programming	Yes	Wis. Stat. § 302.24, Wis. Admin Code § 350.32	Inmates shall have the opportunity to participate in practices of their religious faith consistent with existing state and federal statutes.	Medium	Partial Discretion
Instructional aids – Reading materials	Yes	Wis. Stat. § 302.24, Wis. Admin Code § 350.32	Inmates shall have the opportunity to participate in practices of their religious faith consistent with existing state and federal statutes.	Medium	Partial Discretion

Mandated and Discretionary Services - Sheriff's Office

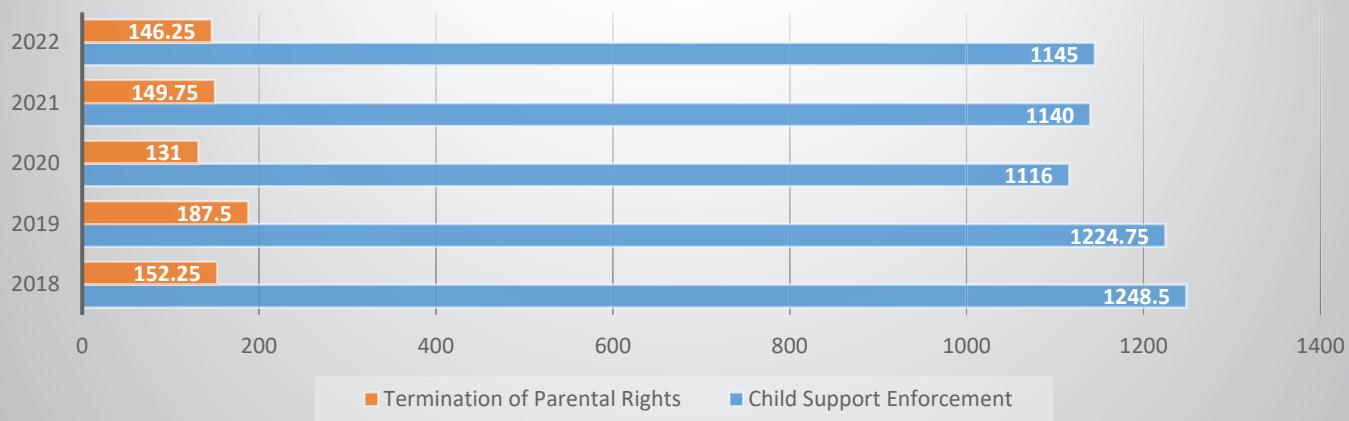
Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Education	Yes	Wis. Stat. § 302.365(1)(a)(3)	Offer programs for education	High	Partial Discretion
Volunteers	No		Offer volunteer programs to inmates for education and outreach	Medium	Full Discretion
Fire Safety	Yes	Wis. Admin Code § 350.19	The jail shall have policies and procedures relating to fire safety	High	Partial Discretion
Training (24 hours/officer)	Yes	Wis. Stat. § 165.85(4)(b)(7)	Minimum training hours	High	No discretion
Jail staff uniforms	Yes	Wis. Stat. § 302.20	Staff Uniforms	Low	Agency Discretion
Security system – Guard walk	Yes	Wis. Adm. Code 350.18(3)	The jail shall have a system providing for well-being checks of inmates. Each observation shall be documented.	Medium	Partial Discretion
Jailer Certification	Yes	Wis. Stat. § 165.85 (4)(b)(1)	Basic Jailer Certification	High	No discretion

Mission Statement

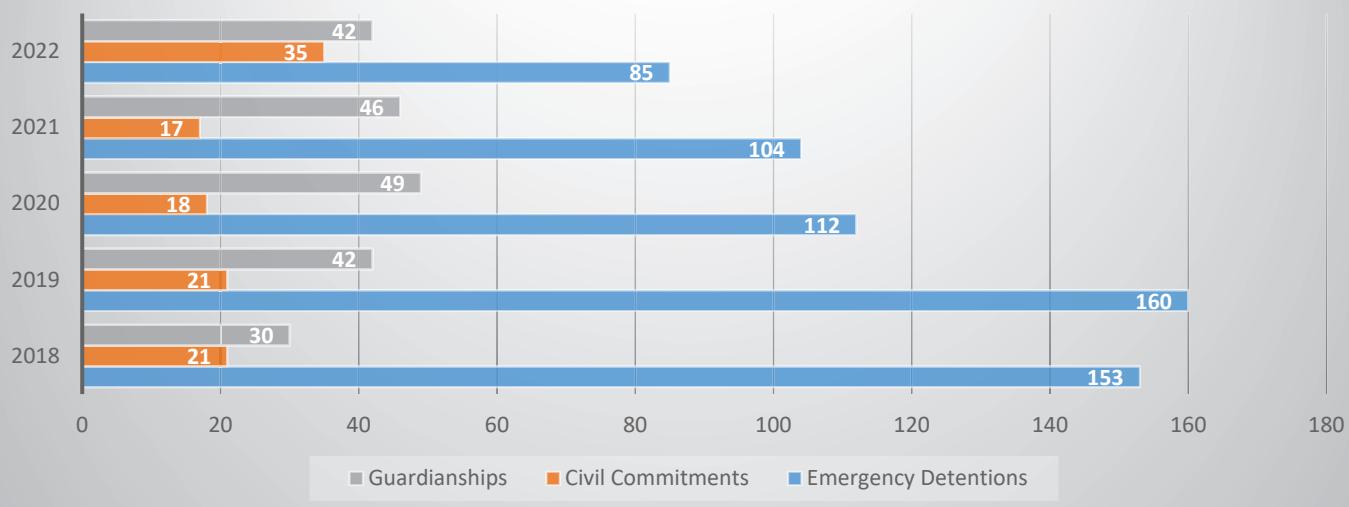
To provide quality legal services in all civil matters to the County Board of Supervisors, its committees, boards and commissions, as well as all County departments and offices.

Service and Operational Trends

Corporation Counsel Hourly Time Statistics 2018 - 2022



Corporation Counsel Case Statistics 2018 - 2022



Highlight of Department Activities

- Mental Commitments and Emergency Detentions
- Guardianship and Protective Placement
- Termination of Parental Rights
- Child Support and Paternity Matters
- Ordinance Enforcement, including Prosecution of County Zoning Violations
- In Rem Tax Deed Foreclosure
- Drafting/Review of Ordinances, Resolutions and Contracts
- Legal Advice Related to the Duties of the County Board, County Officers and Departments

2024 Budget Changes

- Increase in total budget due to an additional Assistant Corporation Counsel position being added to the office.

Budget Highlights Supporting Strategic Plan

- Continue Revenue for Representation of Termination of Parental Rights Cases
- Continue Revenue for Representation of Child Support Cases
- Continue Revenue for Representation of Guardianship Cases
- Revenue for Representation of Children in Need of Protection & Services (CHIPS) Cases

1320 - Corporation Counsel : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	617,691	603,177	633,379	580,597	805,329	809,944	809,944	829,195
46135 Corporation Counsel Fees	2,359	5,002	2,500	4,881	3,000	3,000	3,000	3,000
<u>49310 Fund Balance Applied</u>	-	-	65,000	-	-	-	-	-
40000	620,050	608,179	700,879	585,479	808,329	812,944	812,944	832,195
51110 Salaries	324,189	315,268	408,164	267,512	477,589	477,589	477,589	487,141
51140 PTO Pay-Salaried	10,028	21,520	-	6,991	-	-	-	-
51210 Wages	97,699	97,769	113,081	81,011	116,210	116,210	116,210	118,534
51240 PTO Pay-Hourly	1,340	-	-	6,176	-	-	-	-
51310 PTO Incentive	3,627	3,028	3,000	4,526	3,000	4,500	4,500	4,500
Total Wages	436,883	437,585	524,245	366,217	596,798	598,298	598,298	610,174
51510 Social Security	32,356	32,115	40,105	26,954	45,655	45,770	45,770	46,685
51520 Retirement-Employer Share	28,207	26,870	35,220	23,699	40,972	40,972	40,972	41,792
51530 Dental Insurance	766	560	795	391	970	970	970	970
51540 Health Insurance	84,156	82,499	100,185	69,607	112,800	112,800	112,800	118,440
51550 Disability Insurance	1,484	978	1,414	911	1,781	1,781	1,781	1,781
51560 Workers Compensation	4,081	4,097	4,430	3,643	5,647	5,647	5,647	5,647
51580 Life Insurance	586	506	537	457	671	671	671	671
51590 Unemployment Comp Charges	-	-	-	2,873	-	-	-	-
Total Fringes	151,637	147,624	182,686	128,535	208,497	208,612	208,612	215,987
51599 Interdepartmental Wage & Fringe	(42,194)	(33,781)	(31,618)	(39,235)	(32,712)	(32,712)	(32,712)	(32,712)
Net Wage & Fringe	546,326	551,428	675,313	455,517	772,583	774,198	774,198	793,449
51910 Staff Development	477	922	2,500	808	2,500	2,500	2,500	2,500
52117 Legal Services	10,850	9,475	2,500	3	2,500	2,500	2,500	2,500
52140 Civil Process/Paper Fees	-	-	-	172	200	200	200	200
52150 Transcription Services	-	587	-	-	-	-	-	-
52190 Other Professional Services	-	383	-	-	-	-	-	-
52250 Cellular Phone Service	-	511	500	365	520	520	520	520
52990 Other Contractual Services	-	27	-	60	-	-	-	-
53110 Postage	563	961	800	486	1,600	1,600	1,600	1,600
53130 Managed Print Costs - IT	904	970	1,400	975	1,400	1,400	1,400	1,400
53140 Tax Deed & Title Services Expense	90	-	-	30	90	90	90	90
53190 Office Supplies	376	330	500	320	600	600	600	600

1320 - Corporation Counsel : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53211 Law Book Publications	4,482	4,352	5,400	2,490	6,300	6,300	6,300	6,300
53230 Subscriptions	5,250	-	-	-	-	-	-	-
53240 Dues & Licenses	1,526	2,110	1,650	1,643	2,200	2,200	2,200	2,200
53250 Software Subscriptions & Renewals	497	5,811	6,220	5,791	12,645	15,645	15,645	15,645
53310 Employee Mileage	254	460	400	572	650	650	650	650
53320 Employee Lodging	492	262	-	130	500	500	500	500
53330 Employee Meal Expense	196	72	-	164	500	500	500	500
53350 Employee Other Expenses	15	-	-	34	20	20	20	20
53440 Operating Supplies	74	39	-	-	-	-	-	-
53910 Other Supplies and Expenses	11	35	-	55	-	-	-	-
53930 Software Purchased	132	-	-	-	-	-	-	-
53940 Equipment Purchased - Non Fixed Asset	527	29	-	3,449	-	-	-	-
55180 Liability Insurance	3,099	3,194	3,696	3,696	3,471	3,471	3,471	3,471
55210 Premiums on Surety Bonds	-	50	-	-	50	50	50	50
Operating	29,814	30,579	25,566	21,244	35,746	38,746	38,746	38,746
Total Expenses	576,140	582,007	700,879	476,761	808,329	812,944	812,944	832,195
Report Total	43,910	26,172	(1)	108,718	-	-	-	-

Mandated and Discretionary Services - Corporation Counsel

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Represent Interests of the Public in Civil Commitment Proceedings (Mental Health, Drug Dependency, and Alcohol)	Yes	Wis. Stat. § 51.20(4)	The attorneys represent the public interest in processing cases involving individuals placed under an Ch. 51 Emergency Detention. Processing cases includes attending probable cause hearings and final hearings, which are either court trials or jury trials.	1	In 2022, Corporation Counsel represented the interests of the public in 85 involuntary civil commitment cases resulting in 35 involuntary commitments or settlement agreements.
Represent Interests of DHHS in Guardianship and Protective Placement Proceedings	Yes	Wis. Stat. § 55.02(3)	The attorneys represent the public interest in processing cases involving guardianship and protective placements. Processing cases includes attending hearings for temporary and permanent guardianship, protective placement, and annual WATTS reviews.	1	In 2022, Corporation Counsel represented DHHS in 42 guardianship and/or protective placement cases. A total of \$4,950 was collected as attorney fees in these cases, which is revenue to St. Croix County. Corporation Counsel also reviews placement of individuals under protective placement on an annual basis. In 2022, 76 petitions for annual reviews were filed.
Legal Advice to County Officials, Committees, Boards, and Commissions	No	Wis. Stat. § 59.42(1)(c)	Corporation Counsel provides the St. Croix County Board of Supervisors, committees, and departments with sound legal advice regarding policy-making, policy implementation, day-to-day operations, as well as strong leadership and representation in all civil litigation, dispute resolution, and negotiation situations.	2	Corporation Counsel dedicates a significant amount of time researching an array of legal issues involving the County, County Officials, Boards, Committees, and Commissions.
Advise and Assist Treasurer with Foreclosures/Tax Liens	No	Wis. Stat. § 59.42(1)(c)	Corporation Counsel represents the St. Croix County Treasurer in In Rem Tax Foreclosure cases.		Corporation Counsel represents the Treasurer for In Rem Tax Foreclosure, per Resolution No. 666 (2004). In 2022, 30 parcels were filed, 25 parcels paid the property taxes, and 5 parcels were foreclosed.
Represent the County in Civil Actions	Yes	Wis. Stat. § 59.42(1)(c)	Corporation Counsel represents St. Croix County in most Civil litigation cases.	2	Corporation Counsel represents St. Croix County in various types of Civil litigation cases.
Preparation of Documents for Court Actions	Yes	Wis. Stat. § 59.42(1)(c)	Corporation Counsel and support staff prepare and file documentation for court cases and uploads to CCAP.	2	The attorneys and support staff prepare and file the Circuit Court documentation for court actions.

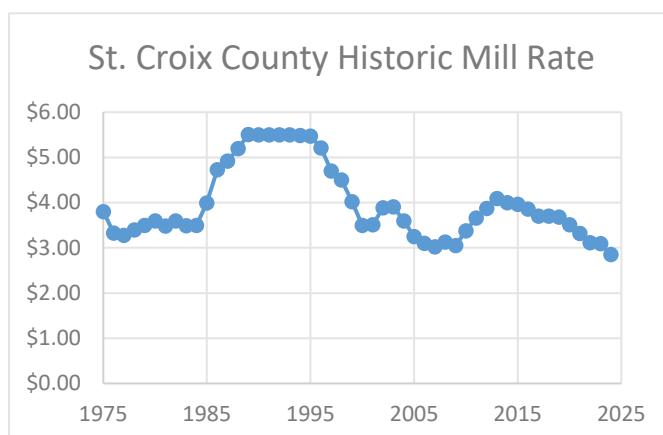
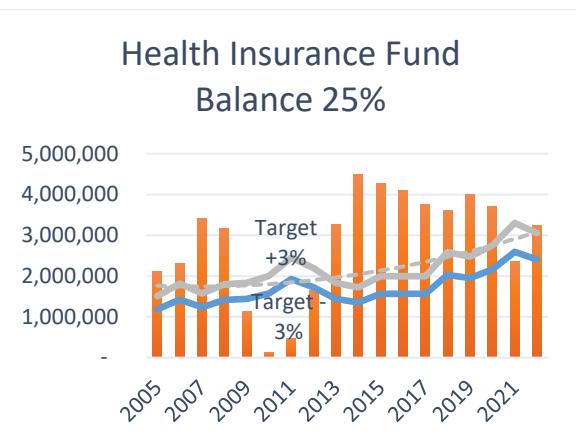
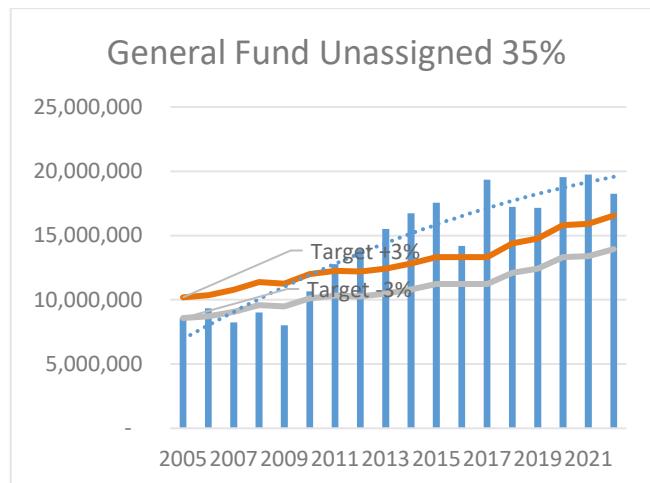
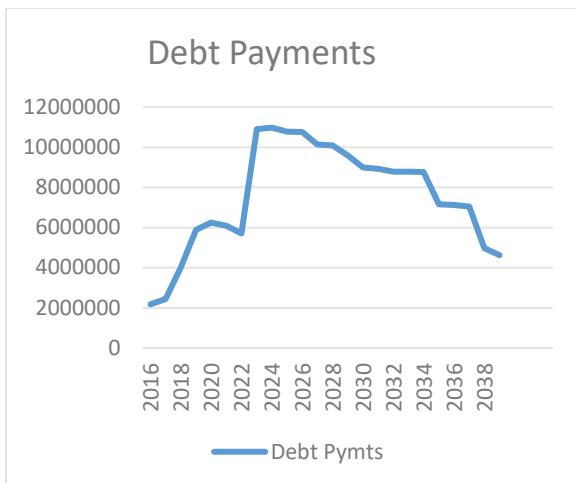
Mandated and Discretionary Services - Corporation Counsel

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Enforce Zoning Codes/Septic System Violations	Yes	Wis. Stat. § 59.42(1)(c)	Corporation Counsel represents the St. Croix County Community Development Department in zoning violation cases.	4	Corporation Counsel represents the Community Development Department in cases that involve civil court actions, including litigation, regarding zoning violations of the St. Croix County Ordinances.
Assist in Labor Negotiations	No		Corporation Counsel assists in the WPPA labor negotiations every three years between the Union and the Sheriff's Office.		Every 3 years a new WPPA contract is negotiated between the Union and Sheriff's Office. Corporation Counsel assists by giving legal advice and drafting the contract for execution.
Review/Creation of Contracts, Agreements, and Leases	No	Wis. Stat. § 59.42(1)(c)	Corporation Counsel reviews and helps create contracts, agreements, and leases for an array of projects for every department throughout St. Croix County.		Corporation Counsel reviews contracts/agreements/leases on behalf of the departments entering into contracts on behalf of St. Croix County.
Establishes Paternity, Enforces Child Support Collections, and Represents the Child Support Agency in Court Proceedings	Yes	Wis. Stat. §§ 49.22(7) and 59.53(6)	Corporation Counsel represents the St. Croix County Child Support Agency in paternity and child support cases.	3	In 2022, Corporation Counsel attorneys devoted a total of 1,145 hours to child support establishment and enforcement resulting in approximately \$60,000 of revenue to St. Croix County, which is credited to the Child Support Agency.
Represents Interests of the Public in Termination of Parental Rights Proceedings	Yes	Wis. Stat. § 48.09	Corporation Counsel represents the St. Croix County Children Services Department in termination of parental rights cases.	1	In 2022, Corporation Counsel represented DHHS in 2 actions. In both of those cases, the rights of the parents were terminated allowing the children to be eligible for adoption. Reimbursement was approximately \$3,600 of revenue to St. Croix County, which is credited to the Children Services Department.

Mission Statement

Implement the vision of the County Board of Supervisors through leadership, support and direction of county departments.

Service and Operational Trends



Highlight of Department Activities

- Welcomed three new departments heads after two long serving department heads retired.
- Completed mandated/discretionary services review with each of the standing committees.
- Government Center construction project moving ahead.

2024 Budget Changes

- Added \$50,000 to Program Development for requested initiative to create a program recognizing high performing employees.
- Increased other supplies and expenses by \$3000, this is used for current employee recognition events.

Budget Highlights Supporting Strategic Plan

Work Plan Item 1 Budgeting: Provide a budget with a lower tax levy rate increase than projected in the debt service modeling that showed a thirty-nine-cent increase. (Below \$3.50 projected rate is good, at \$3.11 is great with a flat tax rate, below \$3.02 is exceptional and breaks our record low).

Accomplished: 2023 Budget was created with a tax levy rate of \$3.08.

The County Board adopted the St. Croix Tax Levy on November 1, 2022.

Work Plan Item 2 Communication: Create budget outreach plan to share the good work the County does.

Accomplished: Additional website enhancements around the budget were created and an annual report was created.

The County website was enhanced with additional data related to the budget [County Administrator | St. Croix County, WI \(sccwi.gov\)](https://www.sccwi.gov/DocumentCenter/View/8220/St-Croix-County-Annual-Report-2022). An annual report was created with a direct mailer to all households notifying them of the annual report, sent on a postcard in tandem with the referendum information. The annual report lives on the County website <https://www.sccwi.gov/DocumentCenter/View/8220/St-Croix-County-Annual-Report-2022> and provides additional information about the good work the County does.

Work Plan Item 3 Service Review: Complete the mandated services review and recommend policy changes to items highlighted by the standing committees.

Accomplished: Service reviews completed.

All department heads were instructed to provide mandated service reviews at their standing committees. Those reviews were spread out over several months of meetings. Very little policy change came from the reviews, but it was very helpful in sharing the work the County is mandated to perform and the limited flexibility we have in performing the mission of the County.

Work Plan Item 4 Facilities: Keep the Government Center building project on time and on budget. (2-year goal).

In Progress: So far so good.

The project is on time for completion in 2025. First big move scheduled for July 2024. Project has \$3.9 million in contingency funding currently available.

Work Plan Item 5 Employees: Create an enhanced onboarding plan for new employees.

Accomplished: New monthly onboarding program has been implemented as of July 2023.

The previous onboard system was half a day of information on the employees first day. We have enhanced that process by adding a half day once per month to expand upon the resources employees need to be aware of to succeed at their jobs. The County Administrator starts off each monthly onboarding session with a discussion on the role of County government and the values of the organization.

1410 - Administrator : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	451,315	432,036	480,139	440,127	491,156	541,156	541,156	552,058
43310 Other Federal Payment	1,798	-	-	-	-	-	-	-
46910 Other Public Charges for Services	6	-	-	-	-	-	-	-
48510 Donations & Contributions	940	643	800	522	800	800	800	800
40000	454,058	432,679	480,939	440,649	491,956	541,956	541,956	552,858
51110 Salaries	248,567	250,078	263,799	207,862	272,272	272,272	272,272	277,717
51140 PTO Pay-Salaried	689	-	-	-	-	-	-	-
51210 Wages	14,484	43,064	54,845	42,367	55,390	55,390	55,390	56,498
51220 Overtime Wages	27	724	500	553	500	500	500	500
51240 PTO Pay-Hourly	13	1,057	-	-	-	-	-	-
51310 PTO Incentive	26,208	5,784	6,000	7,328	6,000	6,000	6,000	6,000
Total Wages	289,989	300,707	325,144	258,110	334,162	334,162	334,162	340,716
51510 Social Security	18,408	20,684	24,874	19,145	25,563	25,563	25,563	26,075
51520 Retirement-Employer Share	17,727	19,101	21,668	17,053	22,643	22,643	22,643	23,096
51530 Dental Insurance	623	571	1,083	476	420	420	420	420
51540 Health Insurance	41,892	52,960	67,267	55,828	67,680	67,680	67,680	71,064
51550 Disability Insurance	875	723	956	627	983	983	983	983
51560 Workers Compensation	2,822	2,919	3,186	2,684	3,277	3,277	3,277	3,277
51580 Life Insurance	328	299	304	260	308	308	308	308
Total Fringes	82,675	97,258	119,338	96,073	120,874	120,874	120,874	125,222
51599 Interdepartmental Wage & Fringe	(90,932)	(47,664)	(40,689)	(40,689)	(43,197)	(43,197)	(43,197)	(43,197)
Net Wage & Fringe	281,732	350,301	403,792	313,494	411,839	411,839	411,839	422,741
51910 Staff Development	578	475	4,500	235	4,500	4,500	4,500	4,500
52190 Other Professional Services	38,387	-	15,000	38,626	15,000	15,000	15,000	15,000
52250 Cellular Phone Service	1,230	1,208	700	911	1,200	1,200	1,200	1,200
52920 Computer Repair	1,119	22	-	-	-	-	-	-
52990 Other Contractual Services	773	113	-	-	-	-	-	-
53110 Postage	33	1	100	29	50	50	50	50
53130 Managed Print Costs - IT	735	1,184	1,200	774	1,200	1,200	1,200	1,200
53190 Office Supplies	517	1,196	750	699	1,000	1,000	1,000	1,000
53212 Outreach/Education	-	335	500	-	500	500	500	500
53213 Program Development	-	-	-	-	-	50,000	50,000	50,000

1410 - Administrator : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53220 Advertising/Promotion	2,095	10,106	20,000	17,964	20,000	20,000	20,000	20,000
53230 Subscriptions	-	349	-	-	-	-	-	-
53240 Dues & Licenses	1,838	2,079	2,500	1,199	2,100	2,100	2,100	2,100
53250 Software Subscriptions & Renewals	12,990	8,787	12,500	6,069	12,500	12,500	12,500	12,500
53310 Employee Mileage	644	1,281	600	1,570	1,200	1,200	1,200	1,200
53320 Employee Lodging	306	645	2,000	596	1,000	1,000	1,000	1,000
53330 Employee Meal Expense	916	578	200	156	500	500	500	500
53340 Employee Airfare	-	-	1,000	-	1,000	1,000	1,000	1,000
53350 Employee Other Expenses	135	1,010	1,000	742	1,000	1,000	1,000	1,000
53430 Provided Food Expense	97	141	100	-	150	150	150	150
53440 Operating Supplies	402	7,034	100	103	100	100	100	100
53910 Other Supplies and Expenses	4,442	17,130	12,000	1,502	15,000	15,000	15,000	15,000
53930 Software Purchased	555	-	-	-	-	-	-	-
55180 Liability Insurance	1,661	1,889	2,397	2,397	2,117	2,117	2,117	2,117
<u>55210 Premiums on Surety Bonds</u>	50	-	-	-	-	-	-	-
Operating	69,501	55,561	77,147	73,571	80,117	130,117	130,117	130,117
Total Expenses	351,232	405,862	480,939	387,066	491,956	541,956	541,956	552,858
Report Total	102,826	26,817		53,583				

1010 - Unallocated : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	100,000	100,000	-	-	-	-	-	-
43310 Other Federal Payment	-	4,000	-	218,772	-	-	-	-
40000	100,000	104,000	-	218,772	-	-	-	-
Total Wages	-	-	-	-	-	-	-	-
Total Fringes	-	-	-	-	-	-	-	-
Net Wage & Fringe	-	-	-	-	-	-	-	-
53310 Employee Mileage	21	-	-	-	-	-	-	-
53350 Employee Other Expenses	61	-	-	-	-	-	-	-
57210 Grants and Donations to Other Organizations	-	4,000	-	895,417	-	-	-	-
57910 Other Grants, Contributions and Indemnities	50,000	-	-	-	-	-	-	-
59540 Transfer to Capital Project Fund	3,500,000	3,800,000	-	-	-	-	-	-
Operating	3,550,081	3,804,000	-	895,417	-	-	-	-
Total Expenses	3,550,081	3,804,000	-	895,417	-	-	-	-
Report Total	(3,450,081)	(3,700,000)	-	(676,645)	-	-	-	-

1535 - Self Insurance : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
48410 Insurance Recoveries	777,056	457,510	800,000	2,678,259	1,400,000	1,400,000	1,400,000	1,400,000
48610 Miscellaneous Revenue	297	-	-	-	-	-	-	-
49270 Transfer from Internal Service Fund	9,671,724	11,355,543	10,250,000	8,675,068	10,500,000	10,500,000	10,500,000	11,000,000
49271 Transfer from Internal Service Fund - Dental	-	-	300,000	312,634	350,000	350,000	350,000	350,000
40000	10,449,076	11,813,053	11,350,000	11,665,961	12,250,000	12,250,000	12,250,000	12,750,000
51325 Health & Wellness Benefit	126,971	124,430	150,000	129,281	150,000	150,000	150,000	150,000
Total Wages	126,971	124,430	150,000	129,281	150,000	150,000	150,000	150,000
51510 Social Security	-	8,570	-	9,051	-	-	-	-
51520 Retirement-Employer Share	-	7,163	-	8,174	-	-	-	-
51530 Dental Insurance	-	301	-	330	-	-	-	-
51540 Health Insurance	-	31,029	-	32,610	-	-	-	-
51550 Disability Insurance	-	338	-	280	-	-	-	-
51560 Workers Compensation	-	1,594	-	1,685	-	-	-	-
51580 Life Insurance	-	143	-	155	-	-	-	-
Total Fringes	-	49,137	-	52,284	-	-	-	-
51599 Interdepartmental Wage & Fringe	224,080	150,750	151,500	151,500	148,700	148,700	148,700	148,700
Net Wage & Fringe	351,051	324,317	301,500	333,066	298,700	298,700	298,700	298,700
52110 Medical and Dental Services	7,881	25,086	-	6,285	-	-	-	-
52116 Consultant Fees	66,195	63,114	70,000	69,549	75,000	75,000	75,000	75,000
52190 Other Professional Services	31,981	45,876	25,000	52,405	40,000	40,000	40,000	40,000
52990 Other Contractual Services	-	340	-	600	-	-	-	-
53213 Program Development	2,803	698	-	-	-	-	-	-
53230 Subscriptions	-	3,141	-	3,490	-	-	-	-
53350 Employee Other Expenses	-	3	-	-	-	-	-	-
53440 Operating Supplies	-	108	-	42	-	-	-	-
55190 Insurance Premium & Claim Costs	11,329,326	10,112,371	10,653,500	10,594,787	11,486,300	11,486,300	11,486,300	11,986,300
55191 Insurance Premium & Claim Costs - Dental	-	350,413	300,000	342,055	350,000	350,000	350,000	350,000
55910 Other Fixed Charges	3,870	4,001	-	4,242	-	-	-	-
Operating	11,442,056	10,605,152	11,048,500	11,073,455	11,951,300	11,951,300	11,951,300	12,451,300
Total Expenses	11,793,108	10,929,469	11,350,000	11,406,521	12,250,000	12,250,000	12,250,000	12,750,000
Report Total	(1,344,031)	883,585	-	259,440	-	-	-	-

1538 - RHS - Retirement Health Savings : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	250,000	250,000	300,000	275,000	300,000	300,000	300,000	250,000
49210 Transfer from General Fund	-	2,000,000	-	-	-	-	-	-
40000	250,000	2,250,000	300,000	275,000	300,000	300,000	300,000	250,000
51280 LTSI Payout-Hourly	629,999	575,811	300,000	186,282	300,000	300,000	300,000	250,000
Total Wages	629,999	575,811	300,000	186,282	300,000	300,000	300,000	250,000
Total Fringes	-	-	-	-	-	-	-	-
Net Wage & Fringe	629,999	575,811	300,000	186,282	300,000	300,000	300,000	250,000
Operating	-	-	-	-	-	-	-	-
Total Expenses	629,999	575,811	300,000	186,282	300,000	300,000	300,000	250,000
Report Total	(379,999)	1,674,189	-	88,718	-	-	-	-

1540 - Risk & Property Management/Liability Insurance : Department
Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
48110 Interest Revenue	28,364	43,346	25,000	27,751	30,000	30,000	30,000	30,000
48410 Insurance Recoveries	10,549	257,172	25,000	137,084	50,000	50,000	50,000	50,000
49270 Transfer from Internal Service Fund	775,001	820,000	885,000	885,000	890,000	890,000	890,000	900,000
40000	813,914	1,120,518	935,000	1,049,835	970,000	970,000	970,000	980,000
Total Wages	-	-	-	-	-	-	-	-
Total Fringes	-	-	-	-	-	-	-	-
51599 Interdepartmental Wage & Fringe	74,786	46,877	36,201	36,201	38,439	38,439	38,439	38,439
Net Wage & Fringe	74,786	46,877	36,201	36,201	38,439	38,439	38,439	38,439
52117 Legal Services	-	-	10,000	-	10,000	10,000	10,000	10,000
52125 Purchased Services	2,500	-	20,000	-	10,000	10,000	10,000	10,000
52190 Other Professional Services	-	-	25,000	-	10,000	10,000	10,000	10,000
52410 Repair and Replacement	-	139,958	10,000	31,465	45,000	45,000	45,000	45,000
52430 Building Maintenance	-	-	5,000	-	-	-	-	-
52440 Misc. Repair & Maintenance	34,402	188,906	75,000	42,645	100,000	100,000	100,000	100,000
53110 Postage	90	-	50	-	-	-	-	-
53120 Copy Expense	-	-	1,000	-	-	-	-	-
53190 Office Supplies	-	-	250	-	-	-	-	-
53212 Outreach/Education	80	-	1,000	1,554	1,000	1,000	1,000	1,000
53213 Program Development	-	-	5,000	-	5,000	5,000	5,000	5,000
53250 Software Subscriptions & Renewals	2,635	3,040	3,000	3,131	3,000	3,000	3,000	3,000
53310 Employee Mileage	-	-	250	-	-	-	-	-
53330 Employee Meal Expense	48	-	100	-	-	-	-	-
53350 Employee Other Expenses	7,391	-	-	-	-	-	-	-
53420 Medical Supplies	6,280	4,726	10,000	1,520	5,000	5,000	5,000	5,000
53440 Operating Supplies	-	-	500	-	500	500	500	500
53460 Instructional Aids	-	-	500	-	500	500	500	500
53910 Other Supplies and Expenses	-	-	500	-	500	500	500	500
53940 Equipment Purchased - Non Fixed Asset	6,172	-	20,000	-	20,000	20,000	20,000	20,000
53970 Provided Training	10	-	-	-	-	-	-	-
55180 Liability Insurance	(87,952)	-	-	-	-	-	-	-
55190 Insurance Premium & Claim Costs	468,126	500,939	686,649	332,349	696,061	696,061	696,061	706,061
Operating	439,783	837,570	873,799	412,663	906,561	906,561	906,561	916,561

1540 - Risk & Property Management/Liability Insurance : Department
Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
58110 New Vehicles	-	-	-	92,997	-	-	-	-
58130 New Computer Equipment	-	-	25,000	-	25,000	25,000	25,000	25,000
58000 Capital Outlay	-	-	25,000	92,997	25,000	25,000	25,000	25,000
Total Expenses	514,569	884,447	935,000	541,861	970,000	970,000	970,000	980,000
Report Total	299,345	236,071	-	507,974	-	-	-	-

1545 - Workers Compensation : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
48410 Insurance Recoveries	-	-	-	1,494	-	-	-	-
49270 Transfer from Internal Service Fund	564,518	570,846	570,000	505,993	600,000	600,000	600,000	600,000
40000	564,518	570,846	570,000	507,487	600,000	600,000	600,000	600,000
Total Wages	-	-	-	-	-	-	-	-
Total Fringes	-	-	-	-	-	-	-	-
51599 Interdepartmental Wage & Fringe	48,724	25,587	22,106	22,106	23,470	23,470	23,470	23,470
Net Wage & Fringe	48,724	25,587	22,106	22,106	23,470	23,470	23,470	23,470
52190 Other Professional Services	687	1,285	1,000	585	1,000	1,000	1,000	1,000
52990 Other Contractual Services	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
53213 Program Development	-	-	10,000	-	10,000	10,000	10,000	10,000
55190 Insurance Premium & Claim Costs	270,167	237,964	476,894	522,835	505,530	505,530	505,530	505,530
Operating	330,854	299,249	547,894	583,420	576,530	576,530	576,530	576,530
Total Expenses	379,578	324,836	570,000	605,526	600,000	600,000	600,000	600,000
Report Total	184,939	246,010	-	(98,039)	-	-	-	-

Mandated and Discretionary Services - Administration

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Coordinate all functions not vested by law in boards or commissions	Yes*	Wis. Stat. §59.18(2)(a)	Day to day management of County operations.	high	
Chief Administrative Officer	Yes*	Wis. Stat. § 59.18(2)	Has statutory responsibilities, but ultimately same as the one above for day to day management.	high	
Ensure observation, enforcement, and administration of all state and federal laws and local ordinances	Yes*	Wis. Stat. § 59.18(2)	Legal requirement for enforcement of laws.	medium	
Long Range Planning Program	No		Strategic planning, Capital Improvement Planning (CIP) with assistance from Finance Director and occasionally a contractor for strategic planning.	medium	We typically prepare 3 year strategic plan and annual CIP plan
Annual Budget	Yes*	Wis. Stat. §59.18(5)	Required to present budget to County Board. This is a lengthy process with many people involved.	high	Annual balanced budget always presented on time and accurately
Inform County Board of Financial Condition	No		Monthly financial reports with assistance from finance department.	high	Financial reports could be provided by Finance Director
Prepare Committee Agendas in Consultation with Committee Chairs	No		Review items and assist with public meetings, multiple staff participate in this process.	medium	Team effort to make it look seamless
Monitor State and Federal Legislation	No		Work with WCA and other sources to monitor legislation affecting local government.	medium	Partnering with WCA provides economy of scale
Appoint Members of Boards and Commissions	Yes*	Wis. Stat. § 59.18(2)(c)	Statutory requirement.	low	As mandated
Review Grant Applications	No		Assist departments with grant reviews.	low	
Execute Lawful Contracts on County's Behalf	No		Sign contracts over \$150,000. Department Heads authorized to spend budgeted funds up to \$150,000.	low	Part of our purchasing policy
Participate in Labor Negotiations as Needed	No		Negotiation with WPPA union once every 3 years. County team is County Administrator, Corporation Counsel and HR Director.	medium	Contract is ratified by County Board
Appoint and Supervise Department Heads	Yes*	Wis. Stat. § 59.18(2)(b)	Management structure and appointment authority as specified by state law.	medium	
Annual Performance Evaluations	No		For my direct reports (13), built into Oracle ERP system.	low	embedded in our Oracle system
Manage work comp, property & casualty, auto/general liability, other insurance policies on behalf of the County in accordance with the County's tolerance for risk.	No	The County could elect to operate self-insured for all exposures except auto.	Manages insurance programs. Split out separately below as new items, to give each program more context.	medium	
Developing a Safety Program in compliance with WI Admin Code SPS Chapter 332, Public Employee Safety and Health	No	Wis. Admin Code SPS 332	Contract with Keeping Safety Simple to provide much of our safety training programs similar to OSHA safety requirements, but State required safety.	medium	Cost benefit analysis is close to converting this to on-staff position

Mandated and Discretionary Services - Administration

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Public Information Officer	No		Coordinates website, social media and communications. Assist other departments with coordinated communication efforts. Manages content managers that are embedded in all departments.	medium	Coordinated by one employee with assistance across departments.
Health/Dental Insurance	No		Fund 701 - We are self funded dental and health insurance with re-insurance to protect from large individual claims. County pays 90% of all employee premiums. Premiums are actuary calculated annually.	high	Good coverage and rates, characterize as slightly above average from peer counties
Retirement Health Savings	No		Fund 720 - Long Term Sick Leave is paid out to retirees into a health insurance restricted investment account. There is no cap on the payout.	low	Retiree benefit not offered by most of our peer counties. Sunset for employees hired before 10/5/2021.
Liability and Property Insurance	No		Fund 703 - Liability insurance with WMMIC has \$500,000 deductible. Property with MPIC carries a \$25,000 deductible and auto insurance with Integrity carries a \$10,000 deductible. We are largely self funded with high deductibles.	medium	Good cost effective system as long as we continue to have low claims
Workers Compensation	No		Fund 702 - Workers Compensation is self funded with third party administration by WMMIC. We have reinsurance policy at \$550,000 per claim.	medium	We follow State guidelines for service level.

Additional information:

*The County Administrator is not a county-mandated position. There are alternate forms of governance that may be utilized by counties, such as an Administrative Coordinator or County Executive. St. Croix County has opted for an Administrator form of governance. Therefore, the County Administrator is required to comply with the requirements of Wis. Stat. § 59.18.



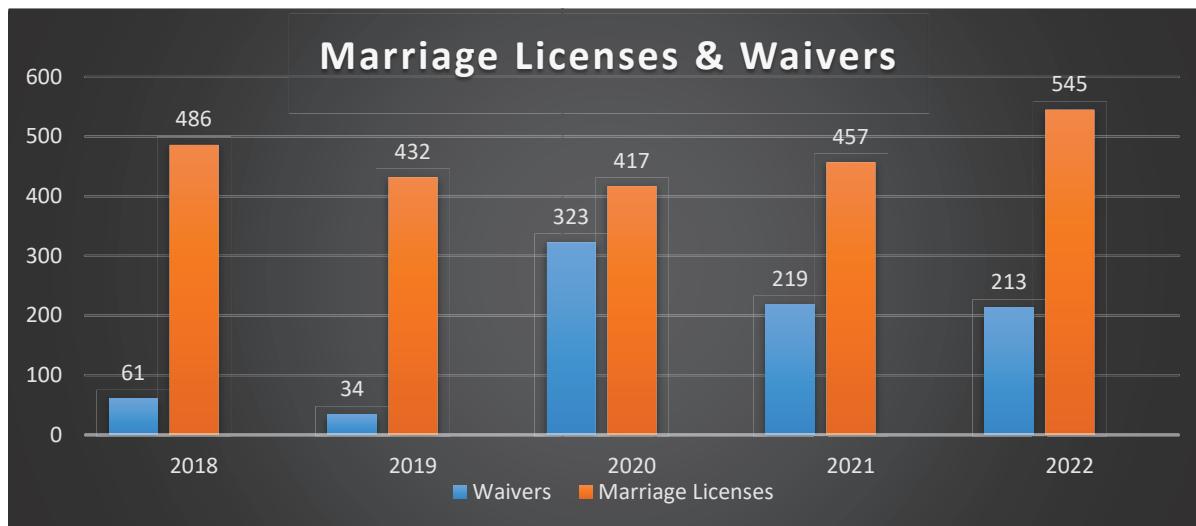
Department Overview 2024 Requested Budget

County Clerk – 1110, 1420, 1421, 1440

Mission Statement

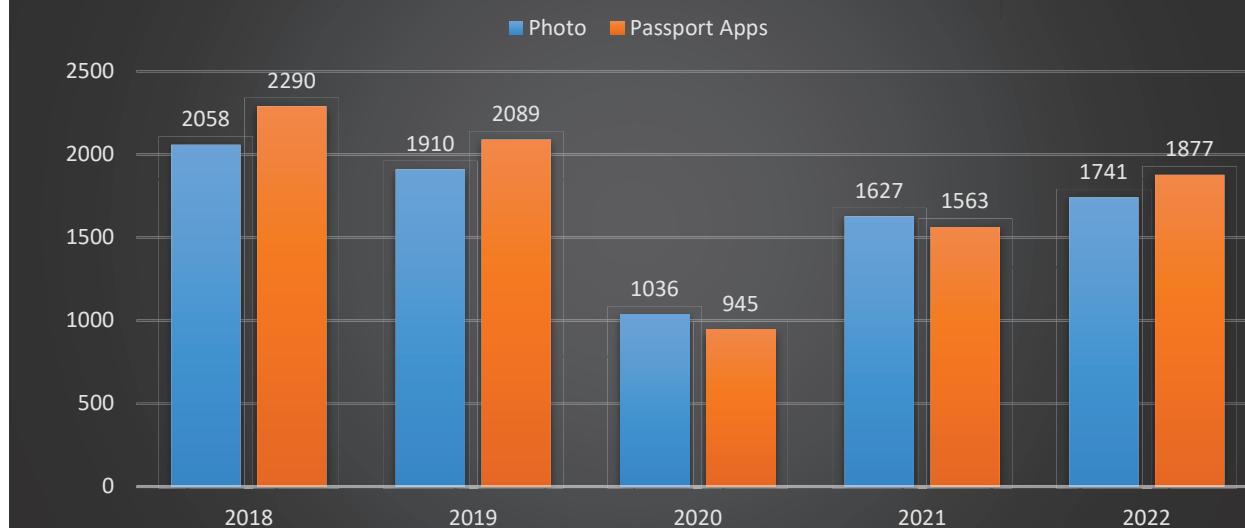
It is the mission of the St. Croix County Clerk's office to provide prompt, courteous service to the public and other units of government in all aspects of the office's responsibilities. As public servants, we strive to uphold those responsibilities as set forth in Wisconsin State Statutes and county governance.

Service and Operational Trends



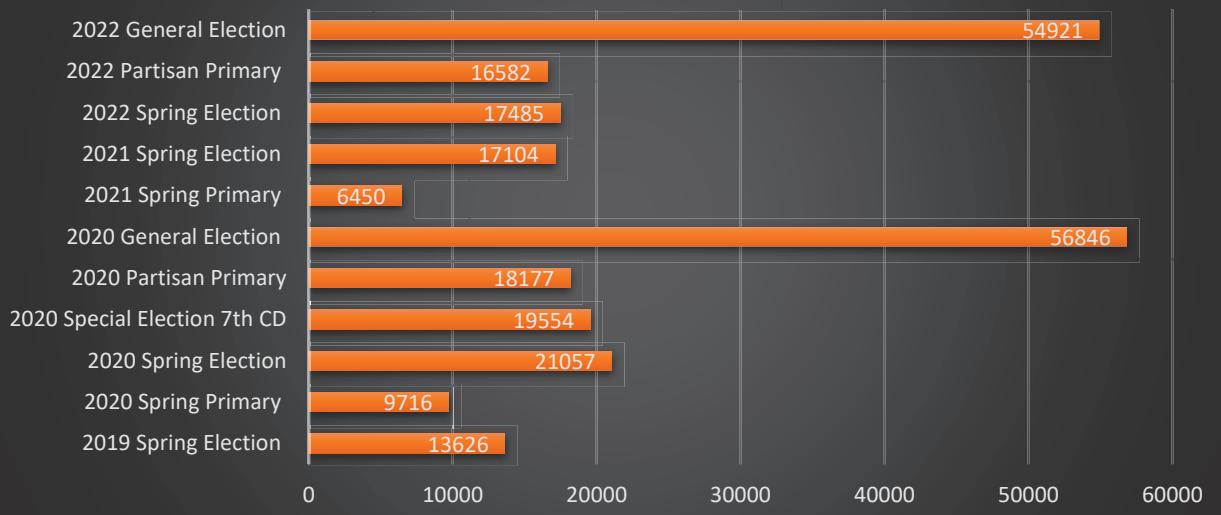
- Marriage License Fee - \$100.00 (\$55.00 retained)
- Waiver of waiting period - \$10.00 (Retained)
- Marriage License Fee Due State - \$25.00
- Family Court Services Expenses (Wis. Stat. 767.405) - \$20.00

Photos and Passport Applications



- Passport Application Fee Retained by County - \$35.00
- Passport Photo - \$10.00

Voter Turnout



Highlight of Department Activities

- Election Administration
- Marriage Licenses
- Passport Applications / Photos
- Dog License Distribution
- County Board Administration
- Sale of Tax Deed Property
- Many other duties

2024 Budget Changes

- County Board/Committees – Increased- Planning to upgrade Granicus (IQM2) or implement new software for meetings by August 2024
- County Clerk – slight increase due to cost increases and 2 new workstations for counter in new office space July 2024. Increased revenue
- Elections – Increase due to heavy 2024 election year with four possible election and presidential General election
- Dog Licenses – no change – “in and out” account

Budget Highlights Supporting Strategic Plan

- Conservative budgets
- Continuous improvements to election processes and security
- Ongoing records management
- Professional public service

1110 - County Board & Committees/Commissions : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	165,426	167,681	159,763	146,449	182,749	161,749	161,749	162,208
40000	165,426	167,681	159,763	146,449	182,749	161,749	161,749	162,208
51110 Salaries	11,739	13,690	13,697	9,697	13,697	13,697	13,697	13,971
51210 Wages	3,228	2,944	6,656	2,320	6,656	6,656	6,656	6,789
Total Wages	14,967	16,634	20,353	12,017	20,353	20,353	20,353	20,760
51410 County Board Per Diem	20,461	18,695	21,000	12,268	21,000	21,000	21,000	21,000
51420 Committee Per Diem	50,958	46,342	55,000	34,986	55,000	55,000	55,000	55,000
51510 Social Security	672	242	1,557	258	2,605	2,605	2,605	2,657
51550 Disability Insurance	-	-	61	-	61	61	61	61
51560 Workers Compensation	86	34	204	34	204	204	204	204
51580 Life Insurance	-	-	26	-	26	26	26	26
Total Fringes	72,176	65,313	77,848	47,546	78,896	78,896	78,896	78,948
Net Wage & Fringe	87,143	81,947	98,201	59,563	99,249	99,249	99,249	99,708
51910 Staff Development	1,946	3,588	3,000	5,918	3,500	3,500	3,500	3,500
52190 Other Professional Services	180	160	240	40	240	240	240	240
52250 Cellular Phone Service	612	2,181	800	718	600	600	600	600
53110 Postage	743	969	900	850	900	900	900	900
53130 Managed Print Costs - IT	347	336	900	173	900	900	900	900
53190 Office Supplies	173	683	1,000	99	1,000	1,000	1,000	1,000
53210 Publications & Printing	1,968	2,360	2,500	1,670	2,500	2,500	2,500	2,500
53230 Subscriptions	74	119	300	40	300	300	300	300
53240 Dues & Licenses	14,040	23,988	13,500	-	13,500	13,500	13,500	13,500
53250 Software Subscriptions & Renewals	21,996	21,996	22,000	16,497	43,000	22,000	22,000	22,000
53310 Employee Mileage	10,530	13,669	12,000	11,616	12,000	12,000	12,000	12,000
53320 Employee Lodging	1,836	2,979	3,000	2,665	3,000	3,000	3,000	3,000
53330 Employee Meal Expense	-	223	200	-	200	200	200	200
53350 Employee Other Expenses	-	9	-	-	-	-	-	-
53430 Provided Food Expense	134	1,493	350	1,153	1,000	1,000	1,000	1,000
53440 Operating Supplies	46	215	-	-	-	-	-	-
53910 Other Supplies and Expenses	40	21	-	-	-	-	-	-
55180 Liability Insurance	818	740	872	872	860	860	860	860

**1110 - County Board & Committees/Commissions : Department Budget
Overview**

	FY21 Actual Final	FY22 Actual Final	FY23 Operating Budget Adopted	FY23 November 9 YTD	FY24 Operating Budget Requested	FY24 Operating Budget Recommended	FY24 Operating Budget Adopted	FY25 Operating Budget Projected
Operating	55,483	75,729	61,562	42,311	83,500	62,500	62,500	62,500
Total Expenses	142,626	157,676	159,763	101,873	182,749	161,749	161,749	162,208
Report Total	22,800	10,004	-	44,576	-	-	-	-

1420 - County Clerk : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	186,379	197,381	206,246	189,059	221,206	219,406	219,406	228,623
46110 Clerk's Fees	109,171	126,706	128,500	155,364	155,000	155,000	155,000	155,000
40000	295,550	324,087	334,746	344,423	376,206	374,406	374,406	383,623
51110 Salaries	77,802	83,622	80,642	63,568	82,264	82,264	82,264	83,909
51210 Wages	140,323	142,312	154,030	118,311	153,421	153,421	153,421	156,489
51220 Overtime Wages	430	1,850	1,500	1,259	1,500	1,500	1,500	1,500
51240 PTO Pay-Hourly	2,980	-	-	8,982	-	-	-	-
51310 PTO Incentive	1,716	925	1,000	968	1,000	1,000	1,000	1,000
Total Wages	223,252	228,710	237,172	193,088	238,185	238,185	238,185	242,898
51510 Social Security	16,417	16,638	18,144	13,838	18,221	18,221	18,221	18,586
51520 Retirement-Employer Share	14,660	14,801	16,060	12,453	16,366	16,366	16,366	16,693
51530 Dental Insurance	481	559	667	697	550	550	550	550
51540 Health Insurance	31,793	43,571	42,348	54,930	76,233	76,233	76,233	80,045
51550 Disability Insurance	754	559	704	453	707	707	707	707
51560 Workers Compensation	1,853	1,918	1,962	1,708	1,973	1,973	1,973	1,973
51580 Life Insurance	331	300	305	253	306	306	306	306
Total Fringes	66,287	78,346	80,189	84,333	114,357	114,357	114,357	118,860
Net Wage & Fringe	289,539	307,055	317,361	277,421	352,542	352,542	352,542	361,759
51910 Staff Development	125	-	250	-	250	250	250	250
52440 Misc. Repair & Maintenance	-	963	-	523	1,000	1,000	1,000	1,000
52920 Computer Repair	142	-	-	232	-	-	-	-
53110 Postage	4,056	5,015	4,000	4,940	5,600	5,600	5,600	5,600
53130 Managed Print Costs - IT	692	1,317	1,000	1,682	1,500	1,500	1,500	1,500
53190 Office Supplies	1,011	1,340	2,000	1,587	2,500	2,500	2,500	2,500
53210 Publications & Printing	1,178	585	1,000	828	1,000	1,000	1,000	1,000
53230 Subscriptions	-	-	-	127	100	100	100	100
53240 Dues & Licenses	125	250	125	125	125	125	125	125
53250 Software Subscriptions & Renewals	-	118	1,800	-	1,800	-	-	-
53310 Employee Mileage	296	181	500	49	500	500	500	500
53320 Employee Lodging	150	267	500	-	500	500	500	500
53330 Employee Meal Expense	-	14	-	-	250	250	250	250

1420 - County Clerk : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53350 Employee Other Expenses	75	312	100	-	100	100	100	100
53430 Provided Food Expense	11	29	50	-	-	-	-	-
53440 Operating Supplies	6,222	2,978	4,200	3,447	6,600	6,600	6,600	6,600
53910 Other Supplies and Expenses	8	-	-	-	-	-	-	-
55180 Liability Insurance	1,641	1,645	1,860	1,860	1,839	1,839	1,839	1,839
Operating	15,731	15,011	17,385	15,400	23,664	21,864	21,864	21,864
Total Expenses	305,270	322,067	334,746	292,821	376,206	374,406	374,406	383,623
Report Total	(9,721)	2,020	-	51,602	-	-	-	-

1421 - County Clerk Dog Fund : Department Budget Overview

	FY21 Actual Final	FY22 Actual Final	FY23 Operating Budget Adopted	FY23 November 9 YTD	FY24 Operating Budget Requested	FY24 Operating Budget Recommended	FY24 Operating Budget Adopted	FY25 Operating Budget Projected
46110 Clerk's Fees	20,576	20,999	20,000	20,304	20,000	20,000	20,000	20,000
40000	20,576	20,999	20,000	20,304	20,000	20,000	20,000	20,000
Total Wages	-	-	-	-	-	-	-	-
Total Fringes	-	-	-	-	-	-	-	-
Net Wage & Fringe	-	-	-	-	-	-	-	-
53130 Managed Print Costs - IT	260	15	500	19	200	200	200	200
53210 Publications & Printing	140	90	100	98	200	200	200	200
53440 Operating Supplies	1,067	996	900	-	1,100	1,100	1,100	1,100
53915 Dog License	10,298	17,456	18,500	21,070	18,500	18,500	18,500	18,500
Operating	11,766	18,557	20,000	21,187	20,000	20,000	20,000	20,000
Total Expenses	11,766	18,557	20,000	21,187	20,000	20,000	20,000	20,000
Report Total	8,810	2,442	-	(883)	-	-	-	-

1440 - Elections : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	43,550	119,750	45,610	41,809	106,500	106,500	106,500	106,500
47410 General Government Support Cty Depts	22,824	23,590	30,000	24,000	30,000	30,000	30,000	30,000
40000	66,374	143,340	75,610	65,809	136,500	136,500	136,500	136,500
Total Wages	-	-	-	-	-	-	-	-
Total Fringes	-	-	-	-	-	-	-	-
Net Wage & Fringe	-	-	-	-	-	-	-	-
52190 Other Professional Services	-	2,693	200	300	600	600	600	600
53110 Postage	24	24	60	1	200	200	200	200
53130 Managed Print Costs - IT	628	1,238	800	474	1,500	1,500	1,500	1,500
53190 Office Supplies	1,047	3,455	2,200	1,422	7,500	7,500	7,500	7,500
53210 Publications & Printing	17,122	44,195	25,000	7,999	64,000	64,000	64,000	64,000
53310 Employee Mileage	200	566	300	262	600	600	600	600
53330 Employee Meal Expense	-	53	50	-	100	100	100	100
53430 Provided Food Expense	-	48	-	102	-	-	-	-
53440 Operating Supplies	16,207	60,014	25,000	46,287	50,000	50,000	50,000	50,000
53490 Other Operating Supplies	-	1,085	-	-	-	-	-	-
53910 Other Supplies and Expenses	9,618	1,227	12,000	438	12,000	12,000	12,000	12,000
Operating	44,846	114,598	65,610	57,285	136,500	136,500	136,500	136,500
58120 New Equipment	-	-	10,000	-	-	-	-	-
58000 Capital Outlay	-	-	10,000	-	-	-	-	-
Total Expenses	44,846	114,598	75,610	57,285	136,500	136,500	136,500	136,500
Report Total	21,528	28,742	-	8,525	-	-	-	-

Mandated and Discretionary Services - County Clerk

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority Level	Service Level
Administer all County, State and National elections in conjunction with local municipal clerks.	Yes	Wis. Stat. § 5.05(14), 7.10 - Chapters 5-12	Prepares, approves and distributes (delivers) ballots & supplies to municipal clerks for all elections. The County clerk also programs all election equipment; collects, posts & updates all election results on the St. Croix County Website as well as serves on the St. Croix County Board of Canvassers. The County is relied upon by 15 municipalities to update WisVote information (WisVote is Wisconsin's online election management tool for managing the voter list, poll books, absentee requests and ballots, managing polling places, candidates, contests, etc.) Our office also handles open records requests for election information. There are 35 municipalities in St. Croix County.	High	The County is required to provide this service. The majority of election administration is done by the County Clerk and first deputy. Second deputies assist with entering post-election data into wisvote.
Provides voter registration services for St. Croix County municipalities (requires necessary technology and training)	Yes	Wis. Stat. § 6.28	Historically, our office has not provided services for voter registration to St. Croix County residence. We refer them to the municipal clerk for registration.	Low	There is some discretion of level of service. Therefore, we currently do not provide this service at county level, but rather refer individuals to their municipal clerk to register. However, if requested we statutorily would provide this service.
Record and maintain all County Board proceedings and coding of adopted resolutions and ordinances; county administration; planning and zoning authority; claims against the County	Yes	Wis. Stat. § 59.23(2)	Serves as Clerk to the County Board of Supervisors; prepares and distributes board agendas, packets, minutes and proceedings of the board. Serves as the records custodian for County Board as well as other county related records (resolutions and ordinances, oaths). Provides administrative support for county board Chairperson. Maintains committee appointment listings and terms.	High	The County clerk is required to provide this service with no discretion as to level. This service is primarily provided by the County Clerk and First Deputy throughout the month, but level of service is higher the week before and after CB meetings
Process marriage licenses and issue marriage certificates	Yes	Wis. Stat. § 765.05, 765.15, 765.12	Process applications for marriage licenses/certificate clerks work within the WI Department of Health and Human Services- Vital Records website. On July 1, 2022 the law changed regarding where you can apply- you may now apply at any County Clerk's office regardless of where in WI your wedding is taking place. This is going to increase the amount of marriage licenses significantly.	High	The county is required to provide this service with no discretion to change level of service. We have processed 269 marriage licenses and 85 waivers- YTD (Jan-July)
Issue domestic partnership terminations	Yes	Wis. Stat. § 770.12	This is a rare/not a service. A marriage license automatically terminates a domestic partnership, if there was one.	Low	Although this is a rare service, it is a required service that the county must provide if needed. No discretion to change service
Maintain dog license records; process dog damage claims and issue dog tags to local treasurers	Yes	Wis. Stat. § 174.07(1)(c), 174.07(2)(b), 174.11(2)(b)	Maintains dog license records, orders and issues dog tags to all 35 local municipal treasurers. Process dog damage claims. Maintains dog license fund.	High	We are required to provide this service. Tasks regarding dogs are assigned to one person in the clerks office.
Timber Harvest of Raw Forest Products	Yes	Wis. Stat. § 26.03	Works with the Treasurers office to process applications for Timber Harvest of Raw Forest Products. Maintain records of such applications/approval	Medium	We are required to provide this service. However, our service level is minimal
File Probate Claim Notices	Yes	Wis. Stat. § 859.07(2)	While we receive Probate Claim Notices, our office forwards these to the St. Croix County Department of Health and Human Services, who will then assure the deceased was not a recipient of public assistance prior to disbursing assets. The clerk's office does maintain an electronic file folder of received notices.	Low	The County is required to provide this service. No discretion. The level of service is minimal
Legal custodian of the County's Code of Ordinances	Yes	Wis. Stat. § 66.0103	Maintain list of ordinances published on our website.	High	The county is required to provide this service- no discretion. The level of service is minimal.

Mandated and Discretionary Services - County Clerk

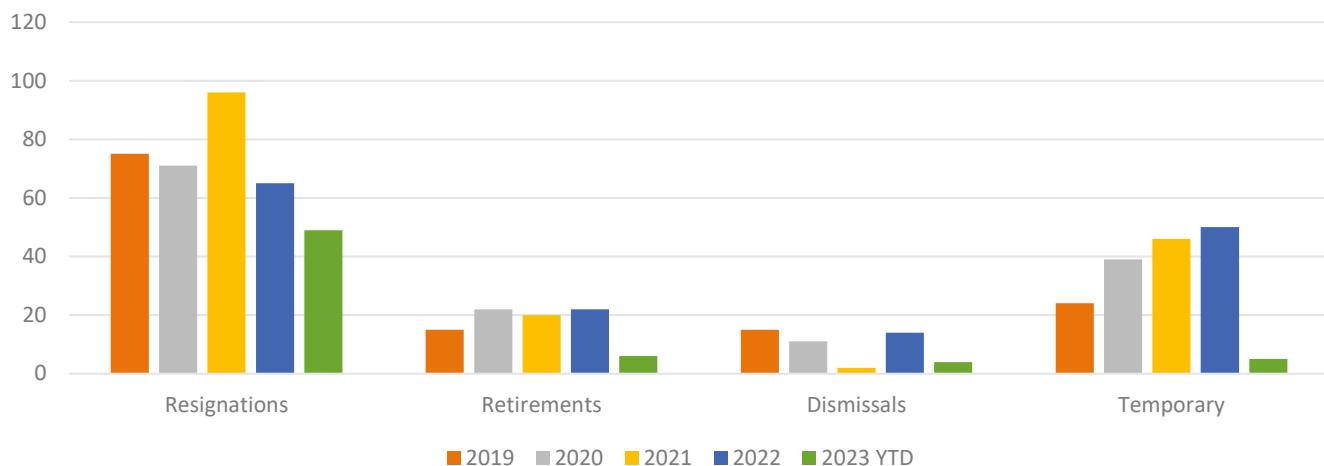
Service	Mandated (Yes/No)	Statutory Authority	Description	Priority Level	Service Level
Tax Deeds	Yes	Wis. Stat. Chapters 75 – 77	The County clerk is a member of the Tax Deed Committee (along with Corporation Counsel attorney, Heather Amos and Treasurer, Denise Anderson) to process tax deed properties. After ownership has been transferred to the County, the county clerk is responsible for preparing and publishing notices for the sale of tax deed properties, collecting bids and presenting them to Administration Committee for consideration. Prepares quit claim deed, prepares for closing and records deeds with the Register of Deeds office.	Medium	The County is required to provide this service. There is no discretion to the level of service provided
Resignations, Vacancies, and Removals from Office	Yes	Wis. Stat. § 17.01(5), 17.01(13)(b)	Acts as custodian or records pertaining to county offices throughout the retention period (CR+ 7 years)	Low	The County Clerk is required to provide this service with no discretion as to level. Level of service is minimal
Oaths and Bonds, Public Records and Property	Yes	Wis. Stats. § 19.21(1)	Acts as custodian or records pertaining to county offices throughout the retention period (Oaths CR+7 Bonds CR+6)	Medium	The County Clerk is required to provide this service with no discretion as to level. Level of service is minimal
Publication of Legal Notices	Yes	Wis. Stats. Chapter 985	Legal notice publications	Medium	Required service. No discretion as to level.
Prepare and maintain annual budget for County Board, Committees and Commissions, County Clerk, Dog Fund and Elections	No		Prepares and oversees annual budgets for County Board, Committees and Commissions, County Clerk, Dog Fund and Elections	Medium	While not a mandated service preparing and overseeing these four budgets is an important and necessary duty of the County Clerk.
Compile official County Directory which includes County Departments and staff, County Board Supervisors and Committees, Federal, State, and local officials	Yes/No	Municipal Officers to Secretary of State per Wis. Stat. § 59.23(2)(s)	The county clerk's office compiles a list of local officials to be sent to the Secretary of State by statute annually on the first Tuesday of June. This is a very detailed list which includes all local officials within each municipality as well as within the County	Medium	The County Clerk is required to provide this service with no discretion to the level of service. However, we are going to be looking at the delivery of this information to determine if can simplify and reduce time and labor that goes into this service.
Prepare, provide, distribute and store ballots for every election within the county	Yes	Wis. Stat. § 7.10	The County is responsible for storing post-election material for a mandated period of time; 22 months for general elections and 90 days after Spring Elections and Partisan Primaries (unless there are pending open records requests)	High	The County is required to provide this service. No discretion to change level of service.
Serve as agent for the U.S. Department of State in processing passport applications	No	N/A	As a Passport Acceptance agent, clerks are certified by the U.S. State Department to initiate and execute the passport application process for new passports, first-time passports, lost passports, child/minor passports, and for applicants who are not eligible to renew their passports.	High	The County is not required to provide this service. However, to date we have processed 928 applications and 914 photos YTD (Jan-July).
Serve as general information and switchboard operations for Government Center	No	N/A	Answer phones and assist/direct callers to appropriate department.	Low	This is not a mandated service, but a service provided by the County Clerk's office on behalf of other departments
Process in and outgoing mail, maintain postage meter and maintain Government Center telephone listing	No	N/A	Receive and sort mail.	Medium	This is not a mandated service, but a service provided by the County Clerk's office on behalf of other departments

Mission Statement

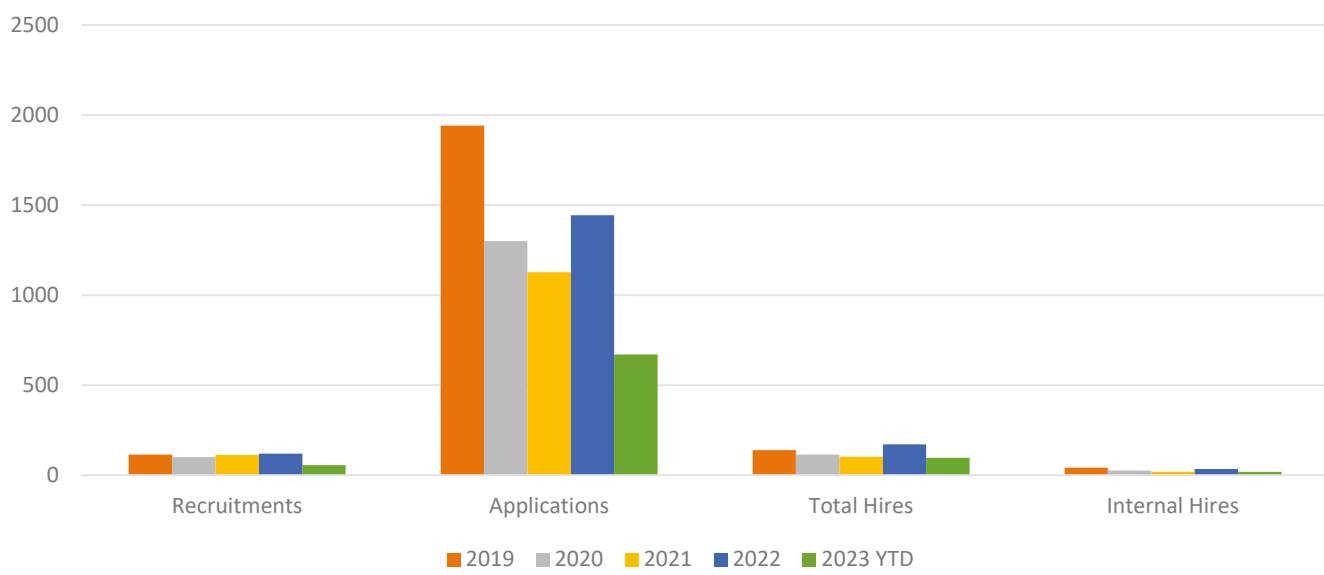
To provide leadership and guidance in the development, implementation, and equitable administration of policies and practices, which add value to St. Croix County and its employees, elected officials and department heads. The Human Resources Department strives for improved employee welfare, empowerment, growth, and retention, while assuring compliance with County policies, labor contracts, and all other federal and state personnel management regulations.

Service and Operational Trends

Employee Terminations



Recruitment/Hiring



Highlight of Department Activities

- Recruitment and Hiring
- Performance Management
- Employee Relations/Employment Law Management
- Coaching, Training, and Development
- Benefits Administration
- Policy and Procedure development, interpretation, and implementation

2024 Budget Changes

- N/A

Budget Highlights Supporting Strategic Plan

- Utilize the Benefits Analyst position to provide benefits education and outreach to employees to achieve improved consumerism to assist with reducing the cost of health care for both the County and the employees.
- Provide support to I.T. in the development and testing of ERP enhancements to deliver improved technology and efficiencies for the employee population.
- Align with the goals of the strategic plan by enhancing recruitment initiatives to include active recruiting measures and an expanded social media presence.
- Continue to develop and improve the orientation and onboarding experience for new hires to further educate employees about the services the County offers and create a cohesive culture.
- Continue retention initiatives by creating additional career advancement opportunities and ensuring our compensation and benefit levels remain competitive.
- Continue to evaluate policies and procedures for opportunity to better define them for clearer interpretation and to modify or create new policies that are in line with current and future innovative initiatives that will further aid in recruitment and retention.
- Prioritize training and development of our workforce which will contribute to the County providing excellent customer service to our community.

1430 - Human Resources : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	547,117	557,854	607,033	556,447	551,792	551,792	551,792	564,863
43240 Federal Health	-	-	-	(387)	-	-	-	-
<u>46910 Other Public Charges for Services</u>	-	110	-	26	-	-	-	-
40000	547,117	557,964	607,033	556,086	551,792	551,792	551,792	564,863
51110 Salaries	383,487	351,643	450,666	333,318	434,741	434,741	434,741	443,436
51140 PTO Pay-Salaried	13,978	22,718	-	-	-	-	-	-
51210 Wages	207	29,699	-	415	-	-	-	-
51240 PTO Pay-Hourly	39	-	-	-	-	-	-	-
51310 PTO Incentive	-	-	-	2,630	-	-	-	-
Total Wages	397,712	404,060	450,666	336,364	434,741	434,741	434,741	443,436
51510 Social Security	29,601	30,074	34,476	24,721	33,258	33,258	33,258	33,923
51520 Retirement-Employer Share	25,607	22,821	30,645	22,666	29,997	29,997	29,997	30,597
51530 Dental Insurance	548	427	959	474	680	680	680	680
51540 Health Insurance	58,434	55,036	83,220	55,302	62,226	62,226	62,226	65,338
51550 Disability Insurance	1,515	926	1,352	839	1,304	1,304	1,304	1,304
51560 Workers Compensation	3,897	3,784	4,507	3,589	4,347	4,347	4,347	4,347
51580 Life Insurance	584	475	567	457	542	542	542	542
Total Fringes	120,186	113,544	155,726	108,047	132,354	132,354	132,354	136,731
51599 Interdepartmental Wage & Fringe	(166,174)	(132,750)	(131,000)	(131,000)	(127,751)	(127,751)	(127,751)	(127,751)
Net Wage & Fringe	351,724	384,854	475,391	313,411	439,344	439,344	439,344	452,415
51910 Staff Development	2,777	2,399	6,000	1,524	6,000	6,000	6,000	6,000
52110 Medical and Dental Services	6,000	-	-	-	-	-	-	-
52116 Consultant Fees	1,200	5,000	20,000	15,250	5,000	5,000	5,000	5,000
52125 Purchased Services	-	7,779	24,000	6,616	25,000	25,000	25,000	25,000
52151 Investigation Services	526	-	-	-	-	-	-	-
52190 Other Professional Services	64,368	35,828	40,000	15,699	35,000	35,000	35,000	35,000
52250 Cellular Phone Service	1,277	648	1,500	365	600	600	600	600
52990 Other Contractual Services	27	34,573	13,000	12,583	15,000	15,000	15,000	15,000
53110 Postage	239	299	500	145	500	500	500	500
53120 Copy Expense	(380)	-	1,000	-	1,000	1,000	1,000	1,000
53130 Managed Print Costs - IT	580	933	1,000	352	1,000	1,000	1,000	1,000
53190 Office Supplies	330	157	400	190	400	400	400	400

1430 - Human Resources : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53210 Publications & Printing	3,082	-	3,500	-	3,500	3,500	3,500	3,500
53213 Program Development	-	-	3,000	-	3,000	3,000	3,000	3,000
53220 Advertising/Promotion	2,831	-	1,500	-	1,500	1,500	1,500	1,500
53230 Subscriptions	507	500	500	-	500	500	500	500
53240 Dues & Licenses	631	48	2,000	68	2,000	2,000	2,000	2,000
53250 Software Subscriptions & Renewals	5,891	1,877	2,000	1,512	2,000	2,000	2,000	2,000
53310 Employee Mileage	95	314	500	402	500	500	500	500
53320 Employee Lodging	-	-	2,000	210	2,000	2,000	2,000	2,000
53330 Employee Meal Expense	-	34	250	-	250	250	250	250
53340 Employee Airfare	-	-	2,000	-	2,000	2,000	2,000	2,000
53350 Employee Other Expenses	1,814	636	1,000	311	1,000	1,000	1,000	1,000
53440 Operating Supplies	35	90	500	-	500	500	500	500
53910 Other Supplies and Expenses	174	391	500	-	500	500	500	500
53940 Equipment Purchased - Non Fixed Asset	1,611	30	2,000	26	1,000	1,000	1,000	1,000
55180 Liability Insurance	2,535	2,499	2,992	2,992	2,698	2,698	2,698	2,698
Operating	96,151	94,035	131,642	58,244	112,448	112,448	112,448	112,448
Total Expenses	447,875	478,889	607,033	371,655	551,792	551,792	551,792	564,863
Report Total	99,242	79,076	-	184,431	-	-	-	-

Mandated and Discretionary Services - Human Resources

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Managing the employee life cycle (recruiting, hiring, onboarding, training, termination, and off-boarding).	No		Understanding the County's needs, analyzing the market, consulting supervisors, creating/updating job descriptions, and advertising to attract the right candidates. Creating a good first and last impression and ensuring the County has all required employee documentation and records. Provide training and foster relationships to build a culture of respect and a workplace that employees are proud of.	1	Work one-on-one with hiring managers and employees. Requires daily, frequent communication. The HR department outsources background checks used in the hiring process.
Develop, implement, and administer comprehensive human resources management program, including policies and procedures	No		HR is responsible for the creation and maintenance of policies, procedures, and programs. HR policies often dictate the culture of an organization and need to be updated on a regular basis.	6	Policies are in a constant state of change and need to be examined and updated on a regular basis in order to remain compliant with laws and regulations and also changes in the labor market and work environment.
Labor Relations/Labor Negotiations*	Yes		HR works with the County Administrator, Corporation Counsel, and the Collective Bargaining unit to create contracts that are fair and compliant with current laws and regulations.	10	Contract negotiations occur every 3 years. As needed interpretation of labor contract language/issues.
Coordination and administration of employee benefits, such as: Self-Funded Health & Dental Insurance, Wellness Program and Initiatives, Open Enrollment, Life, LTD, Vision, EAP, etc.	Yes/No		Staying competitive in the market with both wages and benefits is of great importance to the County's ability to attract and retain the right type of talent.	7	Benefit administration is a daily task in which HR communicates with employees, benefit vendors, and the County's benefit broker. Every year, benefit analysis and bench-marking comparisons must be conducted to ensure the County is offering a benefits package that is attractive to talent. This is an on-going process with different priorities throughout the year.
Coordination and management of all applicable health insurance laws and notification requirements*	Yes		The County is required to remain compliant with the regulations included in the Affordable Care Act, including the offering of a compliant health plan and the filing of required tax forms.	9	As part of the annual benefit analysis, the HR department must ensure the County remains compliant with ACA health plan design regulations. At the end of every year, the HR department must submit ACA tax filings to the IRS as well as each individual employee.
Employee relations and conflict dispute resolution.	No		HR works one-on-one with supervisors to work through employee relation issues, providing guidance for investigations, disciplinary action, and training/behavior modification efforts in order to help strengthen the relationships between supervisors and employees.	11	Employee relations requires a daily, on-going dialogue between HR, employees, and supervisors.
Advise Department Heads, Division Managers, and Program Supervisors on human resources issues.	No		HR provides management guidance to supervisors as well as training on HR related regulations or practices.	13	HR provides training and development programs to management on a quarterly basis, plus provides daily advice on any issues. HR also researches outside training resources for supervisors to utilize for further development.

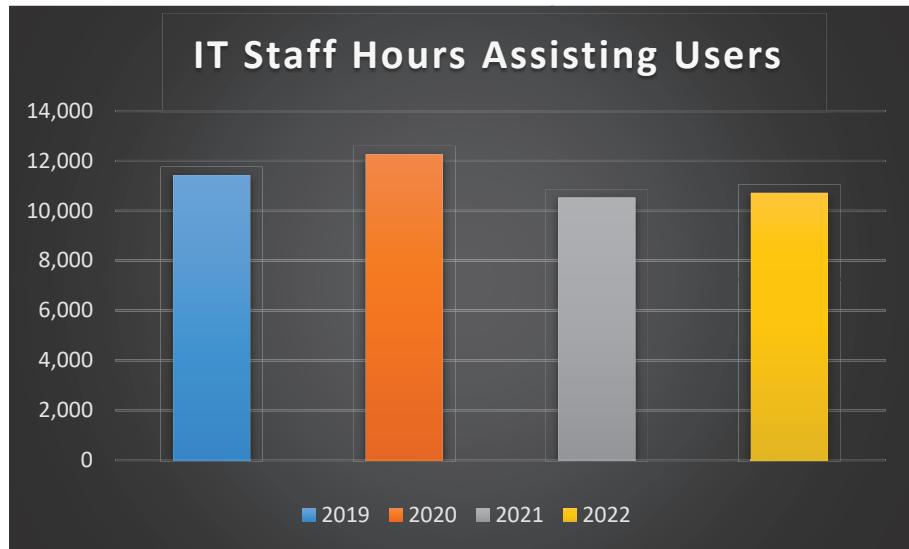
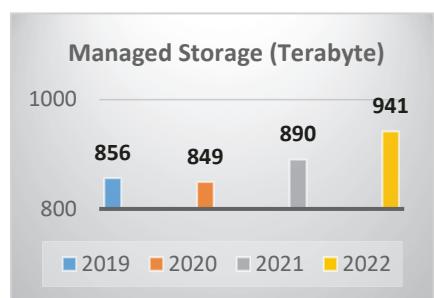
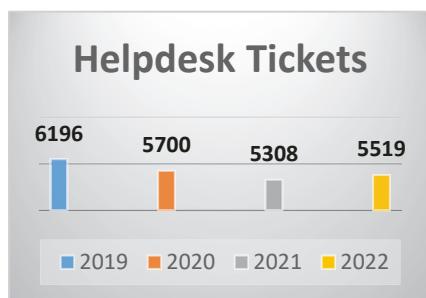
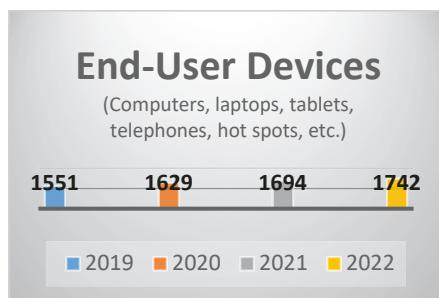
Mandated and Discretionary Services - Human Resources

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Administration and compliance with labor laws and regulations, such as employment classifications (exempt/non-exempt), Fair Labor Standards Act (FLSA), and unemployment*	Yes		HR is responsible for ensuring the County and its employees remain compliant with all labor laws and regulations. This includes the classification of positions and set up of compensation and handling of all unemployment claims.	4	This requires continuous assessment of positions and job descriptions and determination of any new forms of payment (such as car allowances, shift differentials, bonuses, etc).
Administration and compliance of Affirmative Action, ADA, FMLA, Civil Rights Compliance, and Equal Opportunity in accordance with state and federal laws*	Yes		HR is responsible for ensuring the County and its employees remain compliant with all state and federal laws. This includes training supervisors and all employees regarding their responsibilities in compliance.	5	The HR department works with employees and managers on a daily basis to ensure the County is abiding by FMLA and ADA regulations. The County uses a 3rd party vendor to review, approve, process, and track FMLA. We also use a vendor to complete our AA Plan each year.
Wage classification	No		Staying competitive in the market with both wages and benefits is of great importance to the County's ability to attract and retain the right type of talent. Wages must be analyzed on an ongoing basis to remain competitive in the market.	8	The HR department self analyzes wages on an as-needed basis throughout each year, performing regrades and reclassifications and creating new positions. Every 3 years the HR Department outsources a full wage analysis to a compensation vendor.
Performance Review Management	No		HR provides training on creating effective goals and providing effective feedback to properly use Performance reviews as a training and motivation tool. Effective performance reviews help identify skill gaps and create succession planning.	12	Performance reviews are typically conducted on a annual basis, with new employees receiving a review after 12 months of service and internal transfer receiving a review after 6 months in their new position. HR informs management of the performance review process and helps with any questions supervisors might have. HR reviews all employee and manager feedback to ensure the feedback is productive.
Custodian of personnel records*	Yes		Maintaining HR records is mandated by law.	2	Record management is a daily task. HR uses an electronic record keeping system for personnel records.
Accurate management of employee demographics and job records for budgeting and payroll	No		Adding and updating employee related information into Oracle to maintain accurate employee data, including dates, position management, salary management, personal information, benefit management, etc.	3	HRIS management is a daily task.

Mission Statement

To partner with County departments, state and local agencies to plan, implement and support the technological needs of the County and its citizens while providing a comprehensive, secure, sustainable and highly available computing environment.

Service and Operational Trends



Highlight of Department Activities

- Replaced core network equipment at two locations
- Completed voicemail system upgrade
- Deployed multi-factor authentication for vendors, partner agencies and high- risk applications
- Deployed air-gapped backup system to reduce the impact of a ransomware attack
- Designed incidence response plan to respond to cyber events
- Designed audio visual and network plans for Government Center additions and remodel

2024 Budget Changes

- Increases in Oracle software licensing +\$30,000

Budget Highlights Supporting Strategic Plan

- We continually seek opportunities to reduce the cost of IT without sacrificing security or customer service

1450 - Information Technology : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	2,321,359	2,524,850	2,696,866	2,472,127	2,739,353	2,739,353	2,739,353	2,815,714
43310 Other Federal Payment	92,034	-	-	-	-	-	-	-
47310 General Government Other Local Gov	7,119	12,383	5,000	9,009	5,000	5,000	5,000	5,000
48510 Donations & Contributions	5,000	-	-	-	-	-	-	-
48810 Rebates	9,500	-	-	-	-	-	-	-
40000	2,435,012	2,537,233	2,701,866	2,481,136	2,744,353	2,744,353	2,744,353	2,820,714
51110 Salaries	299,543	438,935	400,497	476,477	409,136	635,690	635,690	648,403
51140 PTO Pay-Salaried	-	3,828	-	-	-	-	-	-
51210 Wages	519,917	453,970	633,039	322,148	646,693	420,139	420,139	428,542
51220 Overtime Wages	6,939	408	2,500	40	1,000	1,000	1,000	1,000
51230 On-Call Wages	13,078	13,088	13,500	10,062	13,500	13,500	13,500	13,500
51240 PTO Pay-Hourly	-	6,753	-	-	-	-	-	-
51310 PTO Incentive	6,852	8,364	7,000	7,355	8,000	8,000	8,000	8,000
Total Wages	846,328	925,344	1,056,536	816,081	1,078,329	1,078,329	1,078,329	1,099,445
51510 Social Security	61,090	66,937	80,825	58,615	82,492	82,492	82,492	84,142
51520 Retirement-Employer Share	56,344	58,864	70,280	54,993	72,921	72,921	72,921	74,380
51530 Dental Insurance	2,777	2,668	3,423	2,652	3,680	3,680	3,680	3,680
51540 Health Insurance	221,651	233,622	275,080	214,641	242,706	242,706	242,706	254,842
51550 Disability Insurance	2,785	2,215	3,101	2,006	3,167	3,167	3,167	3,167
51560 Workers Compensation	8,394	8,991	10,335	8,628	10,558	10,558	10,558	10,558
51580 Life Insurance	1,216	1,169	1,297	1,079	1,325	1,325	1,325	1,325
Total Fringes	354,258	374,466	444,341	342,614	416,851	416,851	416,851	432,094
Net Wage & Fringe	1,200,585	1,299,810	1,500,877	1,158,695	1,495,179	1,495,179	1,495,179	1,531,540
51910 Staff Development	-	11,953	20,000	11,982	20,000	20,000	20,000	20,000
52116 Consultant Fees	120,665	510	-	-	-	-	-	-
52125 Purchased Services	67,809	75,850	72,000	46,419	72,000	72,000	72,000	72,000
52190 Other Professional Services	33,097	36,079	40,000	23,254	40,000	40,000	40,000	40,000
52240 Telephone/Dictaphone	80,649	80,014	85,000	72,186	81,000	81,000	81,000	81,000
52250 Cellular Phone Service	5,331	(794)	5,000	3,094	5,000	5,000	5,000	5,000
52440 Misc. Repair & Maintenance	1,276	-	-	-	-	-	-	-
52920 Computer Repair	5,242	-	5,000	-	-	-	-	-
53110 Postage	237	-	100	-	100	100	100	100

1450 - Information Technology : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53130 Managed Print Costs - IT	1,232	2,872	500	15,337	500	500	500	500
53190 Office Supplies	389	428	500	195	500	500	500	500
53212 Outreach/Education	-	65	-	-	-	-	-	-
53230 Subscriptions	154	134	400	-	400	400	400	400
53240 Dues & Licenses	-	50	250	100	250	250	250	250
53250 Software Subscriptions & Renewals	595,171	582,383	766,500	737,161	823,000	823,000	823,000	863,000
53310 Employee Mileage	1,027	629	1,000	784	1,000	1,000	1,000	1,000
53350 Employee Other Expenses	13,237	-	300	27	300	300	300	300
53440 Operating Supplies	2,011	2,202	1,000	287	1,000	1,000	1,000	1,000
53470 Fuel Expenses	-	-	300	-	300	300	300	300
53490 Other Operating Supplies	1,514	-	-	-	-	-	-	-
53510 Repair and Maintenance Supplies	-	3	-	49	-	-	-	-
53910 Other Supplies and Expenses	6,240	4,914	-	-	-	-	-	-
53920 Cell Phones & Accessories	(424)	-	-	-	-	-	-	-
53930 Software Purchased	1,352	5,936	5,000	46	5,000	5,000	5,000	5,000
53940 Equipment Purchased - Non Fixed Asset	147,644	178,369	185,000	215,405	185,000	185,000	185,000	185,000
53995 Vehicle Operating Expenses	818	113	-	115	-	-	-	-
55180 Liability Insurance	9,251	11,899	13,139	13,139	13,824	13,824	13,824	13,824
Operating	1,093,921	993,610	1,200,989	1,139,579	1,249,174	1,249,174	1,249,174	1,289,174
Total Expenses	2,294,507	2,293,420	2,701,866	2,298,275	2,744,353	2,744,353	2,744,353	2,820,714
Report Total	140,505	243,813	-	182,861	-	-	-	-

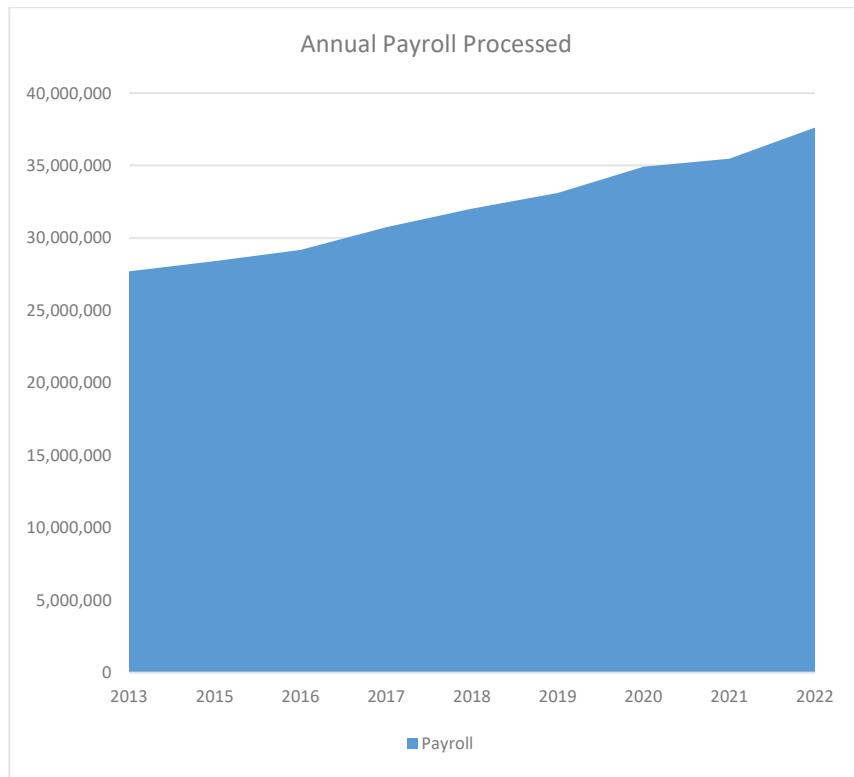
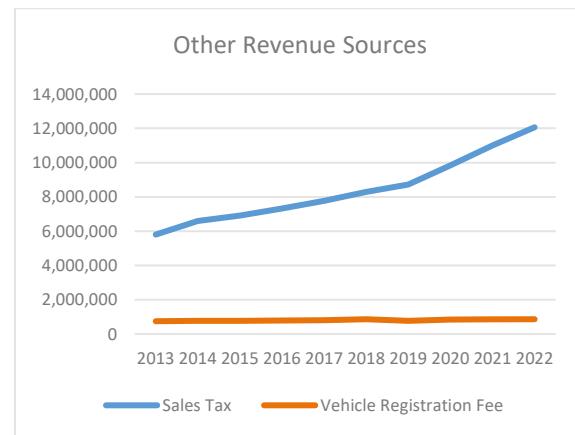
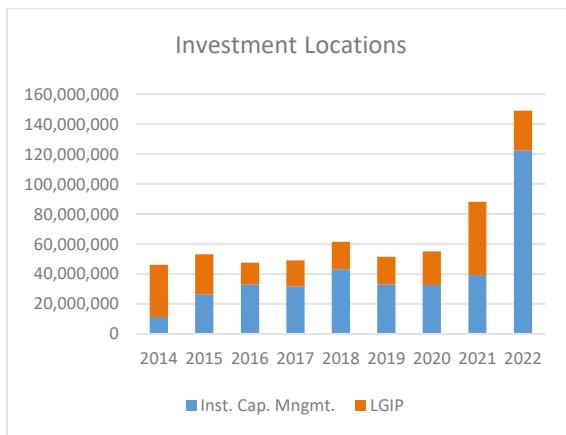
Mandated and Discretionary Services - Information Technology

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Purchase hardware and software for computers for St. Croix County	No		Provide hardware and software standardization and procurement for all County departments	High	We replace 20% of computer systems per year.
Assist users with I.T. issues through the Help Desk	No		Provide a support team for end users when they have IT needs or issues	High	We provide live assistance during normal business hours.
Act as Deputy HIPAA Officer	No		Provide assistance with policy, compliance and incident response to the HIPAA Officer	Low	As needed
Act as Chief Information Security Officer for County	No		Authority for IT Security at the County	High	Security Officer is available to all departments as and when needed 24x7.
Provide and maintain telephone system for the County	No		Oversee the procurement, maintenance and operations of the telephone system for all tenants of County facilities. Maintain contracts with Telco providers for internet connectivity and telecommunications services.	High	Users are dependent upon their telephone and AV equipment. We are available 24x7 to service these requests.
Provide records retention for electronic Data and communications	Yes	Wis. Stat. § 19.21	The IT Department provides the equipment, software and retrieval services that allow us to maintain electronic records in accordance with state statutes.	Medium	Open records requests are mandated. We strive to complete all requests within the designated timeframe.
Provide oversight for public website	No		Transferred to Administration PIO		
Provide 24x7 On-call services to Public Safety and Health Care Facility	No		The IT department provides on-call services to critical departments after hours and on holidays to ensure that they can complete their mission.	High	We provide 15 minute response 24x7 to designated departments.

Mission Statement

The Finance Department provides a centralized financial management system for general County government, providing the County Administrator and County Board with financial data and recommendations that contribute to the making of informed financial decisions for St. Croix County.

Service and Operational Trends



Highlight of Department Activities

- With the ERP implementation complete we are currently working on making processes more efficient.
- We will continue to convert suppliers to credit card or ACH payments to further reduce the number of paper checks and increase revenue.
- Accounts receivable staff billed out approximately \$25 million dollars
- Payroll staff processed over \$37 million dollars of payroll for approximately 678 employees. They also prepared and sent out over 870 W-2's.

2024 Budget Changes

- No major changes to the Finance budget.

Budget Highlights Supporting Strategic Plan

- Evaluating and prioritizing County Services – The Finance Department will be assisting with any financial analysis needed in the review of County services.
- Maintaining and providing for future infrastructure – The Finance Department assist with financial projections of CIP projects and supports the annual development of the CIP Plan.
- Achieving financial stability – The Finance Department invest County funds that are a revenue source for the County. The Department also provides financial reports to all the other departments to assist them with analyzing and making sound financial decisions.

1510 - Finance : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	729,624	596,620	638,304	585,112	637,877	637,877	637,877	653,099
48610 Miscellaneous Revenue	340	53	100	15	100	100	100	100
<u>48810 Rebates</u>	<u>16,557</u>	<u>10,865</u>	<u>20,000</u>	<u>6,666</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
40000	746,521	607,537	658,404	591,793	657,977	657,977	657,977	673,199
51110 Salaries	190,377	175,120	197,980	132,264	213,574	213,574	213,574	217,846
51140 PTO Pay-Salaried	16,568	16,534	-	-	-	-	-	-
51210 Wages	187,092	180,047	213,659	153,840	216,611	216,611	216,611	220,943
51220 Overtime Wages	50	-	-	-	-	-	-	-
51240 PTO Pay-Hourly	8,152	3,985	-	1,001	-	-	-	-
<u>51310 PTO Incentive</u>	<u>-</u>	<u>-</u>	<u>2,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Wages	402,238	375,686	414,138	287,106	430,186	430,186	430,186	438,789
51510 Social Security	29,532	27,408	31,682	20,853	32,909	32,909	32,909	33,567
51520 Retirement-Employer Share	25,348	23,019	27,991	19,455	29,683	29,683	29,683	30,276
51530 Dental Insurance	1,261	1,513	2,042	1,298	1,520	1,520	1,520	1,520
51540 Health Insurance	97,873	108,350	125,568	91,547	107,346	107,346	107,346	112,714
51550 Disability Insurance	1,348	905	1,235	714	1,291	1,291	1,291	1,291
51560 Workers Compensation	4,041	3,809	4,116	3,028	4,302	4,302	4,302	4,302
51580 Life Insurance	587	479	517	381	524	524	524	524
<u>51590 Unemployment Comp Charges</u>	<u>64</u>	<u>(7,663)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fringes	160,055	157,820	193,152	137,276	177,575	177,575	177,575	184,194
51599 Interdepartmental Wage & Fringe	(75,156)	(36,000)	(41,000)	(41,000)	(41,898)	(41,898)	(41,898)	(41,898)
Net Wage & Fringe	487,137	497,506	566,290	383,381	565,863	565,863	565,863	581,085
51910 Staff Development	1,770	1,096	3,000	169	3,000	3,000	3,000	3,000
52116 Consultant Fees	8,300	2,100	8,000	-	8,000	8,000	8,000	8,000
52119 Accounting Services	59,193	67,725	65,000	67,989	65,000	65,000	65,000	65,000
52190 Other Professional Services	50,996	-	-	1,000	-	-	-	-
52250 Cellular Phone Service	-	-	-	293	-	-	-	-
52920 Computer Repair	-	43	-	-	-	-	-	-
52990 Other Contractual Services	-	-	-	28,875	-	-	-	-
53110 Postage	249	271	1,000	286	1,000	1,000	1,000	1,000
53130 Managed Print Costs - IT	816	753	1,500	723	1,500	1,500	1,500	1,500
53150 Check Printing	1,603	1,700	2,000	-	2,000	2,000	2,000	2,000

1510 - Finance : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53190 Office Supplies	227	67	1,500	175	1,500	1,500	1,500	1,500
53240 Dues & Licenses	25	10	100	-	100	100	100	100
53250 Software Subscriptions & Renewals	448	426	750	582	750	750	750	750
53310 Employee Mileage	20	47	750	38	750	750	750	750
53320 Employee Lodging	-	-	1,000	-	1,000	1,000	1,000	1,000
53330 Employee Meal Expense	-	-	250	-	250	250	250	250
53340 Employee Airfare	-	-	1,250	-	1,250	1,250	1,250	1,250
53350 Employee Other Expenses	-	-	500	-	500	500	500	500
53440 Operating Supplies	21	93	500	149	500	500	500	500
53910 Other Supplies and Expenses	(69)	-	500	-	500	500	500	500
53940 Equipment Purchased - Non Fixed Asset	1,033	-	-	-	-	-	-	-
55180 Liability Insurance	4,117	3,770	4,514	4,514	4,514	4,514	4,514	4,514
55910 Other Fixed Charges	2	-	-	-	-	-	-	-
56210 Interest Expense	709	-	-	-	-	-	-	-
Operating	129,458	78,100	92,114	104,793	92,114	92,114	92,114	92,114
Total Expenses	616,595	575,606	658,404	488,174	657,977	657,977	657,977	673,199
Report Total	129,925	31,931	-	103,619	-	-	-	-

0000 - Default : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	(10,048,570)	(10,517,795)	(12,064,975)	(11,059,560)	(13,793,461)	(14,396,730)	(14,396,730)	(15,296,730)
41120 Tax Increments	-	32,922	-	245,706	-	-	-	-
41150 Forest Cropland/Managed Forest Taxes	18,460	32,803	16,152	21,315	16,152	15,878	15,878	15,878
41220 General Sales and Retailers' Discount	10,998,727	12,062,854	10,500,000	8,124,858	11,000,000	11,600,000	11,600,000	12,500,000
41810 Interest on Taxes	83	-	-	-	-	-	-	-
43310 Other Federal Payment	-	50,000	-	50,000	-	-	-	-
43410 State Shared Revenues	552,217	579,465	571,385	85,708	1,324,871	1,332,087	1,332,087	1,332,087
43430 Other State Shared Taxes	106,162	105,273	43,346	109,974	43,346	43,346	43,346	43,346
43510 State General Government Grant	125,341	142,391	143,092	143,092	143,092	139,419	139,419	139,419
47430 Transportation Cty Depts	9,624	6,619	-	-	-	-	-	-
48110 Interest Revenue	(414,687)	(2,087,286)	775,000	2,285,436	1,250,000	1,250,000	1,250,000	1,250,000
48210 Rent Revenue	17,555	15,463	16,000	15,674	16,000	16,000	16,000	16,000
48610 Miscellaneous Revenue	48	42,071	-	16	-	-	-	-
48810 Rebates	-	2,970	-	-	-	-	-	-
40000	1,364,960	467,751	-	22,218	-	-	-	-
Total Wages	-	-	-	-	-	-	-	-
Total Fringes	-	-	-	-	-	-	-	-
Net Wage & Fringe	-	-	-	-	-	-	-	-
Operating	-	-	-	-	-	-	-	-
Report Total	1,364,960	467,751	-	22,218	-	-	-	-

Mandated and Discretionary Services - Finance

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Accounting*	No	Wis. Stat. § 59.61	Finance reviews transactions daily for accuracy. If any errors are identified, we make the correcting entries	High	This process takes place throughout the year
Payroll*	No		Work with employees to insure they are paid correctly and timely. We process approximately 850 W-2 per year. We also pay the appropriate payroll vendors after each payroll	High	Process payroll bi-weekly for the County
Financial Reporting*	No	Wis. Stat. §§ 59.61 & 59.65	Create and send out reports to staff as well as prepare financial reports for the County Board	Medium	This process takes place throughout the year
Accounts Payable*	No		Work with all employees to insure vendors are paid correctly and timely. We also prepare approximately 325 1099's per year and file them with the IRS	High	Process vendor checks weekly
Auditing*	No	Wis. Stat. § 59.47(2)	Finance team identifies and corrects accounting errors throughout the year. We work with the auditors to prepare annual audit reports	High	This process takes place throughout the year
Wisconsin Retirement System (WRS) Agent	No		Processed through payroll on a bi-weekly basis and processed with WRS monthly. Yearly reconciliation. Forms completed on an as needed basis.	Low	As needed
Assist with CIP and Operating Budget Preparation*	No	Wis. Stat. § 59.60(4)(a)-(c)	Finance works with the County Administrator and Department Heads to put together a 5 year CIP plan for financial planning purposes. We also assist the County Administrator with the preparation of the annual operating budget	Medium	The annual balanced budget is prepared throughout the year and presently timely
ERP System Technical Support	No		Finance assists IT and HR to make improvements to the ERP system and to identify and correct issues	Medium	Daily
Manage County Investments	No		Work with our investment company to provide the County with the best rate of return on our funds	Medium	As needed
Cash Reconciliation	No		Balance cash from our ERP system to the bank	High	Monthly

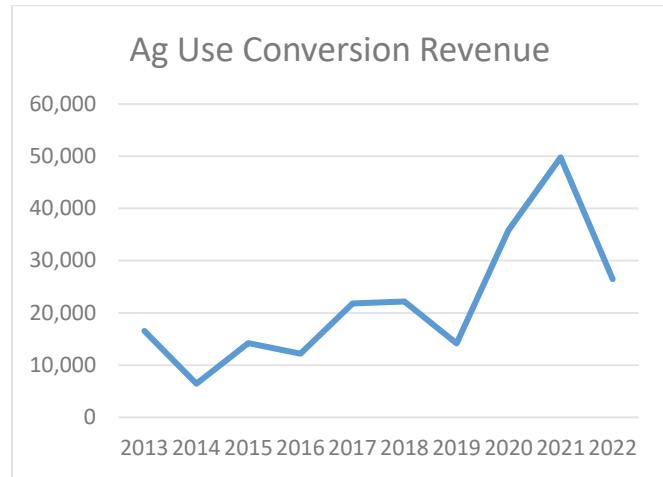
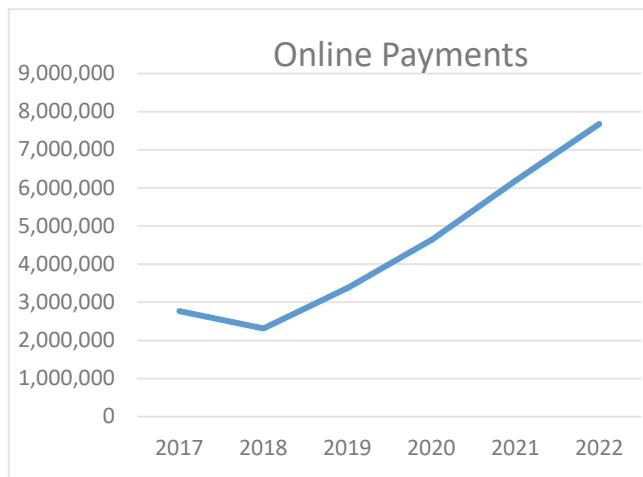
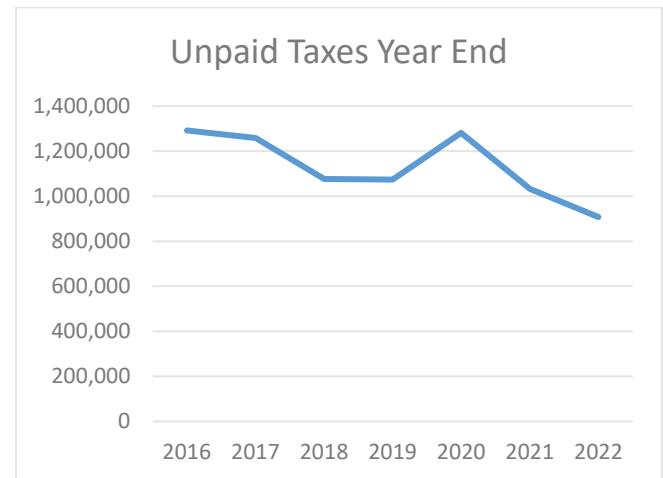
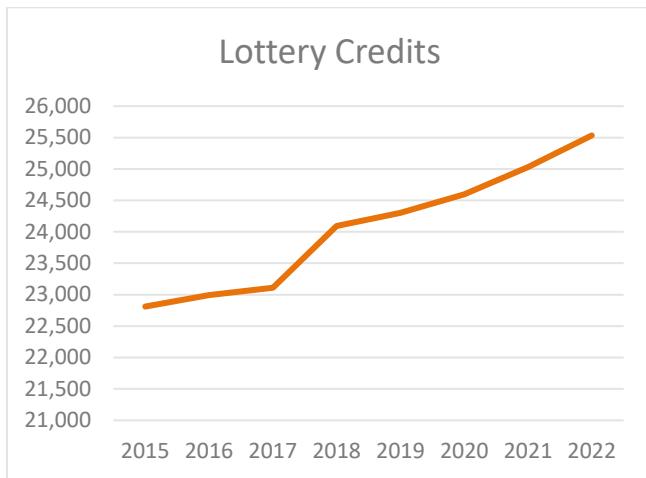
Additional information:

*The requirements set forth in Wis. Stat. Ch. 59 pertaining to the Finance Department are not statutory requirements of the Finance Department, but rather counties in general.

Mission Statement

Provide service to the public and other units of government in the most fair, efficient and effective manner. The service provided supports the financial health of St. Croix County.

Service and Operational Trends



- Participation in the state lottery credit program increased for the seventh consecutive year.
- Property tax delinquencies remain historically low.
- Use of the online portal to pay property taxes continues to grow.
- Ag use conversion revenue decreased after a recent spike.

Highlight of Department Activities

- Use of the GovTech/EscrowPro tool to accept bulk escrow payments by wire expanded again this year, further increasing efficiency of processing property tax payments.
- The Wisconsin Help for Homeowners Program launched in March of 2022 as financial assistance for homeowners facing financial difficulties due to Covid. To date, the county has received payments totaling \$69,104.21 for nine taxpayers delinquent on 2019-2022 tax years.
- The annual In Rem Tax Deed process for taxpayers with 2019 delinquent taxes was completed and taxes for all homes and properties were collected except 21 outlots and minimal value parcels, of which the county acquired with intent to sell and place back on the tax roll.
- The county launched a Small Business Loan program in 2020 and loans of \$10,000 were issued to 29 businesses. To date, six have paid in full and 23 continue monthly payments through 2025.

2024 Budget Changes

- Increased costs of secured courier service.
- Increased costs of supplies, particularly paper products.
- Anticipated increased fee for tax collection software.
- Ag Use Conversion revenue may decrease.
- Decreased bank service expense, due to offset of earnings credits.

Budget Highlights Supporting Strategic Plan

- Bank service charges include robust fraud protection measures protecting county monies. (Guiding Principle – Responsibility)
- Web page tune-up provides better links and information. (Service Delivery – Goal 2; Community Well-Being – Goal 1)
- Continued promotion and management of lottery credit program yielded a successful response, resulting in a large number of new owners taking advantage of this state credit. (Service Delivery – Goal 2)
- Providing stress management training for staff leads to better service. (Community Well-Being – Goal 1)
- Consistent, respectful outreach to delinquent taxpayers results in higher delinquent tax collection and minimizes properties acquired by county through Tax Deed. (Guiding Principles – Responsibility, Respect, Accountability, Integrity, Transparency, Cooperation, and Innovation; Service Delivery – Goal 1)

1520 - County Treasurer : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	(184,631)	(156,092)	(160,094)	(146,753)	(153,082)	(153,082)	(153,082)	(145,778)
41810 Interest on Taxes	417,232	322,889	295,000	266,245	295,000	295,000	295,000	295,000
41811 Penalties on Taxes	214,979	165,790	150,000	135,524	150,000	150,000	150,000	150,000
46120 Treasurer's Fees	107,899	128,812	130,000	103,046	110,000	110,000	110,000	110,000
48610 Miscellaneous Revenue	192	40,503	-	-	25,000	25,000	25,000	25,000
40000	555,671	501,902	414,906	358,062	426,918	426,918	426,918	434,222
51110 Salaries	77,592	79,061	80,642	63,568	82,264	82,264	82,264	83,909
51210 Wages	108,913	111,271	146,594	89,537	152,932	152,932	152,932	155,991
51220 Overtime Wages	294	99	500	279	500	500	500	500
Total Wages	186,799	190,432	227,736	153,384	235,696	235,696	235,696	240,400
51510 Social Security	13,622	13,996	17,422	11,237	18,031	18,031	18,031	18,391
51520 Retirement-Employer Share	11,386	11,269	12,270	9,688	12,803	12,803	12,803	13,060
51530 Dental Insurance	345	209	256	160	260	260	260	260
51540 Health Insurance	47,455	42,514	41,847	34,764	39,666	39,666	39,666	41,650
51550 Disability Insurance	570	427	682	360	706	706	706	706
51560 Workers Compensation	1,596	1,628	1,906	1,413	1,970	1,970	1,970	1,970
51580 Life Insurance	258	235	295	200	306	306	306	306
51590 Unemployment Comp Charges	-	(55)	-	-	-	-	-	-
Total Fringes	75,232	70,223	74,677	57,822	73,741	73,741	73,741	76,341
Net Wage & Fringe	262,032	260,655	302,413	211,206	309,437	309,437	309,437	316,741
51910 Staff Development	620	549	1,300	1,705	1,500	1,500	1,500	1,500
52115 Maintenance Services	856	747	900	-	1,100	1,100	1,100	1,100
52152 Bank Service Charges	23,892	15,073	28,000	772	10,000	10,000	10,000	10,000
52165 Contracted Security	8,050	10,580	10,000	11,156	12,000	12,000	12,000	12,000
52250 Cellular Phone Service	553	549	600	433	600	600	600	600
52920 Computer Repair	46	-	200	49	200	200	200	200
53110 Postage	7,782	9,025	8,000	7,076	9,000	9,000	9,000	9,000
53130 Managed Print Costs - IT	4,447	5,043	4,800	1,595	4,800	4,800	4,800	4,800
53140 Tax Deed & Title Services Expense	2,385	20,246	20,000	3,576	20,000	20,000	20,000	20,000
53190 Office Supplies	2,465	3,246	2,300	2,758	3,200	3,200	3,200	3,200
53210 Publications & Printing	732	-	900	793	900	900	900	900
53240 Dues & Licenses	100	100	200	100	200	200	200	200

1520 - County Treasurer : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53250 Software Subscriptions & Renewals	6,718	7,023	10,000	7,010	22,800	22,800	22,800	22,800
53310 Employee Mileage	389	339	500	299	600	600	600	600
53320 Employee Lodging	192	558	500	489	1,000	1,000	1,000	1,000
53330 Employee Meal Expense	24	108	100	79	200	200	200	200
53350 Employee Other Expenses	-	222	-	-	-	-	-	-
53440 Operating Supplies	13,532	14,475	15,000	14,042	17,200	17,200	17,200	17,200
53940 Equipment Purchased - Non Fixed Asset	1,643	-	-	-	-	-	-	-
55180 Liability Insurance	1,857	2,186	2,193	2,193	2,181	2,181	2,181	2,181
57410 Losses	23,637	18,236	7,000	31,917	10,000	10,000	10,000	10,000
Operating	99,920	108,306	112,493	86,041	117,481	117,481	117,481	117,481
Total Expenses	361,952	368,961	414,906	297,247	426,918	426,918	426,918	434,222
Report Total	193,719	132,941	-	60,815	-	-	-	-

Mandated and Discretionary Services - County Treasurer

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Collection of property tax, including: payment of taxes, settlement of taxes, adjustment of taxes, collection of delinquent taxes, issuance of tax certificates, and management of tax software	Yes	Wis. Stat. §§ 59.25(3) & 74	Manage and prepare all property tax collection and settlement activities, serving 35 municipalities, 13 school districts, 2 technical colleges, 3 special tax districts, and 50,000 taxpayers; Ensures all tax districts receive funds to operate	high	Almost all services mandatory with no variation of service level
Collection of first installment property taxes for 16 of 35 municipalities	No	Wis. Stat. § 74.10	Contract with these same municipalities for over 20 years	medium	Could return duty to municipalities
Management of ownership and description of all real property parcels in the county. Coordination of real property parcel information in the county for use by municipal clerks and treasurers, county offices, title and mortgage companies, district assessors, attorneys, and the public. Coordination between county and taxation districts for assessment and taxation purposes, including coordination of computer services for same. Preparation and printing of tax bills, tax rolls and assessment rolls for all municipalities.	Yes	Wis. Stat. §§ 70.09 & 74	Maintain accurate electronic records for all public use	high	Wis. Stat. § 70.09 allows that these duties may be performed by the Real Property Lister, but in St. Croix County they are performed by the Treasurer.
Receipt of all county monies	Yes	Wis. Stat. § 59.25(3)	Prepare physical deposits; Make ledger entries for physical and electronic receipts; Serve all county departments	high	
Disbursement all county payments	Yes	Wis. Stat. § 59.25(3)	Mail checks with documentation; Email documentation with electronic payments; Serve all county departments	high	
Implementation of Tax Deed by In Rem foreclosures	Yes	Wis. Stat. § 75	Serve on Tax Deed Committee; Coordinate with Real Property, Register of Deeds, Corporation Counsel, and County Clerk; Outreach to delinquent taxpayers	high	
Performance of administrative duties such as receipt of all forms	Yes	Wis. Stat. §§ 59.25(3), 59.52(4) & 59.66	Coordinate reports with Register of Deeds, Register in Probate, Clerk of Court, County Clerk, and Finance departments	high	
Management of unclaimed funds of county, Clerk of Court, and Municipalities, including receipt of monies and publication	Yes	Wis. Stat. § 59.66	Serve 35 municipalities, Clerk of Court, and payees	high	

Mandated and Discretionary Services - County Treasurer

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Performance of banking tasks. Administration of banking functions and oversight of all banking of all county monies.	Yes	Wis. Stat. § 59.25(3)	Manage all employee access	high	
Completion of tax roll	Yes	Wis. Stat. § 59.25(3)	Report to Wisconsin Department of Revenue	high	
Management of lottery credit program	Yes	Wis. Stat. § 79.10(5)-(11) Wis. Adm. Code Ch. 20	Report to Wisconsin Department of Revenue; Outreach required to 35 municipalities and all residents; DOR audit every 2-3 years	high	
Reconcile bank accounts in coordination with various departments	No		Manage responsibilities of employees and accounts	medium	

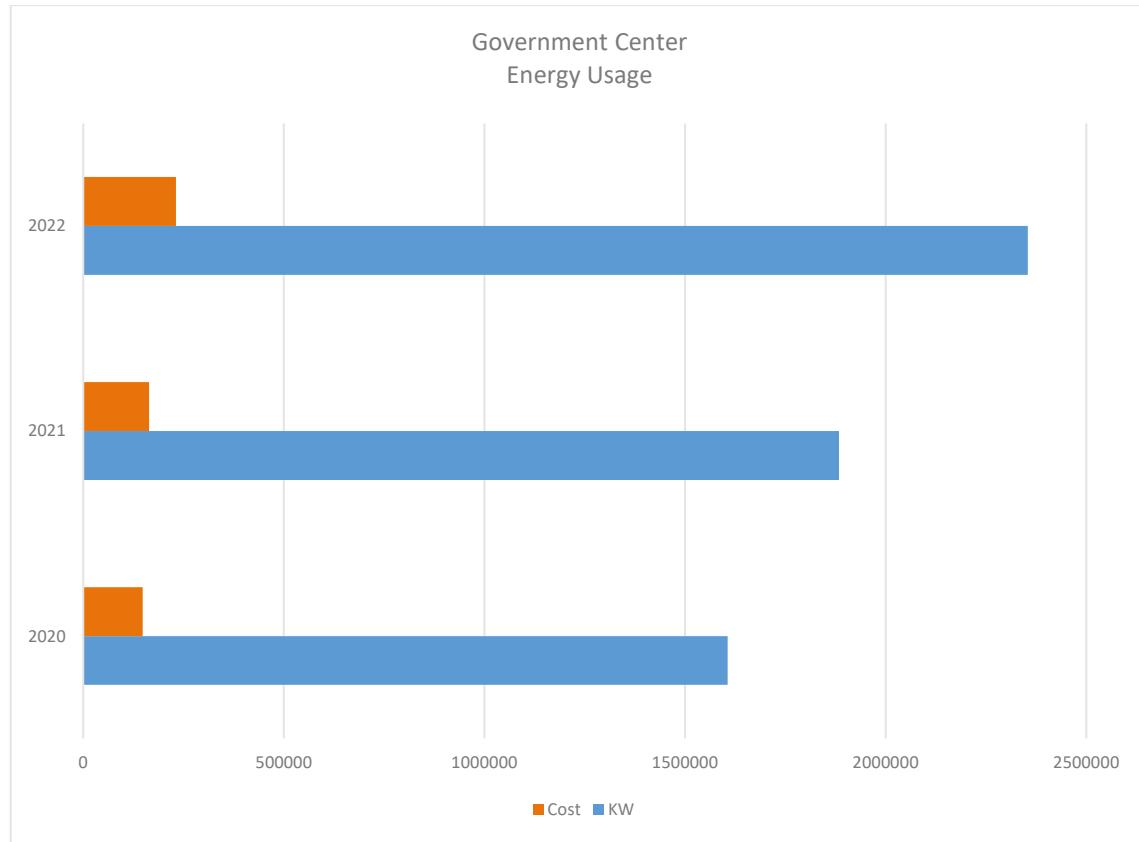
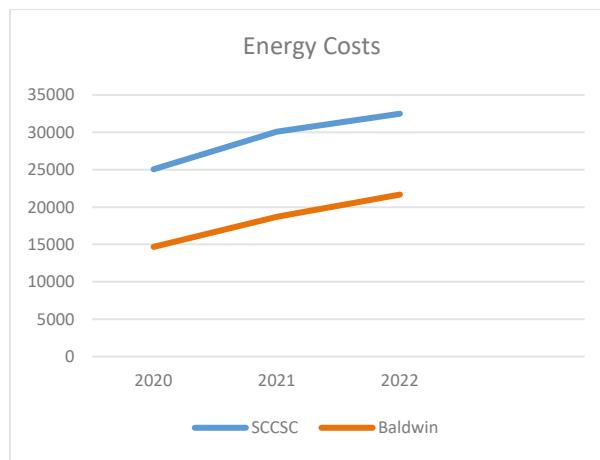
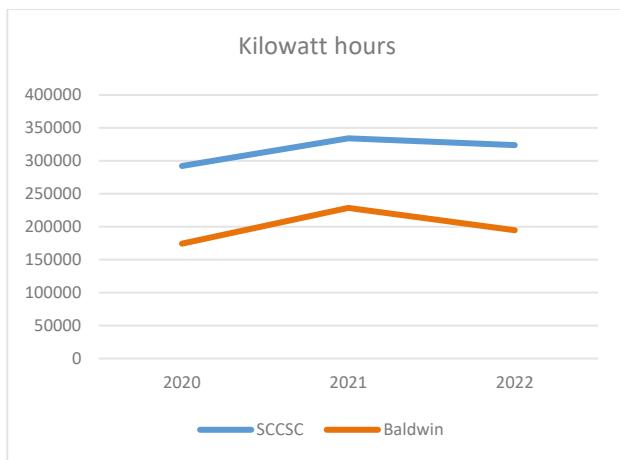


Department Overview 2024 Requested Budget Facilities Department - 1610

Mission Statement

To manage and preserve the useful life of county facilities and surrounding grounds by utilizing well-trained employees and modern technology to provide quality and cost-effective services.

Service and Operational Trends



Highlight of Department Activities

- Projects – Government Center Expansion, Warm Storage Building, New Roofs on the DD and Service Center Buildings, Air Handler replacement at Service Center.
- Conversion of new Badge Access System for higher security.
- Provide Project Mgmt. for a variety of Department Projects

2024 Budget Changes

- Increase in electricity from the increase in square footage.
- Decreased cost for contracted services new contract for cleaners.

Budget Highlights Supporting Strategic Plan

- By using in-house Staff, we continue to provide quality services to our coworkers.
- Facilities provided equipment, supplies, labor, and guidance to all County employees.
- We maintain our building's HVAC systems and water quality to the highest standard set by ASHRAE and Federal guidelines

1610 - Facilities : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
41110 General Property Taxes	1,822,156	1,946,514	2,194,149	2,011,303	2,311,491	2,248,991	2,248,991	2,278,939
43310 Other Federal Payment	166,318	255,216	-	-	-	-	-	-
48210 Rent Revenue	66,165	66,165	66,500	55,138	66,500	66,500	66,500	66,500
48310 Property Sales Revenue	2,050	-	-	2,089	-	-	-	-
48610 Miscellaneous Revenue	1,925	659	-	194	-	-	-	-
48810 Rebates	-	471	-	-	-	-	-	-
48910 Other Financing Sources - Lease Proceeds	-	361,029	-	-	-	-	-	-
48920 Lease Interest Revenue	-	3,493	-	-	-	-	-	-
40000	2,058,614	2,633,547	2,260,649	2,068,724	2,377,991	2,315,491	2,315,491	2,345,439
51110 Salaries	135,004	158,453	222,662	128,408	212,930	212,930	212,930	217,188
51140 PTO Pay-Salaried	1,755	15,043	-	-	-	-	-	-
51210 Wages	531,228	508,296	564,565	384,836	574,704	574,704	574,704	586,198
51220 Overtime Wages	8,204	13,306	10,000	5,971	10,000	10,000	10,000	10,000
51230 On-Call Wages	12,070	12,238	12,000	9,578	12,000	12,000	12,000	12,000
51240 PTO Pay-Hourly	3,074	-	-	-	-	-	-	-
51250 Holiday Pay-Hourly	164	-	-	-	-	-	-	-
51310 PTO Incentive	5,073	1,395	1,500	3,381	1,500	1,500	1,500	1,500
51320 Uniform Allowance	-	-	-	600	-	-	-	-
Total Wages	696,572	708,731	810,727	532,774	811,134	811,134	811,134	826,886
51510 Social Security	50,959	51,523	62,021	38,908	62,052	62,052	62,052	63,293
51520 Retirement-Employer Share	45,968	44,869	53,891	35,729	54,585	54,585	54,585	55,676
51530 Dental Insurance	1,969	2,109	3,003	1,732	2,310	2,310	2,310	2,310
51540 Health Insurance	178,884	201,031	234,181	164,400	237,252	237,252	237,252	249,115
51550 Disability Insurance	2,218	1,633	2,362	1,224	2,363	2,363	2,363	2,363
51560 Workers Compensation	6,951	7,041	7,872	5,668	7,876	7,876	7,876	7,876
51580 Life Insurance	1,006	894	1,020	682	1,024	1,024	1,024	1,024
Total Fringes	287,954	309,098	364,350	248,343	367,462	367,462	367,462	381,657
51599 Interdepartmental Wage & Fringe	(139,203)	(124,084)	(150,000)	(109,768)	(160,000)	(160,000)	(160,000)	(160,000)
Net Wage & Fringe	845,324	893,745	1,025,077	671,350	1,018,596	1,018,596	1,018,596	1,048,544
51910 Staff Development	3,481	8,984	5,000	5,159	5,000	7,500	7,500	7,500
52115 Maintenance Services	30	-	-	-	-	-	-	-
52190 Other Professional Services	5,015	11,224	14,000	12,818	14,000	14,000	14,000	14,000
52210 Water & Sewer	41,018	45,542	40,000	35,733	40,000	45,000	45,000	45,000

1610 - Facilities : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
52220 Electricity	238,825	235,820	250,000	228,457	350,000	300,000	300,000	300,000
52230 Gas for Heating	92,630	102,186	125,000	54,469	150,000	150,000	150,000	150,000
52250 Cellular Phone Service	4,791	2,512	2,500	1,785	2,500	2,500	2,500	2,500
52420 Grounds Maintenance	17,008	17,458	17,000	22,244	17,000	17,000	17,000	17,000
52430 Building Maintenance	110,914	131,443	220,000	104,448	220,000	190,000	190,000	190,000
52440 Misc. Repair & Maintenance	1,049	2,305	-	492	-	1,000	1,000	1,000
52920 Computer Repair	1,302	2,991	3,000	-	-	-	-	-
52930 Refuse Collection Services	14,860	19,760	20,000	20,494	25,000	25,000	25,000	25,000
52990 Other Contractual Services	352,574	361,037	360,000	256,941	360,000	360,000	360,000	360,000
53110 Postage	205	76	100	190	100	100	100	100
53130 Managed Print Costs - IT	797	1,032	930	581	930	930	930	930
53190 Office Supplies	157	817	1,000	297	500	500	500	500
53230 Subscriptions	-	5,216	-	-	-	-	-	-
53240 Dues & Licenses	591	493	500	738	1,000	1,000	1,000	1,000
53250 Software Subscriptions & Renewals	-	349	-	-	-	500	500	500
53310 Employee Mileage	1,456	1,760	1,400	838	1,400	1,400	1,400	1,400
53320 Employee Lodging	-	-	1,500	615	1,500	1,500	1,500	1,500
53330 Employee Meal Expense	-	-	-	108	-	-	-	-
53350 Employee Other Expenses	11	1,672	-	-	-	-	-	-
53420 Medical Supplies	-	-	-	32	-	-	-	-
53430 Provided Food Expense	-	-	-	35	-	-	-	-
53440 Operating Supplies	69,127	82,132	79,000	88,888	79,000	85,000	85,000	85,000
53450 Uniform Expense/Supplies	12,374	13,692	18,000	8,760	18,000	18,000	18,000	18,000
53470 Fuel Expenses	7,692	16,379	10,000	4,191	10,000	10,000	10,000	10,000
53490 Other Operating Supplies	96,708	-	-	-	-	-	-	-
53510 Repair and Maintenance Supplies	24	738	-	20	-	-	-	-
53710 Roadway Supplies	36,008	49,528	46,000	42,783	46,000	50,000	50,000	50,000
53910 Other Supplies and Expenses	2,023	2,806	-	42	-	-	-	-
53995 Vehicle Operating Expenses	2,791	2,169	5,000	450	5,000	3,500	3,500	3,500
55180 Liability Insurance	10,581	10,657	15,642	15,642	12,465	12,465	12,465	12,465
Operating	1,124,043	1,130,779	1,235,572	907,249	1,359,395	1,296,895	1,296,895	1,296,895
58220 Capital Improvements	99,474	255,216	-	-	-	-	-	-
58310 Capital Outlay - Leases	-	361,029	-	-	-	-	-	-
58000 Capital Outlay	99,474	616,245	-	-	-	-	-	-
Total Expenses	2,068,841	2,640,769	2,260,649	1,578,598	2,377,991	2,315,491	2,315,491	2,345,439
Report Total	(10,227)	(7,221)	-	490,126	-	-	-	-

1565 - Fleet Vehicles : Department Budget Overview

	FY21 Actual Final	FY22 Actual Final	FY23 Operating Budget Adopted	FY23 November 9 YTD	FY24 Operating Budget Requested	FY24 Operating Budget Recommended	FY24 Operating Budget Adopted	FY25 Operating Budget Projected
47330 Transportation Other Local Gov	133,135	147,112	150,000	113,385	150,000	150,000	150,000	150,000
47430 Transportation Cty Depts	-	7,426	-	9,720	-	-	-	-
<u>49410 Sales of General Fixed Assets</u>	<u>58,511</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
40000	191,646	154,537	150,000	123,105	150,000	150,000	150,000	150,000
Total Wages	-	-	-	-	-	-	-	-
Total Fringes	-	-	-	-	-	-	-	-
Net Wage & Fringe	-	-	-	-	-	-	-	-
53470 Fuel Expenses	-	66	-	-	-	-	-	-
53510 Repair and Maintenance Supplies	-	18	-	-	-	-	-	-
<u>53995 Vehicle Operating Expenses</u>	<u>118,721</u>	<u>147,285</u>	<u>150,000</u>	<u>152,718</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
Operating	118,721	147,369	150,000	152,718	150,000	150,000	150,000	150,000
Total Expenses	118,721	147,369	150,000	152,718	150,000	150,000	150,000	150,000
Report Total	72,925	7,168	-	(29,613)	-	-	-	-

Mandated and Discretionary Services - Facilities

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Day-to-Day Maintenance of County Buildings.	No		We complete our work by utilizing a workorder/asset management system. This allows us to do preventative maintenance which allows our equipment and buildings to last longer and operate more efficiently	High	Jail or other priority areas: all work orders completed within a 1-8 hour timeframe. Triage requests with Jail staff and discuss any issues that could extend the response. All other requests are normally completed within 24 hours at the farthest end.
Day-to-Day Custodial Services of County Buildings	No		Provide cleaning and sanitization for all buildings including mandated services.	High	Keep the public and office space clean and with high standard of appearance
Major Capital Improvements- Plan, Develop, & Implement Long Range Projects as they pertain to SCC Strategic Plan	No		Provide input in planning and implementation of the 5 year plan (CIP) for all assets over \$5,000.00	As Needed	Since we maintain the majority of the buildings, we have a better understanding of the systems, equipment and items needed. We utilize this information to keep our buildings operationally sound by bringing it forward in the CIP.
Consult, Develop, & Implement all Architectural, Engineering, & Contractor Bids, RFP's, & Contracts Pertaining to all	No	Wis. Stat. § 16.855 and Wis. Adm. Code Adm. Ch 21	Obtain bids contractors, write RFP's, coordinate, and initiate contracts.		We utilize the State's processes
Issuance of Keys and ID Badges	No	County Policy	Manage the software for all employee badges, keys, and key tracking (Keywatcher) systems that are placed in the buildings.		Updates current Badge system. Audit the systems to insure they are up to date and all of the information is correct
Assist Other Department's Needs for Purchasing. Purchase items for the Facilities Dept. Oversee the disposition of items replaced or items that no longer have a useful life.	No	County Policy	Assist Departments in making the correct purchase of items or equipment that need to use the building systems. Collect information from disposed items provide information to Finance Dept.	High	We will provide guidance on the power systems, and measurements for equipment a Dept. may wish to purchase. We utilize a Public Auction site to properly offer items for sale. Auction site does not charge the County any fees.
Provide all Utilities (Electric, Gas and Water)	No		Work with Providers to insure all systems operate properly and in an adequate amount to satisfy the needs of the users.	High	We check pressures on our water systems, audit our electric bills and usage. We make certain any issues related to these providers are dealt with swiftly.
Follows Wisconsin Department of Commerce regulations	No		Yes, we do.		
Maintains Fire Panels	No	National Fire Protection Association	Maintain Life Safety Equipment		We complete monthly, semiannual, and annual testing of the fire panels and sprinklers, replacing parts as needed. We contract with vendors to do more thorough testing on our systems in accordance with NFPA.

Mandated and Discretionary Services - Facilities

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Manages Controls Building Automation & HVAC Equipment.	No		Maintain all HVAC equipment, maintain the water treatment/cooling tower for cooling temperatures for jail and County buildings. We keep the mandated services operable and in good condition.		We work with Highway Department and all other buildings to help program the building controls. We have technicians that are trained and currently receiving training in the controls and equipment we utilize which reduces the need for outside contractors.
Maintains Fuel Management at Government Center	No	State Inspection/Certification	Partner with IT to maintain the software for the fuel management system, order the fuel per State Contract. Also set up users for system in Hudson and Baldwin as needed.		Each year we look at fuel costs and then work with the local County Fuel Consortium to make certain the pricing is in line with what we're seeing. We then join the contract with them on a one year basis
Financial & Accounting Services within Department	No		Process all invoices for Facilities and track CIP projects, also budget planning.		Thankfully the County had the foresight to purchase the Oracle ERP system. It's been such a resource for us to track our purchases, to do payroll and all of the other wonderful things it does.
Emergency Management Planning within Department	No	State Inspection/Certification	Provide HVAC Support to critical equipment		Assist 911 Staff with HVAC PM's/service for the Radio Towers
Maintain Department Records Retention*	No	State Statute	Scan and store on shared drive the necessary documents and remove them when retention dates are up.		All documents are on the S drive
Refrigeration & Boiler Licensing at State & Federal Levels	No	Federal HVAC Certification required when working with Refrigerants	Provide Current testing and Inspections per Federal, State, and Local Codes		We schedule Inspections with the properly licensed vendors. We do all Plumbing Back flow Preventor inspections and repairs in house. Fire Alarms/Suppression systems/Safety Equipment/Boilers/Fuel tanks are all inspected by others contracted vendors
Provide emergency back-up power for the Continuity of Business throughout the County	No		Maintain all emergency back up systems to insure continuation of Mandated business		We operate our Generators and Heating systems on a regular basis under load. This helps insure that when they are needed, they operate as designed.
Maintenance, repair and remodels of the building, for mandated services.	No		Provide remodel services to meet the ever changing needs of the Departments		We self perform much of the work along with completing design. We bring others in when needed to assist us in providing Engineering to insure what is done, is done correctly and at the best cost. We source bids via Demandstar and the County

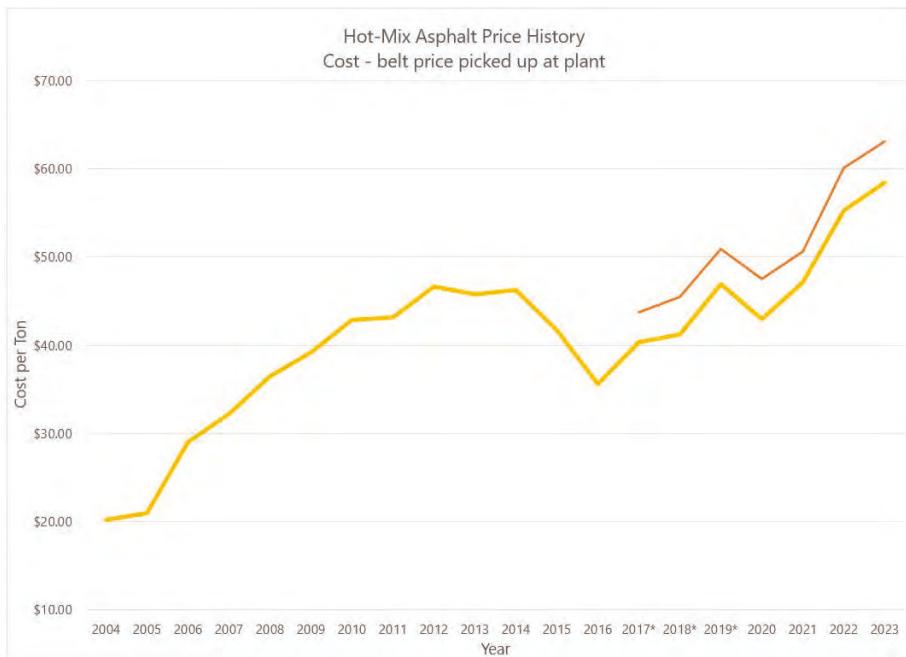
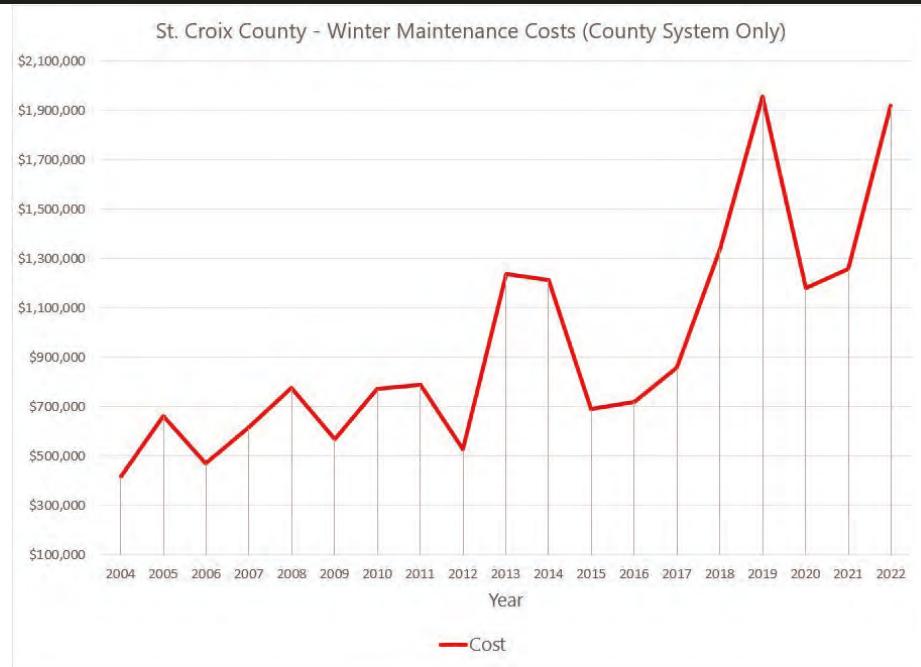


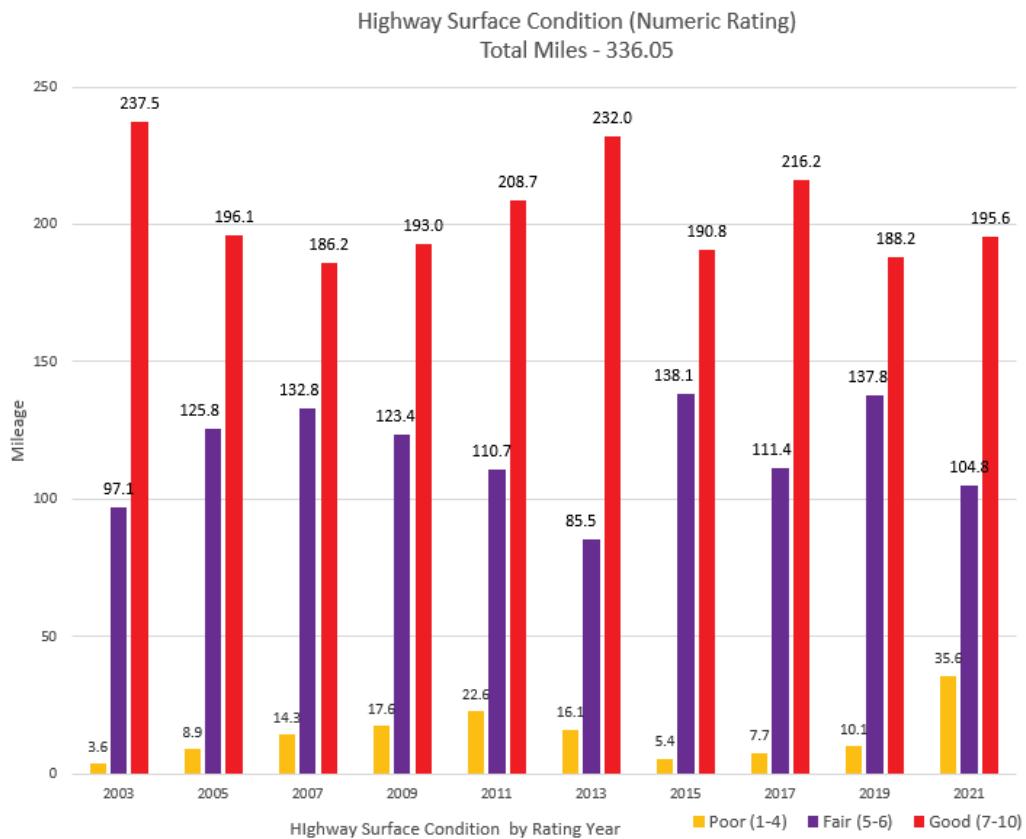
Department Overview 2024 Requested Budget Highway Department – 3000's

Mission Statement

Provide County Highway infrastructure and service to public and other units of government in the most efficient & effective manner.

Service and Operational Trends





Highlight of Department Activities

- **Administrative** – Includes administration, engineering, surveying, financial, and is responsible for administering programs, projects, fleet management, fixed assets, inventory, budgeting, and other necessary support requirements.
- **General Maintenance** – Includes patching, crack filling, seal coating, shoulder maintenance, vegetation control, bridge, culvert, signing, pavement marking, traffic control and all other miscellaneous appurtenances necessary to support highway functions.
- **Winter Maintenance** – Includes plowing, hauling, salt, sand/salt, manufacturing of sand/salt mix, liquids (anti-icing/de-icing) and other miscellaneous activities that support County-wide snow-ice control measures.
- **Highway/Bridge Construction** – Includes resurfacing, reconditioning, reconstruction, pavement replacement and all other miscellaneous activities to support County-wide construction activities.
- **County-Aid Bridges** – A program administered by the Highway Department in which replacement of Town-Owned bridges/culverts over 36-inches in diameter are half funded through a special County Levy.
- **Wisconsin Department Transportation** – Highway maintenance work performed by the County Highway Department on Federal/State owned highways. Work includes winter maintenance activities, patching, emergency repairs, and other general maintenance requested by the Wisconsin Department of Transportation.

- Provide highway planning, engineering, surveying, and administration services for 336.05 centerline miles of county highway.
- Construct and maintain the County transportation system in compliance with state statutes and state/federal administrative rules.
- Maintain Federal/US/State trunk highway systems on a contract basis for the State of Wisconsin.
- Provide highway/bridge maintenance and construction including storing, preparing, and providing winter maintenance services for local units of government.

2024 Budget Changes

- Budget levy increase accounts for approximately 40% of the additional costs associated with the proposed benefit changes/costs and labor increase for 2024.
- Operating budget was held static for 2024. Inflationary costs are reducing the amount of maintenance that can be completed as increases in machinery and materials have been noted.
- 2024 will be the first year in the 2024-2025 LRI-P (Local Road Improvement Program – WisDOT).
- Revenue streams assumed to be relatively static. We have seen a decrease in our GTA funds slightly from 2021-2023.
- Inflation management continues to be a challenge. Construction materials cost increases have reduced the amount of work that can be completed.
- Employee turnover has created training and staffing challenges. 2022-2023 has seen 16 employees separate employment in a non-retirement status.

Budget Highlights Supporting Strategic Plan

- Material/Equipment inflation.
- Trends – We are watching negative highway surface trends and looking for opportunities for extending the useful life of highways throughout the county.
- Equipment purchases – Equipment purchases have been difficult in both cost and lead times. This has caused department challenges in keeping equipment operational. We have been unable to purchase equipment in some cases and have seen lead times over 18-months.
- Federal/State Funding – Highway continues to aggressively pursue all outside funding opportunities for infrastructure improvements.
- Local Road Safety Program – We will begin work on the Safe Roads and Highways for All grant which will include completing a local road safety plan.
- Five Year Plan Development – We continue to develop capital improvement plans to look for potential cost savings and proper management of the system.
- Growth – Property development and traffic growth are expected to continue and causes areas of traffic congestion. We will examine those intersections and look to maximize highway life cycles. Traffic Capacity issues are anticipated and further highway expansion will be necessary to safely support growth in certain areas (i.e. CTH A in New Richmond).
- Intersection evaluations – Across the County intersections are showing capacity strain. We will need to aggressively pursue intersection upgrades to continue to improve traffic safety conditions.

St. Croix Highway Department - 2024 Proposed Budget & Previous Year Recap

Expenses	2018 (Actual)	2019 (Actual)	2020 (Actual)	2021 (Actual)	2022 (Actual)	2023 Budget	2024 Budget
Administration	\$ 1,208,654	\$ 1,692,277	\$ 1,291,442	\$ 1,395,889	\$ 1,338,153	\$ 1,600,000	\$ 1,500,000
Maintenance of CTHS	\$ 3,299,516	\$ 4,477,747	\$ 3,861,850	\$ 3,873,752	\$ 4,398,135	\$ 4,413,000	\$ 4,630,000
County Aid Bridge Program	\$ 52,300	\$ 46,296	\$ 133,788	\$ 59,843	\$ 204,292	\$ 86,000	\$ 172,000
CTHS Construction	\$ 2,951,715	\$ 3,010,152	\$ 3,222,465	\$ 4,059,779	\$ 4,302,780	\$ 4,698,961	\$ 4,118,869
Pits & Quarries/Buildings and Grounds/Machinery				\$ 692,106	\$ 8,027		
Local Governments & Departments	\$ 5,207,746	\$ 6,058,094	\$ 5,508,017	\$ 5,859,428	\$ 6,221,681	\$ 5,200,000	\$ 5,600,000
State of Wisconsin	\$ 3,176,261	\$ 3,344,217	\$ 3,607,979	\$ 3,577,181	\$ 3,714,131	\$ 3,500,000	\$ 3,650,000
Total Expenditures	\$ 15,896,192	\$ 18,628,783	\$ 17,625,541	\$ 19,517,978	\$ 20,187,199	\$ 19,497,961	\$ 19,670,869

Revenues

State of Wisconsin - Transportation Aids	\$ 2,158,064	\$ 2,168,101	\$ 2,798,268	\$ 2,365,418	\$ 2,356,466	\$ 2,375,000	\$ 2,375,000
County Appropriations & Transfers	\$ 5,990,777	\$ 6,015,904	\$ 6,015,904	\$ 6,112,201	\$ 6,210,432	\$ 6,524,397	\$ 6,660,035
County Aid Bridge Program - County	\$ 52,300	\$ 52,000	\$ 48,300	\$ 55,250	\$ 35,790	\$ 43,000	\$ 86,000
County Aid Bridge Program - Local	\$ -	\$ -	\$ -	\$ -	\$ -		
Vehicle Registration Fee	\$ 821,184	\$ 835,429	\$ 836,964	\$ 860,137	\$ 859,426	\$ 865,000	\$ 875,000
CHIP/CHIPD/Flood	\$ -	\$ 162,980	\$ 131,389	\$ 154,020	\$ 722,761	\$ 687,564	
WisDOT System - State of Wisconsin	\$ 3,327,286	\$ 3,662,121	\$ 3,358,153	\$ 3,831,018	\$ 4,511,771	\$ 3,568,000	\$ 3,899,834
Permits & Fees	\$ 37,507	\$ 32,552	\$ 28,961	\$ 13,580	\$ 28,725	\$ 25,000	\$ 25,000
Property Sales	\$ -		\$ 181,361		\$ -	\$ 150,000	
Local Governments & Departments	\$ 5,192,751	\$ 6,058,094	\$ 5,505,309	\$ 5,922,267	\$ 6,422,120	\$ 5,200,000	\$ 5,600,000
Property Sales/Miscellaneous Revenues	\$ 105,509	\$ 289,625	\$ 59,170	\$ 275,014	\$ 215,966	\$ 60,000	\$ 150,000
Total Revenues	\$ 17,685,377	\$ 19,276,806	\$ 18,963,779	\$ 19,588,906	\$ 21,363,457	\$ 19,497,961	\$ 19,670,869

General Maintenance - 2024 Requested Budget Breakdown

Item	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget
General Surface Maintenance	\$310,588	\$411,167	\$284,867	\$458,132	\$301,725	\$350,000	\$350,000
Shoulder Maintenance	\$123,641	\$154,940	\$121,201	\$171,115	\$107,057	\$200,000	\$165,000
Surveillance	\$92,482	\$45,959	\$60,471	\$72,218	\$71,566	\$100,000	\$95,000
Vegetation Control	\$264,225	\$211,478	\$286,294	\$307,974	\$280,432	\$300,000	\$315,000
Litter Pick-Up	\$53,105	\$38,017	\$50,627	\$56,068	\$46,116	\$55,000	\$55,000
Deer Pick-Up	\$1,113	\$1,989	\$4,856	\$4,833	\$4,652	\$10,000	\$8,500
Miscellaneous	\$3,983	\$9,168	\$1,770	\$5,765	\$8,859	\$10,000	\$10,000
Drainage Maintenance	\$160,281	\$88,787	\$75,529	\$346,030	\$150,851	\$125,000	\$150,000
Beamguard/Safety Appurtenances	\$33,002	\$23,092	\$16,833	\$14,159	\$36,311	\$30,000	\$30,000
Signs/Pavement Markings	\$370,650	\$373,788	\$318,593	\$321,740	\$272,496	\$385,000	\$345,000
Safety/Training/Safety Committee	\$91,741	\$113,619	\$47,936	\$83,735	\$156,477	\$105,000	\$175,000
Implements of Husbandry Expense	\$933	\$1,573	\$1,959	\$2,118	\$2,193	\$1,000	\$2,500
Rustic Roads	\$5,265	\$16,536	\$8,429	\$17,110	\$10,489	\$25,000	\$25,000
Bicycle Routes/ATV Routes	\$0	\$0	\$0	\$0	\$0	\$1,000	\$1,000
Driveway Permitting Expense	\$15,945	\$16,681	\$22,542	\$16,404	\$14,034	\$25,000	\$22,000
Utility Permitting Expense	\$23,008	\$15,960	\$15,816	\$16,661	\$24,435	\$30,000	\$30,000
Adopt-a-Highway	\$0	\$2,255	\$1,984	\$1,808	\$3,074	\$1,000	\$1,000
CTH Blacktop Inventory & Operation	\$8,985	\$6,071	\$0	\$0	\$0	\$10,000	\$5,000
CTH Coldmix Inventory	\$7,427	\$49,904	\$41,205	\$25,357	\$14,543	\$30,000	\$30,000
Bridge Repair/Inspection	\$36,561	\$21,096	\$38,720	\$31,418	\$27,130	\$45,000	\$40,000
Chip-Seal	\$904,464	\$919,618	\$1,065,956	\$662,241	\$785,870	\$925,000	\$925,000
Winter Maintenance	\$1,340,280	\$1,956,076	\$1,179,649	\$1,258,868	\$1,919,826	\$1,400,000	\$1,600,000
Storage Allocation	\$170,000	\$135,000	\$118,872	\$0	\$160,000	\$250,000	\$250,000
General Maintenance - Total	\$4,017,678	\$4,612,774	\$3,764,109	\$3,873,752	\$4,398,135	\$4,413,000	\$4,630,000

2024 CONSTRUCTION BUDGET (TENTATIVE)

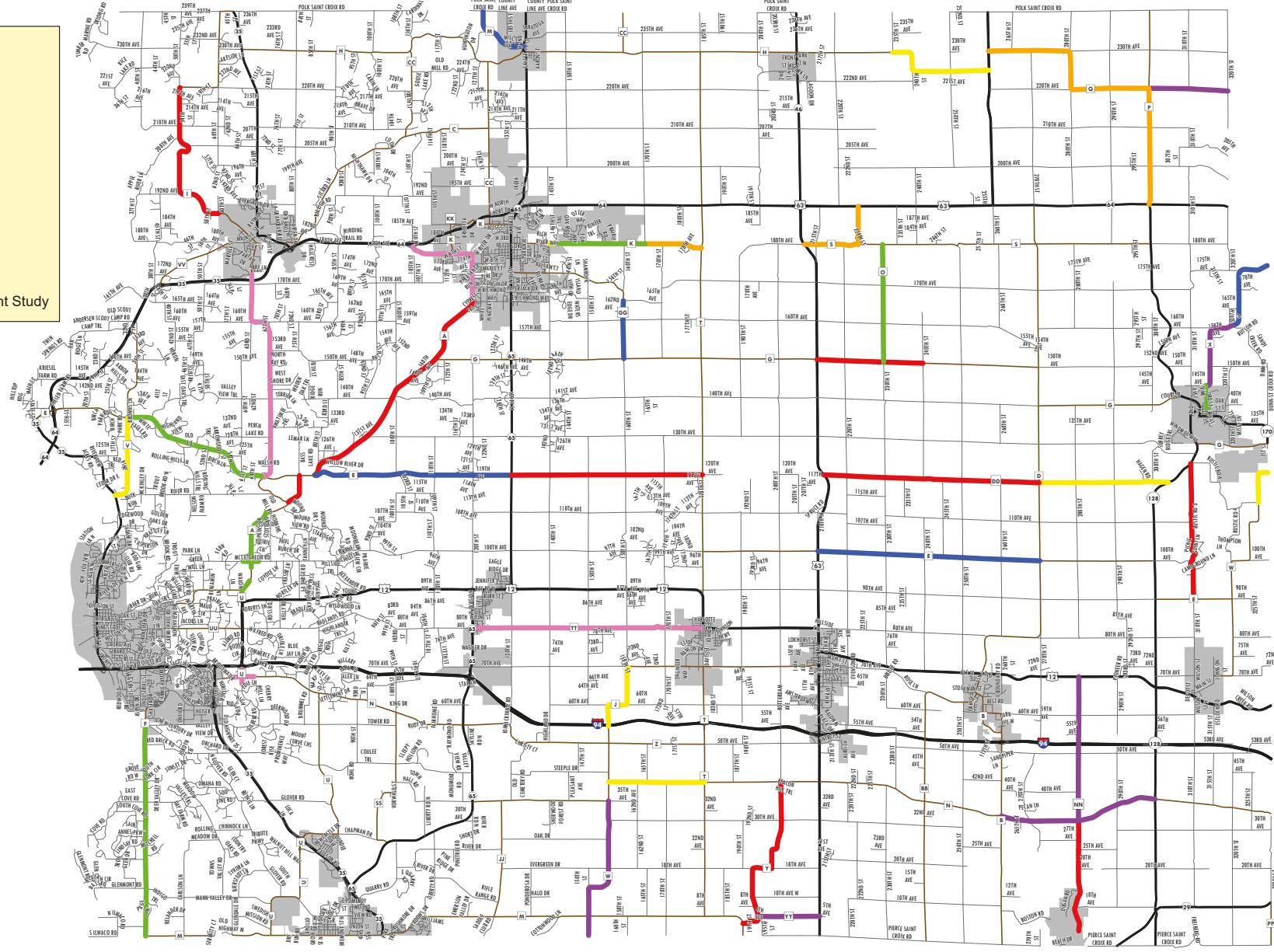
Highway	From	To	Paser Rating	ADT	Estimated Cost	Length Miles	Project Notes	County	WisDOT/Federal	Other/LRIP	Total	Funding Notes
			1=Poor/10=Excellent									
CTH V	STH 35	CTH E	6	2000	\$500,000	2.3	Mill/Resurface	\$500,000	\$0	\$0	\$500,000	From 2023 Delayed Projects
CTH O	CTH S	STH 64/63	5	300	\$550,000	1.0	Reconstruction/Widen/Stabilize	\$550,000	\$0	\$0	\$550,000	
CTH K	170th Street (N)	CTH T	6	1000	\$1,200,000	1.5	Reconstruction/Widen, 30' HMA 2' Shoulder	\$250,000	\$950,000	\$0	\$1,200,000	STP-Rural
CTH A	McCutcheon Rd			10290	\$1,400,000	0.2	Round-about	\$140,000	\$1,260,000	\$0	\$1,400,000	HSIP
CTH U/A	U.P. Railroad	North 2,600 ft	5	10290	\$500,000	0.5	Mill/3"Resurface	\$500,000	\$0	\$0	\$500,000	
CTH A	McCutcheon Rd	Scotts Rd		10290	\$300,000	1.4	Mill/2"Resurface	\$300,000	\$0	\$0	\$300,000	
CTH X	Elm Street	145th Ave	5	300	\$335,000	0.6	Recondition/Widen, 26' HMA 2' Shoulder	\$335,000	\$0	\$0	\$335,000	
CTH F	Hudson	Pierce County Line	6	8000	\$1,911,000	5+	Mill/2"Resurface	\$382,200	\$1,528,800	\$0	\$1,911,000	STP-Rural Bil
CTH E	CTH V	CTH I	7	4500	\$730,000	4.0	Mill/2.5"Resurface	\$730,000	\$0	\$0	\$730,000	
Various	Countywide	-	-	-	\$200,000	-	Engineering-Design-ROW	\$200,000	\$0	\$0	\$200,000	

5 YEAR COUNTY IMPROVEMENT PROGRAM



November, 2022

0 0.5 1 2 3 Miles



Town/County-Aid Bridge Construction - State Statute 82.08
St. Croix County, Wisconsin
2024

WHEREAS, the various towns, hereinafter named, have filed petitions for county aid in the construction of bridges under Section 82.08 of the Wisconsin Statutes; and

WHEREAS, the county share of the cost for these bridges is as follows:

Town	Bridge	Total Cost	Local Government Amount	County Levy Amount
Cylon	Fitzer County Aid - 205th Avenue	\$ 30,000	\$ 15,000	\$ 15,000
Cylon	Hilbert County Aid - 210th Avenue	\$ 30,000	\$ 15,000	\$ 15,000
Erin Prairie	Schottler #1 County Aid - 160th Street	\$ 20,000	\$ 10,000	\$ 10,000
Erin Prairie	Schottler #2 County Aid - 160th Street	\$ 20,000	\$ 10,000	\$ 10,000
Glenwood	Hochstetler County Aid - Sandy Creek Road	\$ 14,000	\$ 7,000	\$ 7,000
Glenwood	Hoffman County Aid - 150th Avenue	\$ 12,000	\$ 6,000	\$ 6,000
Richmond	Tyco #2 County Aid - 150th Street	\$ 18,000	\$ 9,000	\$ 9,000
Springfield	Williams County Aid - 110th Avenue	\$ 28,000	\$ 14,000	\$ 14,000
TOTALS		\$ 172,000	\$ 86,000	\$ 86,000

Cost Centers 3000 Highway Department Budget Overview

	2021	2022	2023	2023	2024	2024	2024	2025
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	6,112,201	6,210,432	6,524,397	5,980,697	6,658,635	6,658,595	6,658,595	6,872,185
41170 Vehicle Registration Fee	860,137	859,426	865,000	606,482	875,000	875,000	875,000	1,675,000
43510 State General Government Grant	-	-	687,564	-	-	-	-	-
43530 State Transportation Grant	2,519,438	2,758,645	2,375,000	2,381,934	2,375,000	2,375,000	2,375,000	2,375,000
43710 Highway and Bridges	55,250	35,790	62,555	8,733	86,000	86,000	86,000	86,000
44910 Other Regulatory Permits and Fees	13,580	28,725	25,000	28,900	25,000	25,000	25,000	25,000
45220 Judgments and Damages	-	-	-	7,888	-	-	-	-
47230 Transportation - Records & Reports	129,613	165,490	140,000	102,940	151,000	151,000	151,000	151,000
47231 Transportation - STHS Revenue	3,288,186	4,041,382	3,000,000	2,438,246	3,099,834	3,099,834	3,099,834	3,099,834
47232 Transportation - Salt Storage	21,529	16,833	17,000	5,075	17,000	17,000	17,000	17,000
47233 Transportation - GPL Reimbursement	69,557	77,695	78,000	74,122	78,000	78,000	78,000	78,000
47234 Transportation - Two-Way Radios	4,155	3,152	3,000	5,171	3,000	3,000	3,000	3,000
47235 Transportation - Patrol Superintendent	144,640	153,672	150,000	122,406	160,000	160,000	160,000	160,000
47237 Transportation - Equipment Storage	450,731	53,548	180,000	360,164	391,000	391,000	391,000	391,000
47330 Transportation Other Local Gov	5,806,828	6,422,120	5,200,000	6,501,322	5,600,000	5,600,000	5,600,000	5,600,000
48310 Property Sales Revenue	188,244	174,512	150,000	247,778	150,000	150,000	150,000	150,000
48410 Insurance Recoveries	-	1,362,971	-	786,594	-	-	-	-
48610 Miscellaneous Revenue	86,770	41,454	60,000	9,668	-	-	-	-
Revenue	19,750,859	22,405,845	19,517,516	19,668,120	19,669,469	19,669,429	19,669,429	20,683,019
51110 Salaries	556,364	429,807	587,676	575,356	603,117	603,117	603,117	615,179
51140 PTO Pay-Salaried	13,235	11,186	-	-	-	-	-	-
51210 Wages	4,432,073	4,324,397	5,041,590	3,684,231	5,199,022	5,199,022	5,199,022	5,303,003
51220 Overtime Wages	377,087	459,420	300,000	311,700	350,000	350,000	350,000	350,000
51240 PTO Pay-Hourly	51,671	40,968	-	20,714	-	-	-	-
51310 PTO Incentive	(61,824)	(138,586)	20,000	18,128	20,000	20,000	20,000	20,000
51320 Uniform Allowance	-	8,694	-	5,800	10,000	10,000	10,000	10,000
Total Wages	5,368,606	5,135,887	5,949,266	4,615,929	6,182,139	6,182,139	6,182,139	6,298,182
51410 County Board Per Diem	25	-	-	-	-	-	-	-
51505 Fringe Benefits-ILC	(716)	(1,505)	-	(1,929)	-	-	-	-
51510 Social Security	407,905	411,136	455,119	331,713	472,934	472,934	472,934	482,392
51520 Retirement-Employer Share	366,004	357,370	395,762	302,377	417,727	417,687	417,687	426,041
51530 Dental Insurance	13,718	13,121	17,079	11,063	12,930	12,930	12,930	12,930
51540 Health Insurance	1,509,209	1,499,035	1,583,387	1,268,736	1,594,697	1,594,697	1,594,697	1,674,432
51550 Disability Insurance	17,520	12,440	16,888	10,426	17,406	17,406	17,406	17,406

Cost Centers 3000 Highway Department Budget Overview

	2021	2022	2023	2023	2024	2024	2024	2025
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
51560 Workers Compensation	99,951	98,294	99,853	87,574	102,979	102,979	102,979	102,979
51580 Life Insurance	7,789	6,760	7,273	5,732	7,491	7,491	7,491	7,491
51590 Unemployment Comp Charges	601	5,363	-	687	-	-	-	-
Total Fringes	2,422,006	2,402,012	2,575,361	2,016,379	2,626,164	2,626,124	2,626,124	2,723,671
Net Wage & Fringe	7,790,612	7,537,899	8,524,627	6,632,307	8,808,303	8,808,263	8,808,263	9,021,853
51910 Staff Development	6,173	5,962	6,000	6,362	6,000	6,000	6,000	6,000
52116 Consultant Fees	75	75	1,500	75	200	200	200	200
52119 Accounting Services	5,880	6,825	6,000	7,350	7,000	7,000	7,000	7,000
52125 Purchased Services	6,279	8,966	7,500	7,936	9,000	9,000	9,000	9,000
52190 Other Professional Services	43	9,870	3,500	3,763	10,000	10,000	10,000	10,000
52210 Water & Sewer	12,191	13,795	16,000	14,701	16,000	16,000	16,000	16,000
52220 Electricity	76,529	89,414	77,000	74,684	90,000	90,000	90,000	90,000
52230 Gas for Heating	57,271	76,648	57,000	55,890	77,000	77,000	77,000	77,000
52240 Telephone/Dictaphone	1,927	1,796	2,000	825	2,000	2,000	2,000	2,000
52250 Cellular Phone Service	11,905	11,614	12,000	9,069	12,000	12,000	12,000	12,000
52251 Data Line Fees	6,644	6,491	7,000	5,999	7,000	7,000	7,000	7,000
52252 Internet Fees	230	1,309	2,000	505	1,400	1,400	1,400	1,400
52430 Building Maintenance	129,505	128,309	130,000	122,715	130,000	130,000	130,000	130,000
52440 Misc. Repair & Maintenance	3,342	7,366	2,500	2,340	7,000	7,000	7,000	7,000
52930 Refuse Collection Services	25	86	-	-	-	-	-	-
52990 Other Contractual Services	286	60	-	-	-	-	-	-
53110 Postage	391	185	500	77	250	250	250	250
53130 Managed Print Costs - IT	3,030	2,701	3,400	1,784	3,000	3,000	3,000	3,000
53190 Office Supplies	2,440	5,935	2,600	3,670	4,000	4,000	4,000	4,000
53210 Publications & Printing	42	427	700	122	400	400	400	400
53212 Outreach/Education	2,853	3,906	500	1,666	3,400	3,400	3,400	3,400
53220 Advertising/Promotion	166	370	300	270	300	300	300	300
53230 Subscriptions	(516)	-	500	-	-	-	-	-
53240 Dues & Licenses	3,398	2,656	3,100	3,636	3,100	3,100	3,100	3,100
53250 Software Subscriptions & Renewals	14,719	20,670	15,000	16,775	17,000	17,000	17,000	17,000
53310 Employee Mileage	88	754	300	1,140	1,000	1,000	1,000	1,000
53320 Employee Lodging	1,714	5,802	3,500	6,684	6,000	6,000	6,000	6,000
53330 Employee Meal Expense	40	1,164	500	986	1,500	1,500	1,500	1,500
53340 Employee Airfare	-	1,114	500	1,001	1,000	1,000	1,000	1,000
53350 Employee Other Expenses	218	1,576	1,000	5,542	1,000	1,000	1,000	1,000

Cost Centers 3000 Highway Department Budget Overview

	2021	2022	2023	2023	2024	2024	2024	2025
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53410 4-H Operating Expense	-	24	-	-	-	-	-	-
53420 Medical Supplies	28	135	250	-	100	100	100	100
53430 Provided Food Expense	597	572	1,000	2,345	1,000	1,000	1,000	1,000
53440 Operating Supplies	380,188	443,457	420,000	365,187	430,000	430,000	430,000	430,000
53450 Uniform Expense/Supplies	8,688	7,516	28,700	7,530	8,000	8,000	8,000	8,000
53470 Fuel Expenses	257	162	250	264	250	250	250	250
53510 Repair and Maintenance Supplies	4,559	627	5,000	2,171	5,000	5,000	5,000	5,000
53710 Roadway Supplies	4,771,339	4,707,704	4,779,889	5,076,519	4,779,889	4,779,889	4,779,889	4,779,889
53910 Other Supplies and Expenses	987	1,191	500	877	500	500	500	500
53920 Cell Phones & Accessories	-	-	400	-	-	-	-	-
53930 Software Purchased	-	-	2,000	664	-	-	-	-
53940 Equipment Purchased - Non Fixed Asset	4,830	3,237	500	5,920	3,000	3,000	3,000	3,000
53995 Vehicle Operating Expenses	225	-	-	46	-	-	-	-
55180 Liability Insurance	160,000	180,000	180,000	165,000	180,000	180,000	180,000	180,000
55310 Rents and Leases	3,962,982	4,512,433	4,000,000	4,154,804	4,392,965	4,392,965	4,392,965	4,392,965
55410 Depreciation and Amortization	2,124,416	2,447,365	2,100,000	-	2,100,000	2,100,000	2,100,000	2,100,000
57410 Losses	1,894	-	-	4,523	-	-	-	-
59100 Cost Allocations-Sales	(12,011,345)	(12,473,821)	(12,000,000)	(13,977,477)	(12,600,000)	(12,600,000)	(12,600,000)	(12,600,000)
59101 Small Tools Allocations	652	1,376	-	1,505	-	-	-	-
59102 Records & Reports Allocations	4,897	11,713	5,000	(34)	8,300	8,300	8,300	8,300
59103 Journal Allocations	3,253,873	4,400,649	3,200,000	3,519,124	3,228,612	3,228,612	3,228,612	3,628,612
59104 Materials Allocations	6,884,690	6,518,948	6,400,000	6,619,846	6,400,000	6,400,000	6,400,000	6,800,000
59105 Voucher Allocations	1,438,053	3,581,706	1,612,000	2,562,782	1,612,000	1,612,000	1,612,000	1,612,000
59106 Building & Grounds Allocations	39,491	0	-	-	-	-	-	-
59107 Equipment Storage Allocations	-	0	-	-	-	-	-	-
59109 Inventory Adjustments	(107,356)	(57,364)	(100,000)	(45,145)	(100,000)	(100,000)	(100,000)	(100,000)
59200 Overhead	(4,028)	-	(5,000)	-	(5,000)	(5,000)	(5,000)	(5,000)
59300 Core Credits	(927)	(302)	-	(794)	-	-	-	-
59400 WRS Pension Allocation	(159,638)	(986,286)	-	-	-	-	-	-
Operating	11,106,242	13,716,889	10,992,889	8,821,222	10,861,166	10,861,166	10,861,166	11,661,166
58130 New Computer Equipment	-	-	-	997	-	-	-	-
Capital Outlay	-	-	-	997	-	-	-	-
Total Expenses	18,896,854	21,254,788	19,517,516	15,454,526	19,669,469	19,669,429	19,669,429	20,683,019
Report Total	854,006	1,151,057	-	4,213,594	-	0	0	-

Mandated and Discretionary Services - Highway

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Remove Noxious Weeds and Brush	Yes	Wis. Stat. § 66.0407/83.015(2)/23.22 Trans 280	Removal and management of vegetation within the public R/W for both safety and visibility.	Medium	Includes spraying and mowing programs
Administer County-Aid Bridge Program for Towns within the County.	Yes	Wis. Stat. § 82.08	Administrate and assist the Towns on implementation of the Town Bridge and Culvert program. Allows for a special levy and 50% cost share on culverts over 36-inches in diameter and structures on the Town systems.	Medium	
State Trunk Highway Maintenance	Yes	Various	Maintenance of the State Trunk Highway System. All facets of maintenance except for construction.	High	
Setting Speed Limits	Yes	Wis. Stat. § 349.11	Requirement to review and set speed limits on CTH's.	Medium	
CTH Inventory	Yes	Wis. Stat. § 86.302	Inspect, rate, and inventory the County Trunk Highway system. Data shall be submitted to WisDOT and certified	High	
CTH Utility Permitting	Yes	Wis. Stat. § 86/Various	Permit, inspect, manage permits to install utilities with the public right-of-way	High	
Inspection of Bridges	Yes	Wis. Stat. § 84.17 & Federal 23 USC 144	Inspect all structures on system on scheduled basis.	High	Inspect all County/Town Structures
Highway Right-of-Way Maps & Surveys	Yes	Wis. Stat. § 83.01(7)	Maintain and updating appropriate CTH maps and right-of way alterations for the record.	Medium	
Emergency Closures/Responses	Yes	Various	Closures of CTH due to many different scenarios including response to weather, damage and various other emergencies.	Depends!	
Highway Carcass Removal	Yes	Wis. Stat. § 86.04	Removal of animal carcasses from highways	Depends!	
Construction/Maintenance	Yes	Multiple - Wis. Stat. § 83/ Trans 205	Construction/Maintenance of the CTH System including all facets from signing, construction, maintenance and removal of debris.	High	
Cost Accounting System	Yes	Wis. Stat. §83.015 (3)	Requirement that County Highway Departments utilize a cost accounting system that complies with statute and requirements of WisDOT for maintenance of state highways.	Medium	
Purchase/Maintain all road Equipment and Tools	Yes	Wis. Stat. §83.015 (2)a	Maintain/Purchase/Sell equipment related to highway construction.	High	HWY Fleet Program
Rustic Road System	Yes	Wis. Stat. §83.42/Trans 205	Create/Maintain the Wisconsin Rustic Road System	Medium	Rustic Road maintenance requirements can vary from typical.
Salt Storage	Yes	Wis. Stat. §85.17/ Trans 277	Requirements of maintenance/storage of salt	Medium	
Highway Encroachments/Highway Fences	Yes	Wis. Stat. § 86.04/ 83.015 (2)(a)	Removal of highway encroachments and the safety obligations related to such encroachments	High	
Implements of Husbandry	Yes	Wis. Stat. § 340 & 348	Requirements to permit and manage the system to allow for ag and ag-equipment and routing.	Medium	

Mandated and Discretionary Services - Highway

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Run-off management	Yes	Wis. Stat. § 281.16(2) & (3), NR 151	Drainage maintenance requirements/storm water management/Ditch repair and maintenance	High	
Driveway/Access Management	Yes	Wis. Stat. §86.07	Access/Driveway Management	Medium	
Inter-government/department construction and maintenance	No		Construction/Maintenance of the Local Highway system (Town/Village/City) and other department activity	High	
Public Land Survey System (PLSS) Monument Maintenance	No	Wis. Admin. Code AE-7	Construction/Maintenance of the Section and 1/4 Section Corners	High	Prior to and after Road Construction
Inter-government/department Land Surveys, Legal Descriptions, Right of Way determination	Yes	Wis. Stat. §59.45	Identify and monument County property lines and Road Right of ways and creating appropriate documentation.	Medium	As requested by County departments
Monitor and Maintain all Land Survey/ Highway Records	Yes	Wis. Stat. §59.45	Intake, File, Scan, and Index all Survey files	High	
Major/ Minor Subdivision Review/Survey Review	Yes	St. Croix County Ordinance CH. 13, Wis. Stat. §236	Review all land division maps/ Plats for compliance with County Ordinance, State Statutes, and State Administrative Codes	High	
Land Information Council/ Community Development	Yes	Wis. Stat. §59.72	Develop and maintain economic and sustainable systems that relate to Land Information and Land Records. While Providing high accuracy locations for developing county GIS mapping.	Medium	Working with GIS Technicians, Register of Deeds, Corporation Council and Community Development



Department Overview 2024 Requested Budget Health and Human Services – 4000's

Vision Statement

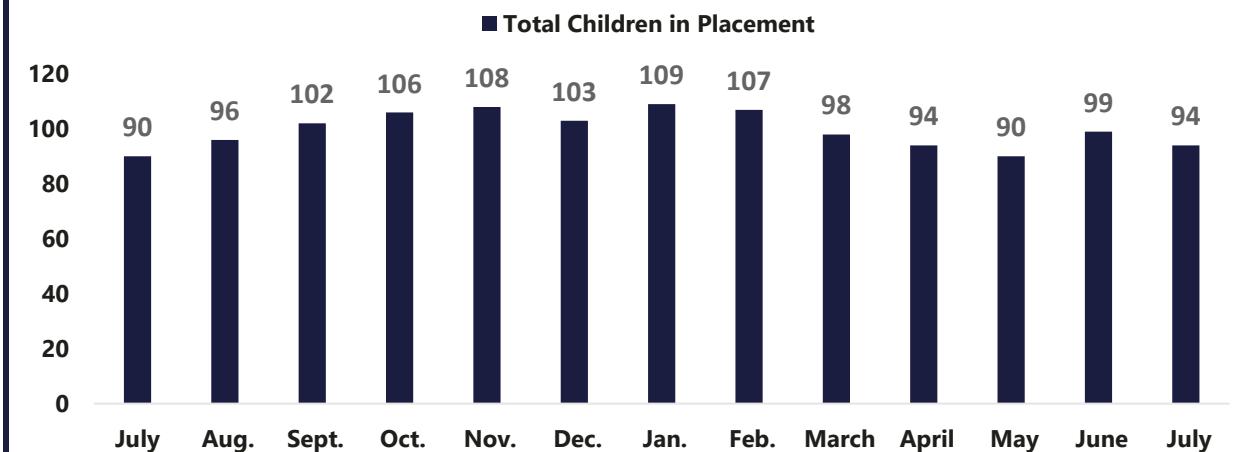
St. Croix County Health and Human Services (HHS) strives to connect and respond to its community through outreach and education, while continuing to evolve and improve our service delivery model and support our staff.

Service and Operational Trends

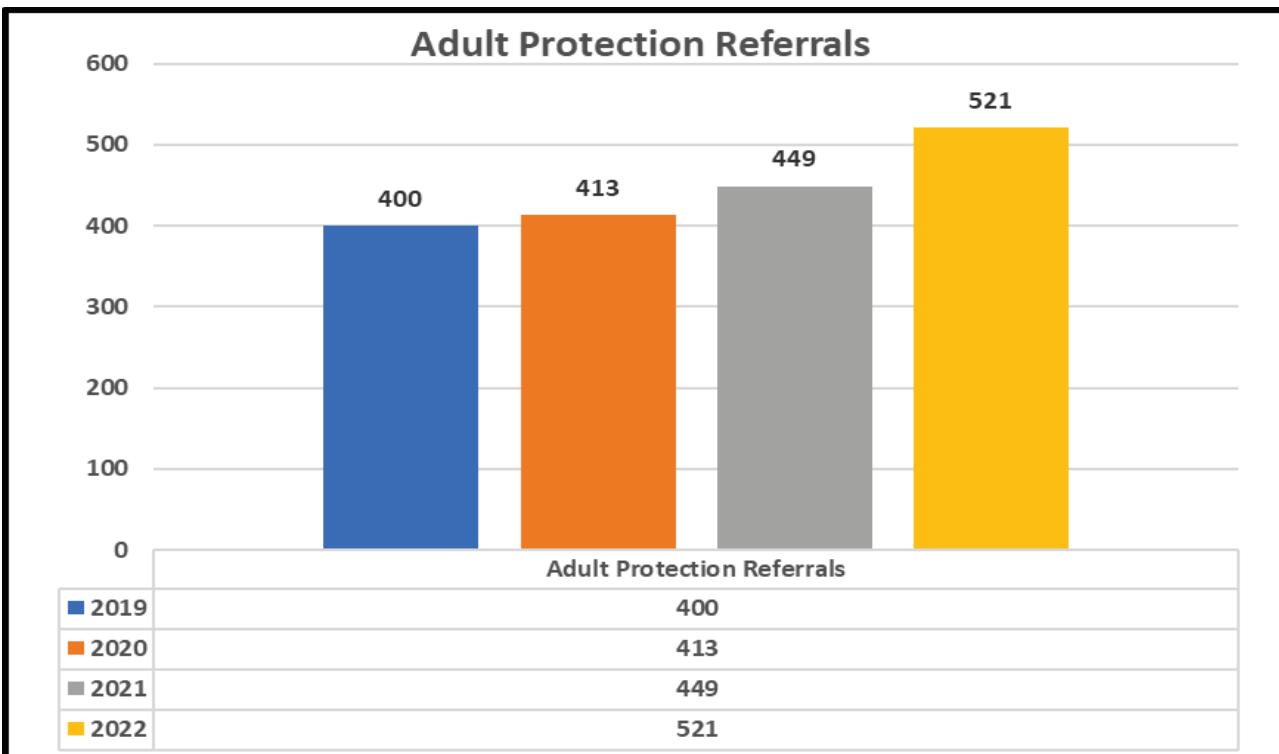
Purchased service costs continue to increase in 2023, as HHS saw a record number of children placed in out-of-home care. Additionally, adult crisis placements increased, as have the volume of adult protection cases.

Child Placement Summary	2021	2022	*2023
Foster Home, Non Relative	41	32	42
Foster Home, Relative	21	37	30
Kinship	8	17	8
Residential Care Center	1	3	5
Shelter	0	2	1
Detention	1	3	2
Group Home	3	2	2
Corrections	0	1	1
Trial Reunification	6	5	4
Missing From Care	0	0	0
Totals at the end of reporting period -12/31 each year	93	103	94
Total Children Served in Out of Home Placement Throughout the Year	142	176	137
*2023 numbers are through July			

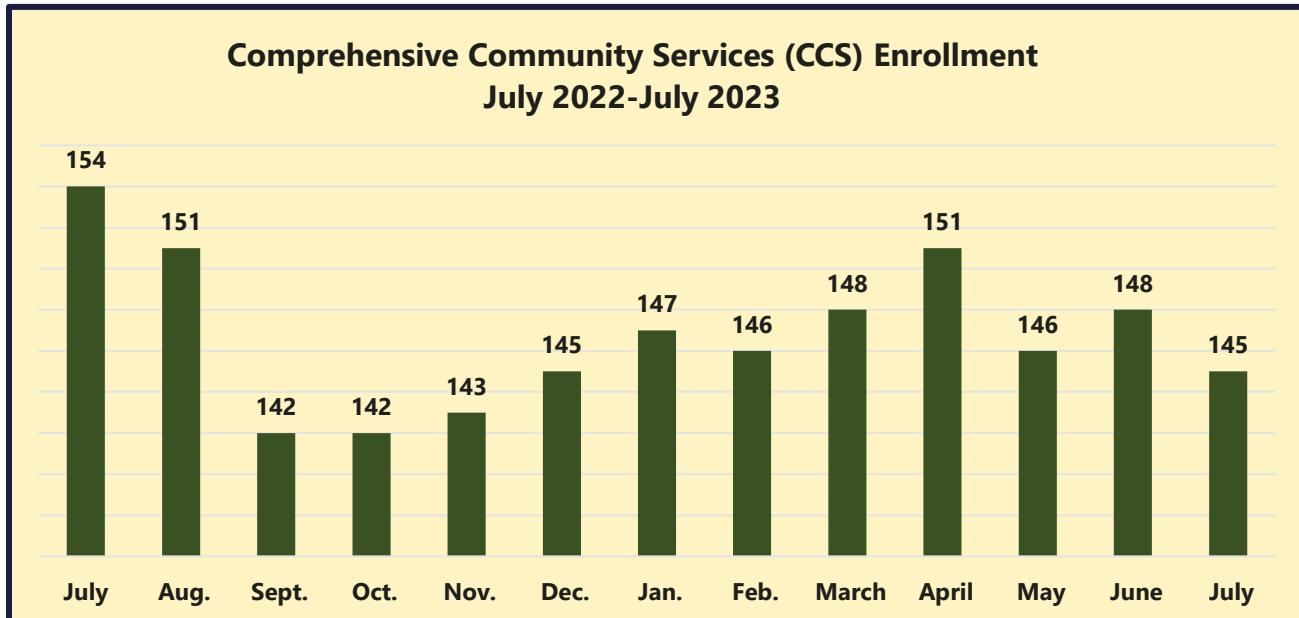
CHILDREN SERVICES
OUT- OF- HOME PLACEMENT DATA
JULY 2022 - JULY 2023



Over the past 4 years there has been a sharp increase in the number of adult protection cases reported to St. Croix County. In 2019, there were a total of 400 Adult Protection reports, followed by 413 reports in 2020. In 2021, this number jumped to 449, with a further increase in 2022 to 521. Through the first week of August 2023, there have been 365 Adult Protection reports received. In response to increasing demands, HHS transferred 1.0 FTE substance use counselor position (vacant) to Adult Protection for a total of 4.0 FTEs in the Adult Protection service area. It is currently estimated that 25% of Wisconsin's population is 60+ years of age. With an aging population, we anticipate service demands will continue to trend up in future years.



Comprehensive Community Services (CCS) serving Medicaid-enrolled adults and children with mental health and/or substance use diagnosis, has seen consistent enrollment so far in 2023. There will always be fluxuation with enrollment numbers as youth/adults enter and graduate from the program.



Highlight of Department Activities

Children Services: Continued response to record levels of children in out of home care, many of them with complex health needs. Foster parent recruitment event was held in March 2023 in partnership with United Way of St. Croix Valley. Received a multi-county grant award to identify foster homes for children with complex needs in St. Croix, Barron, Polk and Pierce counties. Recovering Together Café's offered at the Services Center in partnership with Family Resource Center of St. Croix Valley, providing support for parents of young children with an interest in recovery from substance use and other conditions.

Children Services is participating in a Judicial Engagement Team (JET) with legal partners in St. Croix County which helps identify best practices when the law directly impacts a child or a family. Nation-wide, there continues to be a movement toward evidenced based practices, not only as they pertain to Child Welfare, but also for those involved with the Youth Justice system. The JET team has identified areas in which our system can improve to help reduce the number of children in out-of-home care, increase legal representation for families, and have timely outcomes for the families we serve (this includes permanence for those children in out of home care).

Economic Support: The Public Health Emergency has ended and the unwinding of benefits will continue through May 2024. It is too early to make predictions of overall impact resulting from increased caseloads and recipient numbers.

Comprehensive Community Services (CCS): CCS has maintained enrollment over the last year. There has been an increase in adult referrals from previous years while referrals of children remained steady. Focus continues on outreach to raise community awareness of CCS services for youth and adults. Maintaining a robust variety of contracted providers that can provide psychosocial rehabilitation services has been a focus over the past year to effectively meet recipients needs. CCS added 11 new providers thus far in 2023.

Behavioral Health: Outpatient Mental Health therapy appointment wait times continue to be greater than past years. The Division continues to work to improve service coordination and arrangements for access to other community-based therapy options. While there continues to be a shortage of available inpatient hospitalization beds, regional psychiatric hospitalization beds at Amery Behavioral Health and Eau Claire Sacred Heart Hospital have been more available than in the past allowing for additional options and somewhat reducing the burden on law enforcement for transportation. Positions funded through the American Rescue Plan Act (ARPA) have assisted in providing early interventions services that help coordinate care and better address social determinants of health, such as housing needs, access to health care, employment assistance and social connectedness.

Records: Continuing work to improve HHS onboarding & training. In process of adding Department's Operational Policies & Procedures manual to our Loop system for consistent tracking of all HHS staff and assigned trainings. Continued work with Netsmart to improve the operability of our Electronic Health Record system. Monitoring quality improvement measures to ensure timely completion of documentation, aligning with HHS strategic directive of "analyzing workflow to improve service delivery"

ADRC: Social isolation and loneliness continues to be a focus of statewide initiatives, therefore, emphasis on congregate dining and social activities remain priorities in the aging side of the ADRC. Congregate dining participant numbers continue to increase post-pandemic while home-delivered meal counts are decreasing as criteria has returned to pre-pandemic guidelines. Ultimately, total meal counts are projected to stabilize in 2023. Catered meal costs have increased while staff expenses and unprepared food costs have decreased due to closure of another cooking kitchen (Deer Park) in 2022. The ADRC continues to provide transportation to Nutrition Sites and community appointments for consumers while the price of fuel has increased from previous years. Caregiver Support and Dementia Care services continue to see an increase in activity and demand. The ADRC has been selected as a partner with DHS to facilitate the *Independent Living Skills Pilot Project* which is now scheduled to commence in September of 2023. This grant has provided \$70,459 in administrative funding to the ADRC to support a part-time Social Worker II to coordinate the program. Referrals to the ADRC Information and Assistance/ADRC Specialists continue to increase in volume and acuity and, therefore, this grant is anticipated to help bridge services for individuals who would otherwise not meet publicly-funded, long-term care programming. The aging population continues to increase with significant demand for placement

opportunities that only continue to diminish due to workforce and funding challenges. Additionally, there are increasing demands being placed on Elder and Disability Benefit Specialists, resulting from an aging population and the "unwinding" of benefits associated with end of the Public Health Emergency.

Public Health: Public health continues to utilize COVID-19 funding through 2024, specifically a public health workforce grant and funding through Public Health ARPA . Pre-COVID programming has returned to near full capacity and Medical Assistance revenues will continue to grow in 2024. In 2022 the State Department of Health Services-Division of Public Health applied for funding from the CDC titled *Strengthening U.S. Public Health Infrastructure, Workforce and Data Systems (PHI)*. This funding will span five years and St. Croix county should receive it before the end of 2023. Healthier Together, a partnership with Pierce County, continues to work implementing our community health improvement plan also known as a CHIP. The current health priorities are: mental , social and emotional wellness and promoting thriving, livable communities for all.

2023 Budget Changes

- Continue to experience increased demands related to child out-of-home placements, Adult Protection referrals, and placements in Institutions for Mental Disease (IMDs). IMD facilities are not eligible for Medicaid reimbursement and often not covered by private insurance. All of these services are mandated, difficult to forecast, and of primary concern with respect to budget impact
- 2023 state biennial budget provided a minimal increase to ADRC base-funding (\$5 million state-wide in each year of the biennium). County allocations currently unknown. Growing aging population will continue to strain ADRC resources state-wide
- State budget provided a very small increase to counties for Adult Protective Services (\$1 million, state-wide). County allocations currently unknown
- Increase in referrals for behavioral health care leading to extended waitlists. County-operated and provider resources are strained as demand exceeds capacity. Workforce challenges, primarily in the area of substance use services continue and negatively impact revenue
- The state budget includes a 2% increase for income maintenance (IM) administration and additional fraud funding. Until we receive additional information we will budget current numbers for 2024. HHS will request clarification from DHS on how fraud funding can be used and how it may affect overall administration budget. We may realize a slight reduction in tax levy for IM
- The Great Rivers Consortium (GRC) has made changes to the structure of the Child Care Team that will impact claims for most or all counties in the consortium. Depending on how other counties are claiming funding there may not be "leftover/unspent" funding from our partners to de-obligate/re-obligate and make SCC whole as in past years. While currently unknown, HHS may realize a slight increase in tax levy related to Child Care
- Workforce challenges continue to migrate between divisions and specific position titles. Current challenges involve recruitment/retention in areas of nursing, substance use, crisis, and Children

Services. Workforce issues involving extended vacancies, utilization of temporary agency staff, and retention have a negative budget impact

- In 2023, 1 vacant FTE in substance use services was re-assigned to Adult Protective Services in response to increasing demands. Additionally, a "Lead Social Worker" position was created in APS to assist in managing cases. This will result in slightly lower revenue through substance use services, but prevents budgeting an additional FTE in Adult Protective Services

Budget Highlights Supporting County Strategic Plan

- HHS Strategic Plan: Completed HHS strategic planning process with facilitation by the UW Extension Office and established 5 strategic directives to guide the HHS Department for the next several years. HHS plan is based on county strategic plan goals established in 2022. HHS strategic directives are:
 1. Pursue a culture of change and innovation
 2. Analyze workflow to improve service delivery
 3. Align budget priorities with vision
 4. Explore and expand legislative advocacy
 5. Enhance technology proficiency
- American Rescue Plan Act (ARPA) Initiatives: In 2021, the St. Croix County Board allocated funding through the American Rescue Plan Act (ARPA) for HHS to develop new, innovative early intervention initiatives targeting underserved populations within our county. HHS partnered with Justice Support Services, the Sheriff's Office, law enforcement agencies (throughout the county), and community providers. All initiatives have been implemented with the broad goal of reducing high cost crisis events/placements
- Opioid Settlement: Funding received in 2022 to support 1 FTE mental health professional embedded within the county jail. Proposing a portion of 2023 settlement funds be allocated to support 1 FTE substance use professional, embedded within Child Protective Services, to provide family-based care addressing substance use and related trauma. These efforts are intended to address needs of families impacted by addiction and assist in maintaining family unity while reducing out-of-home placements
- Retention and Recruitment: Tele-work/health and flexible work environments were implemented and continue in response to workforce challenges that began during the pandemic. Public Health grant funding utilized to strengthen Public Health workforce, allowing for addition of a Public Health Educator. HHS continues to partner with Human Resources to find creative solutions for improving recruitment and retention in all areas of HHS
- Business Practices: Intentional focus to align HHS budget priorities with vision to improve efficiencies and reduce costs in line with new strategic plan. Applied ARPA/COVID-19 funding to expand upstream intervention services to underserved residents. Continued focus on reducing purchased service costs in shift to upstream, preventive care. Continued efforts with state associations and state partners to evolve systems of care through policy change and sustainable funding

4000 - Health and Human Services : Department Budget Overview

	2021	2022	2023	2023	2024	2024	2024	2025
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	7,094,200	7,346,819	7,891,840	7,234,187	8,909,882	8,301,612	8,301,612	8,762,460
43310 Other Federal Payment	48,830	531,563	1,097,157	354,453	949,457	949,457	949,457	949,457
43510 State General Government Grant	19,683	24,891	20,000	16,141	14,000	14,000	14,000	14,000
43550 State Health Grant	1,658,038	1,146,200	980,133	726,652	728,009	728,009	728,009	728,009
43560 State Human Services Grant	7,746,061	8,030,828	7,360,929	5,742,828	7,724,187	7,757,610	7,757,610	7,757,610
43610 State Payments for Municipal Services	81,099	76,369	80,000	56,846	80,000	80,000	80,000	80,000
44310 Building Permits and Inspection Fees	223,202	244,429	227,000	256,821	245,000	260,000	260,000	260,000
44910 Other Regulatory Permits and Fees	4,395	7,820	5,000	11,072	6,000	6,000	6,000	6,000
45220 Judgments and Damages	-	391,703	110,535	-	219,637	219,637	219,637	219,637
46510 Public Health Services	143,967	120,366	151,950	103,336	122,000	122,000	122,000	122,000
46610 Human Services	4,682,290	5,151,057	5,839,416	2,517,385	6,149,658	6,151,651	6,151,651	6,151,651
46630 AODA Non-IDP	75,145	57,950	70,000	33,820	40,000	40,000	40,000	40,000
46633 AODA IDP Treatment Fees	86,852	49,086	86,000	33,547	45,000	45,000	45,000	45,000
46635 AODA IDP Assessments	156,256	149,024	160,000	147,595	160,000	160,000	160,000	160,000
46637 AODA DOC	54,533	51,112	48,000	2,352	10,000	10,000	10,000	10,000
46639 AODA Inpt	19,694	11,906	4,000	22,084	20,000	20,000	20,000	20,000
46640 MH Revenues	632,334	750,118	541,200	505,385	687,200	687,200	687,200	687,200
46643 ACSS Revenues	80,815	69,709	65,000	51,058	65,000	65,000	65,000	65,000
46644 MD Outpatient Revenue	124,609	100,881	115,000	86,145	115,000	115,000	115,000	115,000
46650 YCSS Revenues	652,018	1,006,413	800,500	723,514	900,250	900,250	900,250	900,250
46651 B-3 Revenues	95,719	129,115	92,000	98,035	122,000	122,000	122,000	122,000
46660 Revenues F&C	123,664	146,324	130,000	129,778	150,000	150,000	150,000	150,000
46910 Other Public Charges for Services	50	25	-	-	-	-	-	-
48110 Interest Revenue	-	1	-	17,630	-	-	-	-
48210 Rent Revenue	2,450	2,595	2,280	2,542	3,000	3,000	3,000	3,000
48510 Donations & Contributions	241,535	246,984	235,600	210,624	254,000	254,000	254,000	254,000
48610 Miscellaneous Revenue	72,314	60,304	29,000	50,353	31,500	31,500	31,500	31,500
48710 Collection of Doubtful Accounts	25,895	27,785	40,000	11,693	30,000	30,000	30,000	30,000
49410 Sales of General Fixed Assets	-	-	-	16,500	-	-	-	-
Revenue	24,145,646	25,931,377	26,182,540	19,162,375	27,780,780	27,222,926	27,222,926	27,683,774
51110 Salaries	7,703,660	8,030,376	9,251,986	6,880,703	9,864,932	9,786,682	9,786,682	9,982,416
51140 PTO Pay-Salaried	129,391	61,754	-	71,120	-	-	-	-
51210 Wages	2,998,119	2,911,659	3,135,261	2,324,907	3,156,942	3,135,406	3,135,406	3,198,114
51220 Overtime Wages	38,489	17,068	11,500	9,443	11,500	11,500	11,500	11,500
51230 On-Call Wages	-	288	-	-	-	-	-	-
51240 PTO Pay-Hourly	3,973	17,766	-	28,392	-	-	-	-

4000 - Health and Human Services : Department Budget Overview

	2021	2022	2023	2023	2024	2024	2024	2025
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
51250 Holiday Pay-Hourly	2,784	1,832	-	1,214	-	-	-	-
51310 PTO Incentive	63,364	78,246	6,000	62,510	74,000	74,000	74,000	74,000
Total Wages	10,939,780	11,118,990	12,404,747	9,378,288	13,107,374	13,007,588	13,007,588	13,266,030
51410 County Board Per Diem	7,757	8,637	8,500	6,139	8,500	8,500	8,500	8,500
51420 Committee Per Diem	1,916	1,924	4,400	2,540	6,300	6,300	6,300	6,300
51510 Social Security	799,338	808,267	948,963	683,245	1,007,768	1,000,134	1,000,134	1,020,137
51520 Retirement-Employer Share	678,399	687,365	815,919	607,141	876,463	869,578	869,578	886,969
51530 Dental Insurance	28,947	28,901	37,451	26,421	37,012	36,718	36,718	36,718
51540 Health Insurance	2,778,678	2,923,234	3,245,189	2,491,876	3,316,019	3,300,227	3,300,227	3,465,238
51550 Disability Insurance	34,118	25,621	37,162	22,072	39,264	38,964	38,964	38,964
51560 Workers Compensation	107,714	108,213	122,658	98,776	129,896	128,862	128,862	128,862
51580 Life Insurance	15,532	13,781	15,923	12,241	16,782	16,652	16,652	16,652
51590 Unemployment Comp Charges	9,880	(3,849)	-	(105)	-	-	-	-
Total Fringes	4,462,279	4,602,094	5,236,166	3,950,344	5,438,002	5,405,935	5,405,935	5,608,340
51599 Interdepartmental Wage & Fringe	(2,134)	(1,312)	-	(6,338)	-	-	-	-
Net Wage & Fringe	15,399,925	15,719,771	17,640,912	13,322,294	18,545,377	18,413,523	18,413,523	18,874,370
51910 Staff Development	17,026	20,065	60,325	22,690	55,390	55,390	55,390	55,390
52110 Medical and Dental Services	20,015	13,741	20,000	10,842	20,000	20,000	20,000	20,000
52113 Psychiatrist/Psychologist Consultant	277,063	256,510	305,000	177,458	305,000	305,000	305,000	305,000
52116 Consultant Fees	-	-	500	-	500	500	500	500
52117 Legal Services	9,616	9,081	16,000	21,616	19,150	19,150	19,150	19,150
52119 Accounting Services	20,319	17,010	17,600	12,075	17,600	17,600	17,600	17,600
52120 Volunteer Services Expense	360	178	2,800	2,548	2,800	2,800	2,800	2,800
52122 Interpreter Services	216	369	1,000	2,664	3,000	3,000	3,000	3,000
52125 Purchased Services	5,731,696	6,420,077	6,411,144	6,919,892	6,946,742	6,526,742	6,526,742	6,526,742
52126 Chore Services	1,345	2,330	3,432	1,675	3,832	3,832	3,832	3,832
52127 Personal Care Services	2,769	4,687	9,000	4,000	9,000	9,000	9,000	9,000
52128 Homemaker Services	27,805	29,454	38,625	19,339	37,589	37,589	37,589	37,589
52129 Respite Services	26,634	32,934	28,500	37,090	25,555	25,555	25,555	25,555
52132 Transportation	57,247	43,154	61,000	53,360	61,000	61,000	61,000	61,000
52133 Administration	-	1,765	-	-	-	-	-	-
52135 Catered Food	128,500	222,121	200,000	330,143	350,000	350,000	350,000	350,000
52136 Unprepared Food	129,849	112,944	72,000	31,968	45,000	45,000	45,000	45,000
52150 Transcription Services	-	538	-	-	-	-	-	-
52152 Bank Service Charges	340	5,404	-	4,330	5,400	5,400	5,400	5,400

4000 - Health and Human Services : Department Budget Overview

	2021	2022	2023	2023	2024	2024	2024	2025
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
52156 Witness Fees	-	-	-	1,500	-	-	-	-
52190 Other Professional Services	14,120	21,355	41,350	21,186	104,104	104,104	104,104	104,104
52240 Telephone/Dictaphone	4,623	7,218	8,400	5,967	7,660	7,660	7,660	7,660
52250 Cellular Phone Service	92,921	86,480	62,990	63,111	74,990	74,990	74,990	74,990
52252 Internet Fees	4,348	3,149	2,500	1,073	2,000	2,000	2,000	2,000
52410 Repair and Replacement	9,820	15,408	12,000	11,671	10,000	10,000	10,000	10,000
52440 Misc. Repair & Maintenance	5,550	4,707	2,000	1,577	2,000	2,000	2,000	2,000
52920 Computer Repair	14,564	24,865	6,800	18,537	6,800	6,800	6,800	6,800
52990 Other Contractual Services	327	55	-	37	-	-	-	-
53110 Postage	60,130	53,400	65,500	55,497	67,500	67,500	67,500	67,500
53120 Copy Expense	15	74	50	8	50	50	50	50
53130 Managed Print Costs - IT	24,443	23,873	24,050	22,870	25,770	25,770	25,770	25,770
53190 Office Supplies	17,313	22,629	19,825	21,276	19,575	19,575	19,575	19,575
53210 Publications & Printing	11,032	14,888	9,950	7,996	10,650	10,650	10,650	10,650
53211 Law Book Publications	-	347	700	-	350	350	350	350
53212 Outreach/Education	43,060	36,579	36,900	27,502	33,416	33,416	33,416	33,416
53213 Program Development	1,327	2,909	7,139	526	2,500	2,500	2,500	2,500
53220 Advertising/Promotion	944	-	-	-	-	-	-	-
53230 Subscriptions	822	444	650	830	720	720	720	720
53240 Dues & Licenses	29,358	30,162	33,963	29,862	34,092	28,592	28,592	28,592
53250 Software Subscriptions & Renewals	(50)	5,060	300	1,131	1,325	1,325	1,325	1,325
53310 Employee Mileage	38,930	28,891	38,050	32,433	38,075	38,075	38,075	38,075
53320 Employee Lodging	1,424	7,135	9,699	7,448	11,669	11,669	11,669	11,669
53330 Employee Meal Expense	563	1,737	3,199	2,130	3,275	3,275	3,275	3,275
53340 Employee Airfare	406	-	-	328	2,500	2,500	2,500	2,500
53350 Employee Other Expenses	1,535	5,701	350	526	200	200	200	200
53420 Medical Supplies	38,227	34,841	30,700	58,279	28,000	27,500	27,500	27,500
53430 Provided Food Expense	1,377	1,080	700	1,023	700	700	700	700
53440 Operating Supplies	52,245	56,359	44,206	36,953	39,086	39,086	39,086	39,086
53450 Uniform Expense/Supplies	-	263	-	202	-	-	-	-
53460 Instructional Aids	30	276	800	3,414	450	450	450	450
53470 Fuel Expenses	11,435	15,291	16,300	12,517	15,800	15,800	15,800	15,800
53490 Other Operating Supplies	91	300	-	-	-	-	-	-
53510 Repair and Maintenance Supplies	210	-	-	19	-	-	-	-
53610 Other Repairs and Maintenance Supplies	788	-	500	-	500	500	500	500
53910 Other Supplies and Expenses	1,205	1,732	100	1,200	-	-	-	-
53920 Cell Phones & Accessories	63	48	-	-	-	-	-	-
53930 Software Purchased	268,947	270,178	270,800	159,844	227,508	227,508	227,508	227,508

4000 - Health and Human Services : Department Budget Overview

	2021	2022	2023	2023	2024	2024	2024	2025
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53940 Equipment Purchased - Non Fixed Asset	420	1,079	-	3,683	-	-	-	-
53995 Vehicle Operating Expenses	14,836	30,272	32,025	25,025	33,575	33,575	33,575	33,575
54440 Plastic Products	205	-	-	-	-	-	-	-
55180 Liability Insurance	115,000	125,000	135,000	135,000	141,000	141,000	141,000	141,000
55310 Rents and Leases	1,090	-	1,200	7,830	6,000	6,000	6,000	6,000
57910 Other Grants, Contributions and Indemnities	376,005	376,005	376,005	219,337	376,005	376,005	376,005	376,005
Operating	7,710,493	8,502,154	8,541,627	8,651,035	9,235,403	8,809,403	8,809,403	8,809,403
58110 New Vehicles	2,722	-	-	-	-	-	-	-
58220 Capital Improvements	-	34,040	-	-	-	-	-	-
Capital Outlay	2,722	34,040	-	-	-	-	-	-
Total Expenses	23,113,140	24,255,965	26,182,540	21,973,328	27,780,780	27,222,926	27,222,926	27,683,774
Report Total	1,032,506	1,675,413	-	(2,810,953)	-	-	-	-

4110 - Public Health : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	801,699	728,554	780,096	715,088	854,043	840,386	840,386	889,223
43310 Other Federal Payment	3,977	111	-	-	-	-	-	-
43510 State General Government Grant	-	1,960	-	-	-	-	-	-
43550 State Health Grant	1,637,851	1,119,048	955,133	726,652	703,009	703,009	703,009	703,009
43560 State Human Services Grant	-	-	-	-	100,000	100,000	100,000	100,000
44310 Building Permits and Inspection Fees	223,202	244,429	227,000	256,821	245,000	260,000	260,000	260,000
44910 Other Regulatory Permits and Fees	4,395	7,820	5,000	11,072	6,000	6,000	6,000	6,000
46510 Public Health Services	143,967	120,366	151,950	103,336	122,000	122,000	122,000	122,000
48510 Donations & Contributions	-	99	-	333	-	-	-	-
40000	2,815,091	2,222,387	2,119,179	1,813,302	2,030,052	2,031,395	2,031,395	2,080,232
51110 Salaries	805,370	882,465	972,293	770,058	921,039	921,039	921,039	939,459
51140 PTO Pay-Salaried	17,015	-	-	12,742	-	-	-	-
51210 Wages	605,469	423,097	445,703	283,958	384,756	385,174	385,174	392,878
51220 Overtime Wages	30,728	4,615	10,000	555	5,000	5,000	5,000	5,000
51240 PTO Pay-Hourly	-	7,532	-	9,328	-	-	-	-
51250 Holiday Pay-Hourly	2,439	1,156	-	-	-	-	-	-
51310 PTO Incentive	9,547	5,605	2,500	9,212	2,500	2,500	2,500	2,500
Total Wages	1,470,568	1,324,469	1,430,496	1,085,852	1,313,295	1,313,713	1,313,713	1,339,837
51510 Social Security	108,749	96,789	109,433	79,656	105,521	105,553	105,553	107,664
51520 Retirement-Employer Share	74,171	81,396	97,104	70,249	93,095	93,124	93,124	94,987
51530 Dental Insurance	3,157	3,497	4,674	3,016	3,610	3,736	3,736	3,736
51540 Health Insurance	259,235	312,010	344,435	255,554	368,017	374,785	374,785	393,524
51550 Disability Insurance	3,367	2,942	4,254	2,453	4,116	4,117	4,117	4,117
51560 Workers Compensation	14,369	13,335	14,365	11,760	14,147	14,115	14,115	14,115
51580 Life Insurance	1,465	1,601	1,843	1,366	1,759	1,759	1,759	1,759
51590 Unemployment Comp Charges	-	-	-	4,358	-	-	-	-
Total Fringes	464,514	511,571	576,108	428,412	590,264	597,189	597,189	619,902
51599 Interdepartmental Wage & Fringe	(1,238)	(2,987)	(5,000)	(2,888)	(2,500)	(2,500)	(2,500)	(2,500)
Net Wage & Fringe	1,933,844	1,833,053	2,001,604	1,511,377	1,901,059	1,908,402	1,908,402	1,957,239
51910 Staff Development	1,277	5,159	32,775	7,575	27,550	27,550	27,550	27,550
52110 Medical and Dental Services	-	99	-	-	-	-	-	-
52125 Purchased Services	2,200	88	1,500	3,722	650	650	650	650

4110 - Public Health : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
52190 Other Professional Services	5,489	5,782	4,500	4,780	4,500	4,500	4,500	4,500
52240 Telephone/Dictaphone	217	48	-	-	-	-	-	-
52250 Cellular Phone Service	5,753	3,491	690	2,037	690	690	690	690
52920 Computer Repair	-	2,240	-	186	-	-	-	-
53130 Managed Print Costs - IT	75	241	50	435	770	770	770	770
53190 Office Supplies	332	332	75	3,619	75	75	75	75
53212 Outreach/Education	15,788	387	3,750	7,986	1,150	1,150	1,150	1,150
53230 Subscriptions	438	394	500	585	300	300	300	300
53240 Dues & Licenses	23,376	22,029	28,560	21,760	28,229	22,729	22,729	22,729
53250 Software Subscriptions & Renewals	(50)	-	-	-	-	-	-	-
53310 Employee Mileage	4,489	5,023	5,550	6,720	5,650	5,650	5,650	5,650
53320 Employee Lodging	242	1,295	1,025	3,556	1,225	1,225	1,225	1,225
53330 Employee Meal Expense	435	456	525	1,049	331	331	331	331
53340 Employee Airfare	-	-	-	328	-	-	-	-
53350 Employee Other Expenses	205	5,601	50	188	-	-	-	-
53420 Medical Supplies	37,765	34,427	30,100	41,965	27,400	26,900	26,900	26,900
53430 Provided Food Expense	1,190	193	300	-	300	300	300	300
53440 Operating Supplies	3,361	7,639	4,025	6,983	4,265	4,265	4,265	4,265
53470 Fuel Expenses	22	-	-	-	-	-	-	-
53610 Other Repairs and Maintenance Supplies	788	-	500	-	500	500	500	500
53910 Other Supplies and Expenses	64	381	100	695	-	-	-	-
53930 Software Purchased	1,150	-	1,800	25,302	24,208	24,208	24,208	24,208
53940 Equipment Purchased - Non Fixed Asset	-	-	-	1,380	-	-	-	-
55310 Rents and Leases	1,090	-	1,200	1,360	1,200	1,200	1,200	1,200
Operating	105,696	95,305	117,575	142,211	128,993	122,993	122,993	122,993
58220 Capital Improvements	-	34,040	-	-	-	-	-	-
58000 Capital Outlay	-	34,040	-	-	-	-	-	-
Total Expenses	2,039,540	1,962,398	2,119,179	1,653,588	2,030,052	2,031,395	2,031,395	2,080,232
Report Total	775,551	259,989	-	159,713	-	-	-	-

Mandated and Discretionary Services - HHS Public Health

Services	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Health, Administration and Supervision	Yes	Wis. Stat. Ch. 250	The County Health Department serves all areas of the county that are not served by a city or municipal health department. Further, Wis. Stat. § 250.03(1) (L) indicates the department (the state) shall perform or facilitate the performance of all of the following services and functions listed below.	High	Local Health Dept. serves all residents of St. Croix County as an extension of state and federal authorities
Local Health Officials	Yes	Wis. Stat. Ch. 251	The County shall establish a local health department and provide a Local Health Officer along with other required staff, pursuant to Wis. Stat. §§ 251.02 and 251.06.	High	The Health officer is a required position within any local health department
Communicable Disease Prevention and Control	Yes	Wis. Stat. Ch. 252	Public Health surveilles, investigates and follows-up on all communicable diseases per the Center for Disease Control and Prevention (CDC) and Wisconsin Department of Health	High	A reduction in services would impact ability to respond effectively.
Public Health Preparedness	Yes	Wis. Stat. Ch. 250 & DHS 140.04 (1) (d)	<u>Participate in the development of response strategies and plans in accordance with local, state, and national guidelines to address public health emergencies as defined in s. 323.02 (16), Stats.</u>	High	A reduction in services could impact public safety/health
Tuberculosis	Yes	Wis. Stat. Ch. 252.07	Public Health surveilles, investigates and follows-up on all communicable diseases per the Center for Disease Control and Prevention (CDC) and Wisconsin Department of Health	High	Service level must be capable of responding to disease outbreaks for entire county population
Immunizations	Yes	Wis. Stat. § 252.05 (1) and (10)	Public Health provides immunizations (vaccine for children VFC) through a state/federal program to the uninsured and underinsured	Medium	Service level must adjust to community demands related to disease activity
Rabies Control	Yes	Wis. Stat. Ch. 95 and Wis. Admin. Code ATCP 13	The Local Health Department shall administer and enforce the control of rabies throughout the County.	Medium	Service demands vary
Women, Infants, and Children (WIC)	Yes	Wis. Stat. § 253.06	Provides nutrition education, breastfeeding support, food benefits and resources and referrals to assist in meeting the varied needs of enrolled families. For more information, see https://www.dhs.wisconsin.gov/wic/index.htm .	High	Service level based on needs of population
Maternal and Child Health	Yes	Wis. Stat. Ch. 253	Children with special health care needs means children who have health problems that require intervention beyond routine and basic care, including children with or at risk for disabilities, chronic illnesses and conditions, health-related educational problems and health-related behavioral problems.	Medium	Service level defined by the needs of vulnerable populations.

Mandated and Discretionary Services - HHS Public Health

Services	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Women's Health Block Grant	Yes	Wis. Stat. § 253.07	The department through the Local Health Department shall provide for delivery of family planning services throughout the state by developing and by annually reviewing and updating a state plan for community-based family planning programs. The department shall allocate women's health funds under its control in a manner which will promote the development and maintenance of an integrated system of community health services. It shall maximize the use of existing community family planning services by encouraging local contractual arrangements. The department through the Local Health Department shall coordinate the delivery of family planning services by allocating women's health funds in a manner which maximizes coordination between the agencies. The department shall encourage maximum coordination of family planning services between county social services departments, family planning agencies and local health departments to maximize the use of health, social service and welfare resources.	Medium	Service level determined by need within our communities
Family Planning and Related Preventative Health Services Grant	Yes	Wis. Stat. § 253.075	Clinic provides confidential family planning, reproductive and sexual health services. Services also include pregnancy testing, counseling and referral and sexually transmitted infection testing and treatment	Medium	Service level determined by need within our communities
Child Death Review Team	No		Children don't have a say in the policies and programs that impact their lives. To be healthy, safe and able to thrive, they need trusted advocates working on their behalf. In 1994, the State of Wisconsin expressed the need for a non-governmental entity to focus on children's health issues that were not being adequately addressed—especially for underserved populations	Medium	Service level varies
Environmental Health	Yes	Wis. Stat. Ch. 254, specifically Wis. Stat. §§ & administrative code DHS 140.06	Services include: Human health hazard investigations; lead investigations; licensing and inspections; radon test kits; rabies control program and; beach testing for E. coli	High	Service level corresponds to actual and anticipated environmental health needs for the county
Human Health Hazards	Yes	Wis. Stat. § 254.59	We protect the health/safety/general welfare of the public and maintain/protect the environment of St. Croix County. This includes responding to complaints, conducting investigations, providing education, beach testing, animal bite/rabies control, beach testing, lead investigations, radon, and other environmental health issues.	High	Service level must be adequate to respond to these needs
Licensing and Inspectors: Department of Agriculture, Trade, & Consumer Protection (DATCP) Contract	Yes	ATCP Chapters 72, 73, 75, 76, 78, and 79	Public Health contracts with the State to be the agent for licensing purposes for the items in this category. The County receives money from the collections of fees for licensing establishments. Under this contract we license and inspect approximately 582 food, lodging, pool, campground, and recreational educational camp facilities in the county. Additionally, we inspect all the school kitchens, senior meals, the county jail kitchen, and food stands at special events.	High	Public health performs inspections, and follow up of all licensed facilities. A reduction in service level would impact our ability to do this.

Mandated and Discretionary Services - HHS Public Health

Services	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Licensing and Inspections: Department of Safety and Professional Services (DSPS) Contract	Yes	SPS Chapters 221 and 326	Public Health contracts with the State to be the agent for licensing purposes for the items in this category. The County receives money from the collections of fees for licensing establishments. Under this contract we license and inspect approximately 35 tattoo/body piercing and manufactured home park facilities.	High	Public health performs inspections, and follow up of all licensed facilities. Any reduction in service level would impact our ability to do this
Department of Natural Resources (DNR) Transient Non-community Drinking water program (TNC)	Yes	Wis. Stat. § 254.46	As an agent for WI Department of Natural Resources	Medium	Service level must accommodate needs as outlined in the "comments" column
Chronic Disease and Injuries	Yes	Wis. Stat. § 255.03	(1) Conduct programs to prevent, delay and detect the onset of chronic diseases, including cancer, diabetes, cardiovascular and pulmonary disease, cerebrovascular disease and genetic disease, and other chronic diseases that the department determines are important to prevent, delay and detect in order to promote, protect and maintain the public's health; and (2) Establish programs of community and professional education relevant to detection, prevention, and control of chronic diseases.	Medium	Service level responds to health needs and disease trends of population
Community Health Improvement (Healthier Together)	Yes	Wis. Stat. Ch. 251 & DHS 140.03	In partnership with Pierce County, develop a Community Health Needs Assessment and Community Health Improvement Plan to identify priority community health needs and develop a plan to address those health priorities	High	Service level corresponds with work necessary to complete population health assessment and planning
Nutrition	Yes	Wis. Stat. § 253.06	Services include: Breast feeding peer counselor; community education with ADRC; farmer's market; Fit Families (Supplemental Nutrition Assistance Program Education); Stepping Up Your Nutrition (adults age 50+) course	Medium	Reduction in services would impact vulnerable populations
Tobacco Control and Pr	Yes	Wis. Stat. Ch. 255.15 & DHS 140.06	Local health departments have the ability to become a multi-jurisdictional tobacco control coalition. The coalitions focus on tobacco control and prevention through education, and tobacco compliance checks.	Medium	Service provides preventive measures to reduce tobacco-related illness/death

4310 - Behavioral Health : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	1,915,977	1,720,767	1,313,151	1,203,722	2,141,643	1,966,643	1,966,643	2,054,115
43310 Other Federal Payment	17,800	373,177	830,000	354,453	840,000	840,000	840,000	840,000
43550 State Health Grant	18,187	27,152	25,000	-	25,000	25,000	25,000	25,000
43560 State Human Services Grant	1,854,167	1,971,460	1,866,778	1,698,922	2,000,000	2,000,000	2,000,000	2,000,000
43610 State Payments for Municipal Services	81,099	76,369	80,000	56,846	80,000	80,000	80,000	80,000
45220 Judgments and Damages	-	391,703	110,535	-	219,637	219,637	219,637	219,637
46630 AODA Non-IDP	75,145	57,950	70,000	33,820	40,000	40,000	40,000	40,000
46633 AODA IDP Treatment Fees	86,852	49,086	86,000	33,547	45,000	45,000	45,000	45,000
46635 AODA IDP Assessments	156,256	149,024	160,000	147,595	160,000	160,000	160,000	160,000
46637 AODA DOC	54,533	51,112	48,000	2,352	10,000	10,000	10,000	10,000
46639 AODA Inpt	19,694	11,906	4,000	22,084	20,000	20,000	20,000	20,000
46640 MH Revenues	632,334	750,118	541,200	505,385	687,200	687,200	687,200	687,200
46643 ACSS Revenues	80,815	69,709	65,000	51,058	65,000	65,000	65,000	65,000
46644 MD Outpatient Revenue	124,609	100,881	115,000	86,145	115,000	115,000	115,000	115,000
46910 Other Public Charges for Services	50	25	-	-	-	-	-	-
48110 Interest Revenue	-	1	-	17,629	-	-	-	-
48610 Miscellaneous Revenue	-	360	-	-	-	-	-	-
40000	5,117,518	5,800,800	5,314,664	4,213,559	6,448,480	6,273,480	6,273,480	6,360,952
51110 Salaries	1,554,586	1,489,684	1,921,243	1,260,511	2,228,410	2,228,410	2,228,410	2,272,978
51140 PTO Pay-Salaried	16,924	15,472	-	40,220	-	-	-	-
51210 Wages	257,162	271,513	288,348	212,575	287,212	287,212	287,212	292,956
51220 Overtime Wages	128	351	-	398	500	500	500	500
51250 Holiday Pay-Hourly	-	317	-	101	-	-	-	-
51310 PTO Incentive	4,644	17,098	-	3,244	15,000	15,000	15,000	15,000
Total Wages	1,833,443	1,794,434	2,209,592	1,517,049	2,531,122	2,531,122	2,531,122	2,581,434
51510 Social Security	134,829	131,250	169,034	111,597	193,631	193,631	193,631	197,503
51520 Retirement-Employer Share	120,717	113,617	150,252	100,216	173,612	173,612	173,612	177,085
51530 Dental Insurance	5,142	4,786	6,968	4,090	6,493	6,493	6,493	6,493
51540 Health Insurance	453,725	449,393	558,295	370,959	596,298	596,298	596,298	626,113
51550 Disability Insurance	6,163	4,322	6,629	3,725	7,547	7,547	7,547	7,547
51560 Workers Compensation	18,156	17,740	21,972	16,093	25,029	25,029	25,029	25,029
51580 Life Insurance	2,742	2,354	2,872	2,072	3,270	3,270	3,270	3,270
51590 Unemployment Comp Charges	29	1,679	-	-	-	-	-	-
Total Fringes	741,502	725,140	916,022	608,753	1,005,881	1,005,881	1,005,881	1,043,040

4310 - Behavioral Health : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
51599 Interdepartmental Wage & Fringe	-	155	-	(5,200)	-	-	-	-
Net Wage & Fringe	2,574,945	2,519,729	3,125,613	2,120,601	3,537,002	3,537,002	3,537,002	3,624,475
51910 Staff Development	6,182	3,099	3,900	7,039	4,200	4,200	4,200	4,200
52113 Psychiatrist/Psychologist Consultant	277,063	256,510	305,000	177,458	305,000	305,000	305,000	305,000
52125 Purchased Services	1,686,721	1,909,175	1,869,094	1,879,177	2,139,894	1,964,894	1,964,894	1,964,894
52132 Transportation	1,232	2,123	500	625	500	500	500	500
52920 Computer Repair	6,960	1,173	-	5,702	-	-	-	-
53110 Postage	-	13	-	-	-	-	-	-
53190 Office Supplies	-	-	-	89	-	-	-	-
53230 Subscriptions	-	-	-	245	420	420	420	420
53240 Dues & Licenses	1,560	3,738	883	3,702	933	933	933	933
53250 Software Subscriptions & Renewals	-	2,024	-	921	870	870	870	870
53310 Employee Mileage	347	1,009	1,000	1,158	1,675	1,675	1,675	1,675
53320 Employee Lodging	-	1,152	1,550	-	2,206	2,206	2,206	2,206
53330 Employee Meal Expense	-	480	374	40	374	374	374	374
53350 Employee Other Expenses	-	5	50	42	50	50	50	50
53420 Medical Supplies	381	387	600	16,301	600	600	600	600
53440 Operating Supplies	3,705	5,389	5,300	7,925	4,500	4,500	4,500	4,500
53450 Uniform Expense/Supplies	-	263	-	202	-	-	-	-
53460 Instructional Aids	30	276	800	3,414	450	450	450	450
53470 Fuel Expenses	39	-	-	-	-	-	-	-
53910 Other Supplies and Expenses	-	891	-	94	-	-	-	-
53930 Software Purchased	-	3,362	-	8,942	73,800	73,800	73,800	73,800
55310 Rents and Leases	-	-	-	1,850	-	-	-	-
57910 Other Grants, Contributions and Indemnities	376,005	-	-	-	376,005	376,005	376,005	376,005
Operating	2,360,225	2,191,071	2,189,051	2,114,924	2,911,477	2,736,477	2,736,477	2,736,477
Total Expenses	4,935,170	4,710,800	5,314,664	4,235,525	6,448,480	6,273,480	6,273,480	6,360,952
Report Total	182,347	1,090,000	-	(21,966)	-	-	-	-

Mandated and Discretionary Services - HHS Behavioral Health

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Community Mental Health, developmental disabilities, alcoholism and drug abuse services.	Yes	Wis. Stat. 51.42	Emergency crisis services to those with disabilities, mental health, substance use concerns.	High	ARPA positions have supported the required services by providing additional outreach to those that may have not been able to receive services in the past.
Care and Custody	Yes	Wis. Stat. 51.22	Care and treatment for people assessed to be a substantial threat to the safety of self or others.	High	Least restrictive, most appropriate placement always sought first. Client may be placed in hospital level of care but no mental health civil commitment sought by treating psychiatrist.
Protective Services and Placement	Yes	Wis. Stat. 55.02	Emergency protective services or protective care and treatment for people living with serious and persistent mental illness, degenerative brain disorder, developmental disabilities, or other like capacities.	High	Least restrictive most appropriate treatment, care, and placement with or without guardianship.
Emergency Services	Yes	Chapter DHS 34.01, 34.11(3), 34.22	24/7 emergency mental health services and follow up care coordination. Authorization of costs relating to emergency detention in hospital level of care.	High	Services billable to third party billing, grants, or self pay.
Community Based Case Management	No	Chapter DHS 34.22, Chapter DHS 63.07	Follow up case management services following a crisis intervention. Ongoing case management to those with serious and persistent mental illness.	Medium	Reducing this service would put vulnerable community members experiencing mental health crisis and those with serious mental illness at risk of not receiving needed services.
Community Support Program (CSP) <i>*moved under Comprehensive Community Support 1.2023</i>	No	Chapter DHS 63, WI Statute 51.421	Treatment program for adults diagnosed with Severe and Persistent Mental Illnesses and co-occurring Substance Use Disorders whose diagnosis(es) might otherwise require them to need institutionalized care. Case management services assist in providing treatment and care in the least restrictive, person-centered, recovery-focused manner. Services are based on a prescription for treatment from a CSP Psychiatrist and deemed medically necessary. Client may or may not be under a mental health commitment (WI Stats. 51)	High	Reducing or eliminating this service would leave community members living with chronic mental illness without services to improve functioning and would be at greater risk of institution placement.
Out Patient Mental Health Services	No	Chapter DHS 75.50	Care and treatment for people assessed to be in need of outpatient mental health services. Services include mental health therapy, mental health nursing, psychology, and psychiatry.	High	These services provided by the County allow under- and uninsured clients an opportunity to receive outpatient mental health services on an ability to pay.

Mandated and Discretionary Services - HHS Behavioral Health

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Substance Use Disorder Services	Yes	Chapter DHS 75.15, 75.50, 75.15(8), DHS 62	Outpatient clinic assessment and treatment for substance use disorders. Authorization of payment for inpatient services. DHS 62 also requires one agency per county to provide Intoxicated Driver assessments.	High	These services provided by the County allow under- and uninsured clients an opportunity to receive outpatient substance use services on an ability to pay.
Protective Services and Placement	Yes	Wis. Stat. 55.02	Monitor and evaluate protective services and placements; ensure that the least-restrictive level of care is implemented and independent living is encouraged if possible; prepare and submit reports required by the department or the court if so ordered	High	Mandated to provide this service by statute
Elder Abuse/Adults at Risk Agency	Yes	Wis. Stat. 46.90	Adult at Risk: Investigates concerns for individuals ages 18-59 with a diagnosed physical or mental impairment that substantially impairs the ability to care for an individual's needs who have experienced or are at risk of experiencing abuse, neglect, financial exploitation, or self-neglect to the degree that safety is in jeopardy. Elder Abuse: Investigates concerns for persons ages 60 and older who are subjected to physical or emotional abuse, financial exploitation, and neglect or self-neglect.	High	Mandated to provide this service by statute

Additional information: Summary of services provided in Behavioral Health includes: access and intake services, emergency/crisis response and follow up, substance use disorder treatment outpatient services, intoxicated driver services, mental health outpatient services, adult community support services, psychiatry and psychology services, and purchased services (includes 24/7 crisis response, residential, inpatient hospitalization, etc.)

4320 - CCS : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	-	-	0	-	1,993	0	0	78,884
46610 Human Services	4,682,290	5,147,137	5,839,416	2,207,454	5,924,658	5,926,651	5,926,651	5,926,651
48610 Miscellaneous Revenue	35,715	-	-	-	-	-	-	-
40000	4,718,005	5,147,137	5,839,416	2,207,454	5,926,651	5,926,651	5,926,651	6,005,535
51110 Salaries	1,876,547	1,922,515	1,999,419	1,711,576	2,146,570	2,146,570	2,146,570	2,189,502
51140 PTO Pay-Salaried	29,980	13,684	-	-	-	-	-	-
51210 Wages	122,006	95,021	103,513	79,986	106,662	106,662	106,662	108,796
51220 Overtime Wages	92	1,769	-	1,752	2,000	2,000	2,000	2,000
51310 PTO Incentive	7,454	7,690	-	8,258	7,500	7,500	7,500	7,500
Total Wages	2,036,078	2,040,679	2,102,932	1,801,572	2,262,733	2,262,733	2,262,733	2,307,797
51420 Committee Per Diem	1,899	1,504	3,600	2,120	5,500	5,500	5,500	5,500
51510 Social Security	147,611	147,808	160,874	130,771	173,099	173,099	173,099	176,561
51520 Retirement-Employer Share	134,115	130,966	142,999	121,912	155,611	155,611	155,611	158,723
51530 Dental Insurance	5,392	5,216	5,962	4,810	5,640	5,640	5,640	5,640
51540 Health Insurance	564,679	566,884	575,540	500,676	544,912	544,912	544,912	572,157
51550 Disability Insurance	7,141	4,994	6,309	4,510	6,760	6,760	6,760	6,760
51560 Workers Compensation	20,324	20,290	21,029	19,149	22,532	22,532	22,532	22,532
51580 Life Insurance	3,114	2,700	2,729	2,508	2,921	2,921	2,921	2,921
Total Fringes	884,274	880,361	919,042	786,456	916,975	916,975	916,975	950,795
51599 Interdepartmental Wage & Fringe	-	-	276,463	-	384,755	384,755	384,755	384,755
Net Wage & Fringe	2,920,353	2,921,041	3,298,437	2,588,028	3,564,463	3,564,463	3,564,463	3,643,347
51910 Staff Development	1,113	1,259	5,000	2,014	10,000	10,000	10,000	10,000
52116 Consultant Fees	-	-	500	-	500	500	500	500
52125 Purchased Services	1,709,178	1,846,337	2,108,081	1,607,271	1,946,290	1,946,290	1,946,290	1,946,290
52190 Other Professional Services	-	-	34,000	820	15,000	15,000	15,000	15,000
52920 Computer Repair	1,317	51	1,000	1,166	1,000	1,000	1,000	1,000
53110 Postage	-	58	-	-	-	-	-	-
53212 Outreach/Education	-	-	1,500	-	1,500	1,500	1,500	1,500
53230 Subscriptions	384	-	-	-	-	-	-	-
53240 Dues & Licenses	550	550	550	550	550	550	550	550
53310 Employee Mileage	6,220	4,802	9,000	6,365	11,000	11,000	11,000	11,000
53320 Employee Lodging	-	-	500	-	500	500	500	500

4320 - CCS : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53330 Employee Meal Expense	-	-	300	-	300	300	300	300
53350 Employee Other Expenses	10	-	-	-	-	-	-	-
53440 Operating Supplies	-	-	500	-	500	500	500	500
53930 Software Purchased	239	3,598	5,000	-	67,600	67,600	67,600	67,600
59200 Overhead	-	-	375,048	-	307,448	307,448	307,448	307,448
Operating	1,719,010	1,856,656	2,540,979	1,618,185	2,362,188	2,362,188	2,362,188	2,362,188
Total Expenses	4,639,363	4,777,696	5,839,416	4,206,213	5,926,651	5,926,651	5,926,651	6,005,535
Report Total	78,642	369,441	-	(1,998,760)	-	-	-	-

Mandated and Discretionary Services - HHS CCS

Service CCS	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Comprehensive Community Services (CCS)	No	DHS Chapter 36, Wis. Stat. § 49.45 (30e) (6), Wis. Stat. § 51.42 (7) (6)	CCS is a voluntary, person and family-centered community-based mental health and/or substance use treatment program that helps individuals of all ages obtain the best possible level of functioning, stability, and independence. It is intended to assist individuals who are in need of care outside of inpatient settings, but who may have ongoing needs that, if left unaddressed, could result in hospitalizations during times of crisis. CCS offers eligible recipients' opportunities to receive traditional and non-traditional based treatment to aid in their recovery. Services are based on a prescription for treatment from a treating Psychiatrist or physician and deemed medically necessary. Counties and Tribal Nations are the only entities in the State that can be certified to provide CCS.	Medium/ High	Reduction in these services would limit our ability to serve people with addiction and/or mental health needs and potentially increase costs to the county as CCS prevents high cost services for children and adults.

4410 - Economic Support : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	104,177	92,592	140,789	129,057	149,128	149,128	149,128	182,837
43510 State General Government Grant	19,683	22,931	20,000	16,141	14,000	14,000	14,000	14,000
43560 State Human Services Grant	1,227,102	1,254,366	1,099,469	708,348	1,122,280	1,122,280	1,122,280	1,122,280
48610 Miscellaneous Revenue	8,700	3,000	-	6,600	-	-	-	-
40000	1,359,662	1,372,889	1,260,258	860,145	1,285,408	1,285,408	1,285,408	1,319,117
51110 Salaries	85,755	87,381	91,552	72,138	93,850	93,850	93,850	95,727
51210 Wages	671,676	676,992	729,049	572,544	749,237	749,237	749,237	764,222
51220 Overtime Wages	-	6,170	-	2,130	-	-	-	-
51240 PTO Pay-Hourly	-	286	-	-	-	-	-	-
51310 PTO Incentive	535	2,140	-	1,957	2,000	2,000	2,000	2,000
Total Wages	757,967	772,969	820,602	648,770	845,086	845,086	845,086	861,948
51510 Social Security	53,591	54,627	62,776	46,128	64,649	64,649	64,649	65,942
51520 Retirement-Employer Share	50,822	49,998	55,801	43,983	58,173	58,173	58,173	59,336
51530 Dental Insurance	2,353	2,895	3,181	2,491	3,140	3,140	3,140	3,140
51540 Health Insurance	267,102	286,193	293,485	233,448	287,826	287,826	287,826	302,218
51550 Disability Insurance	2,583	1,907	2,462	1,606	2,529	2,529	2,529	2,529
51560 Workers Compensation	7,563	7,732	8,206	6,885	8,431	8,431	8,431	8,431
51580 Life Insurance	1,166	1,045	1,067	896	1,096	1,096	1,096	1,096
51590 Unemployment Comp Charges	-	(96)	-	-	-	-	-	-
Total Fringes	385,180	404,301	426,977	335,438	425,844	425,844	425,844	442,692
Net Wage & Fringe	1,143,147	1,177,270	1,247,579	984,208	1,270,931	1,270,931	1,270,931	1,304,640
51910 Staff Development	514	-	850	-	600	600	600	600
52125 Purchased Services	56,294	38,695	4,969	700	5,908	5,908	5,908	5,908
52190 Other Professional Services	180	-	1,500	1,078	2,204	2,204	2,204	2,204
52240 Telephone/Dictaphone	-	2,969	2,000	3,704	2,760	2,760	2,760	2,760
52920 Computer Repair	613	13,923	800	8,207	800	800	800	800
53190 Office Supplies	720	-	750	173	-	-	-	-
53250 Software Subscriptions & Renewals	-	-	300	-	155	155	155	155
53310 Employee Mileage	-	-	1,000	-	750	750	750	750
53320 Employee Lodging	-	-	200	-	200	200	200	200
53330 Employee Meal Expense	-	-	250	-	100	100	100	100
53440 Operating Supplies	-	-	60	282	1,000	1,000	1,000	1,000

4410 - Economic Support : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53910 Other Supplies and Expenses	-	122	-	92	-	-	-	-
53930 Software Purchased	-	2,550	-	-	-	-	-	-
<u>53940 Equipment Purchased - Non Fixed Asset</u>	-	-	-	2,209	-	-	-	-
Operating	58,320	58,259	12,679	16,445	14,477	14,477	14,477	14,477
Total Expenses	1,201,467	1,235,529	1,260,258	1,000,652	1,285,408	1,285,408	1,285,408	1,319,117
Report Total	158,195	137,360	-	(140,507)	-	-	-	-

Mandated and Discretionary Services - HHS Economic Support					
Service- Economic Support	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Wisconsin Shares Child Care Subsidy	No	Wis. Stat. §49.155 (3)	(1)(ah) County department or agency means a county department under s. 46.215, 46.22, or 46.23, ths unit, as defined in s. 49.825 (1) (e), or a Wisconsin Works agency, child care resource and referral agency, or other agency. Child Care eligibility is administered in the same system as Income Maintenance programs (DHS), and thus, services are provided in our consortium's call center via coordination/approval from DCF. Funding received for this program is budgeted to cover direct operational costs, and historically, Great Rivers Consortium has been allowed to deob-reob individual county allocations to make counties whole. In addition, DCF has performed a deob-reob process as a secondary measure to make consortia whole.	high	There are numerous expectations regarding program performance standards, customer satisfaction and quality of services, and administrative efficiency of the program as outlined in the county's contract with DCF.
Income Maintenance Administration	Yes	Wis. Stat. § 49.78	(1b) Income maintenance programs means the Medical Assistance program under subch IV, the Badger Care health care program under s. 49.665, the food stamp program under 7 USC 2011 to 2036 except for the employment and training program described in s. 49.79(9) or the cemetery, funeral and burial expenses program under s. 49.785. (1m) Each	high	Programs administered are entitlement programs meaning we are required to act on any request for assistance (we cannot choose who to serve) and recipients automatically receive benefits that they are eligible for based on predetermined financial and non-financial eligibility criteria.
Income Maintenance Administration - FoodShare	Yes	Wis. Stat. § 49.79	county with a population of less than 750,000 shall participate in a multicounty consortium that is approved by the department under par. (b). (2)(b) outlines required administrative functions to include operating and maintaining a call center, lobby services, benefit recovery, and fraud prevention and identification activities. Income Maintenance Administration. Our county is part of a 10 county consortium that administers medical assistance and FoodShare. The county opted to be part of this consortium, but could decide not to provide direct administration of these programs and services; however, the county would still be required to contribute local funding (tax levy) to the consortium for direct operational costs.		
Income Maintenance Administration - Medical Assistance	Yes	Wis. Stat. § 49.45	Administration of child care assistance, as well as, program integrity, fraud and overpayment recovery efforts are also consolidated within the 10 county consortium to further increase accuracy, consistency and efficiency in the administration of these public benefits.		
Income Maintenance Administration - Fraud Investigations and Error Reduction	Yes	Wis. Stat. § 49.845	A household may apply after September 30 and before May 16 of any year for heating assistance from the county department under s. 46.215 (1) (n) or 46.22 (1) (b) 4m. a. to e. or from another local governmental agency or a private nonprofit organization Funding received for this program is budgeted to cover direct operational costs.	high	There are numerous performance measurements related to paid caseload, contract spending, quality assurance, and outreach and intake activities.
Wisconsin Home Energy Assistance Program	No	Wis. Stat. §16.27 (4)			

4510 - Children Services : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	2,640,687	3,024,253	3,319,410	3,042,793	3,948,173	3,592,768	3,592,768	3,715,381
43560 State Human Services Grant	2,489,309	2,398,352	2,207,840	1,959,699	2,234,306	2,234,306	2,234,306	2,234,306
46610 Human Services	-	3,920	-	309,932	225,000	225,000	225,000	225,000
46650 YCSS Revenues	652,018	1,006,413	800,500	723,514	900,250	900,250	900,250	900,250
46651 B-3 Revenues	95,719	129,115	92,000	98,035	122,000	122,000	122,000	122,000
46660 Revenues F&C	123,664	146,324	130,000	129,778	150,000	150,000	150,000	150,000
48510 Donations & Contributions	-	2,119	-	3,086	-	-	-	-
48610 Miscellaneous Revenue	-	4,376	-	-	-	-	-	-
40000	6,001,397	6,714,871	6,549,750	6,266,835	7,579,729	7,224,324	7,224,324	7,346,937
51110 Salaries	2,245,645	2,292,669	2,829,077	1,931,073	3,098,202	3,022,822	3,022,822	3,083,279
51140 PTO Pay-Salaried	36,354	26,595	-	2,440	-	-	-	-
51210 Wages	273,957	292,236	301,704	232,430	363,189	363,189	363,189	370,453
51220 Overtime Wages	788	905	-	1,136	1,000	1,000	1,000	1,000
51230 On-Call Wages	-	288	-	-	-	-	-	-
51240 PTO Pay-Hourly	-	(186)	-	6,666	-	-	-	-
51250 Holiday Pay-Hourly	137	147	-	216	-	-	-	-
51310 PTO Incentive	23,433	29,689	-	22,184	30,000	30,000	30,000	30,000
Total Wages	2,580,313	2,642,343	3,130,780	2,196,145	3,492,390	3,417,011	3,417,011	3,484,731
51420 Committee Per Diem	-	420	800	420	800	800	800	800
51510 Social Security	185,549	190,651	239,505	158,608	267,168	261,401	261,401	266,629
51520 Retirement-Employer Share	168,247	167,649	212,299	146,944	238,302	233,101	233,101	237,763
51530 Dental Insurance	8,128	7,191	10,267	6,394	11,770	11,350	11,350	11,350
51540 Health Insurance	745,994	747,598	894,242	632,862	922,606	900,046	900,046	945,048
51550 Disability Insurance	8,549	6,403	9,392	5,360	10,384	10,158	10,158	10,158
51560 Workers Compensation	25,546	26,109	31,308	23,306	34,614	33,860	33,860	33,860
51580 Life Insurance	3,797	3,451	4,070	2,983	4,500	4,402	4,402	4,402
51590 Unemployment Comp Charges	-	(1,367)	-	-	-	-	-	-
Total Fringes	1,145,809	1,148,108	1,401,883	976,876	1,490,143	1,455,118	1,455,118	1,510,010
51599 Interdepartmental Wage & Fringe	-	-	(276,463)	20,328	(384,755)	(384,755)	(384,755)	(384,755)
Net Wage & Fringe	3,726,122	3,790,450	4,256,200	3,193,349	4,597,779	4,487,374	4,487,374	4,609,987
51910 Staff Development	5,230	6,839	12,200	1,680	7,200	7,200	7,200	7,200
52110 Medical and Dental Services	20,015	13,642	20,000	10,842	20,000	20,000	20,000	20,000

4510 - Children Services : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
52117 Legal Services	9,616	9,081	16,000	21,616	19,150	19,150	19,150	19,150
52125 Purchased Services	2,220,088	2,428,486	2,210,000	3,365,854	2,798,000	2,553,000	2,553,000	2,553,000
52133 Administration	-	1,765	-	-	-	-	-	-
52150 Transcription Services	-	538	-	-	-	-	-	-
52156 Witness Fees	-	-	-	1,500	-	-	-	-
52190 Other Professional Services	6,771	10,241	450	12,185	75,500	75,500	75,500	75,500
52920 Computer Repair	-	1,382	-	-	-	-	-	-
53110 Postage	26	5	-	18	-	-	-	-
53120 Copy Expense	-	11	-	-	-	-	-	-
53130 Managed Print Costs - IT	-	-	-	28	-	-	-	-
53190 Office Supplies	-	-	-	36	-	-	-	-
53211 Law Book Publications	-	347	700	-	350	350	350	350
53212 Outreach/Education	10,256	6,181	10,100	7,216	10,100	10,100	10,100	10,100
53310 Employee Mileage	19,391	14,008	18,700	14,922	16,700	16,700	16,700	16,700
53320 Employee Lodging	469	2,584	2,600	1,071	3,950	3,950	3,950	3,950
53330 Employee Meal Expense	52	505	800	394	1,300	1,300	1,300	1,300
53340 Employee Airfare	406	-	-	-	2,500	2,500	2,500	2,500
53350 Employee Other Expenses	1,081	93	-	228	-	-	-	-
53430 Provided Food Expense	14	40	-	133	-	-	-	-
53440 Operating Supplies	-	267	-	364	-	-	-	-
53470 Fuel Expenses	83	97	-	-	-	-	-	-
53490 Other Operating Supplies	-	300	-	-	-	-	-	-
53910 Other Supplies and Expenses	-	60	-	(260)	-	-	-	-
53930 Software Purchased	4,598	-	2,000	-	27,200	27,200	27,200	27,200
Operating	2,298,097	2,496,471	2,293,550	3,437,827	2,981,950	2,736,950	2,736,950	2,736,950
Total Expenses	6,024,219	6,286,921	6,549,750	6,631,176	7,579,729	7,224,324	7,224,324	7,346,937
Report Total	(22,822)	427,950	-	(364,341)	-	-	-	-

Mandated and Discretionary Services - HHS Children Services

Service: Children Services	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Child Protection - Access, Initial Assessment, Ongoing	Yes	Wis. Stat. Ch 48	The Children's Code (Ch. 48) requires the Department to protect children and unborn children while preserving the unity of the family, whenever appropriate, by strengthening family life through assisting parents and the expectant mothers of unborn children, whenever appropriate, in fulfilling their responsibilities as parents or expectant mothers. The agency is required to provide this service 24/7.	High	There has been Increased number of staff turnover in 2021 and 2022 as well as a significant increase in caseload size, complexity of cases and placements of children in out of home care (especially higher levels of care)
Youth Justice	Yes	Wis. Stat. Ch 938	Youth Justice (Juvenile Justice) Code (Ch 938) is established to promote a juvenile justice system capable of dealing with the problem of juvenile delinquency, a system which will protect the community, impose accountability for violations of law and equip juvenile offenders with competencies to live responsibly and productively. The agency is required to provide Juvenile Intake services 24/7.	High	Staff trained in YASI (Youth Assessment Screening Instrument) to determine level of supervision based on risk. Increased number of juveniles in placement (especially higher levels of care)
Child Welfare Services	Yes	Wis. Stat 48.56	The Children's Code (Ch. 48) requires the Department to protect children and unborn children while preserving the unity of the family, whenever appropriate, by strengthening family life through assisting parents and the expectant mothers of unborn children.	High	Child Welfare services cases covered by multiple areas: Access, Initial Assessment, Ongoing Child Protection, and Youth Justice staff when appropriate.
Powers and Duties of County Departments	Yes	Wis. Stat 48.57 and 938.57	Wis. Stat. 48.57 (1) and 938.57 (1) Indicates that each county department shall administer and expend such amounts as may be necessary out of any moneys which may be appropriated for child welfare and juvenile justice purposes by the county Board of Supervisors or by the legislature, which may be donated by individuals or private organizations or which may be otherwise provided. The social workers also conduct Step Parent Adoptions as directed by the court.	High	Requirement for expenditure of funds as necessary for child welfare and juvenile justice purposes
Developmental Disability Services	Yes	Wis. Stat. 51.437	Wis Stat 51.437 indicates that the county Board of Supervisors has the primary governmental responsibility for the well-being of those developmentally disabled citizens residing within its county and families of the developmentally disabled insofar as the usual resultant family stresses bear on the well-being of the developmentally disabled citizen. This primary governmental responsibility is limited to the programs, services and resources that the county Board of Supervisors is reasonably able to provide within the limits of available state and federal funds and of county funds required to be appropriated to match state funds.	High	Limited by available funding and resources
Family Centered Treatment	No		Family Center Treatment Family Centered Treatment (FCT) is an evidenced based family preservation model of home based treatment. FCT is an intensive, in-home family therapy and case planning service that is designed to find simple, practical, and common sense solutions for families faced with a variety of stressors.	Med/High	FCT is critical to helping children remain in the home. Reducing or eliminating these services would have an adverse affect on the number of children in out-of-home placement

Mandated and Discretionary Services - HHS Children Services

Service: Children Services	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Children's Community Options Program	Yes	Wis Stat 46.272	Wis Stat. 46.272 governs the Children's Community Options Program. This statutory section requires the Department to establish a children's community options program with the main purpose of providing a coordinated approach to supporting families who have a child with a disability. Individual counties must determine what shall be done to meet these responsibilities in a way that adequately complies with the law. The burden of demonstrating that those responsibilities have been met to an adequate degree falls upon the county. The services, therefore, are not identical in each county even though the same basic mandate exists.	High	Service needs are individualized. Funding can be used towards specific needs related to the child's disability where no other options exist.
Birth to Three	Yes	Wis. Stat. 51.44	Wis Stat 51.44 indicates that each county Board of Supervisors shall designate the appropriate county department under 46.21, 46.23, or 51.437, the local health department of the county or another entity as the local lead agency to provide early intervention services. This chapter goes on to read that the department (the state) shall promulgate rules for the statewide implementation of the program.	High	Early intervention services follow state guidance and are provided by HHS. Increase in numbers this past year. Contract with St. Croix Therapy & Associates to provide Occupational Therapy and Physical Therapy as well as additional Speech Therapy.
Children's Long Term Support (CLTS)	Yes	Wis. Stat. 46.995	Children's Long Term Support (CLTS) waivers provide the county access to State and Federal funding to serve the health and safety needs of children in the County. In many instances, these health and safety needs would otherwise be funded solely through local tax levy funding. This is a mandated service for the State and the State requires the counties to process the applications thereby making it mandatory for the county to provide the service.	High	Services are provided to children with developmental/physical disabilities
Alternate Care / Foster Care Licensing	No	Wis. Stat. 48.75 and Ch 56	Ch 56 was established to provide requirements for foster homes and foster parents directed at protecting the health and safety and promoting the welfare of children placed in the homes; to establish a fair hearing procedure for foster parents; to establish requirements for certification of a foster home with a level of care and requirements for assessment of a child's needs and strengths; and to establish criteria for making supplemental and exceptional payments to foster parents. Kinship licensing also falls under this category for voluntary and court ordered placements. Child welfare agencies, if licensed to do so by the department, and public licensing agencies may license foster homes under the rules promulgated by the department under s. 48.67 governing the licensing of foster homes.	High	Ensuring foster care placements are safe and supported offers a preferable alternative to placement in a more restrictive setting. If the county didn't license foster homes then we would be required to rely on a child welfare agency to complete the foster care licensing process, which would take longer and slow down placement processes.

**4610 - Aging & Disability Resource Center : Department Budget
Overview**

	FY21 Actual Final	FY22 Actual Final	FY23 Operating Budget Adopted	FY23 November 9 YTD	FY24 Operating Budget Requested	FY24 Operating Budget Recommended	FY24 Operating Budget Adopted	FY25 Operating Budget Projected
41110 General Property Taxes	348,553	327,197	881,402	807,952	436,952	374,737	374,737	417,704
43310 Other Federal Payment	-	69,543	117,157	-	109,457	109,457	109,457	109,457
43550 State Health Grant	2,000	-	-	-	-	-	-	-
43560 State Human Services Grant	1,547,582	1,645,598	1,711,842	1,373,603	1,742,601	1,776,024	1,776,024	1,776,024
48510 Donations & Contributions	241,535	243,992	235,600	206,991	254,000	254,000	254,000	254,000
48610 Miscellaneous Revenue	27,191	51,410	28,000	39,444	30,000	30,000	30,000	30,000
49410 Sales of General Fixed Assets	-	-	-	16,500	-	-	-	-
40000	2,166,861	2,337,740	2,974,001	2,444,489	2,573,010	2,544,218	2,544,218	2,587,185
51110 Salaries	737,363	944,597	1,004,599	793,500	928,367	925,497	925,497	944,006
51140 PTO Pay-Salaried	24,383	6,003	-	15,718	-	-	-	-
51210 Wages	442,975	470,703	495,036	358,836	479,093	457,139	457,139	466,281
51220 Overtime Wages	227	416	-	687	-	-	-	-
51240 PTO Pay-Hourly	3,886	4,440	-	198	-	-	-	-
51250 Holiday Pay-Hourly	208	137	-	702	-	-	-	-
51310 PTO Incentive	13,959	12,171	-	11,600	13,000	13,000	13,000	13,000
Total Wages	1,223,001	1,438,466	1,499,636	1,181,241	1,420,460	1,395,635	1,395,635	1,423,288
51410 County Board Per Diem	7,757	8,637	8,500	6,139	8,500	8,500	8,500	8,500
51420 Committee Per Diem	17	-	-	-	-	-	-	-
51510 Social Security	93,457	106,742	114,722	87,627	108,665	106,766	106,766	108,901
51520 Retirement-Employer Share	61,554	72,813	75,374	60,857	72,227	70,514	70,514	71,925
51530 Dental Insurance	2,140	2,486	2,948	2,589	3,194	3,194	3,194	3,194
51540 Health Insurance	193,870	261,427	268,876	225,875	235,374	235,374	235,374	247,143
51550 Disability Insurance	2,770	2,371	4,499	2,140	4,222	4,148	4,148	4,148
51560 Workers Compensation	12,491	13,052	14,876	12,486	13,961	13,712	13,712	13,712
51580 Life Insurance	1,722	1,292	1,829	1,189	1,691	1,659	1,659	1,659
51590 Unemployment Comp Charges	-	(4,992)	-	-	-	-	-	-
Total Fringes	375,777	463,828	491,623	398,902	447,834	443,867	443,867	459,182
51599 Interdepartmental Wage & Fringe	1,238	1,519	5,000	1,749	2,500	2,500	2,500	2,500
Net Wage & Fringe	1,600,016	1,903,813	1,996,259	1,581,892	1,870,794	1,842,002	1,842,002	1,884,969
51910 Staff Development	1,766	1,890	3,100	1,525	2,840	2,840	2,840	2,840
52119 Accounting Services	546	1,260	600	1,575	600	600	600	600
52120 Volunteer Services Expense	360	178	2,800	2,548	2,800	2,800	2,800	2,800
52125 Purchased Services	504	17,256	11,500	15,888	-	-	-	-

4610 - Aging & Disability Resource Center : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
52126 Chore Services	1,345	2,330	3,432	1,675	3,832	3,832	3,832	3,832
52127 Personal Care Services	2,769	4,687	9,000	4,000	9,000	9,000	9,000	9,000
52128 Homemaker Services	27,805	29,454	38,625	19,339	37,589	37,589	37,589	37,589
52129 Respite Services	26,634	32,934	28,500	37,090	25,555	25,555	25,555	25,555
52132 Transportation	56,015	41,031	60,500	52,735	60,500	60,500	60,500	60,500
52135 Catered Food	128,500	222,121	200,000	330,143	350,000	350,000	350,000	350,000
52136 Unprepared Food	129,849	112,944	72,000	31,968	45,000	45,000	45,000	45,000
52190 Other Professional Services	1,679	832	900	1,776	900	900	900	900
52240 Telephone/Dictaphone	4,406	3,835	6,000	2,146	4,500	4,500	4,500	4,500
52250 Cellular Phone Service	15,008	14,486	12,300	10,383	14,300	14,300	14,300	14,300
52252 Internet Fees	4,348	3,149	2,500	1,073	2,000	2,000	2,000	2,000
52410 Repair and Replacement	9,820	15,408	12,000	11,671	10,000	10,000	10,000	10,000
52440 Misc. Repair & Maintenance	5,550	4,707	2,000	1,577	2,000	2,000	2,000	2,000
52920 Computer Repair	-	-	-	1,364	-	-	-	-
52990 Other Contractual Services	-	-	-	37	-	-	-	-
53110 Postage	30,472	23,834	35,500	34,078	35,500	35,500	35,500	35,500
53120 Copy Expense	15	13	50	8	50	50	50	50
53190 Office Supplies	2,150	3,563	2,000	1,087	1,500	1,500	1,500	1,500
53210 Publications & Printing	10,941	14,850	9,750	7,961	10,550	10,550	10,550	10,550
53212 Outreach/Education	17,016	30,011	21,550	12,299	20,666	20,666	20,666	20,666
53213 Program Development	1,327	2,909	7,139	526	2,500	2,500	2,500	2,500
53220 Advertising/Promotion	944	-	-	-	-	-	-	-
53240 Dues & Licenses	657	845	770	850	1,180	1,180	1,180	1,180
53310 Employee Mileage	4,910	3,147	1,800	2,642	1,300	1,300	1,300	1,300
53320 Employee Lodging	-	629	2,324	1,537	2,088	2,088	2,088	2,088
53330 Employee Meal Expense	32	104	650	481	670	670	670	670
53350 Employee Other Expenses	-	2	-	28	-	-	-	-
53430 Provided Food Expense	173	52	300	40	300	300	300	300
53440 Operating Supplies	42,594	40,405	30,821	20,439	26,321	26,321	26,321	26,321
53470 Fuel Expenses	11,291	15,165	16,300	12,517	15,800	15,800	15,800	15,800
53490 Other Operating Supplies	91	-	-	-	-	-	-	-
53510 Repair and Maintenance Supplies	-	-	-	8	-	-	-	-
53910 Other Supplies and Expenses	1,553	158	-	10	-	-	-	-
53940 Equipment Purchased - Non Fixed Asset	390	-	-	-	-	-	-	-
53995 Vehicle Operating Expenses	1,294	1,349	2,025	875	1,575	1,575	1,575	1,575
55180 Liability Insurance	5,000	5,000	5,000	5,000	6,000	6,000	6,000	6,000
55310 Rents and Leases	-	-	-	4,620	4,800	4,800	4,800	4,800
57910 Other Grants, Contributions and Indemnities	-	376,005	376,005	219,337	-	-	-	-

**4610 - Aging & Disability Resource Center : Department Budget
Overview**

	FY21 Actual Final	FY22 Actual Final	FY23 Operating Budget Adopted	FY23 November 9 YTD	FY24 Operating Budget Requested	FY24 Operating Budget Recommended	FY24 Operating Budget Adopted	FY25 Operating Budget Projected
Operating	547,752	1,026,546	977,741	852,854	702,216	702,216	702,216	702,216
58110 New Vehicles	2,722	-	-	-	-	-	-	-
58000 Capital Outlay	2,722	-	-	-	-	-	-	-
Total Expenses	2,150,489	2,930,359	2,974,001	2,434,746	2,573,010	2,544,218	2,544,218	2,587,185
Report Total	16,372	(592,619)	-	9,743	-	-	-	-

Mandated and Discretionary Services - HHS ADRC

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
AGING SERVICES	No	Older Americans Act; Wis. Stat. 46.80, 46.82 and 85.21			Any change or reduction in service level would impact the number of persons served
Caregiver Support	No		Provides information and assistance, caregiver-specific support, education, support groups, 1:1 and family consults, respite care services, peer-to-peer support, and also facilitates an annual Caregiver Conference for the region (approx 100 participants in 2022)	High	Caregiver support helps to reduce APS cases
Congregate Meals	No		Provides a nutritionally-balanced, hot meal for persons ages 60 and older (and their spouses regardless of age) through nine senior dining nutrition sites throughout the County; participants donate to the cost of the program	Med	Any change or reduction in service level would impact the number of persons served
Home-Delivered Meals	No		Provides a nutritionally-balanced, hot meal for persons ages 60 and older and/or individuals ages 18-59 with disabilities who are unable to prepare adequate meals on their own; caregivers and spouses of home-bound individuals are also eligible	High	People who receive this service have limited options for food and also have income restrictions
Volunteer Services	No		Assist in capturing in-kind hours related to certain grant requirements; provide a great deal of support to our caregiver programming, DayAway, Dementia programming, Nutrition programming including delivery of all home-delivered meals throughout the County	Med	Volunteer services resulted in a cost savings of approx \$175,000 in 2021
Adult Day Respite/DayAway	No		Provides a structured environment with activities, socialization, morning snack, and noon meal for those who are frail or have cognitive challenges related to dementia	High	Caregiver support helps to reduce caregiver burnout, mitigate risk for APS involvement, etc.
Transportation	No		Provides transportation to persons ages 60 and older, and to persons with disabilities of any age, and/or their spouses; the service is available in the communities of Baldwin, Deer Park, Glenwood City, Hammond, Hudson, New Richmond, Roberts, Somerset, and Woodville	Med	Any change or reduction in service level would impact the number of persons served; limited options for specialized transportation in the County
Healthy Aging/Preventative	No		Evidenced-based programming that encourages and supports healthy living among older people and their caregivers through partnerships with public and private organizations. The activities are designed to improve the quality of life and overall health of all participants. Courses include: Stepping On Falls Prevention, Living Well with Chronic Conditions, and Powerful Tools for Caregivers.	Low	Preventative care contributes to better outcomes and self-sufficiency; mitigates risk for APS involvement, etc.
RESOURCE CENTER	No	Wis. Stat. 46.283			ADRC grant funds cannot be used to pay for the provision of any service that is not authorized under the ADRC Scope of Services
Information and Assistance	No		Serves persons ages 18 and older by providing assistance to the public in planning for long and short-term care needs; also provides current information about local, regional, and state resources to meet care needs; provides unbiased information on all aspects of life related to aging and/or living with a disability; also assists with facilitating legal ch. 54 guardianship orders for youth in transition	Med	ADRC required "Core Service;" Required to provide the service to the persons who meet our target population and/or eligibility requirements
Options Counseling	No		Serves persons ages 18 and older by assisting eligible persons enroll in long-term care programs available through the State	Med	ADRC required "Core Service;" Required to provide the service to the persons who meet our target population and/or eligibility requirements

Mandated and Discretionary Services - HHS ADRC

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Elder Benefit Specialist	No		Provides advocacy and assistance to County residents ages 60 and older about Medicare, Medicaid, supplemental insurance and all other public benefits; also assists with grievances and appeals when necessary; works under the supervision of the GWAAR Elder Law Center	Med	Ensures eligible consumers are connected to healthcare and various other benefits
Disability Benefit Specialist	No		Provides services to persons ages 18 to 59 with physical disabilities, developmental disabilities, and mental illness/substance use disorders; assists with connecting individuals with public and private benefit programs including assistance with application and appeal procedures; works under the supervision of the Disability Rights Wisconsin Coalition	Med	Ensures eligible consumers are connected to healthcare and various other benefits
Dementia Care Specialist	No		Provides education and support, consultation, and awareness of the programs and services available to individuals living with dementia and their caregivers; facilitates community education on becoming dementia friendly to promote awareness, understanding, inclusion, and support while reducing stigma and fear; complete memory screens for individuals to assist in determining their level of needs and coordinates these screens with medical providers; assists individuals living with dementia in being more active and remaining independent/living in their homes longer	High	ADRC required "Core Service;" Required to provide the service to the persons who meet our target population and/or eligibility requirements
Marketing, Outreach, and Pu	NO		ADRCs must conduct marketing, outreach, and public education in order to make their presence and eservice availability known throughout the County	Low-Med	ADRC required "Core Service;" Required to provide the service to the persons who meet our target population and/or eligibility requirements

**4920 - Health & Human Services Administration : Department Budget
Overview**

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	1,283,107	1,453,456	1,456,992	1,335,576	1,377,951	1,377,951	1,377,951	1,424,315
43310 Other Federal Payment	27,052	88,732	150,000	-	-	-	-	-
43560 State Human Services Grant	627,901	761,052	475,000	2,257	525,000	525,000	525,000	525,000
48110 Interest Revenue	-	0	-	1	-	-	-	-
48210 Rent Revenue	2,450	2,595	2,280	2,542	3,000	3,000	3,000	3,000
48510 Donations & Contributions	-	774	-	213	-	-	-	-
48610 Miscellaneous Revenue	708	1,158	1,000	4,310	1,500	1,500	1,500	1,500
48710 Collection of Doubtful Accounts	25,895	27,785	40,000	11,693	30,000	30,000	30,000	30,000
40000	1,967,113	2,335,552	2,125,272	1,356,591	1,937,451	1,937,451	1,937,451	1,983,815
51110 Salaries	398,394	410,989	433,802	341,846	448,495	448,495	448,495	457,465
51140 PTO Pay-Salaried	4,737	-	-	-	-	-	-	-
51210 Wages	624,874	682,098	771,907	584,577	786,793	786,793	786,793	802,529
51220 Overtime Wages	6,526	2,843	1,500	2,785	3,000	3,000	3,000	3,000
51240 PTO Pay-Hourly	88	5,695	-	12,199	-	-	-	-
51250 Holiday Pay-Hourly	-	75	-	195	-	-	-	-
51310 PTO Incentive	3,791	3,852	3,500	6,056	4,000	4,000	4,000	4,000
Total Wages	1,038,410	1,105,552	1,210,709	947,659	1,242,288	1,242,288	1,242,288	1,266,994
51510 Social Security	75,551	80,400	92,619	68,858	95,035	95,035	95,035	96,936
51520 Retirement-Employer Share	68,773	70,925	82,090	62,979	85,442	85,442	85,442	87,151
51530 Dental Insurance	2,635	2,830	3,452	3,031	3,166	3,166	3,166	3,166
51540 Health Insurance	294,075	299,729	310,318	272,502	360,985	360,985	360,985	379,035
51550 Disability Insurance	3,546	2,682	3,617	2,278	3,706	3,706	3,706	3,706
51560 Workers Compensation	9,266	9,955	10,902	9,096	11,182	11,182	11,182	11,182
51580 Life Insurance	1,526	1,414	1,513	1,226	1,545	1,545	1,545	1,545
51590 Unemployment Comp Charges	9,852	927	-	(4,463)	-	-	-	-
Total Fringes	465,223	468,863	504,511	415,508	561,061	561,061	561,061	582,719
51599 Interdepartmental Wage & Fringe	(2,134)	-	-	(20,328)	-	-	-	-
Net Wage & Fringe	1,501,499	1,574,415	1,715,220	1,342,839	1,803,349	1,803,349	1,803,349	1,849,713
51910 Staff Development	945	1,819	2,500	2,858	3,000	3,000	3,000	3,000
52119 Accounting Services	19,773	15,750	17,000	10,500	17,000	17,000	17,000	17,000
52122 Interpreter Services	216	369	1,000	2,664	3,000	3,000	3,000	3,000
52125 Purchased Services	56,711	180,042	206,000	47,280	56,000	56,000	56,000	56,000

4920 - Health & Human Services Administration : Department Budget Overview

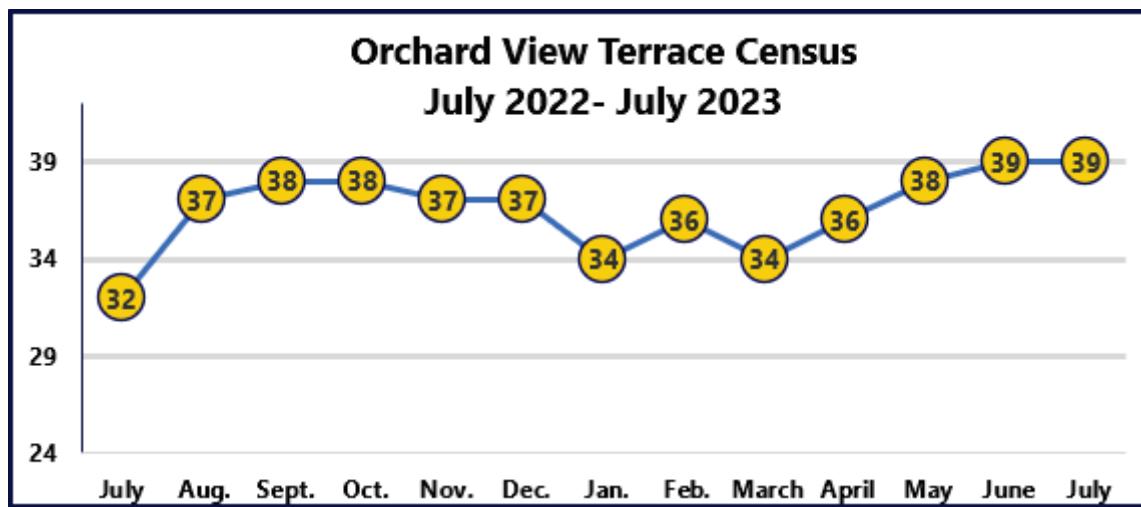
	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
52152 Bank Service Charges	340	5,404	-	4,330	5,400	5,400	5,400	5,400
52190 Other Professional Services	-	4,500	-	547	6,000	6,000	6,000	6,000
52240 Telephone/Dictaphone	-	366	400	117	400	400	400	400
52250 Cellular Phone Service	72,160	68,503	50,000	50,691	60,000	60,000	60,000	60,000
52920 Computer Repair	5,674	6,096	5,000	1,912	5,000	5,000	5,000	5,000
52990 Other Contractual Services	327	55	-	-	-	-	-	-
53110 Postage	29,631	29,490	30,000	21,400	32,000	32,000	32,000	32,000
53120 Copy Expense	-	50	-	-	-	-	-	-
53130 Managed Print Costs - IT	24,367	23,631	24,000	22,406	25,000	25,000	25,000	25,000
53190 Office Supplies	14,112	18,734	17,000	16,302	18,000	18,000	18,000	18,000
53210 Publications & Printing	90	38	200	35	100	100	100	100
53230 Subscriptions	-	50	150	-	-	-	-	-
53240 Dues & Licenses	3,215	3,000	3,200	3,000	3,200	3,200	3,200	3,200
53250 Software Subscriptions & Renewals	-	3,036	-	210	300	300	300	300
53310 Employee Mileage	3,572	901	1,000	627	1,000	1,000	1,000	1,000
53320 Employee Lodging	712	1,475	1,500	1,284	1,500	1,500	1,500	1,500
53330 Employee Meal Expense	44	192	300	166	200	200	200	200
53350 Employee Other Expenses	238	-	250	40	150	150	150	150
53420 Medical Supplies	81	27	-	13	-	-	-	-
53430 Provided Food Expense	-	794	100	851	100	100	100	100
53440 Operating Supplies	2,585	2,660	3,500	961	2,500	2,500	2,500	2,500
53470 Fuel Expenses	-	29	-	-	-	-	-	-
53510 Repair and Maintenance Supplies	210	-	-	11	-	-	-	-
53910 Other Supplies and Expenses	(413)	120	-	569	-	-	-	-
53920 Cell Phones & Accessories	63	48	-	-	-	-	-	-
53930 Software Purchased	262,961	260,668	262,000	125,601	34,700	34,700	34,700	34,700
53940 Equipment Purchased - Non Fixed Asset	30	1,079	-	94	-	-	-	-
53995 Vehicle Operating Expenses	13,542	28,923	30,000	24,150	32,000	32,000	32,000	32,000
54440 Plastic Products	205	-	-	-	-	-	-	-
55180 Liability Insurance	110,000	120,000	130,000	130,000	135,000	135,000	135,000	135,000
59200 Overhead	-	-	(375,048)	-	(307,448)	(307,448)	(307,448)	(307,448)
Operating	621,392	777,847	410,052	468,619	134,102	134,102	134,102	134,102
Total Expenses	2,122,891	2,352,262	2,125,272	1,811,458	1,937,451	1,937,451	1,937,451	1,983,815
Report Total	(155,779)	(16,709)	-	(454,867)	-	-	-	-

Mandated and Discretionary Services - HHS Administration					
Service: Health and Human Services	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
St. Croix County Director of Health and Human Services *ADRC *BH * CS *CCS * ES * PH * HCC	Yes*	Wis. Stat. § 46.23(1)	Develop and make available to all citizens of this county a comprehensive range of human services in an integrated and efficient manner.	high	Administration of all service areas
Hire and Supervise Division Administrators-* Admin.	Yes*	Wis. Stat. § 46.23(1)	Provide for the administration of those services and facilities organized under this section through the establishment of a unified administrative structure	high	
Draft the HHS Budget	Yes*	Wis. Stat. § 59.61	Required to present annual Department budget to County Administrator	high	Annually prepared with HHS staff and presented timely to the County Administrator.
Review, approve, write and submit grant applications and monitor all program reimbursement funds from federal, state and local level.	No		To utilize and expand existing governmental, voluntary and private community resources for the provision of services to prevent or ameliorate social, mental and physical disabilities;	medium	Much of our program funding rely's on federal, state and local sources, allowing for less use of tax levy.
Inform Health and Human Services Board of Financial Condition	Yes		Monthly financial reports with assistance from finance department. Chapter 59.61 addresses financial transactions at the county level and are part of the Health and Human Services organizational structure to assure appropriate billing for services to consumers, insurance and state contracts, as well as maintain all financial records.	high	Financial reports are provided by Fiscal Manager after review with Director
Prepare Committee Agendas in Consultation with Committee Chairs	No		Review items and assist with public meetings, multiple staff participate in this process.	medium	Team effort to make it look seamless
Monitor State and Federal Legislation	No		Work with WCA, WCHSA and other sources to monitor legislation and policy affecting local government.	medium	Associations carry forward legislative agenda
Execute and approve Lawful Contracts on HHS programs behalf	Yes -	Wis. Stat. § 46.036	Review and Sign contracts under \$150,000. Chapter 46.036 and 49.34 indicates that all care and services purchased by the department or by a county department under s. 46.215, 46.22, 46.23, 51.42, or 51.437 shall be authorized and contracted for under the standards established under this section	medium	Part of our purchasing policy
Annual Performance Evaluations	No		Monitor and evaluate employee performance-built into Oracle ERP system.	medium	embedded in our Oracle system
Records	No		Medical records and county financial services are included in administration. There is not a specific mandate that these services are provided, but medical records is required to assure appropriate management of consumer records.	high	Compliance with state and federal laws
Office Support Team	No		First point of contact for many consumers looking for services. To develop and make available to all citizens of this state a comprehensive range of human services in an integrated and efficient manner.	high	Customer service and division/department support

Mission Statement

St. Croix County Health Center Campus mission is to provide the highest quality of Resident centered care, treatment, and rehabilitation to residents and returning them to the community whenever possible.

Service and Operational Trends



Highlight of Department Activities

- The Health Care Center census continues to grow, especially in Rehabilitation and Hospice care. Orchard View is at near capacity and continuing to receive referrals. We have been successful in hiring and training staff for Orchard View. With census growth, we currently have only two (2) one-bedroom and one (1) studio apartment currently vacant
- As the Health Care Center census increases, we are opening-up and expanding our short-term rehabilitation area
- Rehabilitation services: In 2022, admitted 131 residents with 87 returning to their home or assisted living
- In 2023, provided training for 40 Nursing Assistants and 13 Personal Care Workers; provided CPR training for 28 county personnel and health care Nurses
- Marie Zelinski, Activity Aide, was named St. Croix County's 2023 Employee of the year. Marie has worked at the Health Care Center for 45 years!

2023 Budget Changes

- Continued efforts to expand workforce. Currently working toward inclusion of a Medication-Trained Aide to replace the need for 1.0 FTE Nurse. Also focused on work related to expanding outpatient therapy services. We have been successful increasing our outpatient therapy numbers
- Currently challenged with recruiting/retaining licensed nursing staff and currently reliant on temporary agency staff to meet organizational needs. Use of temporary agency staff substantially increases expenses. The Health Care Center continues to work with Human Resources to find solutions to workforce challenges

Budget Highlights Supporting Strategic Plan

- Maintaining Financial Sustainability: Campus overall striving to increase workforce to maintain higher census and increase revenue
- Align Budget Priorities with Vision: Experiencing increasing outpatient therapy utilization. New marketing program developed by MJ Care for our outpatient services. While the Kitty Rhodes facility is currently unoccupied, we are considering plans for using this space to serve memory care patients going forward. Workforce issues have presented challenges opening this space, but if appropriate staffing can be achieved our hope is to utilize this facility in 2024
- Adopting effective policies for retention and recruitment: Bonuses offered for referrals and exploring all options for improving staff retention (e.g., Certified Nursing Assistant mentor program, continue to work to maintain our relationship with high school/college students, utilizing temporary staff). Addition of Medication Trained Aide program, allowing for mobility of qualified and interested staff

4200 - Health Care Campus : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	-	-	0	-	(386)	0	0	-
43310 Other Federal Payment	1,839,499	-	-	-	-	-	-	-
43430 Other State Shared Taxes	-	-	-	(37)	-	-	-	-
43510 State General Government Grant	223,910	47,045	-	27,128	-	-	-	-
46520 Institutional Care	4,971,225	6,359,025	8,792,427	5,103,695	8,429,799	8,429,799	8,429,799	8,429,799
46910 Other Public Charges for Services	258,279	482,235	400,000	138,727	400,000	400,000	400,000	400,000
48110 Interest Revenue	971	200	300	1,136	300	300	300	300
48510 Donations & Contributions	3,743	9,180	7,400	12,854	7,400	7,400	7,400	7,400
48610 Miscellaneous Revenue	25,694	65,023	17,000	31,944	24,000	24,000	24,000	24,000
48710 Collection of Doubtful Accounts	-	-	(10,000)	-	(10,000)	(10,000)	(10,000)	(10,000)
49240 Transfer from Capital Projects Fund	7,609	-	-	-	-	-	-	-
49310 Fund Balance Applied	-	-	(163,110)	-	(360,555)	(306,494)	(306,494)	(167,971)
49410 Sales of General Fixed Assets	-	(8,941)	-	-	-	-	-	-
40000	7,330,930	6,953,768	9,044,017	5,315,447	8,490,558	8,545,005	8,545,005	8,683,528
51110 Salaries	717,321	632,963	753,773	538,116	717,211	717,211	717,211	731,555
51115 Inservice Salaries	371	387	108,156	1,283	-	108,156	108,156	108,156
51210 Wages	2,454,878	2,107,688	3,295,649	1,692,944	3,068,055	3,068,055	3,068,055	3,129,416
51215 Inservice Wages	11,110	20,066	60,000	14,494	60,000	60,000	60,000	60,000
51220 Overtime Wages	73,436	83,311	123,000	64,541	96,500	96,500	96,500	96,500
51240 PTO Pay-Hourly	15,577	19,709	-	14,037	-	-	-	-
51250 Holiday Pay-Hourly	83,418	77,724	39,000	55,031	39,000	39,000	39,000	39,000
51310 PTO Incentive	22,261	10,507	5,500	15,322	9,500	9,500	9,500	9,500
Total Wages	3,378,372	2,952,355	4,385,077	2,395,768	3,990,265	4,098,421	4,098,421	4,174,127
51510 Social Security	242,628	217,968	327,184	176,094	305,255	305,255	305,255	311,360
51520 Retirement-Employer Share	205,082	174,057	268,864	145,575	275,055	274,659	274,659	280,152
51530 Dental Insurance	9,460	7,138	25,198	5,715	10,692	10,692	10,692	10,692
51540 Health Insurance	825,459	736,801	1,736,429	619,026	1,024,366	1,024,366	1,024,366	1,075,584
51550 Disability Insurance	8,380	5,461	12,148	4,560	11,356	11,356	11,356	11,356
51560 Workers Compensation	80,599	72,818	99,349	62,299	92,672	92,672	92,672	92,672
51580 Life Insurance	3,620	2,896	3,996	2,537	3,649	3,649	3,649	3,649
51590 Unemployment Comp Charges	904	(3,008)	-	-	-	-	-	-
Total Fringes	1,376,131	1,214,131	2,473,168	1,015,806	1,723,045	1,722,649	1,722,649	1,785,465
51599 Interdepartmental Wage & Fringe	156,453	142,084	245,500	130,268	180,949	180,949	180,949	180,949

4200 - Health Care Campus : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
Net Wage & Fringe	4,910,955	4,308,570	7,103,746	3,541,841	5,894,259	6,002,019	6,002,019	6,140,541
51910 Staff Development	10,722	3,536	16,500	2,685	17,500	17,000	17,000	17,000
52111 Physician Consultant	8,250	9,750	9,000	6,000	9,000	9,000	9,000	9,000
52112 Pharmacist Consultant	2,970	2,970	3,200	1,733	3,200	3,200	3,200	3,200
52113 Psychiatrist/Psychologist Consultant	5,250	7,250	7,500	7,375	7,500	7,500	7,500	7,500
52114 Dietary Consultant	13,000	12,000	12,000	8,663	12,000	12,000	12,000	12,000
52115 Maintenance Services	700	-	-	-	-	-	-	-
52119 Accounting Services	20,790	182,944	20,000	21,635	20,000	20,000	20,000	20,000
52124 Purchased Pool Staff	1,646	428,943	60,000	698,928	600,000	600,000	600,000	600,000
52125 Purchased Services	520,005	536,481	722,488	471,798	792,488	745,000	745,000	745,000
52132 Transportation	2,945	1,614	3,000	829	1,000	1,000	1,000	1,000
52152 Bank Service Charges	78	-	-	300	-	-	-	-
52170 Speech Therapy	5,899	7,848	7,000	14,246	8,000	8,000	8,000	8,000
52171 Occ Therapy	81,610	98,402	90,000	76,567	100,000	100,000	100,000	100,000
52172 Physical Therapy	91,145	114,106	95,000	78,500	108,000	108,000	108,000	108,000
52173 X-Ray	2,842	5,808	3,000	4,434	3,000	3,000	3,000	3,000
52174 Labs	8,749	6,801	1,000	5,515	5,500	5,500	5,500	5,500
52176 Pharmacy	50,606	67,471	50,000	42,678	56,000	56,000	56,000	56,000
52178 Misc Medicare A	3,464	4,223	1,250	2,233	2,000	2,000	2,000	2,000
52190 Other Professional Services	5,007	4,722	4,140	4,263	4,140	4,140	4,140	4,140
52210 Water & Sewer	23,466	24,118	24,000	18,977	25,000	25,000	25,000	25,000
52220 Electricity	138,761	128,504	159,000	134,871	144,000	144,000	144,000	144,000
52230 Gas for Heating	41,463	49,692	63,700	24,138	63,700	63,700	63,700	63,700
52240 Telephone/Dictaphone	-	-	-	257	-	-	-	-
52250 Cellular Phone Service	5,044	4,368	4,340	5,461	5,268	4,728	4,728	4,728
52420 Grounds Maintenance	30,062	45,936	24,600	38,243	41,600	41,600	41,600	41,600
52430 Building Maintenance	23,710	39,206	28,600	29,420	29,000	29,000	29,000	29,000
52440 Misc. Repair & Maintenance	5,057	716	3,250	933	3,100	3,100	3,100	3,100
52920 Computer Repair	6,182	812	4,000	82	3,000	2,500	2,500	2,500
52930 Refuse Collection Services	9,128	12,558	14,500	11,177	14,500	14,500	14,500	14,500
52990 Other Contractual Services	42,587	149,204	37,400	115,460	37,400	37,400	37,400	37,400
53110 Postage	3,526	2,856	3,520	2,173	3,520	3,370	3,370	3,370
53130 Managed Print Costs - IT	9,977	8,631	8,700	7,600	9,300	8,900	8,900	8,900
53190 Office Supplies	1,533	1,971	4,500	1,817	3,000	2,800	2,800	2,800
53210 Publications & Printing	-	-	1,000	736	1,000	1,000	1,000	1,000
53212 Outreach/Education	1,728	3,693	1,200	5,599	1,200	1,200	1,200	1,200

4200 - Health Care Campus : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53220 Advertising/Promotion	97	137	2,500	137	2,000	1,500	1,500	1,500
53240 Dues & Licenses	105,198	16,353	122,800	13,355	122,650	122,550	122,550	122,550
53250 Software Subscriptions & Renewals	22,777	30,949	120,485	24,690	120,485	119,200	119,200	119,200
53310 Employee Mileage	308	384	2,000	1,017	1,500	1,500	1,500	1,500
53320 Employee Lodging	1,360	2,032	3,500	3,256	4,700	4,700	4,700	4,700
53330 Employee Meal Expense	116	480	800	589	900	900	900	900
53350 Employee Other Expenses	-	109	-	758	-	-	-	-
53420 Medical Supplies	3,963	8,147	6,850	1,491	6,500	6,500	6,500	6,500
53421 Nursing Supplies - Med A	238	1,188	3,000	-	1,500	1,500	1,500	1,500
53422 Nursing Supplies - Non-Billable	100,926	55,070	56,150	43,622	56,150	56,000	56,000	56,000
53423 Med A - IV Supplies	8,656	5,280	6,000	12,884	6,000	6,000	6,000	6,000
53430 Provided Food Expense	13,013	12,617	10,000	10,032	11,000	11,000	11,000	11,000
53440 Operating Supplies	25,362	35,347	24,300	39,394	31,300	30,500	30,500	30,500
53460 Instructional Aids	222	242	400	245	250	250	250	250
53470 Fuel Expenses	-	82	-	-	-	-	-	-
53480 Wandergaard Expense	-	2,352	2,150	1,826	3,400	2,700	2,700	2,700
53481 OTC Drugs - Non-Billable	6,823	9,983	7,000	5,980	7,000	7,000	7,000	7,000
53483 Therapy Supplies	963	112	1,000	285	1,000	1,000	1,000	1,000
53485 Vaccine - Residents	5,282	-	4,000	-	4,000	4,000	4,000	4,000
53490 Other Operating Supplies	3,227	3,395	5,000	1,489	5,000	5,000	5,000	5,000
53910 Other Supplies and Expenses	817	922	900	153	900	900	900	900
53940 Equipment Purchased - Non Fixed Asset	646	660	1,200	729	800	800	800	800
53950 Nursing Equipment < \$1,000	2,047	6,034	-	7,322	-	-	-	-
53995 Vehicle Operating Expenses	135	76	700	81	700	700	700	700
55180 Liability Insurance	65,000	65,000	70,000	70,000	72,500	72,500	72,500	72,500
55310 Rents and Leases	2,159	2,188	2,148	2,059	2,148	2,148	2,148	2,148
55410 Depreciation and Amortization	-	22,148	-	-	-	-	-	-
55420 Depreciation - Land Improvements	678	865	-	-	-	-	-	-
55430 Depreciation - Buildings	562,478	540,330	-	-	-	-	-	-
55440 Depreciation - Fixed Equipment	34,491	33,902	-	-	-	-	-	-
55450 Depreciation - Vehicles	-	7,430	-	-	-	-	-	-
57410 Losses	1,402	14,739	-	-	-	-	-	-
59400 WRS Pension Allocation	(252,443)	(335,882)	-	-	-	-	-	-
Operating	1,893,845	2,509,806	1,940,271	2,086,719	2,596,299	2,542,986	2,542,986	2,542,986
58120 New Equipment	3,392	-	-	-	-	-	-	-
58000 Capital Outlay	3,392	-						
Total Expenses	6,808,192	6,818,375	9,044,017	5,628,560	8,490,558	8,545,005	8,545,005	8,683,527

4200 - Health Care Campus : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
Report Total	522,739	135,393	-	(313,113)	-	-	-	1

4210 - Skilled Nursing Facility : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	-	-	0	-	(276)	0	0	-
43310 Other Federal Payment	1,292,615	-	-	-	-	-	-	-
43430 Other State Shared Taxes	-	-	-	(37)	-	-	-	-
43510 State General Government Grant	208,000	1,947	-	-	-	-	-	-
46520 Institutional Care	3,589,495	4,438,907	5,586,975	3,571,831	6,211,300	6,211,300	6,211,300	6,211,300
46910 Other Public Charges for Services	258,279	482,235	400,000	138,727	400,000	400,000	400,000	400,000
48110 Interest Revenue	971	200	300	1,136	300	300	300	300
48510 Donations & Contributions	3,743	9,180	7,400	12,854	7,400	7,400	7,400	7,400
48610 Miscellaneous Revenue	18,785	60,193	15,000	20,004	15,000	15,000	15,000	15,000
48710 Collection of Doubtful Accounts	-	-	(10,000)	-	(10,000)	(10,000)	(10,000)	(10,000)
49240 Transfer from Capital Projects Fund	7,609	-	-	-	-	-	-	-
49310 Fund Balance Applied	-	-	(82,422)	-	(469,143)	(374,023)	(374,023)	(273,775)
49410 Sales of General Fixed Assets	-	(8,941)	-	-	-	-	-	-
40000	5,379,495	4,983,720	5,917,253	3,744,515	6,154,581	6,249,977	6,249,977	6,350,225
51110 Salaries	606,831	526,917	573,227	450,554	589,128	589,128	589,128	600,910
51115 Inservice Salaries	315	329	95,656	1,155	-	95,656	95,656	95,656
51210 Wages	1,845,641	1,496,297	2,097,071	1,165,097	2,151,477	2,151,477	2,151,477	2,194,506
51215 Inservice Wages	6,738	10,993	35,000	5,190	35,000	35,000	35,000	35,000
51220 Overtime Wages	45,518	53,508	99,000	43,364	69,000	69,000	69,000	69,000
51240 PTO Pay-Hourly	10,290	16,931	-	9,602	-	-	-	-
51250 Holiday Pay-Hourly	60,093	53,042	30,000	38,248	30,000	30,000	30,000	30,000
51310 PTO Incentive	21,504	9,947	5,500	13,808	9,500	9,500	9,500	9,500
Total Wages	2,596,929	2,167,965	2,935,454	1,727,018	2,884,104	2,979,760	2,979,760	3,034,572
51510 Social Security	185,175	160,205	217,245	126,573	220,634	220,634	220,634	225,047
51520 Retirement-Employer Share	157,780	131,052	192,732	107,998	198,608	198,348	198,348	202,315
51530 Dental Insurance	7,046	5,338	13,379	4,106	6,788	6,788	6,788	6,788
51540 Health Insurance	629,543	575,125	999,966	462,858	741,122	741,122	741,122	778,178
51550 Disability Insurance	6,432	4,241	8,011	3,506	8,222	8,222	8,222	8,222
51560 Workers Compensation	61,369	53,395	65,098	44,589	66,792	66,792	66,792	66,792
51580 Life Insurance	2,841	2,315	2,960	1,950	2,817	2,817	2,817	2,817
51590 Unemployment Comp Charges	232	(617)	-	-	-	-	-	-
Total Fringes	1,050,418	931,054	1,499,390	751,581	1,244,982	1,244,722	1,244,722	1,290,158
51599 Interdepartmental Wage & Fringe	88,754	87,911	147,300	82,915	121,236	121,236	121,236	121,236

4210 - Skilled Nursing Facility : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
Net Wage & Fringe	3,736,102	3,186,930	4,582,145	2,561,514	4,250,323	4,345,719	4,345,719	4,445,967
51910 Staff Development	8,559	3,126	15,000	2,015	15,000	15,000	15,000	15,000
52111 Physician Consultant	8,250	9,750	9,000	6,000	9,000	9,000	9,000	9,000
52112 Pharmacist Consultant	2,970	2,970	3,200	1,733	3,200	3,200	3,200	3,200
52113 Psychiatrist/Psychologist Consultant	5,250	7,250	7,500	7,375	7,500	7,500	7,500	7,500
52114 Dietary Consultant	13,000	12,000	12,000	8,663	12,000	12,000	12,000	12,000
52115 Maintenance Services	700	-	-	-	-	-	-	-
52119 Accounting Services	20,790	182,944	20,000	21,635	20,000	20,000	20,000	20,000
52124 Purchased Pool Staff	1,646	419,741	60,000	668,772	600,000	600,000	600,000	600,000
52125 Purchased Services	296,994	252,407	400,000	209,496	400,000	400,000	400,000	400,000
52132 Transportation	2,945	1,614	3,000	829	1,000	1,000	1,000	1,000
52152 Bank Service Charges	78	-	-	300	-	-	-	-
52170 Speech Therapy	5,899	7,848	7,000	14,246	8,000	8,000	8,000	8,000
52171 Occ Therapy	81,610	98,402	90,000	76,567	100,000	100,000	100,000	100,000
52172 Physical Therapy	91,145	114,106	95,000	78,500	108,000	108,000	108,000	108,000
52173 X-Ray	2,842	5,808	3,000	4,434	3,000	3,000	3,000	3,000
52174 Labs	8,749	6,801	1,000	5,515	5,500	5,500	5,500	5,500
52176 Pharmacy	50,606	67,471	50,000	42,678	56,000	56,000	56,000	56,000
52178 Misc Medicare A	3,464	4,223	1,250	2,233	2,000	2,000	2,000	2,000
52190 Other Professional Services	5,007	4,722	4,140	4,263	4,140	4,140	4,140	4,140
52210 Water & Sewer	9,621	9,888	10,000	7,781	10,000	10,000	10,000	10,000
52220 Electricity	56,892	52,686	75,000	55,297	60,000	60,000	60,000	60,000
52230 Gas for Heating	14,738	16,511	19,200	7,750	19,200	19,200	19,200	19,200
52240 Telephone/Dictaphone	-	-	-	257	-	-	-	-
52250 Cellular Phone Service	3,573	3,333	2,850	3,556	3,000	3,000	3,000	3,000
52420 Grounds Maintenance	12,606	20,310	11,000	15,872	20,000	20,000	20,000	20,000
52430 Building Maintenance	13,562	26,984	17,000	18,886	17,000	17,000	17,000	17,000
52440 Misc. Repair & Maintenance	2,373	494	3,250	933	3,100	3,100	3,100	3,100
52920 Computer Repair	4,709	812	2,500	82	1,500	1,500	1,500	1,500
52930 Refuse Collection Services	7,302	10,237	11,000	9,206	11,000	11,000	11,000	11,000
52990 Other Contractual Services	25,535	122,088	21,000	101,626	21,000	21,000	21,000	21,000
53110 Postage	3,526	2,856	3,120	2,173	3,120	3,120	3,120	3,120
53130 Managed Print Costs - IT	8,625	7,213	7,300	6,353	7,300	7,300	7,300	7,300
53190 Office Supplies	1,351	1,712	4,000	1,527	2,500	2,500	2,500	2,500
53210 Publications & Printing	-	-	1,000	736	1,000	1,000	1,000	1,000
53212 Outreach/Education	1,678	3,693	1,200	5,599	1,200	1,200	1,200	1,200

4210 - Skilled Nursing Facility : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53220 Advertising/Promotion	97	137	1,000	137	500	500	500	500
53240 Dues & Licenses	103,945	9,968	120,700	11,472	120,400	120,400	120,400	120,400
53250 Software Subscriptions & Renewals	14,502	25,881	79,800	19,690	79,800	79,800	79,800	79,800
53310 Employee Mileage	308	384	2,000	1,017	1,500	1,500	1,500	1,500
53320 Employee Lodging	1,360	1,687	3,500	2,580	3,500	3,500	3,500	3,500
53330 Employee Meal Expense	116	408	800	557	800	800	800	800
53350 Employee Other Expenses	-	109	-	758	-	-	-	-
53420 Medical Supplies	3,963	7,982	6,500	1,491	6,500	6,500	6,500	6,500
53421 Nursing Supplies - Med A	238	1,188	3,000	-	1,500	1,500	1,500	1,500
53422 Nursing Supplies - Non-Billable	68,967	48,566	50,000	38,316	50,000	50,000	50,000	50,000
53423 Med A - IV Supplies	8,656	5,280	6,000	12,884	6,000	6,000	6,000	6,000
53430 Provided Food Expense	13,013	12,617	10,000	10,032	11,000	11,000	11,000	11,000
53440 Operating Supplies	21,312	24,074	18,500	26,610	23,000	23,000	23,000	23,000
53460 Instructional Aids	222	242	400	245	250	250	250	250
53470 Fuel Expenses	-	82	-	-	-	-	-	-
53480 Wandergaard Expense	-	1,142	450	882	1,200	1,200	1,200	1,200
53481 OTC Drugs - Non-Billable	6,823	9,983	7,000	5,575	7,000	7,000	7,000	7,000
53483 Therapy Supplies	963	112	1,000	285	1,000	1,000	1,000	1,000
53485 Vaccine - Residents	4,555	-	4,000	-	4,000	4,000	4,000	4,000
53490 Other Operating Supplies	3,227	3,395	5,000	1,489	5,000	5,000	5,000	5,000
53910 Other Supplies and Expenses	817	922	900	153	900	900	900	900
53940 Equipment Purchased - Non Fixed Asset	646	513	1,200	669	800	800	800	800
53950 Nursing Equipment < \$1,000	2,047	4,827	-	7,322	-	-	-	-
53995 Vehicle Operating Expenses	135	76	700	81	700	700	700	700
55180 Liability Insurance	35,000	35,000	40,000	35,000	41,500	41,500	41,500	41,500
55310 Rents and Leases	2,159	2,188	2,148	2,059	2,148	2,148	2,148	2,148
55420 Depreciation - Land Improvements	678	865	-	-	-	-	-	-
55430 Depreciation - Buildings	409,282	409,282	-	-	-	-	-	-
55440 Depreciation - Fixed Equipment	26,068	25,749	-	-	-	-	-	-
55450 Depreciation - Vehicles	-	7,430	-	-	-	-	-	-
57410 Losses	1,402	14,739	-	-	-	-	-	-
59400 WRS Pension Allocation	(252,443)	(335,882)	-	-	-	-	-	-
Operating	1,254,655	1,798,949	1,335,108	1,572,192	1,904,258	1,904,258	1,904,258	1,904,258
Total Expenses	4,990,756	4,985,879	5,917,253	4,133,705	6,154,581	6,249,977	6,249,977	6,350,225
Report Total	388,739	(2,159)	-	(389,190)	-	-	-	0

4230 - Kitty Rhoades (Dementia) : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	-	-	0	-	0	0	0	-
43310 Other Federal Payment	173,429	-	-	-	-	-	-	-
46520 Institutional Care	-	-	1,073,100	-	-	-	-	-
49310 Fund Balance Applied	-	-	(62,472)	-	108,588	55,223	55,223	55,828
40000	173,429	-	1,010,628	-	108,588	55,223	55,223	55,828
51110 Salaries	-	77	13,857	-	13,857	13,857	13,857	14,134
51210 Wages	9,142	-	478,519	-	-	-	-	-
51215 Inservice Wages	-	-	10,000	-	10,000	10,000	10,000	10,000
51250 Holiday Pay-Hourly	-	-	3,000	-	3,000	3,000	3,000	3,000
Total Wages	9,142	77	505,376	-	26,857	26,857	26,857	27,134
51510 Social Security	-	-	38,661	-	2,055	2,055	2,055	2,096
51520 Retirement-Employer Share	-	-	34,366	-	1,891	1,839	1,839	1,876
51530 Dental Insurance	-	-	5,135	-	83	83	83	83
51540 Health Insurance	-	-	308,992	-	4,984	4,984	4,984	5,233
51550 Disability Insurance	-	-	1,477	-	42	42	42	42
51560 Workers Compensation	-	-	12,227	-	346	346	346	346
51580 Life Insurance	-	(77)	166	-	18	18	18	18
51590 Unemployment Comp Charges	237	(1,895)	-	-	-	-	-	-
Total Fringes	237	(1,972)	401,024	-	9,419	9,367	9,367	9,694
51599 Interdepartmental Wage & Fringe	913	870	31,915	1,044	-	-	-	-
Net Wage & Fringe	10,293	(1,026)	938,315	1,044	36,275	36,223	36,223	36,828
51910 Staff Development	-	-	500	-	500	-	-	-
52125 Purchased Services	-	-	47,488	-	47,488	-	-	-
52210 Water & Sewer	1,525	1,568	2,000	1,234	2,000	2,000	2,000	2,000
52220 Electricity	9,019	8,353	9,000	8,767	9,000	9,000	9,000	9,000
52230 Gas for Heating	490	717	1,500	327	1,500	1,500	1,500	1,500
52250 Cellular Phone Service	87	-	540	230	540	-	-	-
52420 Grounds Maintenance	1,886	2,738	1,600	2,513	1,600	1,600	1,600	1,600
52430 Building Maintenance	360	956	2,000	137	2,000	2,000	2,000	2,000
52920 Computer Repair	-	-	500	-	500	-	-	-
52930 Refuse Collection Services	-	-	500	-	500	500	500	500
52990 Other Contractual Services	880	1,839	2,400	232	2,400	2,400	2,400	2,400

4230 - Kitty Rhoades (Dementia) : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53110 Postage	-	-	150	-	150	-	-	-
53130 Managed Print Costs - IT	0	-	400	-	400	-	-	-
53190 Office Supplies	-	-	200	-	200	-	-	-
53220 Advertising/Promotion	-	-	500	-	500	-	-	-
53240 Dues & Licenses	-	435	100	54	100	-	-	-
53250 Software Subscriptions & Renewals	3,557	750	1,285	-	1,285	-	-	-
53422 Nursing Supplies - Non-Billable	-	-	150	-	150	-	-	-
53440 Operating Supplies	-	-	800	-	800	-	-	-
53480 Wandergaard Expense	-	-	700	-	700	-	-	-
<u>55440 Depreciation - Fixed Equipment</u>	<u>67</u>	<u>67</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Operating	17,872	17,424	72,313	13,493	72,313	19,000	19,000	19,000
Total Expenses	28,165	16,398	1,010,628	14,536	108,588	55,223	55,223	55,828
Report Total	145,263	(16,398)	-	(14,536)	-	-	-	0

4240 - Orchard View : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	-	-	0	-	(110)	0	0	-
43310 Other Federal Payment	373,456	-	-	-	-	-	-	-
43510 State General Government Grant	15,910	45,099	-	27,128	-	-	-	-
46520 Institutional Care	1,381,731	1,920,119	2,132,352	1,531,865	2,218,499	2,218,499	2,218,499	2,218,499
48610 Miscellaneous Revenue	6,909	4,830	2,000	11,940	9,000	9,000	9,000	9,000
49310 Fund Balance Applied	-	-	(18,216)	-	-	12,306	12,306	49,976
40000	1,778,007	1,970,047	2,116,136	1,570,932	2,227,389	2,239,805	2,239,805	2,277,475
51110 Salaries	110,490	105,969	166,689	87,562	114,226	114,226	114,226	116,511
51115 Inservice Salaries	56	58	12,500	128	-	12,500	12,500	12,500
51210 Wages	600,095	611,390	720,058	527,847	916,578	916,578	916,578	934,910
51215 Inservice Wages	4,372	9,073	15,000	9,304	15,000	15,000	15,000	15,000
51220 Overtime Wages	27,918	29,803	24,000	21,177	27,500	27,500	27,500	27,500
51240 PTO Pay-Hourly	5,287	2,778	-	4,436	-	-	-	-
51250 Holiday Pay-Hourly	23,325	24,682	6,000	16,783	6,000	6,000	6,000	6,000
51310 PTO Incentive	757	560	-	1,514	-	-	-	-
Total Wages	772,300	784,313	944,247	668,750	1,079,304	1,091,804	1,091,804	1,112,420
51510 Social Security	57,453	57,763	71,279	49,521	82,567	82,567	82,567	84,218
51520 Retirement-Employer Share	47,301	43,006	41,767	37,577	74,556	74,472	74,472	75,961
51530 Dental Insurance	2,414	1,800	6,684	1,608	3,821	3,821	3,821	3,821
51540 Health Insurance	195,915	161,676	427,471	156,168	278,260	278,260	278,260	292,173
51550 Disability Insurance	1,948	1,220	2,660	1,053	3,092	3,092	3,092	3,092
51560 Workers Compensation	19,230	19,423	22,025	17,710	25,533	25,533	25,533	25,533
51580 Life Insurance	779	658	870	587	814	814	814	814
51590 Unemployment Comp Charges	434	(495)	-	-	-	-	-	-
Total Fringes	325,476	285,049	572,755	264,225	468,644	468,560	468,560	485,613
51599 Interdepartmental Wage & Fringe	66,785	53,303	66,285	46,309	59,713	59,713	59,713	59,713
Net Wage & Fringe	1,164,561	1,122,666	1,583,286	979,284	1,607,661	1,620,077	1,620,077	1,657,747
51910 Staff Development	2,163	410	1,000	670	2,000	2,000	2,000	2,000
52124 Purchased Pool Staff	-	9,202	-	30,156	-	-	-	-
52125 Purchased Services	223,011	284,073	275,000	262,302	345,000	345,000	345,000	345,000
52210 Water & Sewer	12,320	12,662	12,000	9,963	13,000	13,000	13,000	13,000
52220 Electricity	72,849	67,464	75,000	70,807	75,000	75,000	75,000	75,000

4240 - Orchard View : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
52230 Gas for Heating	26,235	32,464	43,000	16,060	43,000	43,000	43,000	43,000
52250 Cellular Phone Service	1,384	1,036	950	1,675	1,728	1,728	1,728	1,728
52420 Grounds Maintenance	15,570	22,887	12,000	19,859	20,000	20,000	20,000	20,000
52430 Building Maintenance	9,788	11,266	9,600	10,397	10,000	10,000	10,000	10,000
52440 Misc. Repair & Maintenance	2,685	221	-	-	-	-	-	-
52920 Computer Repair	1,473	-	1,000	-	1,000	1,000	1,000	1,000
52930 Refuse Collection Services	1,826	2,321	3,000	1,971	3,000	3,000	3,000	3,000
52990 Other Contractual Services	16,172	25,277	14,000	13,601	14,000	14,000	14,000	14,000
53110 Postage	-	-	250	-	250	250	250	250
53130 Managed Print Costs - IT	1,352	1,418	1,000	1,247	1,600	1,600	1,600	1,600
53190 Office Supplies	182	259	300	290	300	300	300	300
53212 Outreach/Education	50	-	-	-	-	-	-	-
53220 Advertising/Promotion	-	-	1,000	-	1,000	1,000	1,000	1,000
53240 Dues & Licenses	1,253	5,950	2,000	1,830	2,150	2,150	2,150	2,150
53250 Software Subscriptions & Renewals	4,718	4,318	39,400	5,000	39,400	39,400	39,400	39,400
53320 Employee Lodging	-	345	-	676	1,200	1,200	1,200	1,200
53330 Employee Meal Expense	-	72	-	32	100	100	100	100
53420 Medical Supplies	-	165	350	-	-	-	-	-
53422 Nursing Supplies - Non-Billable	31,959	6,503	6,000	5,305	6,000	6,000	6,000	6,000
53440 Operating Supplies	4,050	11,273	5,000	12,784	7,500	7,500	7,500	7,500
53480 Wandergaard Expense	-	1,211	1,000	945	1,500	1,500	1,500	1,500
53481 OTC Drugs - Non-Billable	-	-	-	405	-	-	-	-
53485 Vaccine - Residents	726	-	-	-	-	-	-	-
53940 Equipment Purchased - Non Fixed Asset	-	147	-	60	-	-	-	-
53950 Nursing Equipment < \$1,000	-	1,207	-	-	-	-	-	-
55180 Liability Insurance	30,000	30,000	30,000	35,000	31,000	31,000	31,000	31,000
55410 Depreciation and Amortization	-	22,148	-	-	-	-	-	-
55430 Depreciation - Buildings	153,196	131,048	-	-	-	-	-	-
55440 Depreciation - Fixed Equipment	8,356	8,086	-	-	-	-	-	-
Operating	621,318	693,433	532,850	501,035	619,728	619,728	619,728	619,728
58120 New Equipment	3,392	-	-	-	-	-	-	-
58000 Capital Outlay	3,392	-						
Total Expenses	1,789,271	1,816,098	2,116,136	1,480,318	2,227,389	2,239,805	2,239,805	2,277,475
Report Total	(11,264)	153,949	-	90,614	-	-	-	0

Mandated and Discretionary Services - Health Care Campus

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
St. Croix County Health Care Center	No	DHS 132, Wisconsin Stats 49.498,49.999, 50.02, 50.03, 50.098 CMS 483.10- 483.95 National Fire Protection Associations Standard 101	"Skilled nursing facility" means a nursing home which is licensed by the department to provide skilled nursing services. (32) (a) "Skilled nursing services" means those services furnished pursuant to a physician's orders which: 1. Require the skills of professional personnel such as registered or licensed practical nurses; and 2. Are provided either directly by or under the supervision of these personnel. (b) In determining whether a service is skilled, the following criteria shall be used: 1. The service would constitute a skilled service where the inherent complexity of a service prescribed for a resident is such that it can be safely and effectively performed only by or under the supervision of professional personnel; 2. The restoration potential of a resident is not the deciding factor in determining whether a service is to be considered skilled or unskilled. Even where full recovery or medical improvement is not possible, skilled care may be needed to prevent, to the extent possible, deterioration of the condition or to sustain current capacities; and 3. A service that is generally unskilled would be considered skilled where, because of special medical complications, its performance or supervision or the observation of the resident necessitates the use of skilled nursing personnel. (34) "Supervision" means at least intermittent face-to-face	High	Reduction in these services would greatly limit and affect the elderly population within the county and elderly in need of protective placement. Currently we are receiving referrals from other Counties and states as the need for placement is very high.
Kitty Rhoades Memorial Memory Care Center	No	DHS 83, National Fire Protection -NFPA 72, 13	'Licensed CBRF (Community Based Residential Facility) That provides a living environment for residents that is as homelike as possible and is the least restrictive of each resident's freedom: and that care and services a resident needs are provided in a manner that protects the rights and dignity of the resident and the encourages the resident to move toward functional independence in daily living or to maintain independent functioning to the highest possible extent.	Med/High	Currently not in Service
Orchard View Terrace	No	DHS 83, National Fire Protection -NFPA 72, 13	Licensed CBRF (Community Based Residential Facility) That provides a living environment for residents that is as homelike as possible and is the least restrictive of each resident's freedom: and that care and services a resident needs are provided in a manner that protects the rights and dignity of the resident and the encourages the resident to move toward functional independence in daily living or to maintain independent functioning to the highest possible extent.	High	Reduction in these services would greatly limit and affect the elderly population within the county, and elderly need protective placement. Currently we are receiving referrals from other Counties and states as the need for placement is very high.



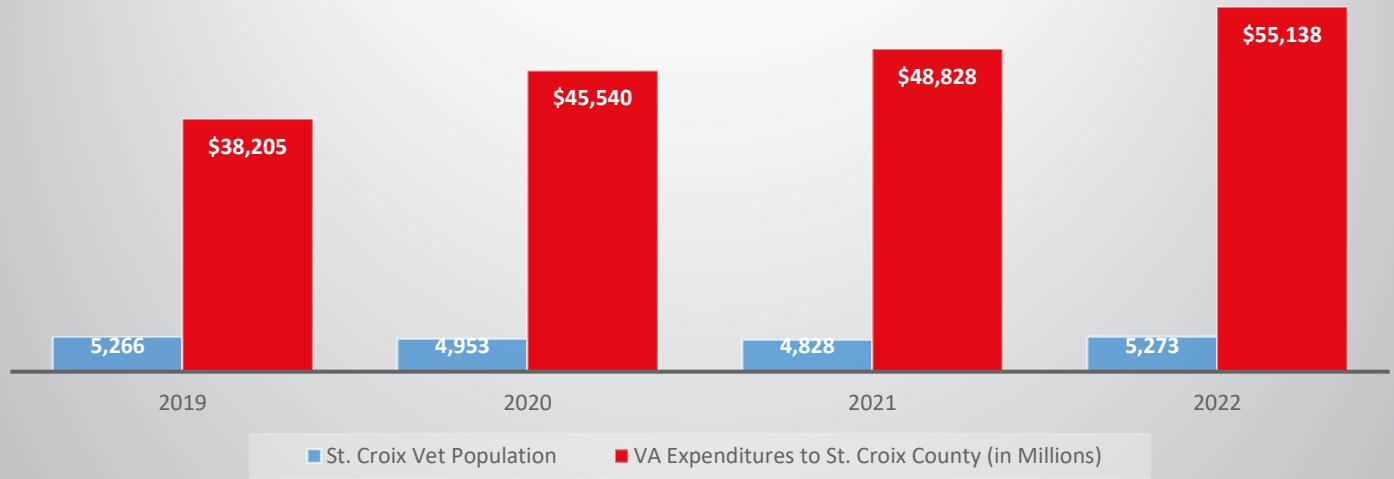
Department Overview 2024 Requested Budget Veterans Service Office - 4710

Mission Statement

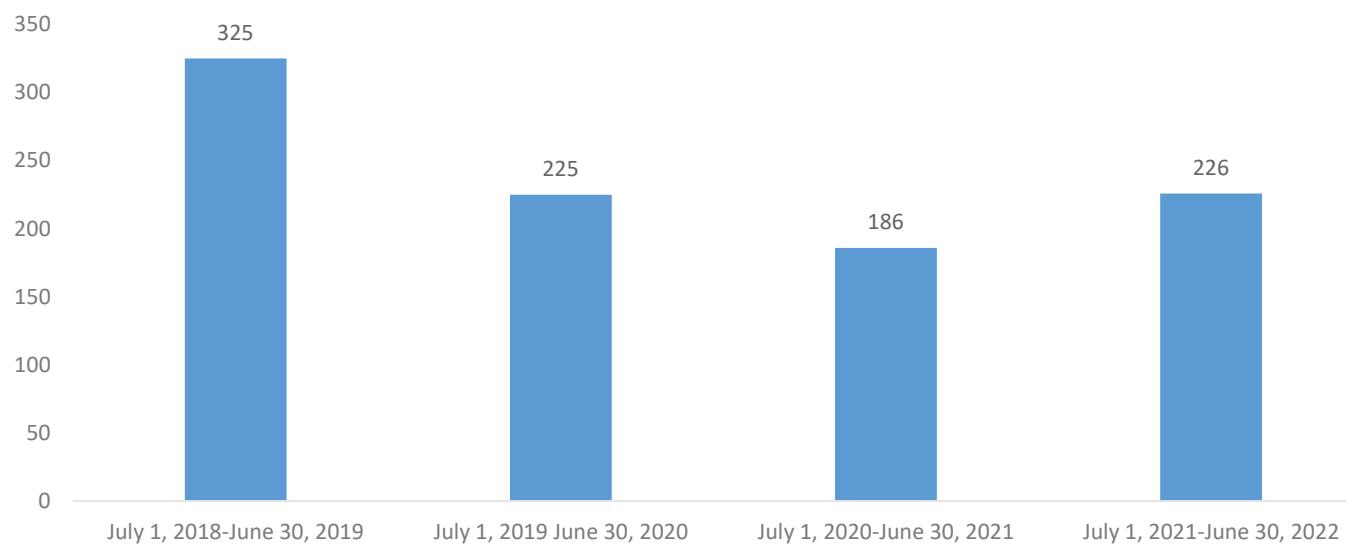
Provide benefits counseling and application to qualified Veterans and their families through the Department of Veterans Affairs at both Federal and State levels.

Service and Operational Trends

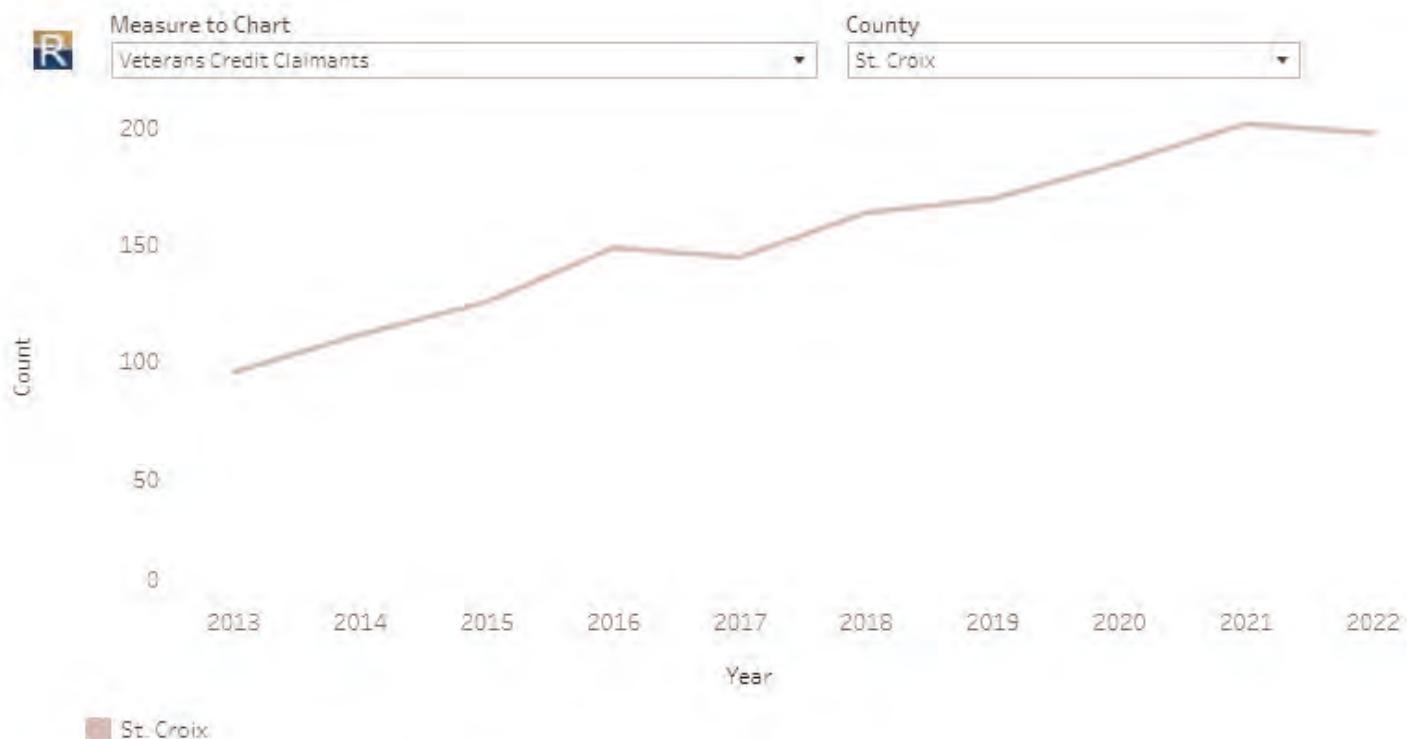
ST. CROIX COUNTY VA EXPENDITURES & POPULATION 2019-2022



Veterans Transported - Transportation Program 2019-2022



ST. CROIX COUNTY VETERAN & SPOUSE TAX ABATEMENTS (2013-2022)



Veterans Credit Claimants by Year (Count)

County	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
St. Croix	96.0	112.0	126.0	149.0	145.0	164.0	170.0	185.0	202.0	198.0

Veterans Credit Claimants (Year/Year Percent Change)

County	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
St. Croix		16.7%	12.5%	18.3%	-2.7%	13.1%	3.7%	8.8%	9.2%	-2.0%

Highlight of Department Activities

- Transported 226 veterans to VAMC Minneapolis
- Assisted in completion of 198 WI Veteran & Surviving Spouse Property Tax Credit Applications returning \$729,580 to St. Croix County residents
- Provides wraparound services to St. Croix County veterans and family members
- Attend multiple outreach events and maintained VA accreditations for claim work
- Assist local VSO's as needed and maintain positive relationship
- Planned and executed Veterans Benefits Expo in 2023 with ARPA Funds

2024 Budget Changes

- No increase in funding requested for FY 2024
- Adjusted several line items in operational budget

Budget Highlights Supporting Strategic Plan

- Received \$19,178 of ARPA Fund from WDVA & \$30,000 transferred from St. Croix County HHS which was used for technology upgrades, St. Croix County mailer and Veterans Benefits Expo on September 13th & 14th in New Richmond. (Find new and effective ways to educate and inform members of our community about the services we offer.)

4710 - Veterans Services : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	277,009	294,406	312,745	286,683	315,898	315,898	315,898	323,779
43310 Other Federal Payment	-	500	-	14,177	-	-	-	-
43510 State General Government Grant	17,835	18,165	18,250	33,478	18,300	18,300	18,300	18,300
40000	294,844	313,071	330,995	334,338	334,198	334,198	334,198	342,079
51110 Salaries	70,178	72,203	76,395	60,198	78,686	78,686	78,686	80,260
51210 Wages	100,852	103,786	117,539	89,915	117,520	117,520	117,520	119,870
51240 PTO Pay-Hourly	-	6,920	-	-	-	-	-	-
51310 PTO Incentive	1,101	1,129	1,500	-	1,500	1,500	1,500	1,500
Total Wages	172,131	184,038	195,435	150,113	197,706	197,706	197,706	201,631
51510 Social Security	12,128	12,992	14,951	10,728	15,125	15,125	15,125	15,427
51520 Retirement-Employer Share	11,483	11,446	13,188	10,208	13,538	13,538	13,538	13,809
51530 Dental Insurance	607	569	667	396	550	550	550	550
51540 Health Insurance	58,160	66,089	67,267	62,149	67,680	67,680	67,680	71,064
51550 Disability Insurance	583	432	582	378	589	589	589	589
51560 Workers Compensation	1,590	1,686	1,939	1,607	1,962	1,962	1,962	1,962
51580 Life Insurance	264	235	252	210	255	255	255	255
Total Fringes	84,814	93,449	98,846	85,676	99,699	99,699	99,699	103,656
Net Wage & Fringe	256,945	277,486	294,280	235,789	297,405	297,405	297,405	305,286
51910 Staff Development	365	4,150	1,500	725	1,500	1,500	1,500	1,500
52410 Repair and Replacement	1,347	1,347	1,500	1,347	1,347	1,347	1,347	1,347
52920 Computer Repair	-	-	-	5,112	-	-	-	-
53110 Postage	22	15	600	66	500	500	500	500
53130 Managed Print Costs - IT	765	850	700	916	800	800	800	800
53190 Office Supplies	552	641	1,500	434	1,500	1,500	1,500	1,500
53212 Outreach/Education	1,143	1,940	1,500	28,286	1,500	1,500	1,500	1,500
53213 Program Development	8,176	4,917	10,000	8,749	10,000	10,000	10,000	10,000
53240 Dues & Licenses	105	50	500	20	250	250	250	250
53310 Employee Mileage	992	396	800	670	1,000	1,000	1,000	1,000
53320 Employee Lodging	981	1,016	1,500	784	1,200	1,200	1,200	1,200
53330 Employee Meal Expense	460	528	800	410	800	800	800	800

4710 - Veterans Services : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53340 Employee Airfare	-	-	-	3,416	-	-	-	-
53350 Employee Other Expenses	-	155	50	-	50	50	50	50
53440 Operating Supplies	3,004	3,715	2,750	376	3,395	3,395	3,395	3,395
53910 Other Supplies and Expenses	-	380	-	-	-	-	-	-
55180 Liability Insurance	1,311	1,449	1,623	1,623	1,701	1,701	1,701	1,701
57110 Direct Relief to Indigents	6,238	4,551	11,392	2,801	11,250	11,250	11,250	11,250
Operating	25,462	26,100	36,715	55,734	36,793	36,793	36,793	36,793
Total Expenses	282,407	303,586	330,995	291,523	334,198	334,198	334,198	342,079
Report Total	12,437	9,485	-	42,815	-	-	-	-

Mandated and Discretionary Services - Veterans Services

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Care of Veterans Graves	Yes*	Wis. Stat. § 45.85	Flags, Markers and other grave related expenses.	medium	
Make Reports to the County Board as the County Board Requires	Yes*	Wis. Stat. § 45.80(5)(b)	Required to present budget and reports to County Board as requested.	medium	
VA Compensation/Pension Claims	Yes*	Wis. Stat. § 45.80(5)(a)	Required advise all veteran residents of benefits entitled, including disability and wartime pensions.	high	Most time in office spent on this service
Federal GI Bill Assistance	Yes*	Wis. Stat. § 45.80(5)(a)	Education assistance with forms and information.	low	Schools have representatives to assist with applications
Federal VA Health Care Applications	Yes*	Wis. Stat. § 45.80 (5)(a)	Process application to Minneapolis VA Medical.	high	
Burial Benefits	Yes*	Wis. Stat. § 45.80(5)(a) Wis. Stat. § 45.84	Family members of veterans receiving monies from VA at death can apply for burial benefits.	medium	
DD214 Registration/Access	Yes*	Wis. Stat. § 45.05	Maintain copy of discharge papers for residents.	high	Records recorded in County & WDVA databases
State Property Tax Credit	Yes*	Wis. Stat. § 45.80(5)(a) & Wis. Stat. § 71.07(6)(e)	100% Disabled Vets and some Survivors eligible for Property Tax Credits.	medium	
State Education Benefits	Yes*	Wis. Stat. § 45.80(5)(a)	WI residents and some dependents eligible for state GI Bill education benefits.	low	Schools have representatives to assist with applications
CVSO and Transportation Grants	No	Wis. Stat. § 45.82-45.83	Apply for two Wisconsin CVSO Grants (Transportation & CVSO Grants)	medium	
Applications for Burials and Cemeteries	Yes*	Wis. Stat. § 45.80(5)(a)	Deceased veterans headstone and death benefit applications, as required.	low	
Veterans Service Commission	Yes*	Wis. Stat. § 45.81 (2)	Maintain 3 county residents on commission to assist with veteran relief.	low	Additional options for assistance have been adopted
Preparing Annual Budget	Yes*	St Croix County Policy	Prepare budget for Veterans Department	medium	Annual task
Establish & Advise Eligibility for Any Benefits Entitled	Yes*	Wis. Stat. § 45.80(5)(a)	Required to assist with all benefit related questions.	high	Mandated to assist with any veteran benefit
Needy Veterans Tax Levy	Yes*	Wis. Stat. § 45.86 (2)	Allocate money from tax levy to assist with urgent veteran financial needs.	medium	Multiple alternative state/federal resources
Speaking Engagements	No		Speak to local partners as needed.	low	
Attend Local Veterans Organization Meetings	No		Maintain healthy relations with local Veteran Service Organizations.	low	
Nursing Home and Home Visits to Needy Veterans unable to travel	No		Home visits & traveling to indigent/home bound veterans residence for benefit questions/inquiries.	low	
Additional Requirements deemed necessary by County Administrator	Yes*	St. Croix County Policy	Complete tasks as assigned.	medium	

Additional information:

*The County Veteran Service Officer position is a county-mandated position. We are charged to advise persons living in the county who served in the U.S. armed forces regarding any benefit to which they may be entitled or any complain or problem arising out of such service and render to them and their dependents all possible assistance. This is very broad, and a wide range of benefits we must assist the near 5,200 veterans in St. Croix County and their family members.

Mission Statement

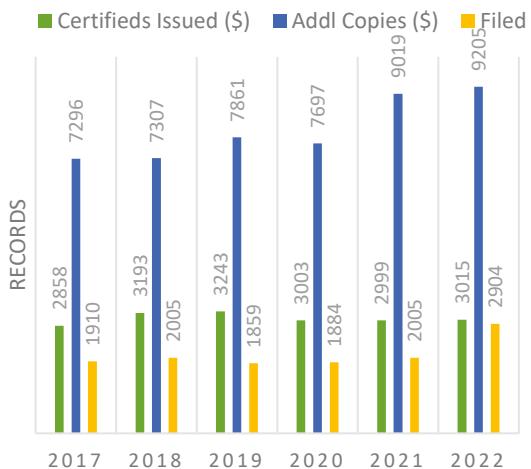
Provide information and advanced assistance to county stakeholders with the support of technologically advanced electronic programs to provide safe archival storage and convenient access to real estate records, vital records for birth, death, marriage, domestic partnership, termination of domestic partnership and military discharge records for St. Croix County in compliance with local, state, and federal requirements.

Service and Operational Trends

Document Recording

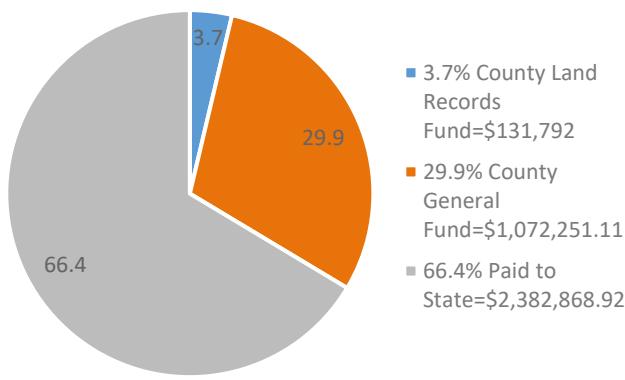


Vital Records

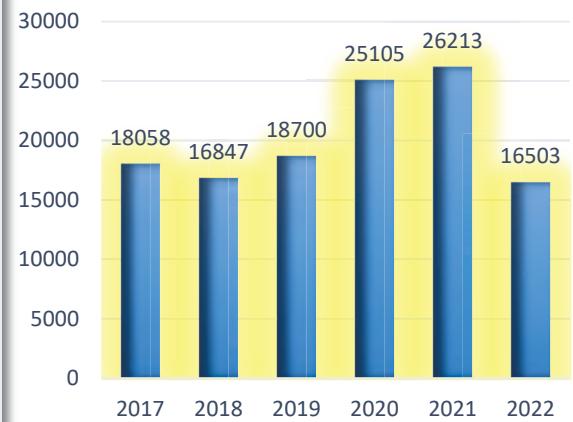


NOTE: July 2022 started statewide marriage filing. Filed # does not include licenses issued in other counties but submitted to St. Croix for final certificate filing.

Distribution of Total Receipts for 2022=\$3,586,912.03



Total Number of Real Estate Documents Recorded



Highlight of Department Activities

- Signed up 427 people for property fraud alert.
- Back Indexed 40,115 documents so all electronic documents have indexing by names and tract completed to 2/7/1963 with name only indexing from 2/7/1963 to 1848.
- Increased the number of documents recorded electronically from 79% to 84.5%.
- Performed title searches for properties with delinquent taxes to assist county with InRem Tax Foreclosures.

2024 Budget Changes

- Revenue expectations are being decreased significantly. One reason is high interest rates and low number of real estate recordings being experienced in 2023. This correlates with the higher federal reserve rates and high cost of overall living making it difficult for individuals to be able to afford buying a home. Another cause is with less land transfers there are less business partners that are searching and fewer paid searches for information.
- Decreased office supplies. Number of vital records being issued by our office has continued to increase in 2023 so the increased cost of issuing vital records is offset by the decrease in the cost of recording and processing real estate recordings.
- Slight change in costs associated with conferences and staff development-The WRDA has left the WCCO association and joined the WCA Legislative conference so one less conference to be attended. The change is not significant because overall conference per diem's continue to increase.
- Software subscriptions are decreasing because there are fewer paid search subscriptions for real estate.

Budget Highlights Supporting Strategic Plan

- Continued value is being placed on staff development to support the goal of ensuring staff are continually trained to keep up with the evolution of technology and to encourage job satisfaction and employee retention.
- Utilizing remote access and electronic recording as often as possible to decrease certain supplies, postage & staff time. This allows staff to focus energies on improving information available to the public using the internet
- The software programs of AVID and LAREDO are from Fidlar Technologies. This company is very advanced in their efforts to protect our data from illegal access and they even provide a program (Property Fraud Alert) to help homeowners in our county with protecting their property interests.
- Continued efforts to digitized and make information available on the internet creates the ability for convenient access to companies needing access to real estate records and keeps county workers and our customers safe, but working, during the COVID-19 Pandemic.

1710 - Register of Deeds : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	(337,047)	(424,081)	(510,391)	(467,858)	(302,304)	(424,204)	(424,204)	(411,990)
46130 Register of Deeds Fees	1,407,221	1,074,589	1,000,000	739,814	828,100	950,000	950,000	950,000
40000	1,070,174	650,508	489,609	271,956	525,796	525,796	525,796	538,010
51110 Salaries	77,802	79,061	80,642	63,568	82,264	82,264	82,264	83,909
51210 Wages	158,405	185,096	194,826	125,202	204,651	204,651	204,651	208,744
51220 Overtime Wages	370	87	500	186	250	250	250	250
Total Wages	236,578	264,244	275,968	188,955	287,165	287,165	287,165	292,904
51510 Social Security	16,576	18,731	21,112	13,249	21,968	21,968	21,968	22,408
51520 Retirement-Employer Share	15,882	17,147	18,766	12,849	19,814	19,814	19,814	20,211
51530 Dental Insurance	884	860	1,047	654	1,260	1,260	1,260	1,260
51540 Health Insurance	89,389	87,886	85,671	65,731	112,800	112,800	112,800	118,440
51550 Disability Insurance	843	660	826	484	861	861	861	861
51560 Workers Compensation	1,947	2,176	2,268	1,703	2,481	2,481	2,481	2,481
51580 Life Insurance	357	358	358	269	373	373	373	373
Total Fringes	125,877	127,816	130,047	94,939	159,557	159,557	159,557	166,033
Net Wage & Fringe	362,455	392,060	406,015	283,894	446,722	446,722	446,722	458,936
51910 Staff Development	545	865	1,710	375	1,540	1,540	1,540	1,540
52250 Cellular Phone Service	612	609	793	478	613	613	613	613
52440 Misc. Repair & Maintenance	279	-	1,400	-	1,400	1,400	1,400	1,400
53110 Postage	2,569	1,489	1,700	1,165	1,500	1,500	1,500	1,500
53130 Managed Print Costs - IT	2,131	2,000	2,100	1,990	2,300	2,300	2,300	2,300
53190 Office Supplies	14,153	5,484	4,200	3,537	3,750	3,750	3,750	3,750
53210 Publications & Printing	80	-	-	-	-	-	-	-
53240 Dues & Licenses	270	270	315	145	315	315	315	315
53250 Software Subscriptions & Renewals	59,330	63,116	62,862	51,197	59,262	59,262	59,262	59,262
53310 Employee Mileage	1,145	1,750	2,502	1,985	2,331	2,331	2,331	2,331
53320 Employee Lodging	573	1,474	2,333	360	2,265	2,265	2,265	2,265
53330 Employee Meal Expense	64	260	532	353	477	477	477	477
53340 Employee Airfare	-	57	-	-	-	-	-	-
53350 Employee Other Expenses	-	231	155	1,367	125	125	125	125
53420 Medical Supplies	-	24	-	-	-	-	-	-
53440 Operating Supplies	649	764	500	321	500	500	500	500

1710 - Register of Deeds : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53460 Instructional Aids	-	756	-	81	-	-	-	-
53510 Repair and Maintenance Supplies	126	57	-	71	-	-	-	-
53910 Other Supplies and Expenses	7	5	-	-	-	-	-	-
53940 Equipment Purchased - Non Fixed Asset	20	639	-	-	-	-	-	-
55180 Liability Insurance	2,382	2,564	2,491	2,491	2,695	2,695	2,695	2,695
Operating	84,935	82,415	83,593	65,916	79,074	79,074	79,074	79,074
Total Expenses	447,390	474,475	489,609	349,810	525,796	525,796	525,796	538,010
Report Total	622,784	176,033	-	(77,854)	-	-	-	-

Mandated and Discretionary Services - Register of Deeds

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Record or file, index, maintain and provide access to all real estate documents authorized by law to be recorded	Yes	Wis. Stat. § 59.43(1c)(a)	Daily review of incoming paper and electronic documents to ensure they meet statutory recording requirements. Documents are reviewed and then entered into a recording system and after processing they become accessible to the public.	high	Health of the economy and RE market requires up to date records and quick service
Collect appropriate recording fees	Yes	Wis. Stat. § 59.43(2)(d)	Simultaneous with the recording process.	high	occurs simultaneous with the RE recordings
Submit report to state on portion of recording fees collected for the state land information program	Yes	Wis. Stat. § 59.72(5)		medium	One report created at month end, signed by ROD and LIO, then submitted to Treasurer
Collect appropriate real estate transfer fees on all conveyance documents	Yes	Wis. Stat. § 77.22	Simultaneous with the recording process.	high	occurs simultaneous with the RE recordings
Register, index, maintain and provide access to all marriages, deaths, births, and domestic partnership occurring in the county as authorized by law.	Yes	Wis. Stat. § 69 & 59.43(1c)(h)	Electronic review & approval of deaths, paper & electronic approval of statewide marriages. Indexes are all electronically maintained. All original paper records are scanned and being electronically entered into a database for safekeeping. Indexes and records are available for parties with Direct Tangible Interest. Records are available for purchase for those in need and indexes and records are safeguarded	high	Proof of Identity needs makes this task required with priority response and service level.
Record, index, certify copies, maintain and provide access to military discharges.	Yes	Wis. Stat. § 59.535(1) and 45.21	Indexes are kept current, records are available for veterans and their families. New records are filed when requested and certified copies issued.	medium	Very few recorded by Veteran Service Department so priority is medium, however when one is received we process immediately to ensure veterans benefits are received.
Record all financing statements pertaining to realty-related collateral and related records.	Yes	Wis. Stat. § 409.501-409.521 & 59.43(1c)(L)	Daily review of incoming paper and electronic documents to ensure they meet statutory recording requirements. Documents are reviewed and then entered into a recording system and after processing they become accessible to	high	Health of the economy and RE market requires up to date records and quick service
Record Federal Tax Liens and Releases of Federal Tax Liens	Yes	779.97	Review of incoming paper documents from Internal Revenue Service. Documents are reviewed, payment is verified and then documents are entered into a recording system and after processing they become accessible to	high	Health of the economy and RE market requires up to date records and quick service
Record Articles of Incorporation and related merger and dissolution documents.	Yes	59.43	Review of incoming paper and electronic documents from customers. Documents are reviewed, payment is received and then documents are entered into a recording system and after processing they become accessible to	high	Health of the economy and RE market requires up to date records and quick service
Record marital Property Agreements	Yes	766.58	Review of incoming paper and electronic documents from customers. Documents are reviewed, payment is received and then documents are entered into a recording system and after processing they become accessible to	high	Health of the economy and RE market requires up to date records and quick service

Mandated and Discretionary Services - Register of Deeds

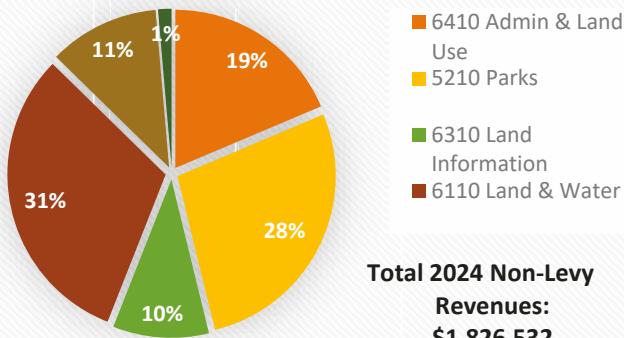
Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Perform notarial acts as appropriate.	Yes	Wis. Stat. § 706.07(2)		low	We rarely perform notarial duties but have the authority in the statute.
Perform InRem Property searches, coordinating with Treasurer Office, Corporation Counsel & County Clerk	No		This is not a required ROD office activity. It was previously contracted out with independent abstract searchers. Involves a complex RE tract search, search of Circuit Court, Child Support etc for parcels that have multiple years of delinquent taxes. Searching takes place over a couple months with findings reported to Treasurer and Corporation counsel who then files proper notices to involved parties and court proceedings to repossess these properties for failure to pay	medium	We strive to meet the deadlines as created by the Treasurer's office and Corporation counsel but this task cannot take priority over our statutory duties.

Mission Statement

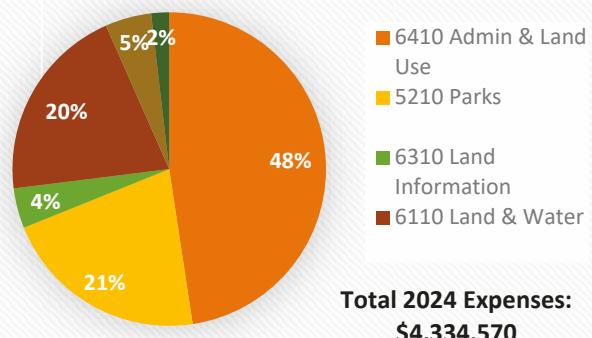
Serve the public and guide communities by balancing the use and protection of natural resources with the needs of the public to enhance the quality of life for current and future generations.

Service & Operational Trends

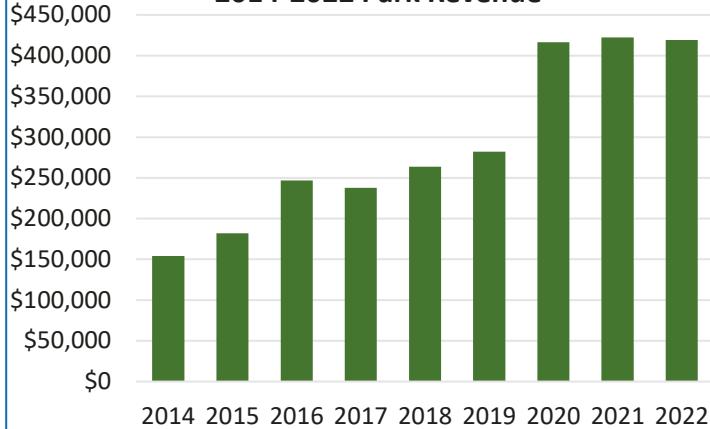
2024 CDD NON-LEVY REVENUES BREAKOUT



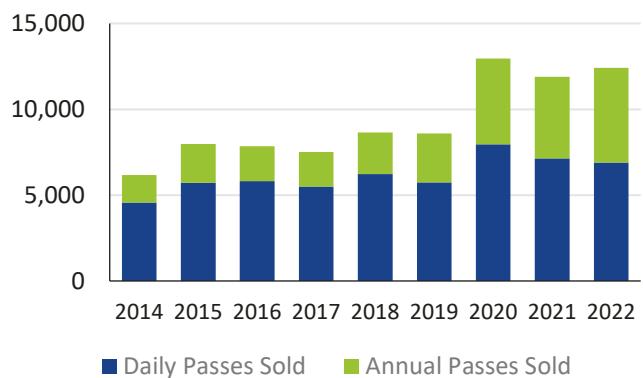
2024 CDD EXPENSES BREAKOUT



2014-2022 Park Revenue



2014-2022 Park Passes Sold Annually



2024 Budget Changes

- Community Development's operating budgets are up due to salaries, wages and benefits; operating costs are down related to dam maintenance and mileage, fuel, postage, printing, software subscriptions are up
- Hazardous waste disposal costs are down due to a local business offering year-round collection service. Staff continue to plan for only one collection event in 2023 and 2024. Collection is with the local vendor which reduces mobilization costs and has allowed this budget to decrease. Will also continue to charge participants for disposal of paints, stains & varnishes to cover a portion of disposal costs.
- Land Information revenues are down and related costs have been reduced.
- Park attendance has continued to be strong in 2022 and is expected to increase along with camping due to the new group sites in 2023. Increased revenues will offset increased park operating expenses including electrical, solid waste, porta potty pumping, maintenance, supplies and fuel.
- Land & Water budget is down due to decreased revenues for practices. Aquatic invasive species education efforts have been added and are covered by a \$10,000 grant. Water quality funding is down and the budget adjusted to match funding available.
- Recycling budget is down due to no longer acting as a pass-through for tire collections. Sale of compost bins and compost pails continue to be strong, these funds are used for educational materials.

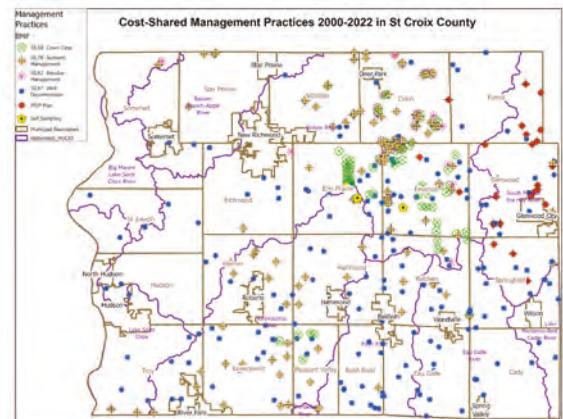
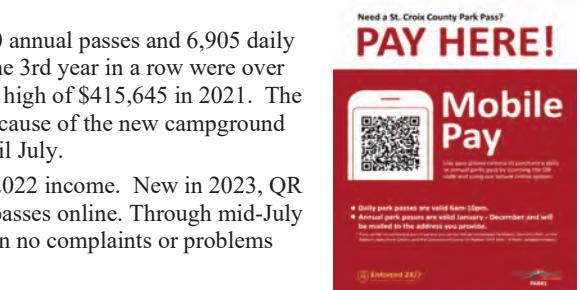
Highlights of Department Activities

- In April of 2023, St. Croix County became the first county in the State of Wisconsin to go live with NG911. To accomplish this goal, CDD staff have worked on emergency service area (fire, ambulance, law enforcement) and address data clean-up for several years with the final push taking place in 2022 and early 2023. Addresses county-wide (city, village, town) and 911 GIS data layers were standardized to meet the required 98% accuracy level. A major step up from E911, NG911 allows 911 calls from virtually anywhere to be physically located precisely by GPS and cell phone technology. CDD's newly hired GIS Analyst was able to accomplish the 98% accuracy objective and meet the clean-up deadline with minimal outside assistance. The Department does not assign addresses for the cities and villages within the county, but we consult with them, and we maintain all the GIS address information for the entire county, which consists of over 41,000 total address points that are used in the County's 911 emergency dispatching system.
- CDD has contracted to purchase GeoPermits, cloud-based software to improve management and tracking of Land Use applications and permitting and provide online public access to status of applications in the review and permitting process. The program should be fully usable early 2024.
- Updating the County Comprehensive Plan, conducted a statistically valid public opinion survey through the UW-River Falls Survey Research Center and conducted a similar online survey to broaden public access. Final survey results are available on the CDD project webpage <https://www.sccwi.gov/369/Comprehensive-Plan>
- In 2022, CDD contracted for professional stormwater and erosion control review for land divisions, shoreland, riverway and floodplain conditional uses and remediation of violations. Also contracted for additional soil test and sanitary system application review to get caught up and provide better timely service.
- 2022 County parks attendance was up by approximately 6,000 visitors with 5,510 annual passes and 6,905 daily passes sold. This is a record number of annual passes. Parks fees and rents for the 3rd year in a row were over \$400,000. The 2022 revenue was \$408,974, down about \$6,700 from an all-time high of \$415,645 in 2021. The reduced revenue is not unexpected as 17 Glen Hills camping sites were closed because of the new campground construction and the second camper cabin did not become available for rental until July.
- Thefts of park fees from self-pay stations and theft of the stations also impacted 2022 income. New in 2023, QR Code signs, Mobile Pay, at County parks make it possible for visitors to pay for passes online. Through mid-July this year, there have been no thefts, overall park revenue is up and there have been no complaints or problems with QR Code usage.



- A Grand Opening was held for Vista Prairie, the New Glen Hills Group Camp, that opened to the public in June. The 15 site campground consists of 9 recreational vehicles campsites for RV's up to 50-foot with electric and water hookups and 6 small RV or tent campsites with electric hookup, each group of 5 sites has a small shelter—6 tent, 9 RV, with electric and water service. There is also a large shelter for large groups and outside events available.
- Total of 386 feet of boardwalk and additional lakeshore trail are complete at Orf Family Overlook on Bass Lake 2022 final site improvements include pouring cement pads for nature educational panels and benches, completing stairs from the boat landing to the trail, observation platform, and shelter.

- The conservation practices map presented here represents the permanent and management practices installed in St Croix County from 2000 through 2022. The maps are generated by CDD's historical data base which is used to improve spot checking, track funding sources, and tally pollution reductions by watershed for state and federal reports.
- 2022/2023 Groundwater Analysis & Outreach activities: 5 nitrate screening clinics, 516 resident's water samples screened; nitrate source analysis completed, results indicate agriculture as the primary source, bacteria testing and stream monitoring projects begun.
- Halloween at Homestead had record attendance for its second year, 2022, with over 850 people (100 more than 2021) attending to enjoy trick or treating on the Bookworm Trail, hayrides, prizes for best costumes and food trucks.
- Reclassified two positions in 2022, reclassification or advancement plans proposed for three positions in 2023-24.



Budget Highlights Supporting Strategic Plan

- Land Use and Planning divisions work to administer and enforce land use regulations, and plan for future development in the rural areas of the County support the Natural Resources goals 1 and 2 to improve and protect water quality and expand the enforcement of land use ordinances in the County. Contracting for services supports Service Delivery Goal 1 to improve the way we offer services.
- Resource Management activities and additional conservation grant funding for staffing and practices supports the Natural Resources Goal to improve and protect the water quality throughout the County and the goals in the County Land and Water Conservation Plan to protect soil and water resources. Recycling and Household Hazardous Waste education and collection programs also support the Natural Resources Goal to improve and protect water quality and the Solid Waste and Recycling plan statewide priorities to expand recycling.

Budget Highlights Supporting Strategic Plan

- Water Quality activities support the Natural Resources Goal to improve and protect the water quality throughout the County utilizing County-Adopted Water Quality Priorities including Citizen Groundwater Monitoring Program (CGMP), nitrate screening, well data analysis, and outreach and education. Future efforts will include analyzing septic density and septic impacts and bacteria testing in vulnerable towns.
- Planning and Parks Divisions work to improve and expand county park facilities, recreational opportunities, access to the nature through funding and grants for park improvement and trail development at County Park Facilities. Improving and expanding park facilities supports the Natural Resources Goal 3 to improve and develop County Parks and Trails. Providing recreation opportunities county-wide for residents and visitors, and county-wide tourism are priorities in the County Outdoor Recreation Plan also.
- Land Information aerial photography, LiDAR, pictometry and oblique aerial photography and parcel data improvements are ongoing to provide critical information to residents, development industry, government and state agencies per the Land Information Plan and support Service Delivery Goals 2 and 3 to improve and increase awareness of how to obtain services.
- Reclassifications and promotions for existing staff support County goals to retain qualified and well-trained staff and increases protection of natural resources and ground and surface water quality; promotes tourism, outdoor recreation, healthy lifestyles and improves park facilities; expands Land Use Ordinance administration and enforcement; promotes consistent and responsive customer service; and improves employee satisfaction and retention..
- CDD administrative team continues to expand public outreach to educate and inform the public about County services and facilities, expanding social media presence supports the Service Delivery Goals 1 and 2 to improve and increase awareness of the services the County offers.

Number of Social Media Followers Continues to Grow



Parks Facebook followers continue to grow in number, from 5180 in 2021 to 6765 in 2022 (31% increase); the Resource Management/Recycling page grew from 1535 to 1705 (11% increase). In 2022 Parks social media posts reached 207,113 people and resource management/recycling posts reached 35,304 people. During 2023-24, public outreach efforts will focus on educating and informing the public about Community Development services and facilities, and promoting the online recycling newsletter, signed bike routes, Vista Prairie campground, Loop Trail interpretive panels, and Orf boardwalk/nature trail.

5210 - Parks : Department Budget Overview

	FY21	FY22	FY23	FY23 November 9	FY24	FY24 Operating Budget Recommended	FY24 Operating Budget Adopted	FY25 Operating Budget Projected
41110 General Property Taxes	438,861	291,277	395,188	362,256	419,718	470,148	470,148	484,422
43310 Other Federal Payment	2,141	-	-	-	-	-	-	-
43570 State Culture, Recreation and Education Grant	89,533	100,536	70,000	69,102	70,000	70,000	70,000	70,000
46720 Park Fees & Rents	415,645	408,974	381,000	444,991	382,200	400,000	400,000	400,000
46733 Golf Course	500	500	500	500	500	500	500	500
48510 Donations & Contributions	1,766	2,917	500	3,391	500	500	500	500
49310 Fund Balance Applied	-	-	50,000	-	50,000	-	-	-
40000	948,446	804,204	897,188	880,240	922,918	941,148	941,148	955,422
51110 Salaries	192,507	238,385	255,173	179,299	253,594	253,594	253,594	258,665
51140 PTO Pay-Salaried	-	-	-	5,033	-	-	-	-
51210 Wages	171,970	196,581	156,000	149,490	166,691	183,404	183,404	187,072
51220 Overtime Wages	141	462	1,000	253	1,000	1,000	1,000	1,000
51250 Holiday Pay-Hourly	7,520	9,736	7,500	6,378	-	-	-	-
Total Wages	372,139	445,163	419,673	340,453	421,285	437,998	437,998	446,738
51510 Social Security	27,676	33,054	32,105	25,272	32,228	33,507	33,507	34,177
51520 Retirement-Employer Share	13,769	16,213	17,930	13,163	17,567	17,567	17,567	17,918
51530 Dental Insurance	691	1,141	1,335	912	1,260	1,260	1,260	1,260
51540 Health Insurance	44,208	83,285	84,696	69,870	90,240	90,240	90,240	94,752
51550 Disability Insurance	911	623	1,234	439	1,261	1,311	1,311	1,311
51560 Workers Compensation	3,712	4,444	4,112	3,545	4,203	4,370	4,370	4,370
51580 Life Insurance	280	323	535	232	546	568	568	568
51590 Unemployment Comp Charges	2,305	(1,924)	-	-	-	-	-	-
Total Fringes	93,554	137,160	141,945	113,433	147,305	148,823	148,823	154,356
Net Wage & Fringe	465,693	582,323	561,618	453,886	568,590	586,820	586,820	601,094
51910 Staff Development	-	-	-	110	-	-	-	-
52190 Other Professional Services	33,621	91,091	95,000	73,950	101,000	101,000	101,000	101,000
52220 Electricity	19,639	20,196	20,000	18,744	21,500	21,500	21,500	21,500
52230 Gas for Heating	3,054	3,854	3,000	2,723	3,100	3,100	3,100	3,100
52252 Internet Fees	4,108	3,823	4,000	2,847	4,108	4,108	4,108	4,108
52410 Repair and Replacement	8,562	6,493	9,000	8,745	9,500	9,500	9,500	9,500
52420 Grounds Maintenance	13,601	17,122	15,000	14,658	16,000	16,000	16,000	16,000
52430 Building Maintenance	20,394	21,080	25,000	16,642	25,000	25,000	25,000	25,000
52930 Refuse Collection Services	5,847	6,191	7,400	8,517	10,000	10,000	10,000	10,000
52990 Other Contractual Services	27,720	29,703	28,770	35,510	31,220	31,220	31,220	31,220

5210 - Parks : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53212 Outreach/Education	1,140	1,510	1,200	2,475	1,200	1,200	1,200	1,200
53440 Operating Supplies	11,491	13,040	12,000	6,685	12,000	12,000	12,000	12,000
53450 Uniform Expense/Supplies	1,545	1,068	1,200	1,058	1,200	1,200	1,200	1,200
53470 Fuel Expenses	11,171	17,687	12,000	10,184	12,000	12,000	12,000	12,000
53910 Other Supplies and Expenses	65,762	69,279	70,000	90,183	70,000	70,000	70,000	70,000
53940 Equipment Purchased - Non Fixed Asset	12,206	12,183	10,000	9,371	11,000	11,000	11,000	11,000
53995 Vehicle Operating Expenses	9,888	2,093	2,000	2,456	3,000	3,000	3,000	3,000
55180 Liability Insurance	20,000	20,000	20,000	20,000	22,500	22,500	22,500	22,500
Operating	269,748	336,413	335,570	324,856	354,328	354,328	354,328	354,328
58120 New Equipment	76,460	38,280	-	-	-	-	-	-
58000 Capital Outlay	76,460	38,280	-	-	-	-	-	-
Total Expenses	811,901	957,016	897,188	778,742	922,918	941,148	941,148	955,422
Report Total	136,545	(152,813)	0	101,498	-	-	-	-

Mandated and Discretionary Services - Community Development Parks Division

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Operation/ Maintenance 10 Glen Hills dams PL-566 Floodwater Control Structures	Yes	Wis. Stat. Ch. 31	Inspection, operation and maintenance of dams in the Glen Hills Watershed is required to ensure the overall integrity of the dams and the public's safety.	High	
Operation/ Maintenance Lower Power Dam on Lake Mallalieu10 Glen Hills dams PL-566 Floodwater Control Structures	No		Contractual Cost-Share Agreement between St. Croix County, City of Hudson, Village of North Hudson and Town of Hudson	High	The County is billed annually by the City of Hudson, which is responsible for operation and maintenance of the dam.
Outdoor Recreation Plan	No	Wis. Stat. 59.69 (1) & (3)	Serves as a guide to the CDD Parks Division, in the development of parks and outdoor recreation facilities over a five-year period. Focused on providing outdoor recreation facilities that serve a wide-ranging, broad-based population.	High	The Outdoor Recreation Plan must be updated and adopted by the County Board every 5 years for the County to remain eligible for State & Federal DNR and DOT Parks, Trails and Snowmobile grant funds.
Parks and Trails	No	See specific details for each facility below.	The CDD Parks Division provides nature-based, active and passive outdoor recreation facilities and programs that serve a wide-ranging, broad-based population in St. Croix County, neighboring municipalities and out-of-state visitors.	Medium to High	There is one parks budget for all park facilities, specific programs such as snowmobile trail system are identified within the budget utilizing a designated account code and program code.
Glen Hills Park and Campground on Glen Lake 1, 2	No	Contract Agreement with Wisconsin DNR to operate and maintain Wis. Stat. Ch. 23 NR 51	Glen Hills consists of 700 wooded acres surrounding the 78-acre Glen Lake. There are 88 electric, non-electric, RV and tent campsites and 2 camper cabins. The total number of sites will expand by 15 to 103 RV/tent sites with the opening of the new group area.	Med-High	
Homestead Parklands on Perch Lake ²	No	Wis. Stat. Ch. 23 NR 51	Homestead Parklands is on the northern 2/3 of Perch Lake, the main attraction is the swimming beach and the pristine water quality of Perch Lake.	Med-High	
Homestead Parklands on Perch Lake West Addition ^{2, 3}	No	MN/DOT Agreement No. 95705 and 95704 Cooperative Agreement for Riverway Mitigation Wis. Stat. Ch. 23 NR 51	An additional 40 acres was added to Homestead and offers additional hiking, hunting and water quality protection.	Med-High	
Troy Beach on the St Croix River ²	No	Wis. Stat. Ch. 23 NR 51	Troy Beach is a 7 acre day use park on the St. Croix River. The 400 foot beach is popular because of the large Cottonwood trees where you can relax and watch the boats and sailboats on the St. Croix.	Med-High	
Apple River Recreation Area ²	No	Wis. Stat. Ch. 23 NR 51	Apple River Park provides open space, natural area with hunting, fishing, hiking and canoe access to the Apple River.	Med-High	
Pine Lake Park & Boat Landing ²	No	Wis. Stat. Ch. 23 NR 51	Pine Lake is a day-use park offering boat launch, courtesy dock, shoreline fishing, hiking, picnic shelter and pit toilets.	Med-High	

Mandated and Discretionary Services - Community Development Parks Division

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Wildwood Trail ²	No	Wis. Stat. Ch. 23 NR 51	Wildwood Trail is a 7-mile off-road limestone surface trail on a former railroad right-of-way for hiking, jogging, bicycling and in the winter snowmobiling.	Med-High	
St Croix River Crossing Loop Trail & Blue Star & Hilltop Trailheads ³	No	Contract Agreement with Wisconsin DOT to operate and maintain MN/DOT Agreement No. 95705 and 95704 Cooperative Agreement for Riverway Mitigation	The Loop Trail is an interstate trail located in both Wisconsin and Minnesota. The 4.7 mile trail is open to pedestrians and bicycles and crosses both the new St. Croix River Crossing Bridge and the historic Stillwater Lift Bridge. The Blue Star and Hilltop Trailheads offer a Blue Star Memorial, water fountain, bike aid station, picnic shelter, restrooms.	Med-High	
Orf Family Overlook on Bass Lake ³	No	MN/DOT Agreement No. 95705 and 95704 Cooperative Agreement for Riverway Mitigation	Orf Family Overlook on Bass Lake is a day-use park offering hiking trails, wetland boardwalk, birdwatching, scenic overlook, picnic shelter and shoreline fishing.	Med-High	
Eckert Blufflands on the St Croix River ^{2,3}	No	MN/DOT Agreement No. 95705 and 95704 Cooperative Agreement for Riverway Mitigation Wis. Stat. Ch. 23, NR 51	Eckert Blufflands on the St. Croix consists of 170 acres of ravines, bluffs, forests and over half a mile of St. Croix River shoreline. A Master Plan has been adopted for the park, identification of funding sources is ongoing.	Med-High	
Bass Lake Boat Landing ²	No	Contract Agreement with Wisconsin DNR to operate and maintain Wis. Stat. Ch. 23 NR 51	The Bass Lake boat launch has two launches, and courtesy dock, it is one of the most popular launches due to the size and fishing available on Bass Lake,	Med-High	
Squaw(Apple) Lake Boat Landing ²	No	Contractual obligation through a Wisconsin DNR grant for lake aeration to insure the boat landing is open and maintained.	The CDD Parks Division provides assistance to the Town of Star Prairie and the Squaw Lake Rehabilitation District with operation and maintenance of the boat landing.	Med	The lake name has recently been changed by the state. The landing property is owned by the Town of Star Prairie, which would have responsibility for a name change.
Kinnickinnic Forest ²	No	Wis. Stat. Ch. 23 NR 51	County Forest land provides habitat, educational opportunities, and such as hunting, trapping, bird watching, hiking, snowmobiling, etc.	Med-High	
Stanton Forest ²	No	Wis. Stat. Ch. 23 NR 51	County Forest land provides habitat, educational opportunities, and such as hunting, trapping, bird watching, hiking, snowmobiling, etc.	Med-High	
County Snowmobile Trails	No		St Croix County partners with county Snowmobile Clubs and the Snowmobile Association on trails, signage, grooming, promotion, etc. to provide a snowmobile trail system for county residents and visitors.	Med-High	The County does the grant applications, reports and reimbursement requests to DNR. The County and Snowmobile Association are reimbursed through grants for all out-of-pocket expenses for this program.

Additional Information: Park properties that have received grants may have requirements for public access as terms of the grant award.

**6110 - Resource Land & Water Conservation : Department Budget
Overview**

	FY21 Actual Final	FY22 Actual Final	FY23 Operating Budget Adopted	FY23 November 9 YTD	FY24 Operating Budget Requested	FY24 Operating Budget Recommended	FY24 Operating Budget Adopted	FY25 Operating Budget Projected
41110 General Property Taxes	132,174	242,360	255,531	234,237	310,110	310,110	310,110	322,564
43570 State Culture, Recreation and Education Grant	199,533	110,719	367,000	51,397	158,300	158,300	158,300	158,300
43580 State Conservation and Development Grant	219,561	315,723	277,688	43,228	297,352	297,352	297,352	297,352
45220 Judgments and Damages	-	-	-	17,414	-	-	-	-
46430 Solid Waste Disposal	-	-	-	(40)	-	-	-	-
46820 Other Conservation	74,228	62,885	69,000	9,129	65,000	65,000	65,000	65,000
49310 Fund Balance Applied	-	-	100,000	-	52,000	67,000	67,000	67,000
40000	625,496	731,687	1,069,219	355,365	882,762	897,762	897,762	910,216
51110 Salaries	293,453	277,119	334,899	222,588	338,250	338,250	338,250	345,015
51140 PTO Pay-Salaried	9,691	-	-	9,625	-	-	-	-
51210 Wages	87,292	74,208	49,277	39,498	50,773	50,773	50,773	51,788
51220 Overtime Wages	78	-	-	18	-	-	-	-
51310 PTO Incentive	1,649	1,502	2,000	-	1,500	1,500	1,500	1,500
Total Wages	392,163	352,830	386,176	271,730	390,522	390,522	390,522	398,303
51510 Social Security	28,971	26,254	29,542	20,281	29,875	29,875	29,875	30,472
51520 Retirement-Employer Share	25,407	22,810	26,124	17,823	26,843	26,843	26,843	27,379
51530 Dental Insurance	830	372	635	380	680	680	680	680
51540 Health Insurance	72,031	58,769	67,741	46,119	70,779	70,779	70,779	74,318
51550 Disability Insurance	1,422	864	1,153	655	1,167	1,167	1,167	1,167
51560 Workers Compensation	3,860	3,392	3,349	2,862	3,890	3,890	3,890	3,890
51580 Life Insurance	584	470	499	364	506	506	506	506
Total Fringes	133,103	112,931	129,043	88,485	133,740	133,740	133,740	138,413
Net Wage & Fringe	525,266	465,761	515,219	360,214	524,262	524,262	524,262	536,716
52190 Other Professional Services	70,337	99,636	93,000	50,938	64,000	79,000	79,000	79,000
52950 Land Conservation - Cost Sharing	134,918	171,141	390,000	127,954	213,000	213,000	213,000	213,000
52960 Conservation Aids	-	5,334	4,000	-	4,000	4,000	4,000	4,000
53910 Other Supplies and Expenses	61,830	67,363	67,000	52,226	77,500	77,500	77,500	77,500
Operating	267,084	343,475	554,000	231,118	358,500	373,500	373,500	373,500
Total Expenses	792,351	809,236	1,069,219	591,332	882,762	897,762	897,762	910,216
Report Total	(166,854)	(77,549)		(235,967)				

Mandated and Discretionary Services - Land & Water Conservation

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
St. Croix County as Recycling Responsible Unit	Yes	Wis. Stat. § 287.09; NR 544.04; in 1993 County became the Responsible Unit by Default	St. Croix County serves as the Recycling Responsible Unit providing education, outreach, program review and cost share to 26 member municipalities' recycling programs, or pass-through revenue and expenses. No county levy funding. Program funding covers 1 FTE	High	Serves 26 Member Municipalities Special collection programs serve all county residents
Recycling Compliance Assurance Plan	Yes	Wis. Stat. § 287.09 and NR 544.04; each RU shall develop a recycling or other program that is compliant with 287.07 and priorities under 287.05	This plan is required to ensure that state recycling grant funds are used toward reaching compliance with state recycling statutes.	High	26 Member Municipalities
Solid Waste & Recycling Management Plan	No	Wis. Stat. § 59.70(2)(a) and Chs. 144 & 159	The SW&RM plan is not required by Responsible Units but is encouraged. This plan sets the vision and direction for solid waste and recyclign management in St. Croix County. The plan was last revised and adopted in 2018.	Low	Plan covers all residents and land in St Croix county
Municipal Solid Waste Reduction, Recovery & Recycling Ordinance	Yes	Wis. Stat. Ch. 287, 289 & 59; NR 544	Chapter 21 County Ordinance follows state statute for recycling and other wastes, authorizes enforcement action where appropriate.	Medium	Ordinance covers all of St Croix County
Household Hazardous Waste Collection - Clean Sweep	No	Proper disposal of materials classified as hazardous is mandated by Wis. Stat. §287.07; prohibitions on land disposal and incineration. Clean Sweep provides an avenue for proper disposal of hazardous waste.	This program is utilized by 400 to 500 households at the annual collection event. The event is popular and provides an avenue for residents, businesses, and agriculture to properly dispose of hazardous waste.	Medium	Serves approx 500 households per year + small business and agriculture
Animal Waste Ordinance (Chap. 11)	No	Wis. Stat. §§ 92.07, 92.15, & 92.16 ATCP 51 & NR 151	SCC has its own Animal Waste Ordinance which allows staff to take action against animal waste violations at the County level - reducing reliance on DNR which only will take action if it can be proven there are water quality impacts.	High	General less than 10 cases of waste complaints or manure storage permits per year. These can be high profile and must be handled professionally and promptly.
Land and Water Resource Management Plan	Yes	Wis. Stat. Ch. 92.10	The LWRM plan is prepared every 10 years as a County requirement associated with being the lead for the Soil and Water Management Program. The current plan was revised in 2018. An approved plan qualifies SCC to receive SWRM staffing grant and cost share funds from DATCP.	High	Plan covers entire County
Soil and Water Management Program	Yes	Wis. Stat. §§ 92.14, 92.10	The LWRM plan sets the goals and priorities for Resource Management while Chapter 92 sets forth the administration and implementation of the resources provided within the County framework.	High	Program covers entire county
Compliance with Ag Performance Standards	Yes	Wis. Admin. Code ATCP 50.04 states that landowners engaged in agricultural practices in WI shall implement conservation practices to NR 151.04 standards.	Counties are designated to work with landowners to reach NR151 Performance Standards through outreach, complaint follow-up, and offers of technical or financial assistance. St. Croix County receives staff funding to administer state programs outlined in Wis. Stat. Ch. 92, NR 12, and NR 151.	High	Standards cover entire county
Land and Water State Cost-Share Bond & SEG Funding	No	St. Croix County receives staff funding to administer state programs. Relevant statutory provisions include: Wis. Stat. Ch. 92, NR 12, and NR 151. Provisions in these statutes indicate that an offer of cost share must be made to assist landowners with NR 151 compliance. Bond and SEG funds can provide one avenue to make this offer.	These funds are received annually from DATCP to cost share practices that bring land into compliance with the Ag Performance Standards. Cost share rate is generally 70% for ag practices and 50% for stream bank restorations.	High	Funding covers private ag lands throughout St Croix County

Mandated and Discretionary Services - Land & Water Conservation

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Native Tree & Plant program	No	Listed in Goal 3 in LWRM Plan adopted by County Board and approved by DATCP Board	Native trees, shrubs, plants sold annually, encourages land owners to plant bare root plant material for soil conservation and habitat enhancement. 2,898 total items sold to about 500 county property owners annually.	Medium	Approximately 400 to 500 customers participate in the annual event.
Environmental Education program	No	All educational actions undertaken by Resource Management ivision are listed in LWRM Plan which was adopted by CDC and County Supervisors.	Environmental education activities are incorporated into all the goals of the County Land and Water Management plan. Activities include tours, workshops, social media, printed materials, and delivering programs such as outdoor schools and EnviroFest.	High	Reaches landowners and schools throughout the county with programs and events.
Farmland Preservation Program	Yes	Wis. Stat. Ch. 91	This program provides tax incentives to landowners that are enrolled and that stay in compliance with NR151 Ag Performance Standards. Special areas called AEA's provide a higher level of tax incentive. FPP is utilized to preserve farmland. land. A Plan for FPP is renewed every 10 years and a grant is obtained to help pay for each renewal.	High	Approx. 27,500 acres of land are enrolled in the program.
Total Maximum Daily Load - St. Croix Basin, Red Cedar Basin and Lower Chippewa Basin	Yes	U.S. Clean Water Act, Environmental Protection Agency Approved. TMDL mandates reductions in pollutants causing the water quality problems. NR 151.005 requires that ATCP 50 or stricter standards be adopted to achieve the TMDL.	TMDL stands for "Total Maximum Daily Load". A TMDL is a calculation of the maximum amount of a pollutant that a waterbody can accept and still meet the state's Water Quality Standards for public health and healthy ecosystems. The federal Clean Water Act requires all states to identify waterbodies that do not meet state standards and develop TMDLs for them. Monitoring by WI DNR identifies waters not meeting standards and prioritizes waters for TMDL development. TMDL Implementation Plans specify what needs to be done to obtain clean water.	High	3/4 of St Croix County is under a TMDL.
Wildlife Damage Program	No	St. Croix County receives state reimbursement for out-of-pocket costs related to this program.	Producers impacted from wildlife such as bear or deer feeding damage can seek relief through the Wildlife Damage Program. The County handles payment and is reimbursed from the state. A consulting contractor handles the paperwork and onsite inspections.	Low	Important for impacted landowners although these are relatively few in number.
Drinking Water Testing Program	No	Listed in Goal 1 in LWRM Plan and Counties Ground and Surface Water Priority Reccomendations adopted by County Board and approved by DATCP Board.	Staff work cooperatively with other CDD Divisions to monitor water and provide water testing information to residents.	High	County wide work. Reach approx. 650+ per year at clinics, baseline testing and other sampling.

6310 - Planning (Land Records) : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	-	-	0	-	(1)	0	0	-
43581 Land Information Grant	51,000	61,000	51,000	71,000	11,000	11,000	11,000	11,000
46131 Land Record - Retained Fees	216,884	131,792	180,810	82,438	100,000	100,000	100,000	169,623
49310 Fund Balance Applied	-	-	-	-	68,000	67,999	67,999	-
40000	267,884	192,792	231,810	153,438	178,999	178,999	178,999	180,623
51110 Salaries	42,239	43,053	45,102	35,537	46,238	46,238	46,238	47,163
51210 Wages	-	8,999	-	6,531	-	-	-	-
Total Wages	42,239	52,052	45,102	42,068	46,238	46,238	46,238	47,163
51510 Social Security	3,077	3,818	3,450	3,085	3,537	3,537	3,537	3,608
51520 Retirement-Employer Share	2,844	2,797	3,067	2,416	3,190	3,190	3,190	3,254
51540 Health Insurance	11,621	12,288	12,459	10,341	11,280	11,280	11,280	11,844
51550 Disability Insurance	144	107	135	90	139	139	139	139
51560 Workers Compensation	421	513	451	452	462	462	462	462
51580 Life Insurance	65	58	59	50	60	60	60	60
Total Fringes	18,170	19,581	19,622	16,432	18,669	18,669	18,669	19,367
Net Wage & Fringe	60,409	71,633	64,724	58,500	64,907	64,907	64,907	66,531
51910 Staff Development	1,935	7,020	10,000	5,505	7,000	7,000	7,000	7,000
52121 Mapping Services	68,451	48,443	58,000	66,496	30,000	30,000	30,000	30,000
52190 Other Professional Services	36,082	5,000	23,009	15,375	10,000	10,000	10,000	10,000
52920 Computer Repair	591	1,800	6,200	-	2,000	2,000	2,000	2,000
53240 Dues & Licenses	280	280	300	250	300	300	300	300
53250 Software Subscriptions & Renewals	79,431	82,831	65,350	54,209	60,300	60,300	60,300	60,300
53310 Employee Mileage	445	449	500	-	500	500	500	500
53320 Employee Lodging	678	1,939	2,000	1,858	2,000	2,000	2,000	2,000
53330 Employee Meal Expense	168	160	300	25	240	240	240	240
53350 Employee Other Expenses	-	-	50	-	50	50	50	50
53470 Fuel Expenses	52	77	250	25	200	200	200	200
53995 Vehicle Operating Expenses	142	-	-	-	-	-	-	-
55180 Liability Insurance	701	652	1,127	1,127	1,502	1,502	1,502	1,502
Operating	188,957	148,651	167,086	144,870	114,092	114,092	114,092	114,092
Total Expenses	249,366	220,283	231,810	203,370	178,999	178,999	178,999	180,623

6310 - Planning (Land Records) : Department Budget Overview

	FY21 Actual Final	FY22 Actual Final	FY23 Operating Budget Adopted	FY23 November 9 YTD	FY24 Operating Budget Requested	FY24 Operating Budget Recommended	FY24 Operating Budget Adopted	FY25 Operating Budget Projected
Report Total	18,518	(27,491)	-	(49,932)	-	-	-	0

Mandated and Discretionary Services - Community Development Planning

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Comprehensive Plan	Yes	Wis. Stat. §66.1001	"Comprehensive plan" means a guide to the physical, social, and economic development of a local governmental unit. A comprehensive plan is an essential feature of long-term planning for counties all over the United States, as both the process and the documentation for creating a broad, long-term vision for future land uses and the built environment of communities.	1	Plan covers the entire county and services all residents and property owners
Comp Plan Implementation	No		Implement the comprehensive plan through various projects such as ordinance rewrites/updates, grant applications and administration, other division plan rewrites/updates including Outdoor Recreation, Solid Waste/Recycling. Assist other departments and county municipalities or agencies also.	2	Covers the the entire county and serves residents, property owners, municipalities, development industry, other departments and agencies.
Real Property Description	No	Wis. Stat. § 70.09, statute states "county board may delegate any of the following duties to the lister:"	To prepare and maintain accurate ownership and description information for all parcels of real property in the county. To provide information on parcels of real property in the county for the use of taxation district assessors, city, village and town clerks and treasurers and county offices and any other persons requiring that information. To serve as the coordinator between the county and the taxation districts in the county for assessment and taxation purposes. To provide computer services related to assessment and taxation for the assessors, clerks and treasurers of the taxation districts in the county, including but not limited to data entry for the assessment roll, notice of assessments, summary reports, tax roll and tax bills.	1	Serves all 35 municipalities in the County
Land Information Plan & Program	Yes	Wis. Stat. § 59.72	The design, development, and implementation of a land information system that contains and integrates, at a minimum, property and ownership records with boundary information, including a parcel identifier referenced to the U.S. public land survey; tax and assessment information; soil surveys, if available; wetlands identified by the department of natural resources; a modern geodetic reference system; current zoning restrictions; and restrictive covenants.	1	Plan covers the entire county
Land Information Office	No	Wis. Stat. § 59.72	"The board may establish a land information office to coordinate land information projects within the county."	1	Serves the entire county
Land Information Council	No	Wis. Stat. § 59.72	"If the board has established a land information office, the board shall have a land information council."	1	Serves the entire county

Mandated and Discretionary Services - Community Development Planning

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Geographic Information System, Internet Maps and Data	Yes	Wis. Stat. § 59.72 Maps & Data Publication Requirements	Manage map layers and map products in the County's Geographic Information System, work with other departments including Highway, Public Health, Sheriff to display data geographically. Maintain GIS layers for natural resources, water bodies and drainage, fire, ambulance, law enforcement, roads, recreation, rural residential development, rural commercial and industrial, development and numerous other layers	1	Covers the entire county; service development industry, local municipalities, county residents
Database, Address Information, 911/E911	No		Assist Emergency Dispatch by providing address data points, new roads, and continuously updating for public safety. Partnering with Emergency Communication to implement NG911.	1	Covers the entire county, serves all residents, businesses and visitors
Redistricting	Yes	Wis. Stat. § 59.10 County Board mandate that has defaulted to CDD	Map municipal boundaries on an ongoing basis, provide information to the US Census Bureau regarding population, address and road data and mapping files prior to decennial census. Staff the redistricting process; map and analyze districts in the County for equal representation. Provide voting district maps annually.	2	Plan covers the entire county

6410 - Zoning : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	1,559,574	1,534,328	1,628,454	1,492,750	1,723,054	1,707,554	1,707,554	1,749,920
43310 Other Federal Payment	20	-	-	-	-	-	-	-
43580 State Conservation and Development Grant	3,825	-	14,519	-	5,347	5,347	5,347	5,347
44410 Zoning Permits and Fees	189,208	174,341	170,000	244,767	185,000	185,000	185,000	185,000
44910 Other Regulatory Permits and Fees	213,602	176,020	210,000	128,338	150,000	150,000	150,000	150,000
40000	1,966,230	1,884,688	2,022,973	1,865,855	2,063,401	2,047,901	2,047,901	2,090,267
51110 Salaries	695,525	732,756	802,811	682,479	873,850	873,850	873,850	891,327
51140 PTO Pay-Salaried	8,353	10,226	-	18,798	-	-	-	-
51210 Wages	273,718	256,214	351,042	198,545	302,988	302,988	302,988	309,048
51220 Overtime Wages	230	30	-	10	-	-	-	-
51240 PTO Pay-Hourly	-	3,963	-	1,971	-	-	-	-
51310 PTO Incentive	3,823	5,331	4,000	5,573	5,000	5,000	5,000	5,000
Total Wages	981,648	1,008,520	1,157,853	907,376	1,181,838	1,181,838	1,181,838	1,205,375
51510 Social Security	71,911	73,835	88,576	66,768	90,411	90,411	90,411	92,219
51520 Retirement-Employer Share	65,046	64,065	78,462	59,907	81,202	81,202	81,202	82,826
51530 Dental Insurance	3,132	2,712	3,682	2,528	3,380	3,380	3,380	3,380
51540 Health Insurance	253,550	260,346	297,725	232,883	307,939	307,939	307,939	323,336
51550 Disability Insurance	3,353	2,416	3,462	2,238	3,531	3,531	3,531	3,531
51560 Workers Compensation	9,615	9,589	11,319	9,467	11,522	11,522	11,522	11,522
51580 Life Insurance	1,480	1,304	1,482	1,234	1,506	1,506	1,506	1,506
51590 Unemployment Comp Charges	1,217	(4,942)	-	-	-	-	-	-
Total Fringes	409,305	409,325	484,707	375,025	499,490	499,490	499,490	518,320
Net Wage & Fringe	1,390,953	1,417,845	1,642,560	1,282,401	1,681,328	1,681,328	1,681,328	1,723,694
51910 Staff Development	7,847	8,566	8,000	7,252	8,000	8,000	8,000	8,000
52117 Legal Services	418	2,575	2,500	215	2,500	2,500	2,500	2,500
52190 Other Professional Services	45,505	58,556	85,500	77,589	85,500	70,000	70,000	70,000
52250 Cellular Phone Service	13,784	16,444	14,000	11,406	14,500	14,500	14,500	14,500
52410 Repair and Replacement	10,327	10,256	19,000	7,999	15,400	15,400	15,400	15,400
52920 Computer Repair	2,847	8,407	7,700	649	3,500	3,500	3,500	3,500
52990 Other Contractual Services	70,299	72,691	74,468	74,468	79,993	79,993	79,993	79,993
53110 Postage	5,894	6,513	5,500	5,603	6,500	6,500	6,500	6,500
53120 Copy Expense	1,366	902	1,200	114	1,200	1,200	1,200	1,200
53130 Managed Print Costs - IT	7,810	9,388	8,000	7,365	9,000	9,000	9,000	9,000

6410 - Zoning : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
53190 Office Supplies	3,874	3,396	3,500	2,447	3,500	3,500	3,500	3,500
53210 Publications & Printing	8,101	13,906	14,500	13,801	15,000	15,000	15,000	15,000
53212 Outreach/Education	114	2,626	2,500	860	2,500	2,500	2,500	2,500
53230 Subscriptions	727	2,640	800	379	800	800	800	800
53240 Dues & Licenses	8,404	7,697	10,000	5,042	10,000	10,000	10,000	10,000
53250 Software Subscriptions & Renewals	24,932	26,873	33,095	25,361	38,530	38,530	38,530	38,530
53310 Employee Mileage	1,632	4,224	3,000	2,770	3,000	3,000	3,000	3,000
53320 Employee Lodging	920	2,746	2,000	2,111	2,500	2,500	2,500	2,500
53330 Employee Meal Expense	180	512	500	430	500	500	500	500
53340 Employee Airfare	-	-	500	-	500	500	500	500
53350 Employee Other Expenses	-	9	200	19	100	100	100	100
53430 Provided Food Expense	452	70	300	606	400	400	400	400
53440 Operating Supplies	-	-	-	1,239	-	-	-	-
53450 Uniform Expense/Supplies	35	-	150	150	150	150	150	150
53470 Fuel Expenses	4,128	6,496	5,500	4,832	5,500	5,500	5,500	5,500
53940 Equipment Purchased - Non Fixed Asset	1,944	1,192	5,500	2,333	5,500	5,500	5,500	5,500
53995 Vehicle Operating Expenses	4,620	2,698	2,500	633	2,500	2,500	2,500	2,500
55180 Liability Insurance	60,000	60,000	70,000	70,000	65,000	65,000	65,000	65,000
Operating	286,159	329,381	380,413	325,671	382,073	366,573	366,573	366,573
Total Expenses	1,677,112	1,747,226	2,022,973	1,608,072	2,063,401	2,047,901	2,047,901	2,090,267
Report Total	289,118	137,462		257,784				

Mandated and Discretionary Services - Community Development Land Use Division

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Administer and enforce Animal Waste Ordinance (Chapter 11)	No	Wis. Stat. § 92.07, 92.15, 92.16, and Wis. Admin. Code ATCP 51, NR 151	Regulate animal waste storage facilities and operations in a manner that neither creates an impermissible conflict with statutory, administrative, or constitutional standards, nor imposes an undue financial burden on the County to prevent the pollution of the county's surface and groundwater and thereby protect the public health, environment, safety and general welfare of county residents, animals and plants, and the economy..	High	The regulation of animal waste protects surface water and groundwater quality, the rights of animal agriculture and property values.
Administer and enforce Sanitary (Chapter 12)	Yes	Wis. Stat. §59.70(5), 145.04, 145.19, 145.20, 145.245, and 254.59, SPS	This Ordinance is intended to insure the property siting, design, installation, inspection and management of private onsite wastewater treatment systems (POWTS), common systems, and non-plumbing sanitation systems so as to protect the environment and health of residents of St. Croix County.	High	The high annual number of Sanitary Permit Applications for new or replacement systems accentuates the importance of this service. Ensuring compliance with applicable State and County Sanitary Rules and Regulations is essential to protect the County's ground and surface water resources.
Administer and enforce Land Division Ordinance (Chapter 13)	Yes	Wis. Stat. § 236, 145, 92, 281, 59.69, 59.54 (4), 87.30 and NR 151.	The purpose of this ordinance is to regulate and control land divisions within rural St. Croix County in order to promote the public health, safety, general welfare, esthetics, environmental quality and to implement to the goals, objectives and policies of the adopted St. Croix County Comprehensive Plan and St. Croix County Land and Water Management Plan.	High	
Administer and enforce Non-Metallic Mining (Chapter 14)	No	Wis. Stat. §59.692, 59.694, subchapter I of 295 and NR 135	Nonmetallic mining is recognized as an important industry that contributes to the county's economic well-being. However there is a substantial likelihood of short-term and long-term damage to the physical environment and tax base from nonmetallic mining if it is not regulated. This ordinance establishes regulations for nonmetallic mining to minimize or prevent damage to the public and to restore mining sites to a useful and stable condition after mining ceases.	High	The significant amount of new development occurring in the County in addition to the need to maintain existing infrastructure dictates the need for continued mining of non-metallic mineral resources. Public concern and awareness necessitates responsible regulation of this high impact land use.
Administer and enforce Zoning Ordinance (Chapter 15)	No	Wis. Stat. § 59.69 to 59.698, 66.1001 to 66.1037, 91.30-91.40	The purpose of the Zoning Code is to implement the County's long-term planning policies as set forth in the County's Comprehensive Plan. The Zoning Code establishes development and land use metrics that implement the comprehensive plan, and zoning districts that align with the Generalized Future Local Land Use map. The Zoning Code provides clear rules about what is expected of applicants in order to gain approval to develop land in the County. These rules are administered by Land Use Division Staff with the support of other CDD Staff.	High	Support for continued implementation of County Zoning was most recently demonstrated by adoption of a substantial revision of the Zoning Ordinance (Chapter 15) that was approved by the County Board of Supervisors in November 2019.

Mandated and Discretionary Services - Community Development Land Use Division

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Administer and enforce Shoreland Overlay District Ordinance (Chapter 16)	Yes	Wis. Stat. § 59.72	The purpose of this ordinance is to promote the public health, safety, convenience and welfare, and promote and protect the public trust in navigable waters.	High	St. Croix County is blessed with a wealth of high value surface water resources. The high volume of land development activity in the
Administer and enforce Lower St. Croix Riverway Overlay District Ordinance (Chapter 17)	Yes	Wis. Stat. §30.27 and NR 118.	Uncontrolled use of the shorelands and pollution of the navigable waters of St. Croix County will adversely affect the public health, safety, convenience, and general welfare and impair the tax base. The legislature of Wisconsin has delegated responsibility to the counties to further the maintenance of safe and healthful conditions; prevent and control water pollution; protect spawning grounds, fish and aquatic life; control building sites, placement of structures and land uses; and to preserve shore cover and natural beauty. This responsibility is hereby recognized by St. Croix County, Wisconsin.	High	St. Croix County borders the most diverse stretch of the St. Croix River from a land use standpoint. Administering this Ordinance requires extensive coordination with State and Federal Agencies and other units of local government.
Administer and enforce Floodplain Overlay District Ordinance (Chapter 18)	Yes	Wis. Stat. § 59.69 to 59.692, 59.694, 87.30 and Wis Admin. Code NR116	The purpose of this ordinance is to promote the public health, safety, convenience and welfare, and promote and protect the public trust in floodplain areas with regard to development and flood damages and costs..	High	

Given the high volume of rural development occurring on an on-going basis coupled with the extensive amount of environmentally sensitive land and water resources present throughout the County; administering each of above referenced Ordinances, is essential to protect the health, safety and welfare of the public and to maintain a high quality life for St. Croix County Residents.

3650 - Recycling : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	-	-	0	-	(2)	0	0	-
43540 State Sanitation Grant	199,383	199,150	199,150	199,056	199,056	199,054	199,054	199,054
46430 Solid Waste Disposal	14,022	13,205	20,234	9,298	7,234	7,234	7,234	9,063
40000	213,406	212,356	219,384	208,355	206,288	206,288	206,288	208,117
51110 Salaries	55,896	56,972	59,672	47,027	61,173	61,173	61,173	62,396
Total Wages	55,896	56,972	59,672	47,027	61,173	61,173	61,173	62,396
51510 Social Security	4,448	4,341	4,565	3,529	4,680	4,680	4,680	4,773
51520 Retirement-Employer Share	3,749	3,696	4,058	3,198	4,221	4,221	4,221	4,305
51530 Dental Insurance	116	97	128	80	130	130	130	130
51540 Health Insurance	7,905	8,308	8,464	7,013	8,553	8,553	8,553	8,981
51550 Disability Insurance	191	141	179	118	184	184	184	184
51560 Workers Compensation	560	579	597	503	612	612	612	612
51580 Life Insurance	86	77	78	66	80	80	80	80
Total Fringes	17,055	17,238	18,068	14,508	18,459	18,459	18,459	19,064
Net Wage & Fringe	72,951	74,210	77,740	61,535	79,631	79,631	79,631	81,460
51910 Staff Development	195	400	600	410	500	500	500	500
52990 Other Contractual Services	10,617	16,761	13,000	760	2,000	14,500	14,500	14,500
53110 Postage	9,650	10,653	10,845	13,004	11,562	2,562	2,562	2,562
53210 Publications & Printing	6,507	4,835	5,778	5,770	6,000	2,500	2,500	2,500
53212 Outreach/Education	5,233	10,910	6,103	5,882	7,805	7,805	7,805	7,805
53240 Dues & Licenses	170	170	350	-	350	350	350	350
53310 Employee Mileage	-	-	200	-	150	150	150	150
53320 Employee Lodging	-	180	250	186	300	300	300	300
53330 Employee Meal Expense	-	92	160	72	160	160	160	160
53440 Operating Supplies	5	388	1,500	34	540	540	540	540
55180 Liability Insurance	1,215	1,262	1,516	1,516	1,290	1,290	1,290	1,290
57910 Other Grants, Contributions and Indemnities	107,593	94,479	101,342	95,944	96,000	96,000	96,000	96,000
Operating	141,184	140,131	141,644	123,578	126,657	126,657	126,657	126,657
Total Expenses	214,135	214,341	219,384	185,113	206,288	206,288	206,288	208,117
Report Total	(730)	(1,986)		23,242				0

3660 - Hazardous Waste : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	53,055	53,066	60,852	55,781	55,152	55,152	55,152	55,152
43540 State Sanitation Grant	19,588	16,714	17,822	1,298	18,048	18,048	18,048	18,048
46430 Solid Waste Disposal	14,185	4,620	15,000	6,889	7,000	7,000	7,000	7,000
40000	86,828	74,400	93,674	63,968	80,200	80,200	80,200	80,200
Total Wages	-	-	-	-	-	-	-	-
Total Fringes	-	-	-	-	-	-	-	-
Net Wage & Fringe	-	-	-	-	-	-	-	-
52190 Other Professional Services	66,530	52,238	82,500	68,131	68,000	77,000	77,000	77,000
52930 Refuse Collection Services	740	770	1,000	820	1,000	1,000	1,000	1,000
53110 Postage	6,449	7,199	6,507	6,253	7,500	500	500	500
53210 Publications & Printing	3,517	3,358	3,467	2,922	3,500	1,500	1,500	1,500
53430 Provided Food Expense	172	181	200	-	200	200	200	200
Operating	77,408	63,746	93,674	78,126	80,200	80,200	80,200	80,200
Total Expenses	77,408	63,746	93,674	78,126	80,200	80,200	80,200	80,200
Report Total	9,420	10,654	-	(14,158)	-	-	-	-



Department Overview 2024 Requested Budget UW Extension - 5620

Mission Statement

To teach, lead, and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.

Service and Operational Trends

Added Value of Volunteer Work in 2022

<i>Total hours volunteered on behalf of Extension</i>	6895 hours
<i>Current value per hour</i>	\$29.97
<i>Total value of St. Croix County volunteers</i>	\$206,643

Value Added

Because St. Croix County invests in Extension other services are leveraged at no additional cost

<i>Extension Share for Educators and state support</i>	\$360,500
<i>FoodWise Federal Grant Program</i>	\$53,291

Highlight of Department Activities

A snapshot of programs in each program area:

Agriculture– (1) A live, on-line meeting series, for farmers and dairy industry professionals, where participants learned the latest trends and applications of use for sexed semen and beef x dairy semen use. (2) A live, on-line meeting series, for farmers and dairy industry professionals, where participants learned the latest research and applications regarding transition cow health, NSAID use at calving, and how genomic research can further improve dairy cattle fertility.

4-H Youth Development – (1) A one on one meeting with the possible new volunteer, regarding 4-H possibilities, practices and possible partnership with her employer for club meetings and 4-H events. The purpose of this meeting was to help this volunteer to have a better understanding of the policies, practices and how project work happens with in 4-H. (2) A summer camp for older elementary school youth where they learned about out-door activities, teamwork, and STEM. Older youth leaders were able to gain leadership, independence, social and emotional skills and how to better support other youth while taking the lead during most camp activities. (3) A day camp (4-H Cloverbud/Explorers) for youth, where they learned about the oceans and the different aquatic life living there. The goal of this day camp is to provide an engaging environment where youth can learn about the world they live in, in a hands-on way. (4) A day camp (4-H Cloverbud/Explorers) for youth, where they learned about the planet and the solar system. The goal of this day camp is to provide an engaging hands-on environment where youth can learn about different 4-H sparks.

Health and Well-Being – (1) An in-person in-service for a Family Resource Center parent support group for parents and young children where participants learned skills to decrease stress and increase self-awareness and resiliency. (2) A 7-week wellness series (WeCOPE) for adults where participants learn different strategies that support awareness of mind-body connection. The goal of this effort is to offer skills to decrease stress and increase positive emotions of participants.

(3) Planning for the implementation of StrongBodies programs in St. Croix County, an additional program in Pierce County and continuation of a program in Polk County in collaboration with Area 5 ADRCs, office support staff, and community members. The goal of this effort is to provide a comprehensive, area-wide StrongBodies program that is sustainable and allows the community to have access to an evidence-based strength-building class for older adults in each county by January 2024. (4) Development of a health coalition resource on mental health and emotional wellness training and assistance programs throughout St. Croix and Pierce counties with community partner United Way.

Horticulture – Job description for new internship model still being fleshed out. To be launched in spring of 2024.

FoodWIse – (1) A series for low-income housing residents where participants learned about nutrition and food resource management concepts in order to improve their eating habits and overall health. (2) A virtual series of workshops for residents of a homeless shelter where participants learned about nutrition and food resource management concepts to improve their families' eating habits. (3) Creation of Food Pantry resource for educating the public on how to access a food pantry to ameliorate food insecurity.

Community Development (1) A strategic planning process and goal alignment for St. Croix Public Health. (2) A strategic planning process for St. Croix's HHS division. A 4-part series to help ground the team in a visioning exercise, identify their barriers/contradictions, pinpoint their strategies and name their goals for the upcoming 3 year period. (3) Coalition Coaching for Healthier Together where members learned how to write a charter document and adopted a charter that identifies equity as a core value and outlined goals for improving their equity awareness. This effort is designed to help the coalition be more responsive and sustainable.

2024 Budget Changes

No significant changes for 2024.

- 3% increase in educator flat fees
- Horticulture Retirement will lead to a model change (an intern vs. Educator); reduction/cover of 3% increase.

Budget Highlights Supporting Strategic Plan

The financial and programmatic partnership between UW-Madison Extension and St. Croix County is imperative to Extension's mission and values. The flat fee the county pays for services (reflected in the other professional services line) brings a network of educators, specialists, and resources that work with county departments and the broader community to address the needs of the people and the community as a whole.

Extension also engages with the priorities set by the county and partners with county departments to address these needs, creating a larger impact.

5620 - UW Extension : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	255,499	255,500	254,463	233,258	254,703	254,703	254,703	254,703
46741 Fairs, Exhibits and Celebrations	4,755	14,057	1,000	1,180	1,000	1,000	1,000	1,000
46820 Other Conservation	803	4,951	-	260	-	-	-	-
40000	261,057	274,508	255,463	234,698	255,703	255,703	255,703	255,703
Total Wages	-	-	-	-	-	-	-	-
Total Fringes	-	-	-	-	-	-	-	-
Net Wage & Fringe	-	-	-	-	-	-	-	-
51910 Staff Development	2,540	796	-	1,267	-	-	-	-
52190 Other Professional Services	244,335	221,438	224,049	101,880	227,068	227,068	227,068	227,068
52920 Computer Repair	71	43	100	-	-	-	-	-
53110 Postage	1,320	795	1,500	350	1,500	1,500	1,500	1,500
53120 Copy Expense	-	-	-	-	500	500	500	500
53130 Managed Print Costs - IT	2,507	2,942	2,500	2,261	2,500	2,500	2,500	2,500
53190 Office Supplies	1,020	2,243	1,000	584	1,000	1,000	1,000	1,000
53210 Publications & Printing	55	-	-	57	-	-	-	-
53213 Program Development	3,384	17,689	11,500	4,523	10,000	10,000	10,000	10,000
53230 Subscriptions	20	-	-	-	-	-	-	-
53240 Dues & Licenses	150	415	500	315	500	500	500	500
53310 Employee Mileage	6,173	4,515	7,000	5,007	7,000	7,000	7,000	7,000
53340 Employee Airfare	-	205	-	-	-	-	-	-
53430 Provided Food Expense	-	86	-	48	-	-	-	-
53440 Operating Supplies	2,154	2,880	4,000	1,187	4,000	4,000	4,000	4,000
53460 Instructional Aids	6,788	6,607	2,000	281	-	-	-	-
55180 Liability Insurance	890	1,313	1,314	1,314	1,635	1,635	1,635	1,635
55310 Rents and Leases	-	144	-	-	-	-	-	-
Operating	271,406	262,110	255,463	119,075	255,703	255,703	255,703	255,703
Total Expenses	271,406	262,110	255,463	119,075	255,703	255,703	255,703	255,703
Report Total	(10,349)	12,398	-	115,623	-	-	-	-

Mandated and Discretionary Services - UW Extension

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Extension Services	No	Wisconsin State Statute 59.87	The mission of the University of Wisconsin-Extension is "to provide, jointly with the UW institutions and the Wisconsin Counties, an extension program designed to apply University research, knowledge and resources to meet the educational needs of Wisconsin people wherever they live and work."	High	Services listed according to program area below.
Agriculture	No	State Statute ATCP 29 Wisconsin's Administrative Rule on Pesticide Use and Control. Extension proctors the certification exam.	If it happens on a farm or in a field, the Extension Institute of Agriculture works with you to achieve better results. Our innovative dairy management programs range from genetics to farm and business management. Extension researchers work hand-in-hand with row crop, forage and fresh produce growers to provide best practices for every aspect of the growing phase. We also advise communities on using sustainable practices to create inviting spaces free from invasive species. Our work supports people, communities and businesses.	High	<p>Dairy: Strengthening the competitiveness of the Wisconsin dairy industry through statewide leadership in education and research</p> <p>Crops and Soils: Providing timely resources and information to help Wisconsin crop producers and their agricultural consultants manage crops efficiently and profitably</p> <p>Farm management: Providing research-based farm business management information, resources and decision-making tools to farmers and agribusinesses</p> <p>Livestock: Helping farmers, consumers and allied industry to make informed decisions about beef cattle, poultry, sheep and goats, equine, swine, and meat science</p> <p>Horticulture: Covering everything from soil to trees, water quality to plant health, and every insect in between</p> <p>Wisconsin Master Gardeners: Training volunteers to help educate the public about gardening and natural resources and deliver meaningful community programs</p>
Community Development	No		The Extension Institute of Community Development provides educational programming to assist leaders, communities, and organizations realize their fullest potential. We work with communities to build the vitality that enhances their quality of life and enriches the lives of their residents. We educate in leadership development, organizational development, food systems, community economic development, local government education and much more. In short, the Community Development Institute plants and cultivates the seeds for thriving communities and organizations. Local educators provide tailored educational activities, resources, and partnerships that create advancement for residents and the community at large.	High	<p>Organizational Leadership Development: Helping people who want to provide leadership to bring about change in their organizations and community</p> <p>Advancing Equity: Extension works with community leaders to remove institutional barriers, create inclusive organizations and ensure equitable opportunity for people who have been traditionally underrepresented.</p>

Mandated and Discretionary Services - UW Extension

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
					<p>Organizational Effectiveness: Extension works alongside leaders to strengthen their organizations and their impact. Coalition, nonprofit, government, and private-sector leaders engage with educators across Wisconsin.</p> <p>Facilitating Community Conversations: Extension educators help communities hold conversations about important issues, identify a shared vision for their future and engage residents. We work with community partners to ensure every voice is heard.</p> <p>Leading in times of change: Extension educators prepare leaders to navigate challenging times and evolving circumstances.</p> <p>Informed decision making: We assist leaders and community members in gathering information and applying that information to make decisions that lead to stronger, healthier neighborhoods, organizations and communities.</p> <p>Relationship Building: Extension helps leaders and community members build strong, trust-based relationships that serve as the foundation for working together to achieve neighborhood, organizational and community goals.</p>
FoodWIse	No	<p>FoodWIse: Title III of the Older American Act funds meals and address food insecurities. State Policy and Procedure Manual of the Wisconsin Aging Network, Chapter 8—8.4.4 states Nutrition Education will be provided a minimum of four times per year (one time per quarter) to participants in congregate and home delivered meal programs. Where feasible, each program will provide monthly nutrition education suitable to participant needs and interest.</p> <p>Food Share Employment Training Program: This is a federal requirement that can help some FoodShare members meet the work requirements in order to continue receiving FoodShare benefits.</p>	<p>FoodWIse advances healthy eating habits, active lifestyles and healthy community environments for families with limited incomes through nutrition education at the individual, community and systems levels. Partnering with St. Croix County, we use a combination of evidence-based strategies designed to promote change for individuals, families and communities and help make the healthy choice the easy choice.</p>	High	<p>Safe and Healthy Food Pantries: Improve the quality and safety of food offered by food pantries.</p> <p>Harvest of the month: Our statewide campaign for schools provides promotion, education and media resources to encourage kids and families to eat more fruits and vegetables.</p> <p>Growing together: community members with limited incomes work with FoodWIse and Master Gardener Volunteers to grow their food and promote healthy food access and availability through garden spaces.</p>

Mandated and Discretionary Services - UW Extension

Service	Mandated (Yes/No)	Statutory Authority	Description	Priority	Service Level
Health and Well-Being	No		The Extension Institute for Health & Well-Being works to catalyze positive change in Wisconsin communities to promote health and well-being. Our research-based programs are focused on food and nutrition security, chronic disease prevention, mental health promotion, substance use prevention, and access to health care. Rooted in both urban and rural communities, we're working together to help solve the state's most pressing well-being needs and to ensure that all Wisconsinites have the opportunity to live stronger, healthier lives.	High	Behavioral health: Extension educators work with local leaders to create healthier communities. We apply the research and resources of UW-Madison to help: Promote positive mental health by teaching skills to manage stress more effectively, practice self-care and reduce risky substance use by youth and adults. Build community skills, tools and resources to promote health.
Positive Youth Development	No	Youth Protection Program: 4-H Adult Volunteers must complete the Youth Protection Program to serve in leadership roles in 4-H Clubs. This includes background checks, volunteer orientation training, and mandated reporter training all through UW-Madison Division of Extension.	The Extension Institute of Positive Youth Development prepares the youth of today to become the effective, empathetic adults of tomorrow. Our research-based youth enrichment programs like teens in governance build youth and adult capacity and partnerships that help both sides grow. 4-H clubs, camps and afterschool programs give young people the hands-on experiences they need to develop an understanding of themselves and the world.	High	Wisconsin 4-H: Preparing youth for successful futures by engaging in fun, hands-on 4-H activities Community Youth Development: Building community environments where Wisconsin youth grow into the effective, empathetic adults of tomorrow

ST. CROIX COUNTY LIBRARY FUNDING for 2023 LEVY 2024 BUDGET

Distribution

SOURCE *	Pg. 4, VI, #6	Pg. 2, III, #1a		Pg. 6, XI, #2b			
Library	2022 Operating Expenses	2022 Total Circulation	Cost per Circ.	2022 County Rural Circul.	100 % Cost of Rural Circ.	Hot spot Funding	Revised
Baldwin	\$ 269,044	45,686	\$5.89	16,709	\$98,399	\$756	\$99,155
Deer Park	\$ 47,588	10,230	\$4.65	3,779	\$17,579	\$756	\$18,335
Glenwood City	\$ 71,351	117,012	\$0.61	4,581	\$2,793	\$756	\$3,549
Hammond	\$ 188,000	23,266	\$8.08	6,605	\$53,371	\$756	\$54,127
Hudson	\$ 966,730	159,468	\$6.06	83,502	\$506,207	\$756	\$506,963
New Richmond	\$ 828,578	159,468	\$5.20	68,599	\$356,507	\$756	\$357,263
River Falls	\$ 1,253,102	205,261	\$6.10	41,160	\$251,279	\$756	\$252,035
Roberts	\$ 266,851	60,356	\$4.42	35,749	\$158,056	\$756	\$158,812
Somerset	\$ 260,591	49,294	\$5.29	28,216	\$149,163	\$756	\$149,919
Spring Valley	\$ 99,700	25,560	\$3.90	2,725	\$10,629	\$1,044	\$11,673
Woodville	\$ 125,000	19,201	\$6.51	5,284	\$34,399	\$858	\$35,257
Total	\$4,376,535	874,802		296,909	\$1,638,384	\$8,706	\$1,647,090

Out of County

	\$67,972		\$67,972
Grand Total	\$1,706,356		\$1,715,062

ST. CROIX COUNTY OUT OF COUNTY LIBRARY FUNDING for 2023

	100%	70% Difference		# of circs	cost per circ	
Amery Area Public Library 225 Scholl Ct. Amery, WI 54001	9,217.38	6,452.16	2,765.21	Polk	1439	\$6.41
Balsam Lake Public Library PO Box 340 Balsam Lake, WI 54810	771.17	539.82	231.35	Polk	112	\$6.89
Barron Public Library 10 N. 3rd St. Barron, WI 54812-1119	1,234.95	864.46	370.48	Barron	176	\$7.02
Boyceville Public Library 903 Main Street PO Box 129 Boyceville, WI 54725	795.73	557.01	238.72	Dunn	139	\$5.72
Centuria Public Library 409 4th Street Centuria, WI 54824	36.02	25.21	61.24	Polk	2	\$18.01
Cadott Community Library 331 N. Main St. PO Box 68 Cadott, WI 54727	119.59	83.72	203.31	Polk	21	\$5.69
Calhoun Memorial Library 321 Moore Street, PO Box 25 Chetek, Wi 54728	54.19	37.93	92.12	Barron	9	\$6.02
Cameron Public Library 506 Main Street, PO Box 343 Cameron , WI 54822	901.12	630.78	1,531.90	Barron	144	\$6.26
Colfax Public library 613 Main St. PO Box 525 Colfax , WI 54730-0525	144.32	101.02	43.30	Dunn	29	\$4.98
Clear Lake Library PO Box 365 Clear Lake, WI 54005	18,110.49	12,677.35	5,433.15	Polk	2834	\$6.39
Ellsworth Public Library 312 W. Main Street Ellsworth, WI 54011	3,429.40	2,400.58	1,028.82	Pierce	491	\$6.98

Elmwood Public Library 111 N. Main St. Elmwood, WI 54740	65.04	45.53	19.51	Pierce	19	\$3.42
LE Phillips Memorial Public Library 400 Eau Claire Street Eau Claire, WI 54701	1,211.55	848.09	363.47	Eau Claire	134	\$9.04
Menomonie Public Library 600 Wolske Bay Road Menomonie, WI 54751	15,128.07	10,589.65	4,538.42	Dunn	2917	\$5.19
Milltown Public Library PO Box 69 Milltown, WI 54858	595.52	416.87	178.66	Polk	71	\$8.39
Ogema Public Library W5005 State Road 86 PO Box 603 Ogema, WI 54459	423.71	296.59	127.11	Price	61	\$6.95
Osceola Public Library PO Box 816 Osceola, WI 54020	9,599.12	6,719.39	2,879.74	Polk	1453	\$6.61
Prescott Public Library 800 Borner St. N. Prescott, WI 54021	2,377.92	1,664.55	713.38	Pierce	378	\$6.29
Rice Lake Public Library 2 E. Marshall St. Rice Lake , WI 54868	267.85	187.50	80.36	Pierce	45	\$5.95
Thomas St. Angelo Public Library 1305 2nd Avenue Cumberland, WI 54829	881.79	617.25	264.54	Barron	98	\$9.00
Turtle Lake Public Library PO Box 272 Turtle Lake, Wi 54889	2,607.34	1,825.14	782.20	Barron	302	\$8.63
Out of County	67,972.28	47,580.60	21,946.97			

Barron	729
Polk	5,932
Pierce	933
Dunn	3,085
Chippewa	0
Eau Claire	134
	<u>10,813</u>

5110 - Library : Department Budget Overview

	FY21 Actual Final	FY22 Actual Final	FY23 Operating Budget Adopted	FY23 November 9 YTD	FY24 Operating Budget Requested	FY24 Operating Budget Recommended	FY24 Operating Budget Adopted	FY25 Operating Budget Projected
41110 General Property Taxes	1,136,586	1,096,258	1,113,922	1,021,095	1,715,416	1,715,062	1,715,062	1,715,062
40000	1,136,586	1,096,258	1,113,922	1,021,095	1,715,416	1,715,062	1,715,062	1,715,062
Total Wages	-	-	-	-	-	-	-	-
Total Fringes	-	-	-	-	-	-	-	-
Net Wage & Fringe	-	-	-	-	-	-	-	-
57910 Other Grants, Contributions and Indemnities	1,136,588	1,096,223	1,113,922	1,113,924	1,715,416	1,715,062	1,715,062	1,715,062
Operating	1,136,588	1,096,223	1,113,922	1,113,924	1,715,416	1,715,062	1,715,062	1,715,062
Total Expenses	1,136,588	1,096,223	1,113,922	1,113,924	1,715,416	1,715,062	1,715,062	1,715,062
Report Total	(2)	35	-	(92,829)	-	-	-	-

ST.CROIX COUNTY FAIR, INC.

BUDGET 2023 2024

	A	B	C	D	E	F	G	H	I	J
1										
2										
3	<u>INCOME</u>			<u>BUDGET</u>						
4										
5	ADMINISTRATIVE INCOME			1200		interest, dividends, uncashed checks				
6	AID-STATE			8000		Aid for premiums				
7	AID-COUNTY			80000		Aid from County-4-H judging, premiums				
8	ADVERTISEMENTS			100		Sign space rental				
9	GATE RECEIPTS			27000		Parking revenue				
10	GRANDSTAND EVENTS			25000		Horse, Tractor & Truck Pulls, entertainment				
11	SPACE RENTAL			21850		Commercial exhibits & Food Stands				
12	CONCESSIONS			21700		Beer Sales				
13	GROUNDS RENTAL-NON FAIR			1000		Rental of Fairgrounds-non fair				
14	SPONSORSHIPS			10000		Sponsorships for entertainment				
15	FAIREST OF THE FAIR			400		Sponsors for Contestants				
16	VENDOR (RECOVERY) INS.			100		Insurance sold to commercial booths				
17	CARNIVAL			12000		Contract with carnival				
18	CAMPING			8000		Camp Site fees during fair				
19	OFF-SEASON STORAGE			45000		Campers, boats, RV's, etc.				
20	GRANTS			15000		Friends of Fairgrounds & others				
21			<u>TOTAL</u>	<u>276350</u>						
22										
23	<u>EXPENSE</u>									
24										
25	ADMINISTRATIVE EXPENSE			12500		Bank charges,memorials, postage, supplies				
26	SUNDRY CONTRACTORS			30000		Parking, Bathrooms, Manure Removal				
27	OFFICERS STIPEND			3300		Fairboard Officers				
28	SUPERINTENDENTS			8000		Commercial, Open Class, South End, Parking				
29	JUDGES			4000		Junior, Open Class & Senior Citizens				
30	PREMIUMS			11000		Paid to Exhibitors				
31	SUPPLIES, RIBBONS & TROPHIES			4000						
32	PRINTING			7000		Premium Books, Posters, Brochures				
33	ADVERTISING			15000		Newspapers, Radio, Web Page				
34	ASSOCIATION MEMBERSHIP DUES			1500		International Assn. of Fairs & WI Assn. of Fairs				
35	INSURANCE			12000		Liability, Workman's Comp				
36	UTILITIES			25000		Telephone, Electric, Sanitation				
37	RENTAL OF EQUIPMENT			15000		Tents & Gators for Fair				
38	ACTS, FEATURES & CONTESTS			40000		Croix Court, Tractor & Truck Pulls, Mud Bog				
39	CONCESSIONS			7000		Beer				
40	GROUNDS MAINTENANCE			23050		Repairs to Buildings and Equipment				
41	FAIREST OF THE FAIR			4000						
42	CAPITAL IMPROVEMENTS			34000		New Equipment, Permanent Improvements				
43	LOAN REDUCTION			20000		Payment on Loan				
44			<u>TOTAL</u>	<u>276350</u>						

5460 - Fairgrounds : Department Budget Overview

	FY21 Actual Final	FY22 Actual Final	FY23 Operating Budget Adopted	FY23 November 9 YTD	FY24 Operating Budget Requested	FY24 Operating Budget Recommended	FY24 Operating Budget Adopted	FY25 Operating Budget Projected
41110 General Property Taxes	85,000	80,000	80,000	73,333	80,000	80,000	80,000	80,000
40000	85,000	80,000	80,000	73,333	80,000	80,000	80,000	80,000
Total Wages	-	-	-	-	-	-	-	-
Total Fringes	-	-	-	-	-	-	-	-
Net Wage & Fringe	-	-	-	-	-	-	-	-
57210 Grants and Donations to Other Organizations	85,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000
Operating	85,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000
Total Expenses	85,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000
Report Total	0	-	-	(6,667)	-	-	-	-



2424 Monetary Blvd. #117 Hudson, WI 54016 • (715) 690-2110 • www.stcroixedc.com • bill@stcroixedc.com

August 8, 2023

TO: Mr. Ken Witt, County Administrator
FROM: William Rubin, EDC Executive Director
RE: 2024 Budget Request

Via Electronic Transmission

Dear Ken,

Please accept this memo and supporting documentation as St. Croix Economic Development Corporation's request for an allocation of \$117,500 from St. Croix County to support economic development initiatives in 2024.

The 2024 request reflects a 1.73 percent increase from St. Croix County's 2023 membership support of \$115,500 noting the county's membership has been at the \$115,500 level from 2020-2023, inclusive.

The county's membership will support the EDC's proposed 2024 budget of \$232,475 as outlined in the attached documents relating to income and expenses.

Other EDC income is attributable to private sector memberships, newsletter/event sponsorships, program administration, interest income, and membership from towns-villages-cities.

The county's portion of the EDC's 2024 budget is 50.5 percent, which falls under the target of a 60/40 split first implemented in 2012.

Lastly, the EDC board will consider a one-time financial ask of St. Croix County at its meeting on September 12. As currently envisioned, the EDC will take the financial lead in business recruitment initiatives into Minnesota, along the lines of recruitment trips led by the former Forward Wisconsin organization. Towns-Villages-Cities will also be asked to support the effort financially. Details are pending.

I look forward to meeting with you in the near future to discuss the EDC's requested allocation and 2024 draft budget in greater detail.

Sincerely,
/s/ **William Rubin**
William Rubin
EDC Executive Director

enclosures

St. Croix Economic Development Corporation - 2024 Budget Income

		2024	2023	2022	
COUNTY REVENUE					1.73% <i>Projected Increase</i>
County:	St. Croix (to SCEDC)	\$117,500	\$115,500	\$115,500	
	Momentum West Membership	\$1,500	\$1,500	\$1,500	
	County Total	\$117,500	\$115,500	\$115,500	
MUNICIPAL REVENUE					
Cities:	Glenwood City	\$0	\$250	\$250	-22.58% <i>Projected Decrease</i>
	Hudson	\$2,500	\$2,500	\$2,500	
	New Richmond	\$1,000	\$2,500	\$2,500	
	River Falls	\$2,500	\$2,500	\$2,500	
	City Sub Total	\$6,000	\$7,750	\$7,750	
Villages:	Baldwin	\$750	\$750	\$750	0.00% <i>Projected Increase</i>
	Deer Park	\$100	\$100	\$100	
	Hammond	\$500	\$500	\$500	
	Roberts	\$500	\$500	\$500	
	Somerset	\$750	\$750	\$750	
	Woodville	\$500	\$500	\$500	
Village Sub Total		\$3,100	\$3,100	\$3,100	
Towns:	Baldwin	\$250	\$250	\$250	18.99% <i>Projected Increase</i>
	Forest	\$100	\$100	\$100	
	Hudson	\$2,000	\$2,000	\$2,000	
	Pleasant Valley	\$100	\$100	\$100	
	St. Joseph	\$750			
	Troy	\$1,000	\$1,000	\$1,000	
	Warren	\$500	\$500	\$500	
Town Sub Total		\$4,700	\$3,950	\$3,950	
Municipal Total		\$13,800	\$14,800	\$14,800	-6.76% <i>Projected Increase</i>
PRIVATE REVENUE					
Members:	Past Private Members	\$84,675	\$50,785	\$48,110	44.51% <i>Projected Increase</i>
	Current Membership Increases		\$7,500		
	New Private Members	\$1,000	\$1,000	\$1,000	
	Private Member Total	\$85,675	\$59,285	\$49,110	
Other:	Newsletter Sponsors	\$3,000	\$3,500	\$3,500	-12.68% <i>Projected Decrease</i>
	Business Facts Ads	\$5,500	\$7,000	\$7,000	
	Biz of Yr Sponsors	\$4,000	\$5,000	\$3,750	
	Real Estate Ads	\$500	\$1,000	\$2,000	
	Interest Income	\$2,500	\$1,250	\$1,500	
	Other Total	\$15,500	\$17,750	\$17,750	
Total Miscellaneous Revenue		\$114,975	\$91,835	\$81,660	<i>(All Income Except County)</i>
Revenue Total Projection		\$232,475	\$207,335	\$197,160	12.13% <i>Projected Increase</i>

SCEDC receives a passthrough of \$1500 for membership to Momentum West. The passthrough (in red) is not added into the totals.

St. Croix Economic Development Corporation
2024 Budget Expenses

Payroll Accounts	Total	Fund Rais.	Mgmt. Gen.	Promo.	Pros. Dev.	Reten.
Executive Director						
(full time) + PTO ^	\$115,500.00					
Health	\$6,100.00					
IRA (match - 3%)	\$3,465.00					
Life Insurance	\$360.00					
Merit Pay	\$250.00					
Admin Assistant						
(.6875 time) +PTO ^	\$40,560.00					
IRA (match - 3%)	\$1,217.00					
Life Insurance	\$170.00					
Merit Pay	\$250.00					
Other Payroll Costs						
ADP + Yr End Rpts	\$1,300.00					
Employer Taxes	\$13,000.00					
Workers Comp	\$900.00					
ADP-IRA Admin Fee	\$0.00					
Payroll Total	\$183,072.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accounts		Fund Rais.	Mgmt. Gen.	Promo.	Pros. Dev.	Reten.
Adver/Printing	\$9,000					
Bank Expense	\$0					
Books/Subscription	\$260					
Business of the Year	\$1,500					
Computer/Software	\$3,060					
Conf./Conventions	\$175					
Copying	\$400					
Directors Expense	\$400					
Insurance/Liab.	\$2,000					
Legal/Accntg.	\$2,500					
Licence & Fees	\$400					
Meals & Entertainment	\$6,500					
Mileage	\$3,000					
Occupancy	\$11,400					
Office Equipment	\$0					
Office Supplies	\$2,000					
Other Expenses	\$1,000					
Postage	\$1,500					
Professional Assoc.	\$900					
Service Fees	\$900					
Special Projects	\$1,808					
Storage	\$700					
	\$0					
	\$0					
Account Total	\$49,403	\$0	\$0	\$0	\$0	\$0
Budget Total	\$232,475	\$0	\$0	\$0	\$0	\$0

6710 - Economic Development : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	117,000	117,000	117,000	107,250	119,000	115,500	115,500	115,500
40000	117,000	117,000	117,000	107,250	119,000	115,500	115,500	115,500
Total Wages	-	-	-	-	-	-	-	-
Total Fringes	-	-	-	-	-	-	-	-
Net Wage & Fringe	-	-	-	-	-	-	-	-
52152 Bank Service Charges	871	852	-	673	-	-	-	-
53110 Postage	(1)	(5)	-	-	-	-	-	-
57210 Grants and Donations to Other Organizations	1,500	1,500	1,500	-	1,500	-	-	-
57910 Other Grants, Contributions and Indemnities	115,500	115,500	115,500	86,625	117,500	115,500	115,500	115,500
Operating	117,869	117,847	117,000	87,298	119,000	115,500	115,500	115,500
Total Expenses	117,869	117,847	117,000	87,298	119,000	115,500	115,500	115,500
Report Total	(869)	(847)	-	19,952	-	-	-	-

CIP Plan 2024-2028

Fund	Cost Ctr	Project	Capital Budget FY24	Capital Budget FY25	Capital Budget FY26	Capital Budget FY27	Capital Budget FY28	Capital Budget Project Title	Capital Budget Category	Capital Budget Class	Capital Budget Description
Facilities											
405	7140	10001	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	Building Remodeling/Furniture/Plumbing	Capital Improvements	Recurring	This is for any small remodeling projects being done or furniture replacement at any of St Croix Facilities.
405	7320	10004	\$ 250,000	\$ 250,000	\$ 260,000	\$ 265,000	\$ 265,000	Fleet vehicle replacement.	Vehicles	Recurring	5-year rotating plan to replace shared fleet vehicles.
405	7140	10005	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	Equipment/Electrical Equipment	Equipment	Recurring	This project continuously replaces Furniture/Equipment/Applications for the public areas and other areas in case of failure as needed.
405	7140	10006	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	HVAC Replacement	Equipment	Recurring	As the buildings HVAC systems are aging, this allocation allows proper upkeep and repair/replacement.
405	7140	10007	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	Safety and Security	Equipment	Recurring	These funds will allow us to continue to provide additional security equipment throughout the County buildings, cameras, card swipes, electronic locks & strikes. Front door metal detector and scanner. Building security measures. Update system to Avigilon Access Control System
405	7140	10051	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	Parking Lot patch and seal	Capital Improvements	Enhancement 2020	Parking lot patch and Chip seal at NH and OV lots in 2023, SCCSC in 2024; 2027 will include the GC South Addition Lots and Drives. These projects would reset to start again in 2030 beginning with the GC
405	7140	10079	\$ -	\$ -	\$ -	\$ 5,000	\$ -	New Folder/Inserter Machine	Equipment	Enhancement 2019	Average lifespan of this asset is approximately 5 years. This is an integral piece of equipment that is used constantly and serves many purposes for our department including mass mailings of documents such as default judgments letters, jury questionnaires, jury
405	7140	10085	\$ -	\$ -	\$ -	\$ 300,000	\$ -	Generator Replacement	Capital Improvements	Necessity 2019	Replacement of Generator for SCCSC
405	7140	10095	\$ -	\$ -	\$ -	\$ 220,000	\$ -	New parking lot of for DD building	Capital Improvements	Enhancement 2021	DD building parking lot replacement in New Richmond
405	7140	10107	\$ -	\$ 400,000	\$ -	\$ -	\$ -	Solar Array Baldwin Ag Center	Capital Improvements	Necessity 2022	Solar Array Baldwin Ag Center
405	7140	10108	\$ -	\$ -	\$ -	\$ 130,000	\$ -	Replace GC West Driveway	Capital Improvements	Necessity 2022	Replace West Driveway and western portion of lower parking lot.
405	7140	10109	\$ 55,000	\$ -	\$ -	\$ -	\$ -	Landscaping NH/CBRF	Capital Improvements	Enhancement 2022	Landscape Architect design and include irrigation for the buildings. Finish the irrigation around the building that was not finished in 2024.
405	7140	10110	\$ -	\$ -	\$ -	\$ 730,000	\$ -	GC Solar Panels	Capital Improvements	Enhancement 2022	Solar Panels project for Government Center 2026 engineering and 2027 construction
405	7140	10119	\$ -	\$ -	\$ -	\$ 300,000	\$ -	Nursing Home Hot water plant replacement	Capital Improvements	Necessity 2022	Replace the hot water plant at the Nursing Home.
405	7140	10120	\$ 30,000	\$ -	\$ -	\$ -	\$ -	Nursing Home Grease Trap	Capital Improvements	Necessity 2022	To install a grease trap for the kitchen at the Nursing Home in New Richmond.
405	7140	10137	\$ -	\$ 1,600,000	\$ -	\$ -	\$ -	GC/Jail New Roof on 1993 Roof	Capital Improvements	Necessity 2023	The current roof is from 1993, in 2023 facilities has had to patch 3 holes in the roof. The roofs rubber membrane is starting to get brittle crack.
405	7140	10138	\$ 550,000	\$ -	\$ -	\$ -	\$ -	Jail Wire Mesh Screening	Capital Improvements	Necessity 2024	Install screening on the second floor in the POD Dayrooms. Remove carpeting in the Dayrooms and polish the concrete floors.
405	7160	10116	\$ -	\$ -	\$ -	\$ 15,000	\$ -	Nursing Home - Staged conversion of Hallway Carpeting to LVT Plank flooring	Capital Improvements	Necessity 2022	The Hallway Carpet will be 10 years old. It has served it's time and should be replaced with a product that is easy to maintain and provide long life cycle.
405	7140	10139	\$ 45,000	\$ -	\$ -	\$ -	\$ -	Randox toxicology machine	Capital Improvements	Enhancement 2023	Randox toxicology machine to be used by the medical examiner to give results in one day instead of waiting for six weeks when sending to the state for results.
Facilities Totals			\$ 1,415,000	\$ 2,685,000	\$ 1,425,000	\$ 1,720,000	\$ 700,000				
Information Technology											
405	7150	10002	\$ 75,000	\$ 75,000	\$ 150,000	\$ 150,000	\$ 150,000	IT Recurring Projects	Equipment	Recurring	This ongoing CIP request provides funding for IT projects and equipment replacement that are not part of the operating budget; Added jail camera storage 2023
405	7150	10140	\$ -	\$ -	\$ -	\$ -	\$ 200,000	County Data Storage Replacement	Necessity 2023	The data storage system is an integral part of the IT infrastructure. This is where we store and safeguard all of the data that our employee's generate. The systems typically have a life expectancy of 7 years. The current systems will be 8 years old and will require replacement in 2028.	
405	7150	10141	\$ -	\$ -	\$ -	\$ -	\$ 500,000	Replace aging Jail and Health Center security cameras.	Necessity 2023	The Jail and Health Center security cameras were installed in 2016 as part of the Jail remodel and Health Center build. Most of these cameras are end of life and no longer supported by the vendor and, as such, are no longer able to be repaired. We replace a number of these cameras annually due to failure and there is currently no budgeted line item for replacement.	
405	7150	10070	\$ 18,000	\$ -	\$ -	\$ 15,000	\$ -	Copy Machines for Clerk of Courts and District Attorney's Office	Equipment	Recurring	
Information Technology Total			\$ 93,000	\$ 75,000	\$ 150,000	\$ -	\$ 850,000				

CIP Plan 2024-2028

Fund	Cost Ctr	Project	Capital Budget	Capital Budget	Capital Budget	Capital Budget	Capital Budget	Capital Budget	Capital Budget	Capital Budget	Capital Budget
			FY24	FY25	FY26	FY27	FY28	Project Title	Category	Class	Description
HWY											
405	7310	10115	\$ -	\$ 7,400,000		\$ -	\$ -	Hudson Highway Facility Replacement	Capital Improvements	Enhancement 2022	This would replace the Hudson Highway Facility. The existing facility has reached the age/condition in which repairs and code corrections are cost prohibitive. The facility is also undersized for the work and equipment that need to be stored. This would include removing the old facility.
HWY Totals			\$ -	\$ 7,400,000		\$ -	\$ -				
HHS											
405	7160	10003	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 88,000	Replacement of Vehicles for ADRC		Recurring	Replace vehicles every 5 Years
HHS Totals			\$ 45,000	\$ 45,000		\$ 45,000	\$ 45,000	\$ 88,000			
Law Enforcement											
405	7210	10000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	Sheriff Squad Cars	Vehicles Equipment	Recurring	Annual purchase of vehicles to rotate fleet every 3 years
405	7210	10029	\$ 10,000	\$ -	\$ -	\$ -	\$ -	Computer Forensic Upgrade	Recurring	Recurring	Forensic Computer Workstation. This equipment is utilized to download and review computers, cell phones and any other digital evidence that was seized as part of a crime or investigation. 5 year rotation.
Law Enforcement Totals			\$ 560,000	\$ 550,000		\$ 550,000	\$ 550,000	\$ 550,000			
Corrections											
405	7270	10100	\$ -	\$ 115,000	\$ -	\$ -	\$ -	Jail Appliances	Capital Improvements	Necessity 2021	Replacing one industrial washing machine and two industrial dryers due to end of life expectancy. Current expected cost per facilities is approximately \$50,000.
405	7270	10124	\$ -	\$ -	\$ -	\$ -	\$ -	New Jail Pod	Capital Improvements	Enhancement 2022	New Jail Pod
Corrections Totals			\$ -	\$ 115,000		\$ -	\$ 30,000,000	\$ -			
Emergency Comm											
405	7260	10025	\$ -	\$ -	\$ -	\$ -	\$ 90,000	Audio Log - Audio Recorder System	Equipment	Necessity 2019	Replace audio recorder system that records 911 phone calls, non-emergency phone lines and radio communications of the Communication Centers radio network. This also will record metadata that is received for phone calls and radio channels.
405	7260	10089	\$ 524,000	\$ -	\$ -	\$ -	\$ -	911 Call Center expansion for positions 8 & 9	Capital Improvements	Enhancement 2020	911 Center position expansion to include position 8 & 9, including console furniture, computers, monitors, software systems, radio, CAD, telephone.
405	7260	10102	\$ -	\$ 140,000	\$ -	\$ -	\$ -	Network Switches Microwave and Radio Infrastructure	Equipment	Necessity 2021	
405	7260	10103	\$ -	\$ 80,000	\$ -	\$ -	\$ -	Portable Radio Cache Update	Equipment	Necessity 2021	
405	7260	10142	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	DC Power Battery Replacement Communication Tower Sites	Recurring	2023	Replacement of DC Power Batteries at the 14 tower sites. These are batteries providing backup power 48 volts to the equipment for Emergency Communications infrastructure.
405	7260	10143	\$ -	\$ -	\$ -	\$ -	\$ -	Hammond Tower	Capital Improvements	Necessity 2023	The Hammond Tower site is not owned by St Croix County. The current contract expires January 2030 with the owner. \$2,000,000 is the anticipated cost should the county wish to build a new county communications owned tower if there is no desire to pay monthly rent to the owner of that tower site.
405	7260	10144	\$ -	\$ 40,000	\$ -	\$ -	\$ -	Radio Consolette Replacement	Equipment	Necessity 2023	Update/Replace aging Consolette Radios/station. These radio units are a radio that interfaces with the dispatch console allowing them to change the channel to another resource as needed. Resources being radio channels for mutual aid but also could be Talk Groups with state radios systems in Wisconsin and Minnesota.
405	7260	10145	\$ -	\$ -	\$ -	\$ -	\$ 120,000	Radio Console Upgrade Hardware	Equipment	Necessity 2023	Replace/update computer system hardware that controls the Emergency Communications radio network. This would replace computers and peripheral hardware at the workstations in the primary and backup Communication Centers that operate 24 hours a day.
Emergency Comm Totals			\$ 564,000	\$ 300,000		\$ 40,000	\$ 2,040,000	\$ 250,000			

CIP Plan 2024-2028

Fund	Cost Ctr	Project	Capital Budget		Capital Budget		Capital Budget		Capital Budget		Capital Budget Project Title	Capital Budget Category	Capital Budget Class	Capital Budget Description
			FY24	FY25	FY26	FY27	FY28							
Parks														
405	7620	10035	\$ 18,000	\$ 18,000	\$ -	\$ 18,000	\$ 18,000	\$ -	\$ 18,000	\$ 18,000	Parks Equipment	Equipment	Recurring	Replace Utility Terrain Vehicles (UTV), zero-turn and front mount mowers, car-hauler trailers, skid-steer, tractor, side-mount ditch mower, etc. Attachments may be needed or replaced also.
405	7620	10036	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Ongoing maintenance of County Park driveways, parking lots	Capital Improvements	Recurring	Ongoing maintenance of park driveways and parking lots
405	7620	10075	\$ -	\$ 675,000	\$ -	\$ 675,000	\$ -	\$ 675,000	\$ -	\$ -	Bike Ped Plan SCRC Loop Trail to Willow River State Park Connection	Capital Improvements	Funding 2017	Construction of a 3.4-mile Off-Road Bike Trail from North Hudson to Eckert Blufflands to Willow River State Park to St. Croix River Crossing Loop Trail in 3 Phases. In 2020 CDD received a Transportation Alternatives Program Grant, \$471,805.60 for Phase I. This additional project completes other phases.
405	7620	10076	\$ -	\$ -	\$ 1,680,000	\$ -	\$ -	\$ -	\$ -	\$ -	Glen Hills 9 Camping Cabins w/ infrastructure	Capital Improvements	Funding 2017	9 camper cabins with electricity, wells, pit toilets, other driveways, parking, etc. new area of Glen Hills Park.
405	7620	10098	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	Squaw Lake Boat Landing Replacement	Capital Improvements	Enhancement 2021	Squaw Lake boat landing continues to be underwater and is almost unusable. Would probably be partially funded by a sport fishing grant.
405	7620	10099	\$ 920,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Upgrade of 1970's Glen Hills Campground Entrance Station/Flush Restrooms/Shower	Capital Improvements	Enhancement 2021	Replace 1970's pit toilets, shower building, entrance structure with a single entrance station/restroom/shower building with flush toilets at the Glen Hills Campground Entrance.
405	7620	10125	\$ -	\$ -	\$ -	\$ 16,500,000	\$ -	\$ -	\$ -	\$ -	Eckert Blufflands Park Development	Enhancement	2022	Eckert Blufflands Park is a 170-acre County property occupying 2,800 feet of shoreline along the Scenic St. Croix Riverway in the Towns of Hudson and St. Joseph. In 2022, the County Board approved the Eckert Blufflands Park Master Plan. The Master Plan identifies improvements and park amenities. The Master Planning process included 18-months of public input including meetings with the general public, adjacent landowners and impacted towns, public open houses, on-line public engagement, and continued dialogue with the WI Department of Natural Resources and WI Department of Transportation. Master Plan implementation cost estimates and phasing of development were created for park development. The cost estimate above has been adjusted for inflation. Link below to Master Plan which includes cost estimates (using 2020 dollars): https://www.sccwi.gov/DocumentCenter/View/7192/Eckert-Blufflands-Master-Plan Please see attached map and photos.
405	7620	10100	\$ -	\$ -	\$ 1,890,000	\$ -	\$ -	\$ -	\$ -	\$ -	24-Site RV Campground for larger RV with infrastructure	Capital Improvements	Funding 2022	New 24 site RV camp site to accommodate RV's over 35 feet with supporting infrastructure in new area of Glen Hills Park.
Parks Totals			\$ 988,000	\$ 18,000	\$ 4,263,000	\$ 16,568,000	\$ 693,000							
CIP TOTALS			\$ 3,665,000	\$ 11,188,000	\$ 6,473,000	\$ 51,005,500	\$ 3,131,000							

Funding Sources

CIP Fund Balance Applied	\$ 3,565,000	\$ 2,188,000	\$ 5,908,000	\$ 1,005,500	\$ 2,591,000		
Bond Issue		\$9,000,000		\$50,000,000		Bond Issues for Large Capital Project (Building Projects)	
10075			\$540,000		\$540,000	Grant Bike Ped Plan SCRC Loop Trail to Willow River State Park Connection 80% - No project without grant	
10098			\$25,000			DNR Grant for Boat Landing	
10099		\$100,000				DNR Grant for Glen Hills Campground Project	
CIP TOTALS	\$ 3,665,000	\$ 11,188,000	\$ 6,473,000	\$ 51,005,500	\$ 3,131,000		

CIP Fund Balances Projected

Beginning of Year	\$ 7,321,405	\$ 3,806,405	\$ 3,168,405	\$ (1,189,595)	\$ (645,095)		
Use	\$ (3,565,000)	\$ (2,188,000)	\$ (5,908,000)	\$ (1,005,500)	\$ (2,591,000)		
Property Sales	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		
ARPA Revenue Recovery	\$ -	\$ -	\$ -	\$ -	\$ -		
Transfer from GF	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000		
End of Year Balance	\$ 3,806,405	\$ 3,168,405	\$ (1,189,595)	\$ (645,095)	\$ (1,686,095)	Projected (Needs Board Authorization)	

8000 - Debt : Department Budget Overview

	FY21	FY22	FY23	FY23	FY24	FY24	FY24	FY25
	Actual	Actual	Operating Budget	November 9	Operating Budget	Operating Budget	Operating Budget	Operating Budget
	Final	Final	Adopted	YTD	Requested	Recommended	Adopted	Projected
41110 General Property Taxes	5,430,620	5,722,077	10,712,540	9,819,827	10,984,462	10,584,462	10,584,462	10,536,771
49210 Transfer from General Fund	-	800,000	-	-	-	-	-	-
49310 Fund Balance Applied	-	-	200,000	-	-	400,000	400,000	250,000
<u>49510 Proceeds of Refunding Bonds</u>	-	3,615,265	-	-	-	-	-	-
40000	5,430,620	10,137,342	10,912,540	9,819,827	10,984,462	10,984,462	10,984,462	10,786,771
Total Wages	-	-	-	-	-	-	-	-
Total Fringes	-	-	-	-	-	-	-	-
Net Wage & Fringe	-	-	-	-	-	-	-	-
56110 Long Term Debt Principal	4,436,000	4,197,000	9,159,000	9,159,000	9,054,043	9,054,043	9,054,043	9,005,602
56210 Interest Expense	1,648,172	1,513,060	1,741,540	5,311,168	1,918,419	1,918,419	1,918,419	1,769,169
<u>56910 Paying Agent Service Charges</u>	5,700	308,450	12,000	2,292	12,000	12,000	12,000	12,000
Operating	6,089,872	6,018,510	10,912,540	14,472,460	10,984,462	10,984,462	10,984,462	10,786,771
Total Expenses	6,089,872	6,018,510	10,912,540	14,472,460	10,984,462	10,984,462	10,984,462	10,786,771
Report Total	(659,252)	4,118,832	-	(4,652,633)	-	-	-	-

GO 2014A Principal	GO 2014A Interest	GO 2015A Principal	GO 2015A Interest	GO 2016A Principal	GO 2016A Interest	GO 2019A Principal	GO 2019A Interest	GO 2018A Principal	GO 2018A Interest	GO 2022A Principal	GO 2022A Interest	GO 2020A Principal	GO 2020A Interest	Total Principal	Total Interest	Total P & I	By Year Totals		
4/1/2024 1,470,000.00	16,537.50	485,000.00	99,777.50	145,000.00	107,972.50	380,000.00	67,531.25	3/1/2024 1,165,000.00	373,235.00	2,950,000.00	1,366,140.63	3/15/2024 411,000.00	16,849.00	7,006,000.00	2,048,043.38	9,054,043.38			
10/1/2024			93,715.00		105,797.50	0.00	61,831.25	9/1/2024 0.00	349,935.00		1,307,140.63		0.00	1,918,419.38	1,918,419.38	10,972,462.76			
4/1/2025		500,000.00	93,715.00	715,000.00	105,797.50	385,000.00	61,831.25	3/1/2025 1,215,000.00	349,935.00	3,845,000.00	1,307,140.63	3/15/2025 417,000.00	10,183.00	7,077,000.00	1,928,602.38	9,005,602.38			
10/1/2025			87,465.00		95,072.50	0.00	56,056.25	9/1/2025 0.00	319,560.00		1,211,015.63		0.00	1,769,169.38	1,769,169.38	10,774,771.76			
4/1/2026		515,000.00	87,465.00	735,000.00	95,072.50	365,000.00	56,056.25	3/1/2026 1,260,000.00	319,560.00	4,045,000.00	1,211,015.63	3/15/2026 424,000.00	3,413.00	7,344,000.00	1,772,582.38	9,116,582.38			
10/1/2026			81,027.50		87,722.50	0.00	50,581.25	9/1/2026 0.00	288,060.00		1,130,115.63		0.00	1,637,506.88	1,637,506.88	10,754,089.26			
4/1/2027		530,000.00	81,027.50	755,000.00	87,722.50	375,000.00	50,581.25	3/1/2027 1,295,000.00	288,060.00	4,020,000.00	1,130,115.63			6,975,000.00	1,637,506.88	8,612,506.88			
10/1/2027			74,402.50		80,172.50	0.00	44,956.25	9/1/2027 0.00	271,225.00		1,049,715.63		0.00	1,520,471.88	1,520,471.88	10,132,978.76			
4/1/2028		545,000.00	74,402.50	775,000.00	80,172.50	375,000.00	44,956.25	3/1/2028 1,335,000.00	271,225.00	4,145,000.00	1,049,715.63			7,175,000.00	1,520,471.88	8,695,471.88			
10/1/2028			66,908.75		72,422.50	0.00	39,331.25	9/1/2028 0.00	253,202.50		966,815.63		0.00	1,398,680.63	1,398,680.63	10,094,152.51			
4/1/2029		565,000.00	66,908.75	800,000.00	72,422.50	305,000.00	39,331.25	3/1/2029 1,375,000.00	253,202.50	3,865,000.00	966,815.63			6,910,000.00	1,398,680.63	8,308,680.63			
10/1/2029			59,140.00		64,422.50	0.00	34,756.25	9/1/2029 0.00	233,265.00		889,515.63		0.00	1,281,099.38	1,281,099.38	9,589,780.01			
4/1/2030		580,000.00	59,140.00	820,000.00	64,422.50	290,000.00	34,756.25	3/1/2030 1,420,000.00	233,265.00	4,000,000.00	889,515.63			7,110,000.00	1,281,099.38	8,391,099.38			
10/1/2030			50,440.00		55,607.50	0.00	31,856.25	9/1/2030 0.00	211,965.00		789,515.63		0.00	1,139,384.38	1,139,384.38	9,530,483.76			
4/1/2031		600,000.00	50,440.00	840,000.00	55,607.50	290,000.00	31,856.25	3/1/2031 1,465,000.00	211,965.00	3,625,000.00	789,515.63			6,820,000.00	1,139,384.38	7,959,384.38			
10/1/2031			41,440.00		46,157.50	0.00	28,956.25	9/1/2031 0.00	189,623.75		717,015.63		0.00	1,023,193.13	1,023,193.13	8,982,577.51			
4/1/2032		615,000.00	41,440.00	865,000.00	46,157.50	285,000.00	28,956.25	3/1/2032 1,510,000.00	189,623.75	3,725,000.00	717,015.63			7,000,000.00	1,023,193.13	8,023,193.13			
10/1/2032			31,600.00		35,777.50	0.00	26,106.25	9/1/2032 0.00	166,218.75		642,515.63		0.00	902,218.13	902,218.13	8,925,411.26			
4/1/2033		635,000.00	31,600.00	890,000.00	35,777.50	285,000.00	26,106.25	3/1/2033 1,560,000.00	166,218.75	3,705,000.00	642,515.63			7,075,000.00	902,218.13	7,977,218.13			
10/1/2033			21,440.00		24,652.50	0.00	23,042.50	9/1/2033 0.00	141,648.75		586,940.63		0.00	797,724.38	797,724.38	8,774,942.51			
4/1/2034		660,000.00	21,440.00	915,000.00	24,652.50	290,000.00	23,042.50	3/1/2034 1,615,000.00	141,648.75	3,815,000.00	586,940.63			7,295,000.00	797,724.38	8,092,724.38			
10/1/2034			10,880.00		12,757.50	0.00	19,852.50	9/1/2034 0.00	115,808.75		529,715.63		0.00	689,014.38	689,014.38	8,781,738.76			
4/1/2035		680,000.00	10,880.00	945,000.00	12,757.50	280,000.00	19,852.50	3/1/2035 1,670,000.00	115,808.75	3,925,000.00	529,715.63			7,500,000.00	689,014.38	8,189,014.38			
						0.00	16,702.50	9/1/2035 0.00	88,671.25		470,840.63		0.00	576,214.38	576,214.38	8,765,228.76			
						380,000.00	16,702.50	3/1/2036 1,730,000.00	88,671.25	3,985,000.00	470,840.63			6,095,000.00	576,214.38	6,671,214.38			
						0.00	12,332.50	9/1/2036 0.00	60,126.25		408,575.00		0.00	481,033.75	481,033.75	7,152,248.13			
						380,000.00	12,332.50	3/1/2037 1,790,000.00	60,126.25	4,090,000.00	408,575.00			6,260,000.00	481,033.75	6,741,033.75			
						0.00	7,867.50	9/1/2037 0.00	30,143.75		344,668.75		0.00	382,680.00	382,680.00	7,123,713.75			
						380,000.00	7,867.50	3/1/2038 1,855,000.00	30,143.75	4,150,000.00	344,668.75			6,385,000.00	382,680.00	6,767,680.00			
						0.00	3,307.50	9/1/2038 0.00	279,825.00		279,825.00		0.00	283,132.50	283,132.50	7,050,812.50			
						270,000.00	3,307.50	3/1/2039 4,205,000.00	279,825.00				4,475,000.00	283,132.50	4,758,132.50				
								9/1/2039 0.00	211,493.75				0.00	211,493.75	211,493.75	4,969,626.25			
								3/1/2040 4,265,000.00	211,493.75				4,265,000.00	211,493.75	4,476,493.75				
								9/1/2040 0.00	142,187.50				0.00	142,187.50	142,187.50	4,618,681.25			
								3/1/2041 4,320,000.00	142,187.50				4,320,000.00	142,187.50	4,462,187.50				
								9/1/2041 71,987.50	71,987.50				0.00	71,987.50	71,987.50	4,534,175.00			
								3/1/2042 4,430,000.00	71,987.50				4,430,000.00	71,987.50	4,501,987.50	4,573,975.00			
Totals		1,470,000.00	16,537.50	6,910,000.00	1,336,695.00	9,200,000.00	1,469,097.50	5,315,000.00	982,603.75	22,260,000.00	5,812,142.50	75,110,000.00	24,865,340.75	1,252,000.00	30,445.00	121,517,000.00	34,512,862.00	156,029,862.00	156,101,849.50