
ADULT ADOPTION

ST. CROIX COUNTY
PROBATE OFFICE
1101 Carmichael Rd
Hudson WI 54016

Hours:
Monday - Friday
8:00 AM – 4:30 PM

Phone: 715-386-4619 or 715-381-4930

NOTE: This guideline is provided only as a public service and is not meant to be legal advice. The Register in Probate office cannot give legal advice or complete the forms for you; please contact an attorney if you have legal questions.

STEP ONE: COMPLETE AND FILE THE FOLLOWING DOCUMENTS:

- ☐ GF-300 Petition for Adult Adoption
- ☐ GF-301 Order for Hearing – Adult Adoption
Hearing date information will be completed by probate staff.
- ☐ GF-302 Consent to Adult Adoption – to be signed by the adult being adopted and the spouse of the petitioner.

- A copy of the Order for Hearing – Adult Adoption will be provided to the petitioner.

STEP TWO: COMPLETE AND FILE PRIOR TO THE HEARING:

- ☐ GF-303 (proposed) Order on Petition for Adult Adoption
- ☐ Original Report of Adoption (not available online, obtain from the Register in Probate office); use this form if the child was born in the State of Wisconsin.

POST HEARING:

- Child born in Wisconsin: The Register in Probate office will mail the original completed Report of Adoption, required fee (paid by the petitioner), and a copy of the court order to the State of Wisconsin Vital Records Office.
- The child was **not** born in Wisconsin: The Register in Probate office will mail a copy of the Order for Adoption and the *original* Report of Adoption to the adoptive parent(s). It will then be the responsibility of the adoptive parent(s) to complete the process to obtain an amended birth certificate from the state of birth.
- Name change to be processed through a civil name change proceeding in the Clerk of Court office.

FORMS: additional/duplicate state mandated forms (listed above as “alpha – number”) can be found at: www.wicourts.gov