
TEMPORARY GUARDIANSHIP OF THE PERSON FOR A CHILD

ST. CROIX COUNTY
PROBATE OFFICE
1101 CARMICHAEL RD
HUDSON WI 54016

HOURS:
MONDAY – FRIDAY
8:00 AM – 4:30 PM

PHONE: 715-386-4619

NOTE: This guideline is provided only as a public service and is not meant to be legal advice. The Register in Probate office cannot give legal advice or complete the forms for you; please contact an attorney if you have legal questions.

TO OPEN A TEMPORARY GUARDIANSHIP OF THE CHILD: read the following forms prior to completing them; once completed, file them with the Register in Probate office:

- JN-1501 Petition for Appointment of Guardian Full/Limited/Temporary
- JD-1724 Notice of Hearing (Juvenile)
- GF-150 Uniform Child Custody Jurisdiction and Enforcement Act Affidavit
- JN-1510 Nomination of Guardian by Parent or Child
- JN-1514 Statement by Proposed Guardian

SCHEDULING HEARING/SERVICE OF DOCUMENTS:

- The Register in Probate office will schedule a hearing on the temporary guardianship within 45 days of the receipt of the Petition.
- The Petitioner is responsible for serving the Petition, Notice of Hearing and any attachments at least 7 days prior to the hearing as follows: by certified mail or personal service on all interested persons listed on the petition.
- The Court will appoint a Guardian ad Litem (GAL) in a temporary guardianship proceeding. The Court will determine who shall pay the GAL's fees.

PRIOR TO THE COURT HEARING: file all of the following documents with the Register in Probate office:

- JD-1825 Affidavit of Service (Chapter 48 and 938)
- Any other proof of service documents.
- [proposed] JN-1530 Letters of Guardianship and Dispositional Order Appointing Guardian Full/Limited/Temporary Guardianship

TIMELINES:

- The temporary guardianship is valid for 180 days and can be renewed for once for an additional 180 days.
- A Request to extend the temporary guardianship must be filed with the Court prior to the expiration of the first 180 days.

- JN-1540 Request to Modify Guardianship, Extend Limited/Temporary Guardianship, Reconsider/Modify Emergency Guardianship, Terminate Guardianship
- JN-1542 Order on Request to Modify Guardianship Order
- JN-1544 Order on Request to Extend Limited/Temporary Guardianship
- JN-1548 Order on Request to Terminate Guardianship

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- If the Court does not timely receive the forms: Request to Modify Guardianship, Extend Limited or Temporary Guardianship *and* a proposed Order on Request to Extend Limited or Temporary Guardianship, the temporary guardianship will expire.
- The file will be closed and the temporary guardianship will expire after:
 - The first 180 days expiration date (if not extended) OR
 - After the second 180 days expiration date.
 - Only one extension may be granted.
- During the term of the temporary guardianship, a hearing may be held *prior* to the expiration date to request a *full* or *limited* guardianship.

CERTIFIED COPIES: Certified copies of Orders are available from the Register in Probate Office. The certification fee is \$3.00, plus \$1.00 for each page copied and certified. Requests for certified copies may be made in person or by mail. If the request is by mail, please enclose the correct fee **and** a stamped, self-addressed return envelope. Payment must be received before the issuance of certified copies.

FORMS: the forms listed above (with an alpha-number) can be found at: www.wicourts.gov.
Select: Forms, Circuit Court, Guardianship, Chapter 48 Guardianships, 48.9795